

MED Undergraduate scholarship

Role Title: Undergraduate Scholar

Department: Medical Education Directorate, NHS Lothian

Base: Little France Campus with potential to work at other NHS Lothian sites.

Term: 1 year with the opportunity for renewal by agreement with MED Leadership

Scholarship: £4000 per annum (paid six monthly in two instalments)

Scholarship summary:

“To provide equitable learning, training and working environments for today's and tomorrow's medical workforce in Scotland, celebrating and learning from its diversity” NES 2023

This scholarship programme, for UG medical students in UoE MBChB programme year 4 from widening access backgrounds, has been created to facilitate the Medical Education Directorate's (MED) work towards advancing equity in medical education.

For the individual, this scholarship offers:

- An opportunity to build their clinical and medical education network, working as part of a supportive and innovative team of clinical educators;
- Involvement in design and delivery of MED projects, with an aim of one publication or presentation per year of scholarship for the individual;
- Peer mentor training and support; and
- A source of financial support through clinical years.

Key aims for the role of Undergraduate Scholar are to:

- Assist in improvement of training through co-design of training resources for UGs especially with view to ensuring inclusivity;
- Help develop pathways and resources to improve clinical and research opportunities for UG and Postgraduate (PG) students from widening participation backgrounds;
- Proactively engage UG students with diverse backgrounds in MED advancing equity work, including work with clinical trainers;
- Assess and develop peer support /mentoring opportunities in collaboration with and aligned to current University processes.

Medical Education Directorate (MED) role

Our **Directorate** aims are to develop and implement the medical educational strategy for NHS Lothian, including:

- Effective oversight of the quality of both post-graduate and undergraduate medical education in clinical areas of NHS Lothian while influencing and supporting clinical teams to improve
- Integration of training into the demands of a busy clinical service through appropriate and graded supervision for training doctors and clinical students to ensure safety of patients.
- Development and support of a clinical educator's network through NHS Lothian at all levels
- Innovation and systems improvement focussed on the educational environment, clinical opportunity, and staff/student wellbeing.
- Promoting the voice of Postgraduate doctors in training and Undergraduate students of Medicine and effective collaboration with both groups
- Communication and collaboration with the Postgraduate Deans, NES (NHS Education for Scotland) and the Undergraduate Medical Programmes Director (University of Edinburgh Medical School), develop and innovate in relation to the educational process.

Main Duties for the Undergraduate scholar

Team Building and Leadership

The Undergraduate Scholars will work as part of the team supporting Undergraduate education. This includes the Undergraduate Programme Manager, Undergraduate Leads for each site and the MED Medical Education Fellows. They will work on projects with this team, supported by the Director and Deputy Director of Medical Education. Dependent on the project they could also work with the MED Simulation team, and they will be supported in their research and projects by the Associate Directors of Medical Education (ADME).

Educational Quality and Service Improvement

The Undergraduate Scholars will represent the views of UG students (in collaboration with MSC and SSLC members) to inform our improvement and innovation work. They will co-design changes to clinical placements as we move to increase capacity, to support rising UG numbers, and help us to improve the quality of the environment and experience for UG students. They will have a key role in advising on the inclusivity of MED strategy and projects.

Communication and Working Relationships

The Undergraduate scholars will be supported by the Undergraduate site leads and Undergraduate Programme Manager to establish and maintain extremely good communications and working relationships with a wide range of staff, including:

- Director of Medical Education responsible for the overall organisation of the post.
- University of Edinburgh Director of Undergraduate Medical Programmes, Year Directors, Module Organisers and Local Module Leads
- Undergraduate Support Leads and Networks
- MED Associate Directors of Medical Education
- MED Simulation Team
- Medical Education Fellows & Chief Registrars

Assignment and Review of Work

All projects undertaken will be overseen by a member of the MED team, likely to be (but not limited to) one of the Undergraduate Leads or Medical Education Fellows. It is expected that the scholarship will enable the recipient to contribute approximately 250 hours per annum (circa 5hrs/wk) to MED work and activity promotion. The spread of this across the academic year will be negotiated, however it is expected that the design will ensure there is no negative impact on UG studies. It is expected that the Undergraduate scholars will have regular 1:1 meetings with their project supervisors. There will be an annual appraisal meeting with the Undergraduate leads to inform continuation of the scholarship to the next academic year.

Personal Development

The post holder will be supported to develop healthcare leadership, educational governance, systems thinking and change management skills when in post. They will also be trained in colleague support, including Peer mentoring. It is expected that their project work will lead to national presentations and potentially publications.

Person specification

REQUIREMENTS	ESSENTIAL	DESIRABLE
Medical Training	Undergraduate (UG) of University of Edinburgh Medical School Year 4 from August 2025 Satisfactory progress through course to date.	
Widening Access	University of Edinburgh widening access criteria are here: Widening access offers criteria The University of Edinburgh . Additional factors will be considered including: neither parent attending university; unpaid carer; disability.	
Educational Experience & Scholarship	Interest in design and delivery of clinical education	Evidence of design and implementation of an innovation or improvement project linked to education

REQUIREMENTS	ESSENTIAL	DESIRABLE
Clinical & Systems Experience	<p>Shows a commitment to continuous personal development.</p> <p>Examples may be through your University course or externally (for example in work, student organisations etc).</p>	<p>Evidence of quality improvement work.</p> <p>Evidence of leadership role.</p> <p>Evidence of mentorship role.</p> <p>Prizes or awards linked to clinical education</p> <p>Examples may be through your University course or externally (for example in work, student organisations etc).</p>
Personal & People Skills	<p>Demonstrates NHS Lothian's values in actions and words</p> <p>Evidence of effective communication skills</p> <p>Evidence of leadership potential and ability to work within a small team</p> <p>Able to plan, organise and prioritise workload</p> <p>Approachable and friendly</p>	<p>Evidence of working in teams</p> <p>Good organisational and problem-solving skills.</p>

Contact Information & Application

Potential scholars are encouraged to ensure they meet the essential criteria for Widening access as per the person spec before applying. Advice on suitability for the role can be sought from the MBChB programme office.

If interested in the role, please contact the Director or Deputy Director of Medical Education for NHS Lothian through Comien Moffat Comien.Moffat@nhs.scot

Interviews will be held on 1 August 2025 at Western General Hospital and applicants are asked to send a short form resume and a covering letter (of 400 words or less) describing their rationale for application, alignment to the person specification, and aspirations for the role as well as what the financial support will enable you to do, to Comien.Moffat@nhs.scot with the subject line: Scholarship 2025. Closing date Fri 13 June '25.