



## APPROVED MINUTES - FINANCE SUB GROUP

**Date:** 23<sup>rd</sup> October 2013

**Time:** 15:00

**Location:** Cambridgeshire Constabulary HQ

**Members:** Brian Ashton, Deputy Police and Crime Commissioner (DPCC)  
Dorothy Gregson (Chief Executive)  
Niki Howard, Chief Finance Officer (CFO)

**Also in Attendance:** Nicky Phillipson (Strategic Advisor)

1. There were no apologies for absence.

2. **Review of Actions Brought Forward from 26<sup>th</sup> September 2013**

Action:- CFO to pursue, for completeness the financial implications of the recently signed decision notice for Counter Terrorism and Prison Intelligence Officer for submission back to FSG.

Action: - CFO agreed to ensure that the current cash flow review was correct and to provide projections into the 2014/15 financial year to firm up the long term cash position, this action is being worked on and will be presented at the November meeting.

3. **Revenue Monitoring 2013/14**

CFO presented the revenue report to end September, it was noted that outturn was projected to be £2.8m underspent and is increasing as staff leave. The trajectory is

where we would expect it to be given the savings that are required to balance 2014/15. It was noted that the new interpreters' contract was yielding savings.

Action: - CFO to identify the spend in Hosted Services

Action: - CFO and CX to discuss the best way to publish the report.

**4. Capital Programme Monitoring 2013/14**

CFO presented the capital programme monitoring report which showed expenditure 56.2% spent or committed. Revenue Contributions to Capital Outlay (RCCO) from the Constabulary's budget delegation for Integra Upgrade & Invoice Approval System £63K and Slates for Frontline Users £99k were noted and approved.

**5. Cash flow**

Cash flow forecasts were stable at £8m cash-in-hand for the year-end. The following year projections will be presented at the meeting in November.

**6. Grants 2014/15**

FSG discussed the paper presented and noted that all recipients of the OPCC grants for 2013/14 had been written to.

Action: - Meeting to be arranged with ACC Mark Hopkins, CFO and DPCC to understand the drugs funding requirements.

Action: - CFO to include Cambridgeshire Search and Rescue Grant on the list.

**7. Treasury Management Annual Review**

The paper was noted and agreed that it should go forward to the Audit Committee in December.

**8. Medium Term Financial Plan Discussion**

The work-in-progress paper was discussed. It was acknowledged by the board that the decisions will be taken against a challenging financial context, for the Commissioner and Constabulary, but also for key partners. All parties are faced with considering how the budget gaps can be bridged to make best use of available funding. The Commissioner is prioritising protecting frontline policing.

Significant work is underway in the areas of collaboration and building on our areas

of saving during 2013/14 to address the budget gap.

**7. Date of Next Meeting**

21<sup>st</sup> November 2013 13:00 at OPCC, Cambourne.

-----  
**Brian Ashton**