

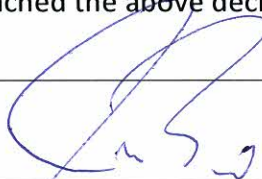
Cambridgeshire Police & Crime Commissioner

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2013-013

Subject	Lease of Part of St Ives Police Station to Cambridgeshire County Council
Decision	To approve the lease of part of St Ives Police Station to Cambridgeshire County Council.
Decision Summary	<p>Discussions with partners through the Making Assets Count (MAC) programme identified an opportunity for Cambridgeshire County Council (CCC) to utilise surplus space at St Ives Police Station. This would allow CCC to relocate the Adult Day Service (ADS) from existing less suitable premises in the town.</p> <p>The MAC Cross Boundary Group has considered the basis of occupation for partnership arrangements where 'easy in, easy out' terms would be beneficial to avoid the time and cost restraints of standard lease arrangements. The result of this is the Memorandum of Terms of Occupation (MOTO). Alongside the MOTO, average rental values have been agreed and that a 50% discount would be applied to reflect a restricted occupation by MAC partners. With regard to the facilities management costs these would be fully recovered.</p> <p>Main heads of terms have yet to be agreed with CCC but the following are proposed:</p> <ul style="list-style-type: none">• Term: 18 months determinable by 6 months notice at any time.• Occupation charge: Approx. £16,000per annum (dependent upon amount of space required) including rental and all on costs. WC and kitchen facilities to be shared with Police. <p>CCC proposes to carry out alterations which would essentially reconfigure their space with a separate entrance being created to the elevation fronting onto Broadleas. There would also be an internal door between the Police/enquiry office and ADS through which the police will have access to shared toilet and kitchen. Planning consent is required for a change of use and this is ready for submission by CCC.</p> <p>It is anticipated that the accommodation would be ready for occupation around Sept/Oct 2013.</p>

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
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Background Papers	Business Coordination Board, 22 May 2013 - Agenda Item 11 Minutes of Force Executive Board, 7 May 2013
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Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	 Date 22.5.2013