



Cambridgeshire
Police & Crime
Commissioner

BUSINESS CO-ORDINATION BOARD

APPROVED MINUTES

Date: 22 January 2014

Time: 15:00

Location: Cambourne

Members:

Sir Graham Bright	Police and Crime Commissioner (PCC)
Brian Ashton	Deputy Police and Crime Commissioner (DPCC)
Simon Parr	Chief Constable
Alec Wood	Deputy Chief Constable

In Attendance:

Dr Dorothy Gregson	Chief Executive
Niki Howard	Chief Finance Officer
Colin Luscombe	Head of Estates and Facilities Management
Anna Horne	Head of Engagement and Communications
Eve Landon	Policy Officer

Welcome and Apologies

1. Declarations of Interest

There were no declarations of interest.

2. Approval of the minutes from the last meeting held on 8 January 2014

The minutes of the previous meeting were approved and signed by the Chairman.

3. Victim Strategy and Draft Commissioning Intentions

The Board were presented with the final version of the 'Strategic Vision of Support for Victims in Cambridgeshire', the initial programme plan for implementation and the 'Victim Referral and Support Services in Cambridgeshire - Draft Commissioning Intentions' for providing support for victims in Cambridgeshire.

The Board were informed that moving forward the strategy would be considered by the Cambridgeshire Criminal Justice Board. In terms of commissioning, the commissioning intentions for 2015 and beyond would be informed by the outcomes of planned research and future workshops with victims of crime to ensure the support provided was developed with the victims' voice in mind. Work was on-going to ensure that this work was co-ordinated with the work of the region.

Both the PCC and the Chief Constable stated that they were happy to see that the service was being designed around victim's needs, that there was focus being placed on supporting victims through the criminal justice process and that victim's needs were being addressed.

Resolved:

- (i) *The Board agreed the Strategic Vision of Support for Victims in Cambridgeshire and its initial programme plan.*

4. Integrity Arrangements

The Board were informed that the PCC intended to establish a lay Integrity Advisory Group. It was agreed that this Group would "support the Commissioner" not "act on behalf of the Commissioner". The membership would consist of a network of people with specific skills; a report would be brought back to the Board to understand the controls assurances with the Constabulary.

The PCC emphasised the importance of making every effort and taking every possible opportunity to ensure integrity is upheld throughout the force and the OPCC.

Resolved:

- (i) *To note the report.*

5. IPCC Report regarding Direction and Control Complaints

The Board were provided with an update regarding a recent inspection by the IPCC into the tri force recording of complaints. It was noted that under the Section 22 agreement, Cambridgeshire had governance responsibility for the three forces.

Although the findings did not provide force specific information, the inspection found that the majority of cases were wrongly classified as direction and control complaints, although the vast majority of cases were concluded in a satisfactory manner, appropriate to the complaint. The Board were assured that arrangements had been changed to ensure that categorisation was correct.

Resolved:

- (i) *To note the report*

6. MTFP

This item was withdrawn from the agenda as the MTFP was contained in the budget report at agenda item 7.

Resolved:

- (i) *n/a*

7. Budget Report

The Board were informed that the purpose of this report was to enable the Police and Crime Panel to approve the precept proposal set out by the PCC. Provided for background information were a series of documents which informed the precept including the latest Medium Term Financial Plan (MTFP).

The Board discussed the rationale contained in the report for the proposed precept increase of 1.92% which equates a rise from £177.93 per annum to £181.35 pa for a Band D property, or 7p per week. It was noted that this was based on the assumption that this would not trigger a referendum in respect of the precept ceiling that was yet to be announced by government.

It was noted that the use of reserves were not finalised as the figures would change by the end of the financial year. The Board were informed that the main change within the MTFP was the addition of the Innovation which would help to fund Op Metis.

The PCC was pleased that the costs of the Office of the Police and Crime Commissioner had been outlined in detail as this demonstrated the wide remit of the role of PCC. Finally, the

Chief Executive thanked the CFO for her dedication in working across the two roles, who consequently thanked the DPCC for his valuable support.

Resolved:

- (i) *The Board endorsed the increase in precept of 1.92% to be presented to the panel with minor changes.*

8. Capital Programme

The Board were presented with the proposed Capital Programme 2014-18 which comprised of a range of schemes covering maintenance and development of the force information infrastructure and specific technology/change schemes, estates schemes and the vehicle replacement programme.

Resolved:

- (i) *The Board approved expenditure 1-6 without additional information being brought back.*

9. To review the minutes of the Finance Sub Group held on 12 December 2013

The DPCC informed the Board that there had been a significant underspend during the year. This was a planned underspend to smooth out the impact of previous and subsequent budget cuts. The Board noted that the Chief Constable had used his powers of delegation to spend three separate amounts of £15k, £34k and £20k in order to purchase vehicles and replace covert vehicle equipment.

The Board approved the surrender of the lease of Unit 3 Cardinal Park, Godmanchester ahead of lease expiry on 31 March 2015 as the unit was no longer required and early surrender was financially beneficial.

Resolved:

- (i) *Approval to surrender the lease of Unit 3 Cardinal Park, Godmanchester ahead of lease expiry on 31 March 2015.*

10. To review the minutes of the FEB held on 5 November 2013

The Board were informed that the target of 300 Specials had been reached at the time of the meeting and a new Specials Co-ordinator had been recruited with the intention of building the integration of Specials into the Regulars and to enable Specials to specialise.

