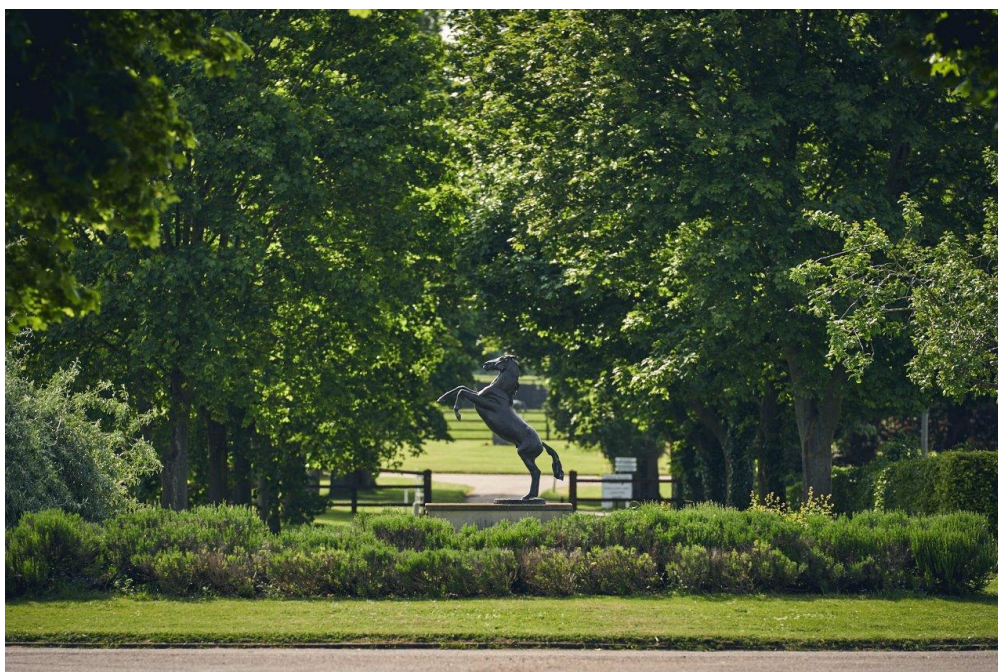




STUD ADMINISTRATION COURSE 2025



Presented by and held at

The National Stud | Newmarket | Suffolk | CB8 0XE



STUD ADMINISTRATION COURSE

PROGRAMME INFORMATION

The 2025 Stud Administration course will be held on the 27th and 28th of October.

The programme comprises of lectures from industry experts - course itinerary to be confirmed.

The course will provide attendees with the fundamental skills necessary for working in a stud administration role. Delegates will also gain background industry knowledge relating to marketing, transportation, bloodstock sales, mare and foal registrations, administration procedures and veterinary practices.

The course fee is £500 (incl VAT), and this includes all lectures and a light lunch.

To book a place on the course please complete a registration form and return via email to students@nationalstud.co.uk

Accommodation may be available at The Jockey Club Rooms (subject to bedroom availability). For further information or to book the Jockey Club Rooms please contact 01638 663101, email enquiries@jockeyclubrooms.co.uk or visit www.jockeyclubrooms.co.uk.

Course Fee:	£500 (incl VAT)	Payable on or before
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PAYMENT METHODS:

BACS PAYMENT:

Bank name: Barclays Bank PLC, Newmarket Branch
Sort Code: 20-60-38
Account number: 10434388
IBAN number: GB20BARC20603810434388
SWIFT Code: BARCGB22
REFERENCE: "Stud Admin 2025 & your name"

DEBIT/CREDIT CARD:

Please call 01638 675511

For more information or to reserve a place on the course, please call 01638-663464 or email students@nationalstud.co.uk or complete and return the registration form included in this document

****Please note that lectures may be subject to change prior to the course date****



STUD ADMINISTRATION COURSE 2025

BOOKING FORM

Name:		
Email:		
Telephone Number		
Address:		
Dietary requirements/allergens		
Current Occupation		Current Employer
Please give details of any practical stud experience in the space provided		
Please give details of any administration/secretarial experience in the space provided		

PROGRAMME FEES: **£500 (incl VAT)**

Please return this form, email students@nationalstud.co.uk

Booking terms and conditions

1. Payment of the £500 course fee is due **by 26th of September 2025**.
2. Payment can be made by BACS (details above), or if you would rather pay by card please contact the Finance office directly on 01638 675511.
3. Should you cancel your place within 30 days of the course, the course fee will be refunded less a £50 administration charge.
4. If the course is cancelled by The National Stud for any reason, all fees paid will be refunded in full.

* Signed

Dated

* I accept the terms and conditions as set out above.

For any queries please contact the Education Department on 01638 675930