We only accept applications through our online form. Please do not send unsolicited information by post. If you are unable to use an online form due to an impairment please contact us before sending information by post. This document is to help you fill in the online form only.

The Grocers' Charity – Questions on the Second Stage Application Form

Page 1

Further Information About the Charity

- 1. Name of Organisation
- 2. Charity Number
- 3. Who Are your Trustees (names and current or past occupations or skills)?
- 4. Number of Full Time Staff
- 5. Number of Part-Time Staff
- 6. Number of Active Volunteers
- 7. Do you have an Environmental Policy in place?

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Financial Information

8. Do Not include "£" signs, decimal points, or commas in these boxes, just rounded up numbers e.g. 89000 for £89,000. Do not leave a Box blank, put 0 if you don't have anything to write in the box. Approximate figures are fine.

Income Details

9. Total projected Income for your current financial year

Expenditure Details

10. Total Expenditure in current financial year

Reserves Details

- 11. What level of reserves do you hold at present?
- 12. Is this: (dropdown list, 3, 6, 12, months, other)

Further Details

- 13. Any other additional information regarding your accounts including a note on the financial sustainability of your charity. (max 100 words)
- 14. Provide the names of any 5 significant donors in the last two years)

Page 3

Details of Funding Sought

- 15. Start Date of Project
- 16. Projected End Date of Project
- 17. The approximate number of beneficiaries this project will support over a 12 month period
- 18. Where is the project and beneficiaries based?

- 19. What will the outcomes of the project be and how will these be measured? (max 150 words)
- 20. Total Cost for this Project
- 21. Amount raised to date
- 22. Amount requested from Grocers' Charity
- 23. Breakdown of costs of the project (point form)
- 24. Details of any other fundraising for this project
- 25. Bank Details: Bank Name, Account Name, Account number, Sort Code.
- 26. Upload of scan or image of your paying in slip or redacted front page of your bank statement.

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Final Details

- 27. I confirm, that to the best of my knowledge, all the questions answered in this application are true and correct at the time of completion.
- 28. Name
- 29. Title
- 30. E-mail
- 31. Date