



Handbook for Parents



Summer Fair June 2023



INTRODUCTION TO THE GAYHURST PARENTS ASSOCIATION (GPA)

I am Malina Walsh, a parent of a boy in Year 6 and a girl in Year 4 and the Chair of the Gayhurst Parents Association (GPA). I have served as the GPA Chair for one year now and I am looking forward to another year with exciting events, happenings and fundraising.

I am aware that some of you are probably completely new to the School, whilst others may have older children at the School. Either way, I thought it might be helpful to say a few words about what the role and purpose of the GPA is meant to be.

The GPA is an unincorporated association comprised of volunteer parents from the School. As these parents also have other roles/jobs, it is commendable that they give up their time and effort to help the GPA carry out its objectives.

The GPA committee is typically made up of:

- Key Post Holders (Chair, Deputy Chair, Treasurer, Secretary); and
- “Parent reps” (generally each class puts forward at least one person to be a parent representative).

The objectives of the GPA are to:

- arrange social activities and events for the benefit of the School community (namely, the children, parents and staff);
- raise funds for the benefit of the School and chosen charities;
- provide a welcoming service for new parents; and
- help foster positive relationships between staff, parents and others associated with the School.

You will find more information in the rest of this brochure about what kind of events and activities the GPA holds to meet its objectives. There is also information about where GPA funds have been spent in recent years, such as buying wish-list items for the School and making charitable donations.

You can also find information about how you can get involved with the GPA - it is only with the help of parent representatives and parent volunteers that we can do what we do!

Thank you for your continued support.
Kind regards

Malina Walsh
GPA Chair
gpa@gayhurstschool.co.uk

ROLE OF A PARENT REPRESENTATIVE ("PARENT REP")

Historically, each class used to put forward one person to act as class representative to sit on the GPA committee. In more recent years, the GPA has seen a shift to representatives that act for the whole year group, rather than just for a particular class, sharing the responsibilities between them to work more efficiently and to avoid duplication of effort. It's therefore more accurate to refer to them as a "parent rep" instead.

The main responsibilities of a parent rep are to:

School focused

- Act as a communication link between the School/the teachers and existing parents in a class or year group (for example, sending reminders about events)
- Act as a communication point for new parents joining the School
- Attend the Parents' Forum on a termly basis with the Headmaster (this is an opportunity for parents to provide constructive feedback on School-related matters and work in partnership with the School on identifying and discussing future developments.)

Class focused

- Collate information for the contacts list and birthday list for the class/year group and keep these up to date
- Arrange collections for Christmas/Easter/end of year/leavings gifts for teachers and children
- Arrange social activities for parents and children, such as:
 - Coffee mornings
 - Parents nights out
 - Christmas and end of year gatherings
 - Holiday time get togethers and play dates

GPA focused

- Sit on the GPA committee and attend meetings (normally one at the start of each term/half term and then as the need arises)
- Disseminate GPA information to the parents in the relevant class/year



Fireworks Night Nov 2022

- Help organise and co-ordinate GPA activities and GPA events
- Support GPA events by attending or volunteering (or arrange for other parent volunteers to attend or volunteer)
- Put forward, discuss and vote on “wish-list” items which will benefit the School

The GPA would simply be unable to function without all of the parent reps
- it’s definitely a case of many hands make light work!

WHAT DOES THE GPA DO?

The social objectives of the GPA are to:

- arrange social activities and events for the benefit of children, parents and staff at the School;
- provide a welcoming service for prospective parents and new parents; and
- help foster positive relationships between staff, parents and others associated with the School.

Social Events

Your first experience of the GPA at work will probably be at a social event. The GPA runs a very full and varied calendar of events and we aim to hold a mixture of parent-only events (e.g. Quiz Night, Summer Ball), children-only events (e.g. School Disco, Santa’s Grotto) and family-friendly events (Autumn/Festive/Summer Fairs and Fireworks Night) over the course of the year.

Parents’ Forum

Each term, the Headmaster holds a Parents’ Forum. The purpose of the Parents’ Forum is to provide an opportunity for parents to provide constructive feedback (via the parent reps, who are all invited to attend) on School-related matters. With the Headmaster in attendance as well as parent reps from other year groups, it’s a great opportunity to work in partnership with the school to discuss and review school operations, share ideas on areas for development (from a parental perspective) and provide praise for a job well done.

FUNDRAISING

The GPA's other main objective is to raise funds for the School and chosen charities.

School Wishlist Items

The main beneficiary of GPA fundraising is the School. Over the past few years, the GPA has been able to approve the purchase of the following items:

- woodland play equipment (£10,700)
- half of the cost of bark chippings in the woodland play area (£2,750)
- outdoor table tennis and table football tables (£2,700)
- digital piano for the Music Department (£4,400)
- play equipment for the Nursery (£200) and a microwave (£90)
- chiller display unit for the Kitchen (£2,800)
- a set of microbit units for the Science Department (£160)
- the implementation costs of the Accelerated Reader Programme (£7,000)
- mini garden area by the Junior School (£1,300)
- two outdoor clocks with Gayhurst branding (£1,255)
- new shelving and storage units for the Library (£2,000)
- electronic globes x2 for Year 2 (£160)
- two outdoor picnic tables (£1,500) installed Summer 2020
- set of iPads for Junior School (£6,600)
- new Playground equipment, such as hula hoops, skipping ropes, foam frisbees etc (£410)
- kiln at Junior School (£5,000)
- balloon Arch (£200)
- woodland classrom ('Coronation Cabin') (£14,346)
- LEGO Education SPIKE essential set & markerbot 3D printer (STEAM items) (£5,011)
- camcorder & Accessories (£479)
- blaze pots for the Sports Department (£955)
- cricket ball feeders for the Sports Department (£334)

Due to the generosity of parent reps, the GPA has also been to donate a drone to the School to take aerial photographs as well as supper club play items. The total funds invested in 2022/2023 equalled £21,124.67

Supporting other Charities

The GPA also supports external charities.

- The Refugee Crisis Foundation received £1,000 from the GPA in 2022
- In 2023, the GPA has been supporting Success Charity with a donation of £500
- Furthermore, in 2022/2023, the GPA in conjunction with the school have organised: a toy collection for children spending Christmas in local hospitals, Turkey earthquake clothes collection; we have donated 663kg of food to a local foodbank and have supported the Tribe Foundation Trust at one of our fundraisers!

Treats for the Children at School

In most cases, the GPA decides to fundraise by charging an entry fee or stall/game fees at events. However, we also like to offer free GPA-funded treats every now and again, which have included:

- Santa's Grotto - the GPA decorates a Grotto area for the Junior School children and funds the purchase of a small Christmas gift for each child
- The GPA offers free entertainment at their Fairs, such as a Balloon Artist, Story Time and Music Entertainment at the Summer Fair 2023
- The Disco Session for Nursery Children has been exclusively organised for the youngest Gayhurst children and has been free of charge!

Children's entertainment at
the Summer Fair 2023



Nursery Disco March 2023



The GPA Shop

Another important pillar of the GPA is the GPA shop and their 4 volunteers, who run the GPA shop. The new GPA shop premises will move to 'Little Gayhurst' in the summer. Entrance is via Maltmans Lane, SL9 8RW.

The GPA shop usually has their opening times every other Friday before drop-off (08:15 - 08:45). Look out for the communication and opening dates. Donations can be made during shop opening times or by dropping items off at the office.

Easyfundraising

A quick and easy way to generate additional funds for Gayhurst / GPA is to shop via the easy fundraising link: <https://www.easyfundraising.org.uk/causes/gpa1/>

All money raised through [easyfundraising.org.uk](https://www.easyfundraising.org.uk) will go directly to the Gayhurst Parents Association (GPA). The GPA will use the money to help support the School and nominated charities.

Simply register with easyfundraising, choose "Gayhurst Parents Association" as your nominated charity and do your shopping via easyfundraising at no extra charge.



The Opening of the
Coronation Cabin
May 2023

HOW CAN YOU GET INVOLVED?

If you'd like more information on how to get involved with the GPA or would like to just volunteer on an ad hoc basis for a specific GPA event, then please reach out to me or any member of the GPA committee.

Contact Details

You can email the GPA on gpa@gayhurstschool.co.uk with your questions, comments and feedback on events.

You can also leave a note in the GPA tray, which is situated in the School Office.

CURRENT AND FUTURE COMMITTEE MEMBERS

	2022/2023 academic year	2023/2024 academic year
GPA Chair	Malina Walsh	Malina Walsh
Deputy Chair	Rozen Shah	Susie Kent
Treasurer	Beth Goater	Beth Goater
Secretary	Tonya McGee	Tonya McGee



Music lessons in the Coronation Cabin

