

Independent Custody Visitors South Panel Meeting

Date: Thursday 12th June 2014

Time: 6.30pm

Location: Lecture room 2nd Floor, Parkside Police Station

Minutes

Attendees – panel

(MF)	(GR)
(PH)	(RS)
(PK)	(WT)
(JL)	(JT)

Attendees – other

Brian Ashton (BA) – Deputy PCC

Insp Marcia Nichols (MN) – Custody Manager

T/Ch Insp Iain Clark (IC)

Hannah Watson (HW) – Volunteer Co-Ordinator

1. Welcome & introductions

PK opened the meeting and welcomed BA, IC and HW who were attending for the first time.

2. Apologies received

HW had received apologies from ME and CM.

3. Minutes of previous Cambridge meeting held 2 April 2014

These were agreed although noted that C/Insp Andy Gratrix was not in attendance. HW will update minutes to reflect this. .

MF will forward the custody shadowing form to HW who will distribute via post to PK and GR

HW will send out St Neots map with the minutes

4. Current performance

Nothing was raised

5. Matters arising from visits (PK)

Feedback from recent visits suggested some custody staff did not know where the Audit Folder was kept. MN will remind custody staff about the location of the folder. It was also agreed that all visitors will add the green form into the folder before leaving rather than passing it onto staff.

6. Update: Police and Crime Commissioner

BA passed on Sir Graham Bright (Police and Crime Commissioner's) significant gratitude for the hard work and dedication of ICVs.

BA updated the panel on the work of the Commissioner including the development of work which will enable officers to complete all paperwork on a tablet reducing the need and time spent in offices meaning more officers will be out in their community.

BA also confirmed that the Commissioner has signed up to the Mental Health Concordat and a round table is being held on 1st July.

HW added the following:

- PCC is about to publish its annual report. HW will circulate when ready
- HW is about to work on the ICV annual report. PK has submitted a summary on behalf of the panel, but HW asked if anyone had suggestions for inclusions to let her know
- PCC has launched a 101 survey. To take part visit <http://www.cambridgeshire-pcc.gov.uk/survey/101-call-handling/>
- A new starter is about to join the Office as Outreach Worker for the South.
- HW will attend a national ICV Administrator Conference on 1-2 July and if anyone has any issues / concerns that they would like to be raised nationally to let her know.
- Finally, HW gave out information about becoming an Independent Dog Welfare Visitor as Cambs is currently recruiting. If anyone is interested please contact HW.

7. Any other business

PK expressed his gratitude to the panel for their support and continued dedication to the scheme.

IC thanked the panel for their vital work. He also reported that the force is going through a change in ethos where people are more focussed on welfare and safeguarding rather than performance. As a result ICVs may notice that detainees may be spending longer in custody. For example it may be decided to detain a person for an extra couple of hours while house to house is carried out so that a charging decision can be reached rather than bailing them for 4 weeks for those enquiries to be carried out.

IC also reported that a new exercise yard will be fitted in Parkside, expected to be operational from September 2014.

IC also reported that Parkside will be closed for a deep clean on Monday 16th and Tuesday 17th June 2014. Huntingdon will be open.

MN made the panel aware of the arrangements being made for 7th July when the Tour de France visits Cambridge. Significant road closures are expected for most of the day therefore Parkside will only be open to walk in's. Huntingdon will be open for all other detainees. MN suggested that if ICV wanted to visit on 7th July they either attended on foot or come in the evening.

JL raised some concerns about signage for Tour de France not stating the times that roads will be closed from. MN will pass on her feedback to the force SPOC for the event.

Date of the next meeting: Thursday 11th September 2014