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| **Post Title** | ***Country Parks Ranger*** |
| **Job Family** | **Operational Services** | **Pay Range** | *2* | **Line Manager to others?** | *N* | **Role profile ref** | **OPS02O** |
| **Service Area** | ***Strategic Planning & Commercial Development*** |
| **Line Manager** | ***Matthew May*** |
| **Location** | ***Black Park Country Park*** |

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| **Job Purpose** To maintain high standards of site presentation and facilities through a range of operational activities, using specialist tools and equipment. To support visitor engagement and income generating activities within the Country Parks by encouraging responsible park use.  |
| **Job Context*** Regularly and routinely patrol the Country Parks to support the effective delivery of the operational service. Monitor the condition and quality of park infrastructure during patrols to ensure that information is up to date, correct and well presented.
* Proactively communicate with visitors/contractors/location filming/commercial partners to give advice, take feedback and rectify or report problems for resolution. Deal with enquiries or problems and help with first-aid incidents and other emergencies.
* Deliver the practical maintenance and management of the country parks natural and semi natural environments and related infrastructure in line with management plans. Organise and deliver assigned activities to achieve timescales and agreed targets, including but not limited to mowing plans, vegetation management plans, spraying plans.
* Operate a range of equipment and/or vehicles, including but not limited to ATV, pesticide spraying, ride on mower, brush cutter, chainsaw, tractor, towing, front end loader.
* Complete inspections/basic maintenance procedures to ensure safe and legal use of site/equipment by visitors/volunteers/colleagues. Demonstrate an understanding and awareness of associated costs from misuse/loss of tools/equipment/materials.
* Assist with the preparation specifications for low value contracts and day to day BAU contractors.
* Assess the work situation, identify the relevant precautionary, safety and security measures and act accordingly. Carry out work within required legal, technical and safety standards
* Working with the Lead Ranger, identify areas where additional help and support is needed and assist in programming and delivering this work as required.
* Carry out all duties and responsibilities with reasonable care for the health and safety of ourselves and othersand report any potential hazards or unsafe practices to line manager. Maintain all required records/information following agreed processes.
* Carry out all duties with an awareness and understanding of the Safeguarding requirements within the area of responsibility.
* Support and develop volunteers as required.
* Support the delivery of income generating activities, including events, commercial activities, and location filming.
* Undertake other duties as appropriate to ensure good site presentation and visitor facilities maintenance.
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| **Knowledge, Skills and Experience** |
| **Role Profile requirements.** | **Job specific examples.**(if left blank refer to left hand column) | **Essential**  | **Desirable** |
| Working knowledge of health and safety, risk assessment and hazard mitigation on countryside sites. | Carry out water safety equipment inspections. Monitoring the work of contractors and film productions in the Country Parks. | **X** |  |
| Monitor activities; address any problems within remit of role, escalating issues as appropriate. | Promote responsible behaviour in the Country Parks, deal with and record incidents as required. | **X** |  |
| Practical skills in the construction and maintenance of fencing, infrastructure and countryside furniture | Repair and maintenance of infrastructure within the Country Parks.  | **X** |  |
| Experience of delivering events and activities | Assist with the running of income generating events and activities. |  | **X** |
| Skills to receive and resolve customer / visitor enquiries. If necessary, refer them to a relevant source for resolution. | Support room and space hire bookings, cover the visitor information point and office phones. | **X** |  |
| Experience of checking equipment, facilities and infrastructure, ensuring they are ready a fit for use. | Daily safety checks on children’s play equipment. Preparation and cleaning of meeting and private hire rooms. | **X** |  |
| Experience in the use and maintenance of tools and equipment used in the delivery of site management work. | Be able to use and maintain hand and power tools used in countryside management activities. | **X** |  |
| Experience of delivering volunteer based activities. | Support and lead volunteering activities in the Country Parks. |  | **X** |
| IT skills. | E-mail communication, time recording system, visitor information and literature. | **X** |  |
| **Qualifications** |
| **Role Profile requirements.** | **Job specific examples.**(if left blank refer to left hand column) | **Essential**  | **Desirable** |
| Educated to A level standard or equivalent | Good standard of numeracy and written communication in various formats. | X |  |
| Educated to degree level or equivalent in a related subject | Understanding of the purpose of country parks and their operation and the suitability of various commercial options within this context. |  | **X** |
| Formal qualification in the use of machinery and equipment such as brushcutters, leaf blowers etc | Support of maintenance and presentation work. | X |  |
| * **Other Requirements**
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| To successfully pass Buckinghamshire County Council driving test (in appropriate class of vehicle) |
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| * **Organisation Structure (optional)**
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