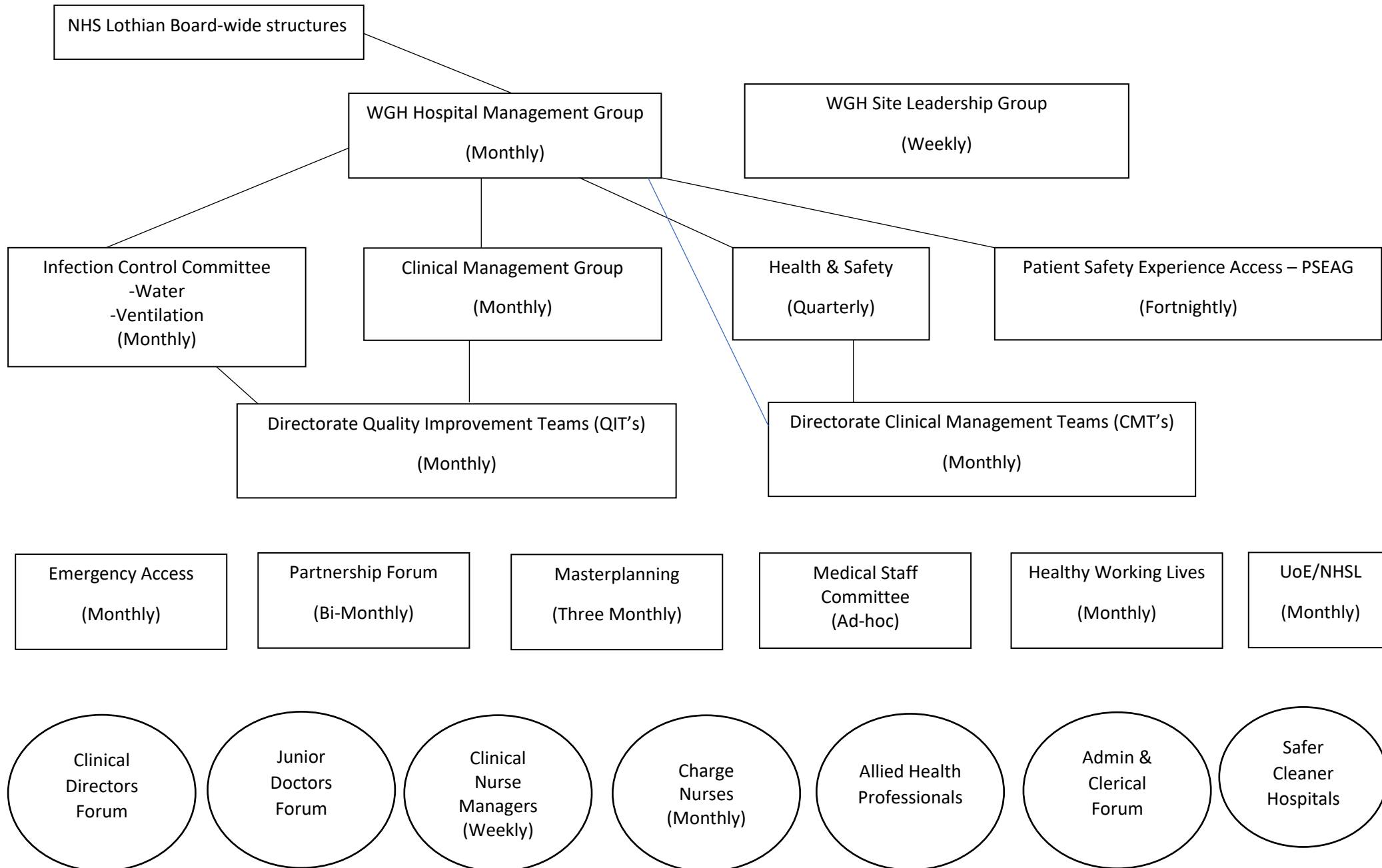


WGH Meeting Structure

Updated: August 2021



Some of the key meetings on the WGH Site

Infection Control Committee

Quality and Compliance and reducing infection across WGH

Chair – AND

Follows Format of UHD ICC
Replace:
HEI/PQI Site Meeting
Antimicrobial policy

Clinical Management Group

Quality Management / Patient Safety

Chair – AND

Follows Format of UHD CMG
Covers:
Lessons and themes from –
Closed SAE's and Complaints
Compliments
CQIs QIDs Dashboard

Hospital Management Group

Teamwork / Performance

Chair – Site Director

Follows Format of SMT
Replaces:
Operational Update Covers:
Performance (finance/TTG/4hr)
Masterplanning
HR Update
Risk Register

Health & Safety

Safety of Staff, Patients and Visitors

Chair – General Manager Surgery

Includes:
V&A
Laundry Issues
Risk Register

PSEAG

Chair – Site Director

Directorate QIT's

Format of Site SMT
Directorate Priorities

Directorate CMT's

Format of Site CMG
Directorate Priorities

Cleaner Safer Hospital

Chair/ AND

Emergency Access

Quality and Safety

Chair – Site Director / GM

UCC Programme Board
Winter/Events Planning
Delayed Discharges
Business Continuity

Partnership Forum

Partnership Working

Chair–Site Director/Partnership Lead

iMatters
eKSF
Healthy Working Lives/Staff
Engagement
Risk Register

Masterplanning

Strategic Site Planning

Chair – Site Director

Medical Staff Committee

Clinical Effectiveness

Chair – Professor McKnight

Glossary:

AMD – Associate Medical Director
AND – Associate Nurse Director
CQI – Clinical Quality Indicators
UCC – Unscheduled Care Collaboration

QIT – Quality Improvement team
HEI – Healthcare Environment Inspectorate
PQI – Patient Quality Indicators
SAE's – Significant Adverse Events

CMG - Clinical Management Group
UHD – University Hospital Division
SMT – Service Management Team
QID – Quality Improvement Development

V&A – Violence & Aggression
IiP – Investors in People
eKSF – Electronic Knowledge Skills Framework
SPSP – Scottish Patient Safety Programme

Participants

Hospital Management Group

Site Management Team
Finance
HR
Partnership

PSEAG

Site Management Team
AMDs

Infection Control Committee

AND
CD/Prof Leads
CNMs
Infection Control
Facilities
Theatres/Anaesthetics
OPD Directorate
Partnership
Radiology / Labs

Clinical Management Group

AND
CD/Prof Leads
QIT Leads
General Managers
CSMs
CNMs
Theatres/Anaesthetics
OPD Directorate
Clinical Governance Team
AHPs
Pharmacy
Radiology/Labs
Infection Control
Partnership

Health and Safety

Site Management Team
H&S Team
Partnership
CSMs
CNMs
AHPs
Pharmacy
Theatres / Crit Care
OPD Directorate
Radiology / Labs
Facilities
Estates
Domestics
Medical Physics
Oncology Physics

Partnership Forum

Site Director
Partnership
GMs
ANDs
AMDs
OPD Directorate
Radiology / Labs
Facilities
Estates
Domestics
HR
Finance
CMT Reps
Medical Staff Committee
H&S
Pharmacy
IJB

Emergency Access

Site Management Team
CD / Prof Leads
CMT Representatives
Theatres / Crit Care
OPD Directorate
Radiology / Labs
Facilities
Estates
Domestics
Pharmacy
IJB

Masterplanning

Site Director
GMs
ANDs
AMDs
Strategic Planning
Capital Planning
Estates
Finance
Oncology Physics
Partnership
Construction Partners

Healthy Working Lives / Staff Engagement

Site Director
ANDs