



Cambridgeshire
Police & Crime
Commissioner

BUSINESS COORDINATION BOARD

APPROVED MINUTES

Date: 27 February 2014

Time: 14:00

Location: South Cambridgeshire Hall, Cambourne

Members :

Sir Graham Bright	Police and Crime Commissioner (PCC)
Brian Ashton	Deputy Police and Crime Commissioner (DPCC)
Simon Parr	Chief Constable (CC)
Alec Wood	Deputy Chief Constable (DCC)

In Attendance:

Niki Howard	Chief Finance Officer
Robert Vickers	Interim Head of Finance
Jim Haylett	Head of Policy and Performance
Nicky Phillipson	Strategic Advisor
Colin Luscombe	Head of Estates and Facilities Management
Eve Landon	Policy Officer

1. Declarations of Interest

There were no declarations of interest.

2. Approval of the minutes from the last meeting held on 22 January 2014

The minutes were agreed and signed by the Chairman.

3. Variation to the Police and Crime Plan

The Board were informed that the proposed variation to the Police and Crime Plan (the Plan) updated the Plan to reflect the 2014/15 precept and budget, the latest reiteration of the Medium Term Financial Plan, Community Safety Funding and where

latest information was available.

It was noted that the variation would be taken to the next meeting of the Police and Crime Panel (the Panel) on 19 March 2014 to seek the endorsement of the Panel.

Resolved:

- (i) *The Board agreed the variation to Appendix 1 of the Police and Crime Plan.*

4. Transfer Order 2

The Board were presented with a report outlining the progress of Transfer Order 2 and the next steps, along with the final Transfer Order 2 Scheme to be presented to the Home Secretary by 3 March 2014.

It was noted that the Chief Executive had received legal advice regarding the transfer and was satisfied with the content, along with the Chief Finance Officer and the rest of the Board.

Arrangements in respect of a single set of policies by the two corporations sole would be considered at the next meeting of the BCB.

Resolved:

- (i) *The Board approved the final Staff Transfer Scheme for submission to the Home Secretary for final approval.*

5 Scheme of Governance

The Board noted that as a result of Transfer Order 2 and certain responsibilities being transferred to the respective constabulary Chief Constables, the current scheme of governance required updating for the 1st April 2014 to reflect the responsibilities of the PCC, Chief Constable and Chief Officers, as well as the consents to the CC by the PCC. The three PCC's had decided to use this as an opportunity to explore the possibility to adopt one scheme of governance /consent between the three organisations.

Resolved:

- (i) *The Board noted the report.*

6 Operational Risk Register

The Board were provided with an update on Operational Risk Management. It was

