

JOB SUMMARY

Post Title	Aylesbury Garden Town – Transport Lead								
Job Family	Technical & Consultancy	Pay Range	7	Line Manager to others?	No	Role profile ref	TC070	DMA Level	1
Service Area	Transport Economy Environment								
Line Manager	Transport Strategy Lead Officer Special Projects								
Location	New County Offices/Aylesbury Vale District Council offices								
Job Purpose <p>To lead the development of transport schemes to realise the vision for Aylesbury Garden Town and take forward priority schemes from Aylesbury Transport Strategy. To support lead officers in both Buckinghamshire County Council and Aylesbury Vale District Council in the delivery of transport and associated strategies/bids to maximise the impact and efficiency of the Aylesbury Garden Town Masterplans. To collaborate with other teams in BCC and AVDC to ensure transport schemes are ready for delivery and help resolve problems with implementation.</p>									
Job Context (key outputs of team / role to provide some specific examples of role profile accountabilities) <ul style="list-style-type: none"> • Drive forward the implementation of the Aylesbury Transport Strategy and subsequently the transport elements of the Aylesbury Masterplans • Support the services to identify the transport priorities, including physical schemes, behaviour change and transport technology innovations for Aylesbury Garden Town and secure stakeholder support for the promotion of these priorities as part of the Aylesbury Garden Town Delivery Team • Progress transport priorities to ensure their deliverability including physical feasibility, securing funding and political support. • Support the research, development and design of appropriate strategies and plans for Aylesbury Garden Town with a focus on transport issues. • Keep abreast of bidding opportunities for transport schemes, helping to match priority schemes with bidding opportunities. • Support the development of bids including commissioning business cases, other bid supporting evidence and working with partners to ensure bids are supported. • Collaborate with services across AVDC and BCC to ensure there is a clear understanding of the funding available and timescales for implementation of priority transport schemes for AGT, including DfT grants, LGF, s106 and other external as well as internal funding. • Commission research and assist with consultations to inform recommendations and decision making. Identify best practice and interpret trends and issues which impact Buckinghamshire and its customers with a focus on AGT. • Ensure the preparation and presentation of reports and management information to internal / external decision making bodies, in particular the Aylesbury Garden Town Delivery Team and Programme Board • Support the provision of specialist advice and guidance to internal / external decision making bodies • Identify opportunities to improve ways of working across both AVDC and BCC business unit, recommending solutions and exploring initiatives to design and deliver improvements. • Support the creation and maintenance of good working relationships and communicate effectively with all stakeholders • Support the development and co-ordination of partnership working between the service and internal/external partners. • Support the development and implementation of the business plan and associated technical documents, strategies and policies. 									
Knowledge, Skills and Experience									
Role Profile requirements.		Job specific examples. (if left blank refer to left hand column)				Essential	Desirable		
Experience in a related infrastructure planning or policy role		This role specifically requires experience of being able to progress transport schemes through the feasibility and business case stages				✓			
Knowledge of transport and infrastructure policy guidance and legislation at appropriate at national and local levels		Knowledge of transport business case and appraisal methods				✓			
Experience of contributing to the development of service policies and strategies within a planning/economic						✓			

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development/transportation context			
Knowledge of the service and partner relationships and wider sector / external influences.	<i>Understanding of the priority in government to stimulate housebuilding and the interrelationship with transport infrastructure provision and how different partners may contribute to the delivery of transport schemes</i>	✓	
Excellent interpersonal, persuasion and negotiating skills.	<i>The role requires working across two councils and so excellent interpersonal skills will be required.</i>	✓	
Awareness of political issues and their influence on decision-making	<i>Understanding of the roles and responsibilities of county and district councils and the role of politicians in the decision making process. Previous experience of working with Members would be an advantage.</i>	✓	
Excellent time management and prioritisation skills	<i>There are multiple demands for transport, the ability to prioritise will be needed to ensure that progress is made on the top priority schemes and projects.</i>	✓	
Experience of representing a local authority in a public setting			✓
Experience of negotiating on behalf of a local authority			✓
Knowledge of transport issues specific to Buckinghamshire			✓
Qualifications			
Role Profile requirements.	Job specific examples. (if left blank refer to left hand column)	Essential	Desirable
Degree or equivalent in a relevant technical discipline		✓	
MSc in a relevant technical discipline			✓
Other Requirements			
Decision Making Accountability Is the role directly responsible for managing a budget? No What plans is the role held accountable for and within what timeframe? Contributing to plan/strategy formulation under the direction of lead officers / Head of Growth & Development Strategy Approximately how many posts are under the role's reporting line? (including those that are managed directly and indirectly) N/A Which key stakeholders does the post holder have to work with to be successful in their role? Technical officers at district and county level What are the top 3 key decisions the post holder would be responsible for? Methods for undertaking feasibility, stakeholder engagement arrangements, frequency of reporting			
The job involves travel for business purposes: Rarely			
Associated Risk Assessments N:\TEE\12 Job Summaries & Generic Risk Assessments\TEE Risk Assessments\RA_TEE_Generic Office Based Risk Assessment April 2015.docx N:\TEE\15 Health Safety & Wellbeing\TEE H, S & WB Responsibilities.docx			