



**EXTRAORDINARY BUSINESS COORDINATION BOARD**

**APPROVED MINUTES**

**Date:** 08 January 2015

**Time:** 14:00

**Location:** Monkfield Room, Cambourne

<b>Members :</b>	Sir Graham Bright	Cambridgeshire Police and Crime Commissioner
	Brian Ashton	Deputy Police and Crime Commissioner
	Dorothy Gregson	Chief Executive, Office of the Police and Crime Commissioner
	Niki Howard	Chief Finance Officer, Cambridgeshire Constabulary
	Simon Parr	Chief Constable, Cambridgeshire Constabulary
	Robert Vickers	Chief Finance Officer, Office of the Police and Crime Commissioner
	Alec Wood	Deputy Chief Constable, Cambridgeshire Constabulary
<b>In Attendance:</b>	Aly Flowers	Senior Policy Officer, Office of the Police and Crime Commissioner
	Charles Kitchin	Director of Public Engagement and Communication, Office of Police and Crime Commissioner
	Paul Ormerod	Temp Chief Inspector, Cambridgeshire Constabulary

**1. Welcome and Apologies**

- 1.1 Apologies were received from Mark Hopkins, Assistant Chief Constable, Cambridgeshire Constabulary.

**2. Declarations of Interest**

- 2.1 There were no declarations of interest.

**3. Approval of the minutes from the last meeting held on the 17<sup>th</sup> December 2014**

- 3.1 The Business Coordination Board ("the Board") were updated on actions from the last meeting.
- 3.2 Item – 11.6(i) – Agile Working - Constabulary to bring a paper back to the Board in six months' time to review progress of benefits once a greater understanding and collection of data had been achieved over the next few months. The Constabulary reported that this paper would be presented to the 20<sup>th</sup> January 2015 Board meeting.
- 3.3 Item 14.9 – Her Majesty's Inspectorate of Constabulary (HMIC) response – The Commissioner to fulfil your statutory duty to report to Home Secretary on HMIC reports. This was reported as being in hand.
- 3.4 The Chief Constable informed the Board that further to the action relating to Item 14.9, that Cambridgeshire Constabulary ("the Constabulary") are consolidating all of the HMIC inspection recommendations into one organisational development plan. This plan would be presented to, and monitored, through the Constabulary's Force Executive Board (FEB), the minutes of which are presented to the Board which would enable the Police and Crime Commissioner ("the Commissioner") to monitor and scrutinise the Constabulary's action against each of the recommendations. However, the Chief Constable did stress that should the Commissioner require further scrutiny around the development plan that this could be brought back to the Board at any time.

**4. Medium Term Financial Plan**

- 4.1 The Deputy Police and Crime Commissioner ("the Deputy Commissioner") introduced the latest version of the Medium Term Financial Plan 2015/16 to 2018/19 (MTFP) as the Commissioner's key financial planning document. The Deputy Commissioner emphasised that the figures within the MTFP are still draft and subject to further ratification during January 2015 before forming as the basis of the Precept 2015/16 paper that would be presented to the Board at its next meeting on the 20<sup>th</sup> January 2015.
- 4.2 The MTFP was based on the working document of 2014/15 to 2017/18 (as presented to the Board in January 2014) but now took into account the £3.95m (5.1%) cash reduction from the Home Office Provisional Policing Grant when compared to



- 2014/15 funding. The Deputy Commissioner asked the Board to note that this was a substantial reduction.
- 4.3 Both the Commissioner and the Deputy Commissioner stressed that despite this reduction in funding, the Commissioner wanted to ensure value for money policing with no extra burden on the council taxpayer.
- 4.4 The Deputy Commissioner stated that in considering the level of 2015/16 precept, the Commissioner had taken into account the current rate of inflation of 1% and the Department for Communities and Local Government's council tax freeze grant of 1%.
- 4.5 The Commissioner informed the Board that he would therefore be recommending to the Cambridgeshire Police and Crime Panel ("the Panel") that he would not be raising the precept for 2015/16. Consequently, he would be applying for the Government's council tax freeze grant.
- 4.6 The Deputy Commissioner informed the Board that the Commissioner did however have the capacity to largely maintain his crime and disorder grants and victims funding.
- 4.7 The Board were informed that for financial planning purposes for the three years from 2016/17 the MTFP was based on the assumption that the precept would be at the rate of inflation. However, the Deputy Commissioner stressed that this was for financial planning purposes only and did not imply any commitment to the figures given with the MTFP.
- 4.8 The Deputy Commission asked the Board to note the substantial target of savings that needed to be achieved from 2016/17. It was reported that the projection for 2018/19 may mean a requirement to save a further £17m out of a current budget of £128m, with 2016/17 anticipated to see the largest spending pressures within the three year period to 2019 as a result of changes to National Insurance contributions.
- 4.9 Both the Commissioner and the Deputy Commissioner commended the manner and enthusiasm by which the Constabulary had moved forward in developing and using new forms of technology and how this will continue to contribute to substantial savings in direct costs yet significantly improve front-line policing capacity.
- 4.10 The Board agreed that collaborative working with Bedfordshire Police and Hertfordshire Constabulary will seek to bring maximum cost effectiveness and efficiencies.
- 4.11 The Board went on to discuss the budget position for 2015/16 and how the budget had been balanced through the identification of £5.1m of savings, without any fundamental difference in policing numbers. Both the Commissioner and the Deputy Commissioner commended all those involved from the Constabulary and the Office of the Police and Crime Commissioner (OPCC) for this remarkable achievement in getting to this budgetary position.

