



**TO:** Business Co-ordination Board

**FROM:** Chief Constable

**DATE:** 25th April 2013

## **PROGRAMME METIS – UPDATE**

### **1. Purpose of Paper**

1.1 The purpose of this paper is to provide a progress update to the OPCC.

### **2. Programme Update**

2.1 The programme has established a Strategic User Group (SUG) which will take on the function of the Programme Board; chaired by Ch/Supt Simon Megicks and reporting into the Change Management Board as the Sponsoring Group.

2.2 In addition to the SUG, the programme has established a Business User Group (BUG); chaired by Det Ch/Insp Andy Gipp. The BUG will provide the mechanism through which Programme Metis will work with practitioner groups to identify and develop solutions, and a series of visioning workshops has been scheduled to capture the business user requirements across the constabulary.

2.3 Programme documentation including the Programme Brief and Business Case has been created in draft form and is in circulation for feedback. Other control documents have been created including the Risk and Issues Logs, Benefits Realisation Register and a comprehensive Communications Plan.

2.4 A detailed programme plan has been developed and is structured around four project areas namely:

- SharePoint Launch
- Metis Visioning
- Metis Technology
- Metis Pilot Testing

- 2.5 Programme resources have been agreed and are either in place or are being identified for secondment. Resourcing for the programme will remain under continual review to ensure that it is proportionate at all times.
- 2.6 The strategic objectives for the programme focus on the release of operational hours to protect frontline policing, and the achievement of cashable savings to enable the constabulary to work within a balanced budget. Early analysis undertaken to provide an indicative illustration of the potential for the programme has identified savings which will be articulated in the Business Case.
- 2.7 To develop further the programmes' understanding of the potential benefits of mobile devices when deployed to frontline offices, a pilot has been established to trial tablet devices for direct inputting at source. Devices will be used by 10 officers in Cambridge City and 10 officers in Huntingdon during a controlled period and subject to an evaluation study to articulate the benefits.
- 2.8 Four SharePoint development workshops have taken place, facilitated by Black Marble (an external consultant). The workshops were attended by officers and staff from across the organisation and focussed on the Governance, Compliance, Infrastructure and Design of the new SharePoint solution. Feedback from the workshops has been positive and planning is now focussed on achieving a launch date of early May 2013 for the first phase of the SharePoint platform.
- 2.9 Ch/Supt Simon Megicks has held a series of one to one briefing meetings with key stakeholders throughout the organisation and including the OPCC to raise awareness of the programme ahead of wider communications as the Communications Plan commences. Engagement with all parties has been positive, including staff associations and Unison where there is a clear understanding of the budgetary constraints the constabulary is working within.
- 2.10 The Chief Constable spent time with the SUG on 18<sup>th</sup> March 2013 to share his vision for the programme and to take questions from the group. This was seen as highly beneficial to achieving a consistent understanding of the programme and its aims and objectives.

### **3. Recommendation**

- 3.1 The OPCC is requested to note the update.