



# Cambridgeshire Police & Crime Commissioner

## FINANCE SUB-GROUP

### APPROVED MINUTES

**Date:** 26 June 2014

**Time:** 09:00 hours

**Location:** OPCC office, Cambourne

**Members:**

Brian Ashton	Deputy Police and Crime Commissioner
Dr Dorothy Gregson	Chief Executive (CE)
Niki Howard	Director of Finance & Resources
Robert Vickers	Interim CFO for OPCC

**In Attendance:**

Tanya Little	Senior Admin Officer
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**1. Welcome and Apologies**

There were no apologies for absence.

**2. Actions arising from minutes of meeting 20<sup>th</sup> May 2014**

There was discussion around LGSS as a local policing resource and the minutes were signed off as approved.

**3. Procurement Strategy - verbal update by Simon Mulvey**

A review of the collaborated procurement department started 12 months ago and a business case had been presented to the Procurement Board, which would then go to the new Organisational Support Board. A discussion took place on the make-up of the various boards.

SM is supporting MPPH Pathfinder on collaboration, concentrating on Herts first. There are communications around Blue Light works, a Home Office initiative being led by David Taylor as National Director for Police Procurement.

There was discussion regarding transparency, with BA stressing the importance of access for contractors to do business with us as a public body.

DG stressed there needs to be a discussion about how the strategy for collaborative procurement is working and what support is required moving forward.

- (i) *SM to supply the draft Procurement Business Case to BA along with the presentation.*

**4. Constabulary Revenue Budget Monitoring – Provisional outturn 2013/14**

This was agreed and no issues were raised.

- (i) *The group noted the report*
- (ii) *The Annual Governance Statement should be on the next agenda*

**5. OPCC Revenue Budget Monitoring – Outturn 2013/14 and Month 2 2014/15**

RV explained an estimated £8k overspend was due to the planned recruitment of the Southern Outreach Worker post; however this will be covered within the overall OPCC funding. He would be discussing with Finance Section, timescales, best reporting structures, tracking grant funding spend and how to move forward.

- (i) *The group noted the report*

**6. Capital Provisional Outturn 2013/14**

There was discussion of the report and Parkside being classified as general maintenance contracts rather than Capital.

- (i) *NH would review these and report back to the meeting in August.*

**7. Cash Flow Monitoring**

NH had lately received the Innovation Fund and would monitor the timescale for next year. RV had received the Grant funding. DG noted the reserves should be monitored and RV said a report on this had gone to the Joint Audit Committee.

- (i) *The group noted the report*

**8. Estates Sub Group minutes 23<sup>rd</sup> April 2014**

It was noted these minutes had been presented to the last BCB meeting.

- (i) *The group was content with the minutes*

**9. Programme Metis update and Innovation Fund**

DG noted this was a very useful report. The first 200 slates had been purchased and two were being tested for robustness. There was talk around predicted savings and how they were shown on the report.

There was discussion around HR collaboration costing re contractual agreement and how to cost work and account for it. DG pointed the danger of breaking anti-competition law and there should be discussion at Section 151 Officer level to look into this.

It was agreed to produce a Metis brief for the Commissioner.

- (i) *NH to provide Metis brief for the PCC*
- (ii) *NH, RV and SM to meet to discuss anti-competition law*

NOT PROTECTIVELY MARKED

- 10. Terms of Reference for FSG**  
To be presented at a future meeting.
- 11. AOB**  
There was no other business.
- 12. Date of next meeting**  
Tuesday 29<sup>th</sup> July at 1:30pm, OPCC Cambourne.



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**Brian Ashton**