

Blackford can accommodate 50 people in a lecture theatre style seating arrangement. It's a multi functional space that can be altered to suit many forms of teaching or events and comes complete with the following equipment:

- 50 Chairs
- 3 Tables
- NHS Lothian Desktop Computer
- 75" LCD TV
- Wireless Keyboard & Mouse
- PowerPoint Presentation Clicker
- Laptop input
- Video Conferencing for Teams
- Whiteboard with Flipchart Paper & Pens



Using the PC or Laptop

- Log in to PC with your NHS Lothian login.
- By default, the NHS PC is connected to the TV input HDMI 2
- For Laptop use, attach the HDMI cable to your laptop.
- Change the input on the TV to HDMI 3 using the remote control provided.
- To connect a USB drive, use the labelled USB input cable provided.
- Please do not shut down the PC, just log out for the next user.



Guidelines & Rules

If you are unsure on how to use any of the IT equipment, please do not remove or unplug any of the cables. Ask for assistance from the PEC Team in the MED Admin office in the reception area of the Postgraduate Education Centre.

Any alterations made to the seating arrangement and tables must be returned to the original layout at the end of the session.

See our [PEC Room Booking Terms & Conditions](#) for more guidance.