Arthur's Seat



Arthur's Seat can accommodate 60 people in a lecture theatre style seating arrangement. It's a multi functional space that can be altered to suit many forms of teaching or events and comes complete with the following equipment:

- 60 Chairs
- 4 Tables
- NHS Lothian Desktop Computer
- Projector
- Wireless Keyboard & Mouse
 - PowerPoint Presentation Clicker
- Laptop input
- Video Conferencing for Teams
- Whiteboard with Flipchart Paper & Pens



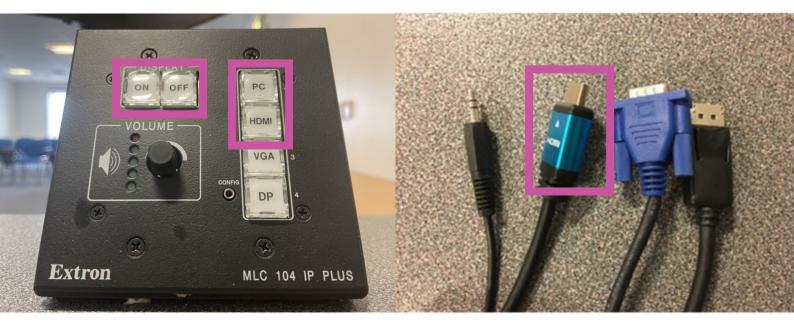


Arthur's Seat 68118



Using the PC or Laptop

- Log in to PC with your NHS Lothian login.
- Press the ON button on the Extron Control Panel to switch the projector on.
- Press PC button on the Control Panel to display PC output on screen.
- For Laptop use, attach the HDMI cable to your laptop.
- Press HDMI on the Control Panel to display laptop output on screen.
 - Once you have completed your event, please press the OFF button on the Control Panel to switch the projector off.
- Please do not shut down the PC, just log out for the next user.



Guidelines & Rules

If you are unsure on how to use any of the IT equipment, please do not remove or unplug any of the cables. Ask for assistance from the PEC Team in the MED Admin office in the reception area of the Postgraduate Education Centre.

Any alterations made to the seating arrangement and tables must be returned to the original layout at the end of the session.

See our <u>PEC Room Booking Terms & Conditions</u> for more guidance.

