



## UNAPPROVED MINUTES - FINANCE SUB GROUP

**Date:** 26<sup>th</sup> September 2013  
**Time:** 10:00  
**Location:** OPCC, Cambourne

**Members:** Brian Ashton, Deputy Police and Crime Commissioner (DPCC)  
Niki Howard, Chief Finance Officer (CFO)

**Apologies** None

1. Brian Ashton welcomed Niki Howard to her new interim position of Chief Finance Officer for the PCC and thanked John Hummersone, outgoing CFO, for his hard work and dedication.
2. **Minutes from the last meeting were reviewed**  
Action CFO to pursue the financial implications of the recently signed S22 agreements for Counter Terrorism and Prison Intelligence Officer for submission back to FSG.
3. **Revenue Monitoring 2013/14**  
CFO presented the revenue report to end August, it was noted that outturn was projected to be £1.6m underspent. It was agreed that everything looked as expected given the position in the year and the savings that had to be achieved for 2014/15.
4. **Capital Programme Monitoring 2013/14**  
CFO presented the capital programme monitoring report which showed expenditure 52.5% spent or committed. It was noted that project Athena was now likely to slip into 2014/15 expenditure.

**5. Cash flow**

Cash flow forecasts have been reviewed in the Financial Team and projections for expenditure revised downward to better reflect the current situation given outturn cash available of £8m.

Action: - CFO agreed to ensure that the current review was correct and to provide projections into the 2014/15 financial year to firm up the long term cash position.

**6. Charging for Police Services**

DPCC was broadly happy with the document but asked the CFO to review section 2 in appendix A

Action:- CFO to review section 2 appendix A so ensure consistency with the charging sheet and to make clear that non-commercial events are charged for additional policing costs only.

**7. Date of Next Meeting**

The next meeting will be held on 23<sup>rd</sup> October 2013 at 15:00 at South Cambridgeshire Hall.

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**Brian Ashton**