



Cambridgeshire Police & Crime Commissioner

FINANCE SUB-GROUP

APPROVED MINUTES

Date:	14 January 2014	
Time:	11.30	
Location:	Police Headquarters	
Members:	Brian Ashton	Deputy Police and Crime Commissioner
	Dr Dorothy Gregson	Chief Executive
	Niki Howard	Chief Finance Officer (CFO)
In Attendance:	Nancy Leversha	Strategic Accountant

1. **Welcome and Apologies**

There were no apologies for absence.

2. **Review of Actions Brought Forward from 12 December**

The minutes of the previous meeting were approved and signed by the Chairman.

It was agreed that the Green Agenda report should be put on the April FSG agenda.

3. **Revenue Monitoring 2013/14 Month 8**

The Group were updated on the budget position for the financial year 2013/14. It was noted the significant underspend during the year continues and this reflected a continual drive for savings.

In order to dampen the effect of further cuts in future years a decision is required by BCB for moving underspend in 13/14 to a budget damping reserve.

The group recognised that further in-year savings are likely to be made through Programme Metis and collaboration during 2015/16; however reserves may be required for non-recurrent budget support for a balanced budget for 2015/16.

A discussion over where collaboration costs fall and how future procurement for collaborated units is managed in the future followed. The group are keen to seek reassurance from Bedfordshire, as lead force, that there will be close scrutiny of the collaboration budget and regular budget reports to the BCH meetings.

Resolved:

- (i) *The Group noted the report.*

4. Capital Programme Monitoring 2013/14 Month 8

The Group were provided with a financial overview of the Capital Programme for the eight months ending 30 November.

Matters to note:

- It was noted that Athena has slipped and now been added to the 2015/16 forecast as that is when it is anticipated to 'go live'.
- RCCO for £78k is required in order to supplement previously approved capital spend for the Scientific Science Unit.
- Programme Metis has now been combined into one line on the Capital programme.
- RCCO for £75k is required for an electronic Property Management System has been agreed by the Change Management Board, this is within the Chief Constable's delegation to approve.
- RCCO for £67k is required for the implementation of Live Links Video Technology (CP13/14). This is within the Chief Constable's delegation.
- In August 2013 the Chief Constables for Bedfordshire, Cambridgeshire and Hertfordshire agreed to an unbudgeted additional set-up cost of £10k for the purchase of a vehicle for use by the collaborated Cameras, Tickets, Collisions (CTC) unit. An addition to the Capital Programme of £10k is proposed, funded by a matching RCCO within the Chief Constable's delegation, of which £6.8k will be recharged to Bedfordshire and Hertfordshire.
- As part of the collaborated Counter Terrorism and Domestic Extremism (CT & DE) unit's continued work with the regional Counter Terrorism Intelligence Unit (CTIU), funding has been provided to Cambridgeshire Constabulary for the purchase of a vehicle. Accounting regulations require that the transaction is treated as a capital purchase, and so an addition to the Capital Programme of £10k is proposed, funded by a matching RCCO within the Chief Constable's delegation.

The group discussed that the Capital expenditure should go to the Estates Sub-Group in the

future in order to monitor expenditure against the Estates Strategy.

Resolved:

- (i) *The group noted the report.*
- (ii) *Estates Sub-Group to include monitoring Capital expenditure against Estates Strategy.*

5.

Cash Flow Monitoring

The group noted the report and that there has not been much movement.

The auditors are content and as there is no borrowing, only an annual Treasury Management Report is required.

The group noted that income from interest is better than last year.

Resolved:

- (i) *The Group noted the report*

6.

Capital Programme 2014 to 2018

The Group noted the report does not show funding for 2013/14 which is already shown in the capital expenditure report.

Resolved:

- (i) *The Group noted the report.*
- (ii) *The report to go to BCB on 22 January.*

7.

Draft Precept Report 2014/15

The group noted there has been no news from Central Government regarding precept and is not anticipated until at least the end of January. Therefore, the BCB scheduled for 22 January may not have the information available and an extraordinary BCB may be required on 29 January.

There has been speculation in the national press that the council tax cap may be set at 1.5%. This would mean a further £250k funding shortfall for Cambridgeshire.

Resolved:

- (i) *The Group noted the report*

8.

Any Other Business

The minutes from the Estates Sub-group held on 9 January 2014 and 26 September 2013 were presented. The group were satisfied with the content.

After reports in the national press that identified Bedfordshire as being very vulnerable to

any further cuts to funding. A risk has been raised on our Risk Register to highlight our concerns regarding future collaboration projects with Bedfordshire.

9. Date of next meeting

19 February at 14.30 at Cambourne.



Brian Ashton