



TO: Business Co-ordination Board

FROM: Chief Constable

DATE: 22nd May 2013

PROGRAMME METIS – UPDATE

1. Purpose of Paper

1.1 The purpose of this paper is to provide a progress update to the OPCC.

2. Recommendation

2.1 The OPCC is requested to note the update.

3. Programme Update

3.1 Within this reporting period the Black Marble SharePoint workshops have concluded and the programme team have reviewed and provided feedback on all the documentation provided for the areas of Governance, Compliance, Information Architecture and User Interface. A review of outstanding tasks identified by Black Marble has also been undertaken and tasks either completed or planned into the programme plan for action and completion at the appropriate time.

3.2 A core principle agreed for Programme Metis is to deliver 'out of the box' solutions by default; only developing bespoke development coding where an out of the box solution will not deliver the functionality required and, there is an evidenced business case able to demonstrate a return on investment linked to the release of operational hours and/or cashable savings. An exception to this premise of evaluation would be the design of external public facing solutions such as the Constabulary web-site.

3.3 In our last update we informed the OPCC that Programme Metis would run a pilot for Slate mobile devices. A considerable amount of work has been undertaken by ICT and members of the Programme Team to develop the slate devices and get them ready for deployment. The Slates have now been deployed to officers identified for the pilot who are familiarising themselves

with the functionality in readiness for the commencement of the formal evaluation assessment. The evaluation period will run over a minimum of three months with incremental assessment of data returned – the first batch of data will be reviewed after an initial 5 week period.

- 3.4 Senior Managers across the organisation were invited to attend a Metis Briefing on 8th May 2013 that was opened by the Chief Constable. The briefing shared the vision and principles for Programme Metis and role that officers and staff will play in the development and delivery of solutions. The Director of Resources provided an input to the briefing setting out the budgetary pressures the constabulary faces, and attendees were provided with an opportunity to take part in a 'taster' visioning activity designed to kick start some solutions thinking ahead of the planned series of Visioning Workshops that commence w/c 20th May.
- 3.5 Planning for the Visioning Workshops is complete and events will run covering all non collaborated areas of business starting in May and finishing in mid July. The programme team will run three visioning teams for the duration of the workshops. Resources from Finance have been seconded to the programme team and will be actively involved in the visioning process to gain early insights/indications of where financial savings will be identified. Following completion of the Visioning workshops the programme team will assist business area leads in the preparation of Business User Requirements.
- 3.6 The Business Case is being finalised following a meeting with the Deputy PCC. The document outlines the aims and objectives for Programme Metis and the approach that will be taken to develop solutions across the constabulary to transform service delivery and identify cashable savings.
- 3.7 The programme has a timeline defined that will enable it to evaluate and articulate the benefits and cashable savings by the end of September 2013. The key stages outlined below illustrate the work that will be undertaken within this timeline:
 - All business user requirements submitted by mid July 2013
 - Functional requirements identified, costed and outline delivery plan by end August 2013
 - Evaluation of identified solutions and benefits completed by end September 2013

4. Recommendation

- 4.1 The OPCC is requested to note the update.