



To: Business Coordination Board

From: Chief Executive

Date: 27 February 2014

UPDATE ON SCHEME OF GOVERNANCE

1. Purpose and Background

- 1.1 The Police and Crime Commissioner commenced in Office on 22 November 2012 and took on the responsibility for the employment of all Police Staff, assets, liabilities, contracts and bank accounts which were previously under the responsibility of the Police Authority.
- 1.2 In September 2013 all Police and Crime Commissioners had to submit their intentions of Police Staffing responsibilities (who the employment of staff would reside, Police and Crime Commissioner or Chief Constable). The Home Secretary approved the Draft proposals for Bedfordshire, Cambridgeshire and Hertfordshire. This along with deciding whom assets, liabilities, contracts and bank accounts reside with is known as "Stage 2 Transfers".
- 1.3 As a result of certain responsibilities being transferred to the respective constabulary chief constables, the current scheme of governance is required to be updated for the 1st April 2014 to reflect the responsibilities of the Police and Crime Commissioners, Chief Constable and Chief Officers, as well as the consents (giving of authority) to the chief constable by the Police and Crime Commissioner.
- 1.4 The 3 Police and Crime Commissioners have decided to use this as an opportunity to explore the possibility to adopt one scheme of governance /consent between the 3 authorities.

2. Recommendation

- 2.1 The Board are invited to note the contents of the report.

3. Progress

3.1 Work has already been undertaken on the Cambridgeshire Scheme of Governance/Consent by the Office of the Police and Crime Commissioner and the Constabulary. This has enabled the development of a Cambridgeshire Scheme which can be adopted, if the Joint Scheme cannot be adopted by the 1st April. This Cambridgeshire Scheme continues to be developed to ensure that it meets the needs of both the PCC and the Constabulary.

3.2 In relation to a Joint Scheme of Governance/Consent, it has been identified that each of the PCCs have agreed the following:

- All Police Staff (with the exceptions of those staff operating directly to the Police and Crime Commissioner) will transfer to the Chief Constable.
- The Police and Crime Commissioner will retain ownership of all assets.
- Contracts will be in the name of the Police and Crime Commissioner
- There will be one bank account which will be in the name of the Police and Crime Commissioner.

3.3 The draft scheme of governance/consent (including financial regulations) from each of the Office of the Police and Crime Commissioners (OPCC) have been received. At the time of writing (18th February 2014), these are being assessed for:

- Similarities (which in turn will also identify the differences).
- The current/proposed delegation levels for each Police and Crime Commissioner.

4. Timescales

4.1 The scheme of delegation/consent needs to be in place for 1st April 2014, however final versions will need to be approved by the respective Police and Crime Commissioners during the final week in March at the latest. With this in mind the proposed ambitious (and challenging) timetable to work towards is set out below:

Task	Date
Completion of similarities exercise (ex Financial Regs)	21/2/14
Comparison of Financial Regs	26/2/14
First draft of the Scheme of Governance/Consent	w/e 7/3/14
Revised Drafts	w/e 14/3/14
2 nd Revised Drafts	w/e 21/3/14
Final Versions and Sign Offs (dependent on CFO/PCC agreement)	w/c 24/3/14

4.2 During this period there will be a series of meeting with the Chief Finance Officers/Chief Executives of the respective PCC's both collectively and individually to update on progress and gain consensus on emerging issues.

4.3 It should be noted that continued development of the Cambridgeshire Scheme will run parallel to the above with potential draft versions available for the Joint Audit Committee and Business Continuity Board in March.

5. Recommendation

5.1 The Board are invited to note the contents of the report.