



**R.I.S.E. (Refuge, Information, Support and Education)**

**ANNUAL REPORT**

**YEAR ENDING 31 MARCH 2009**

**CHARITY REGISTRATION NUMBER 1065846**

**COMPANY REGISTRATION NUMBER 3425008 (ENGLAND AND WALES)**

**(A Company Limited By Guarantee)**

**R.I.S.E. (Refuge, Information, Support and Education)**  
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**For the Year ended 31 March 2009**

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**R.I.S.E. (Refuge, Information, Support and Education)**  
**General information**

**For the Year ended 31 March 2009**

The trustees present their annual report and the financial statements for the year ended 31 March 2009. This general information forms part of the trustees' report.

**Reference and Administrative Information**

REGISTERED CHARITY NUMBER: 1065846

COMPANY NUMBER: 3425008

PRINCIPAL ADDRESS: PO Box 889  
Brighton  
BN2 1GH

REGISTERED OFFICE: 22 Stanford Avenue  
Brighton  
BN1 6AA

TRUSTEES:

Jean Spray, Chair	
Gill Dewey, Secretary	
Lesley Beveridge	
Jean Gould	Stood down 2/7/09
Lindsay McCulloch	Elected 2/7/09
Hazel McCleod	
Claire Raitt	Stood down 2/7/09
Angie Uglow, Treasurer	
Fiona Wilson,	Stood down 2/7/09
Bridie Ivesan	Elected 2/7/09
Josephine Enright	Elected 2/7/09
Celine Mckeown-Webster	
Anne Marie Harrison	
Eleri Butler	Elected 2/7/09

CHIEF EXECUTIVE OFFICER Gail Gray

REGISTERED AUDITORS: Carpenter Box LLP  
Grafton Lodge  
15 Grafton Road  
Worthing  
West Sussex  
BN11 1QR

BANKERS: Lloyds TSB Bank plc  
Preston Circus Branch  
PO box 2898  
Brighton  
East Sussex  
BN1 1PX

CAF  
25 King's Hill Avenue  
Kings Hill, West Malling  
Kent  
ME19 4JQ

SOLICITORS: Fitzhugh Gates  
3 Pavilion Parade  
Brighton  
BN2 1YR

**R.I.S.E. (Refuge, Information, Support and Education)  
Trustees' Annual Report**

**For the Year ended 31 March 2009**

**Structure, Governance and Management**

**Incorporation**

Rise is a company limited by guarantee and a registered charity. It was first registered as a charity on 9 May 1994, and then re-registered on 17 November 1997, having been incorporated as a charitable company on 26 August 1997. On 28 October 2008 the charitable company changed its name to R.I.S.E. (Refuge, Information, Support and Education). The charitable company is governed by its Memorandum and Articles of Association.

Rise is governed by a board of trustees, whose principal responsibilities are the setting and monitoring of the strategic direction of the organisation and the establishment of policy. The trustees are also directors for the purposes of charitable company law.

The board meets formally once every 2 months.

The board delegates the day-to-day operation of the organisation to the CEO and senior managers.

**Statement of Trustees' responsibilities**

Law applicable to charitable companies in England and Wales required the trustees, who are also the directors of the charitable company, to prepare financial statements for each year, which give a true and fair view of the state of the charitable company's financial activities during the year and of its financial position at the end of the year.

In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

select suitable accounting policies and then apply them consistently;

make judgements and estimates that are reasonable and prudent;

state whether applicable United Kingdom accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and

prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charitable company will continue its operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 1985 and the Charities Act 1993. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Recruitment and Appointment of Trustees**

We aim to have approximately ten Board Members to ensure a quorum at meetings of five. Recruitment is based on diversity of experience. We aim to identify any existing or possible gaps in the knowledge and expertise on the Board, and to fill these gaps appropriately.

Prospective individuals are targeted through business and personal contacts, and biographies are circulated to the current Board Members by email for approval. Applications are discussed at the next Board Meeting, and prospective members are invited to be co-opted onto the Board. Approval is subject to them agreeing to be paid-up members. Companies House is notified of new members as Directors, and Appointments are formally ratified at the next AGM. However under our review of our equal opportunities policy we are looking at publicly recruiting for Board Members.

**Trustee Induction and Training**

All new Board Members are introduced to current Board Members, and receive an Induction Pack which includes a Statement of Aims, and Management Committee Ground Rules. Visits to the Refuge are co-ordinated when appropriate.

Free training is available for roles and responsibilities and governance. The CEO is the permanent representative of the staff on the board and other senior staff members of R.I.S.E. are rotated to attend Board Meetings where possible. All Board Members are required to attend monthly Board meetings, the annual strategic planning day, team building days, staff meetings and other social events with staff as co-ordinated.

The board is undergoing ongoing development and attend a number of governance training days throughout the year.

**For the Year ended 31 March 2009**

### **Risk Management**

The trustees review the major risks that the charity faces on a regular basis and are satisfied that systems are in place to mitigate exposure to the major risks. Internal risks are minimised by the implementation of policies and procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charitable company. A working group consisting of staff and trustees has been set up to monitor risk on a monthly basis and to review and prepare business recovery processes.

### **Trustee Working Groups**

The board has set up specific working groups to undertake detailed work in the following areas, Income Generation, Equalities and Risk Management.

### **Charitable objectives**

The charitable company is established in order to provide refuge, information, advice, counselling, advocacy and support for women, children and young people who have experienced domestic violence and abuse. All services are founded on a strong commitment to our core values, which are to uphold the civil rights of women and children, defending their right to live free from intimidation and violence.

### **Strategies employed to achieve objectives**

In order to maximise the services we can provide and to ensure that the project is run as efficiently and with financial security, as far as is possible with short term funding, we employed the following strategies to further the objectives of the organisation.

Raise sufficient funds to provide and maintain services.

Manage financial resources efficiently.

Ensure a high profile to enable funding and accessibility, and to be able to influence public and political agendas.

Promote awareness of domestic violence and educate other organisations in how best to support those suffering from domestic violence.

Develop and retain professional staff to provide a quality service.

Monitor and evaluate the effectiveness of, and future need for, our service.

Provide IT support to enable effective communications and reporting at a minimal cost.

### **How our activities deliver public benefit.**

The trustees confirm that they have referred to the guidance contained in the Charity Commission's guidance on public benefit when reviewing the company's aims and objectives and in planning future activities.

All our activities are based on reducing the incidence of domestic abuse and providing support to those who are affected. By providing training and education we look to reduce the levels of domestic abuse in the future.

We offer services to Women, children and young people up to the age of 25 in Brighton and Hove and West Sussex areas.

### **Significant activities and project areas.**

At March 2009 the charity's services included 3 refuges, two in Brighton providing accommodation in the Brighton area with staff support; and one in North Sussex providing accommodation for the North Sussex area with staff support, a helpline, community based advice and support services in and across Brighton, floating housing support and resettlement services in Brighton, Hove and Adur, a specialist service for children and young people, and preventative work in schools. We also offered consultancy and training to other agencies and professionals across the City of Brighton and Hove, East and West Sussex. The Independent Domestic Advisor Service (IDVA) was extended in Brighton and Hove to support high risk cases and work in conjunction with the police, the courts and social services.

The charitable company underwent a complete rebrand and restructure over the last 12 months to ensure that our systems and procedures are fit to take us forward to deliver a high quality specialist service and to meet the demands of our funders and service users.

**R.I.S.E. (Refuge, Information, Support and Education)  
Trustees' Annual Report**

**For the Year ended 31 March 2009**

**Volunteers**

During the year the organisation had the benefit of the help of a number of part time volunteers. We had assistance in providing a counselling service, help with our administration function and some assistance answering helpline and with advice and advocacy services.

**Activities and Outcomes for the year 2008/09**

During the year 1 April 2008 to 31 March 2009, staff directly supported 975 women, young people and children a 24% rise on the 2007/08 year. However, referrals to RISE dropped 40% from 1917 to 1158 women and children over the same period. The reduction in referrals is due the organisation no longer receiving automatic referrals for all women in the Brighton and Hove area who have police (C1A) referrals for domestic abuse.

The helpline received 1811 calls during 2008/09, an increase of 23% on 2007/08. In addition, (up to the end of January 2009), 177 adult women were primarily supported by helpline staff within the Advice Team. These service users accessed a wide variety of services, ranging from the telephone helpline and a weekly drop in to one-to-one advice appointments, solicitor appointments, mentoring, play therapy, and counselling sessions.

333 places were taken up during the 36 Weekly 'Drop in' sessions held in Brighton during the year, 19% of whom were from black or ethnic minority backgrounds.

The East Brighton-based Safe As Houses team supported 247 women, young people and children in 2008/09. The adult service provided 135 counselling sessions during the year.

In 2008/09, the Children and Young People's (CYPS) team, based at the Brighton Outreach Building, worked with 61 children and young people, 44 adults. 7 of those children and young people received direct support (e.g. mentoring) from the CYPS team and so were classed as service users in their own right. There were 240 sessions to support young people and 315 sessions of parenting support. 474 school children attended preventative education sessions. The CYPS team provided crèche sessions, one-to-one mentoring, play therapy, drama therapy, groups, parenting support, the Positive Parenting Programme and holiday activities throughout the year.

Brighton Refuge housed 56 women over the year, an increase of 14% on last year. 49 women were supported with floating housing support.

The two project workers in Adur supported 119 women during the year, which represents a small increase on last year of 2.6%.

In North Sussex we housed 29 women and families in refuge and assisted 20 women with resettlement. 103 women were supported through our floating support service, which is a 19.8% increase on the 2007/08 year.

**Future Activities**

In 2009/10 the focus will be on the continued development of our service areas and to ensure our services are cost efficient and delivering at the highest level.

We will be extending the helpline service as it is now our primary point of contact for our service users.

We will provide a health IDVA to work in the A&E department and a GBT IDVA in partnership with Broken Rainbow.

**General Financial Position**

This year R.I.S.E. has made a surplus of £59.3k. Only £10k of this contributed to the unrestricted reserve. Although this still stands at over 10% of our expenditure it is likely that due to the economic downturn that we will need to use some of our reserves to maintain our services in the short term.

The securing of grant income from Brighton & Hove City Council, Brighton and Hove Supporting People, West Sussex Supporting People, Brighton & Hove PCT, The Community Safety Fund, Brighton & Hove Primary Care Trust, Comic Relief, Children In Need, GOSE and The Big Lottery helped to ensure that our services continued. On a fund-by-fund basis, the assets are available and adequate to meet the charitable company's liabilities.

**R.I.S.E. (Refuge, Information, Support and Education)  
Trustees' Annual Report**

**For the Year ended 31 March 2009**

**Reserves Policy**

In accordance with the advice of the Charity Commissioners for England and Wales, we aim to hold unrestricted reserves at levels sufficient in order to meet unforeseen costs and statutory obligations such as redundancy, maternity leave and long term sickness or injury. It is recognised that given the nature of the work, staff face a potential risk of injury and stress related illness, and as all the staff are women, the likelihood of maternity leave is higher than average.

We also have set aside designated funds for both refuges in order to provide for expenditure on redecoration and maintenance, and furniture and carpet replacement, as well as a fund for refuge redecoration and maintenance, and furniture, carpet and white goods replacement. Whilst these funds have a designated purpose, they will also serve over time to enhance the level of our reserves, in line with the requirements of our funders.

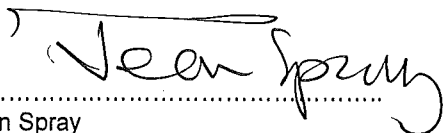
**Statement of disclosure to auditors**

So far as the trustees are aware, there is no relevant audit information of which the charitable company's auditors are unaware. Additionally, the trustees have taken all the necessary steps that they ought to have taken as trustees in order to make themselves aware of all relevant audit information and to establish that the charitable company's auditors are aware of that information.

The trustees have prepared this report in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The trustees present their report for the year compliance with the Statement of Recommended Practice Accounting and Reporting by Charities.

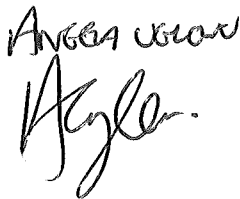
Approved by the trustees on  
And signed on their behalf by



.....  
Jean Spray  
Chair

Date ..... 7/1/2010 .....

Trustee



**R.I.S.E. (Refuge, Information, Support and Education)**

**Independent Auditor's Report to the Members of R.I.S.E. (Refuge, Information, Support and Education)**

We have audited the financial statements of R.I.S.E. (Refuge, Information, Support and Education) for the year ended 31 March 2009 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein.

The report is made solely to the charitable company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditors**

The trustees' (who are also the directors of the company for the purposes of company law) responsibilities for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985 and whether the information given in the Trustees' Annual Report is consistent with those financial statements.

We also report to you if, in our opinion, the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charitable company is not disclosed.

We read the Trustees' Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

**Basis of opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we have considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**Opinion**

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of affairs of the charitable company as at 31 March 2009, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Trustees' Report is consistent with the financial statements.

*Carpenter Box LLP*

**Carpenter Box LLP**  
Chartered Accountants  
Registered Auditors

Grafton Lodge  
15 Grafton Road  
Worthing  
BN11 1QR

Date: *19th January 2010*



R.I.S.E. (Refuge, Information, Support and Education)  
Statement of Financial Activities  
(including income and expenditure account)

For the Year ended 31 March 2009

	Notes	General Fund	Designated funds	Restricted funds	Total 2009	Total 2008
		£	£	£	£	£
<b>INCOMING RESOURCES</b>						
<i>Incoming resources from generated funds</i>						
<i>Voluntary income</i>						
Grants and Donations	3	109,352		12,000	121,352	131,412
Activities for generating funds						
Fundraising, Membership and Training		24,662		2,633	27,295	13,662
Secondment						
Investment income		20,995			20,995	18,425
<b>Incoming resources from charitable activities</b>	<b>3</b>					
<i>Refuges</i>						
Brighton and Hove		117,904			117,904	108,316
North Sussex		49,801		179,755	229,556	187,635
Floating Support				239,707	239,707	323,266
Advice and Advocacy				215,585	215,585	111,614
Safe As Houses				262,746	262,746	173,118
Central				198,949	198,949	190,871
<b>Total incoming resources</b>		<b>322,714</b>		<b>1,111,375</b>	<b>1,434,089</b>	<b>1,258,319</b>
<b>RESOURCES EXPENDED</b>						
<i>Cost of generating funds</i>						
Cost of generating voluntary income	4	37,264		39,521	76,785	33,308
Charitable activities	5	243,822		1,014,888	1,258,710	1,095,349
Governance costs	6	31,510		10,488	41,998	12,464
<b>Total resources expended</b>		<b>312,596</b>		<b>1,064,897</b>	<b>1,377,493</b>	<b>1,141,121</b>
<b>Net incoming resources before transfers</b>	<b>2</b>	<b>10,118</b>		<b>46,478</b>	<b>56,596</b>	<b>117,198</b>
<b>Reconciliation of funds</b>						
Total funds brought forward		163,563	72,752	122,382	358,697	241,499
Total funds carried forward		173,681	72,752	168,860	415,293	358,697

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 1985.

The statement of financial activities has been prepared on the basis that all activities are continuing.

There are no recognised gains and losses other than those passing through the statement of financial activities.

**R.I.S.E. (Refuge, Information, Support and Education)  
Balance Sheet**

For the Year ended 31 March 2009

	Notes	2009 £	2008 £
<b>TANGIBLE FIXED ASSETS</b>	8	3,635	17,838
<b>CURRENT ASSETS</b>			
Debtors	9	22,768	89,783
Cash at bank and in hand		538,800	392,546
		<u>561,568</u>	<u>482,329</u>
<b>CREDITORS: Amounts falling due within one year</b>	10	<u>-149,910</u>	<u>-141,470</u>
<b>NET CURRENT ASSETS</b>		411,658	340,859
<b>NET ASSETS</b>	13	<u>415,293</u>	<u>358,697</u>
<b>ACCUMULATED FUNDS</b>			
Unrestricted funds			
General fund	13	173,681	163,563
Designated funds	13	72,752	72,752
		<u>246,433</u>	<u>236,315</u>
Restricted funds	13	168,860	122,382
		<u>415,293</u>	<u>358,697</u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the board for issue on ..... 9/11/2010 .....

.....  
Jean Spray  
Chair

.....  
Angie Uglow  
Treasurer

For the Year ended 31 March 2009

### 1. Accounting policies

The financial statements have been prepared in accordance with applicable accounting standards and the Statement of Recommended Practice 'Accounting Reporting by Charities' and the Companies Act 1985.

- a) **Accounting Convention**  
The financial statements are prepared under the historical convention
- b) **Depreciation**  
Depreciation is calculated to write off the cost of each asset over its expected useful life at the following annual rate:
- |                                |                                   |
|--------------------------------|-----------------------------------|
| Fixtures, fittings & equipment | 20% straight line basis per annum |
| Motor vehicles                 | 25% straight line basis per annum |
- c) **Donations**  
Donations are accounted for on a received basis, and are grossed up for any income tax recoverable. Donated items are accounted for when received, and are accounted for at a reasonable estimate of their value.
- d) **Grants Receivable**  
Grants received are treated in accordance with the Statement of Recommended Practice 'Accounting Reporting by Charities'. Grants are credited to the Statement of Financial Activities when received, unless they relate to a specified future period, in which case they are deferred.
- e) **Trustees**  
All the trustees donate their time spent running the charity on a voluntary basis and do not receive any remuneration.
- f) **Allocation of Expenditure**  
Resources expended are analysed as follows:  
Costs of generating funds includes fundraising and publicity costs as well as a proportion of salaries and staff costs based on allocations of staff time spent on raising funds and funding applications.  
  
Charitable activities expenditure include the direct running costs of the charitable company's projects together with the support costs incurred that enable these activities to be undertaken.  
  
Governance costs relate to statutory costs in connection with the general running of the charity, such as audit fees, AGM expenses and legal and professional fees. They also include an allocation of staff salaries.
- g) **Taxation**  
The charitable company is a registered charity (number 1065846), and is exempt from taxation (except for Value Added Tax) on its income and capital gains applied for charitable purposes.
- h) **Pension Contributions**  
The charitable company operates a defined contribution group personal pension scheme, which is available to all employees. The amount charged against expenditure represents the contributions payable to the scheme in respect of the year.
- i) **Operating Leases**  
Rentals applicable to operating leases are charged to the Statement of Financial Activities over the period in which the cost is incurred.
- j) **Accumulated Funds**  
Unrestricted funds are available for use at the discretion of the trustees for furtherance of the charitable company's objectives.  
  
Restricted funds represent funds received for specific purposes. The costs of generating funds and governance costs are charged against specific funds as shown in notes 4, 6 and 14.  
  
Designated funds are amounts of unrestricted funds which have been earmarked at the discretion of the trustees for particular future purposes.

For the Year ended 31 March 2009

## 2 NET INCOMING RESOURCES

Net incoming resources for the year are stated after charging:

	2009	2008
	£	£
Depreciation	11,454	13,452
Auditors remuneration - audit services	5,449	4,131
Trustees' emoluments and expenses	Nil	368

## 3 INCOMING RESOURCES

Included within incoming resources from generated funds are funds from the following grant providers and local authority contracts:

Payee	2009	2008
	£	£
UNRESTRICTED GRANTS		
Brighton & Hove City Council	93,000	93,000

Included within incoming resources from charitable activities are funds from the following grant providers and local authority contracts:

Payee	Purpose	2009	2008
		£	£
RESTRICTED GRANTS			
Brighton and Hove City Council	Frontline staff for IDVA, A&A and central	150,000	76,122
Primary Care Trust	Children and Young People's Service	24,256	23,710
Community Safety Fund	Advocacy and Helpline staff	75,060	30,000
GOSE	Funding for IDVA service	40,000	30,000
The Big Lottery - Reaching Communities Fund	Contribution towards developing services for women and children who have experienced domestic violence and training with schools	262,745	173,118
West Sussex County Council	Contribution towards funding for children's worker at the Horsham Refuge	3,000	9,000
Children in Need	Cost of providing a childcare worker for women	30,779	27,948
Comic Relief	Teaching Domestic Violence awareness in schools	35,490	29,955
Miscellaneous	Grants for children's activities, community worker, helpline	27,513	5,500

For the Year ended 31 March 2009

4 COSTS OF GENERATING VOLUNTARY INCOME

	Unrestricted Funds	Restricted funds	Total 2009	Total 2008
	£	£	£	£
Salaries and staff costs	28,073	37,021	65,094	31,308
Fundraising	4,444		4,444	268
Publicity	4,747	2,500	7,247	1,732
	<u>37,264</u>	<u>39,521</u>	<u>76,785</u>	<u>33,308</u>

5 CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted funds	Total 2009	Total 2008
	£	£	£	£
Salaries and staff costs	87,425	913,334	1,000,759	877,877
Rent and rates	20,700	20,471	41,171	41,669
Telephone, printing and office supplies	10,927	30,793	41,720	36,981
Light and heat	27,849	3,341	31,190	21,452
Insurance	1,332	3,368	4,700	3,252
Children's provisions and activities	384	1,736	2,120	3,011
Client travel and provisions, support and emergency housing	4,254	3,444	7,698	4,794
Repairs and maintenance	31,158	549	31,707	34,503
Computer maintenance and support	2,523	12,494	15,017	5,951
Household and garden, supplies, equipment	12,787	1,071	13,858	9,875
Educational materials, training resources	106	599	705	640
Client security	19	324	343	108
Miscellaneous expenses	1,468	956	2,424	2,411
Subscriptions	457	771	1,228	1,353
Interpreting costs		2,236	2,236	2,042
Depreciation and loss/profit on disposal	1,315	12,889	14,204	13,452
Fire and security	793	1,173	1,966	2,685
Refuge supplies, equipment and cleaning	1,596	1,504	3,100	1,557
CDHA management fee	28,714		28,714	27,045
Legal and professional		3,105	3,105	
Bad debts	10,015		10,015	2,653
Vehicle expenses				2,038
Project evaluation/publicity		730	730	
	<u>243,822</u>	<u>1,014,888</u>	<u>1,258,710</u>	<u>1,095,349</u>

**R.I.S.E. (Refuge, Information, Support and Education)**  
**Notes to the financial statements cont'd.**

**For the Year ended 31 March 2009**

**5 CHARITABLE ACTIVITIES (continued)**

	<b>Total 2009 £</b>	<b>Total 2008 £</b>
<i>Refuges</i>		
Brighton and Hove	312,311	285,965
North Sussex	148,643	181,421
Floating Support	31,626	25,690
Advice and Advocacy	176,915	144,709
Adur	74,352	77,816
Safe As Houses	241,490	198,279
IDVA	101,771	40,403
Central	166,106	141,066
	<u>1,258,710</u>	<u>1,095,349</u>

**6 GOVERNANCE COSTS**

	<b>Unrestricted Funds £</b>	<b>Restricted funds £</b>	<b>Total 2009 £</b>	<b>Total 2008 £</b>
Audit and accountancy fees	1,200	4,249	5,449	2,555
Legal and professional fees	27,617	4,143	31,760	5,313
Management Committee and AGM expenses	1,833	205	2,038	1,476
Salaries and staff costs	860	1,891	2,751	3,120
	<u>31,510</u>	<u>10,488</u>	<u>41,998</u>	<u>12,464</u>

For the Year ended 31 March 2009

## 7 EMPLOYEES AND TRUSTEES

During the year £Nil was reimbursed to any member of the management committee (2008 - £Nil).  
There was no remuneration paid to any of the trustees.

	2009 £	2008 £
Salary costs:		
Wages and salaries	943,023	832,365
Social security costs	86,976	75,489
Pension costs	3,844	4,451
	<u>1,033,843</u>	<u>912,305</u>

The average number of employees, analysed by function, was:

	Number	Number
Charitable activities in furtherance of objects	44	39
Management and administration of the charity	4	3
Governance	1	1
	<u>49</u>	<u>43</u>

No employee earned at a rate of greater than £60,000 per annum.

## 8 TANGIBLE FIXED ASSETS

	Fixtures, fittings and equipment £	Motor vehicles £	Total £
<b>COST</b>			
At 1 April 2008	115,508	11,000	126,508
Additions			
Disposals		(11,000)	(11,000)
At 31 March 2009	<u>115,508</u>		<u>115,508</u>
<b>DEPRECIATION</b>			
At 1 April 2008	100,420	8,250	108,670
Charge for year	11,453		11,453
On disposals		(8,250)	(8,250)
At 31 March 2009	<u>111,873</u>		<u>111,873</u>
<b>NET BOOK VALUE</b>			
At 31 March 2009	<u>3,635</u>		<u>3,635</u>
At 31 March 2008	<u>15,088</u>	<u>2,750</u>	<u>17,838</u>

For the Year ended 31 March 2009

## 9 DEBTORS

	2009	2008
	£	£
Trade debtors	22,254	25,253
Prepayments		3,683
Accrued income		59,189
Other debtors	514	1,658
	<u>22,768</u>	<u>89,783</u>

## 10 CREDITORS: Amounts falling due within one year

	2009	2008
	£	£
Trade creditors	79,820	15,756
Deferred income	39,734	90,992
Accruals		7,713
Other creditors	30,356	27,009
	<u>149,910</u>	<u>141,470</u>

## 11 PENSIONS

The charitable company operates a defined contribution pension scheme. Contributions payable by the charitable company for the year amounted to £3,844 (2008, £4,451) and the amount of contributions outstanding at the year end and included in creditors was £18 (2008, £18).

## 12 OPERATING LEASE COMMITMENTS

At 31 March 2009 the charitable company was committed to making the following payments under non-cancellable operating leases in the year to 31 March 2010:

Land and buildings

	2009	2008
	£	£
Expiring:		
Within one year	3,000	12,000
	<u>3,000</u>	<u>12,000</u>

## 13 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets	Net Current assets	Total
	£	£	£
Restricted funds	2,407	166,453	168,860
General funds	1,228	172,453	173,681
Designated Funds		72,752	72,752
	<u>3,635</u>	<u>411,658</u>	<u>415,293</u>



R.I.S.E. (Refuge, Information, Support and Education)  
Notes to the financial statements cont'd.

For the Year ended 31 March 2009

14 FUNDS

	Balance at 1 April 2008	Incoming Resources	Resources Expended	Balance at 31 March 2009
	£	£	£	£
<b>RESTRICTED FUNDS</b>				
Fixed Assets	15,296		12,889	2,407
Big Lottery - reaching Communities fund	-1,367	262,745	257,391	3,987
Brighton & Hove £150k	73,878	150,000	110,394	113,484
Comic Relief	213	35,490	28,857	6,846
West Sussex County Council	26	3,000	3,000	26
Brighton & Hove City PCT	14	24,256	24,232	38
Community Safety Fund (Home Office)		75,060	74,982	78
GOSE		50,000	50,000	
Children in Need	1,727	30,779	30,033	2,473
Ministry of Justice		20,000	20,000	
Brighton & Hove Supporting People	16,439	204,144	220,279	304
West Sussex Supporting People	570	82,480	81,612	1,438
North Sussex Supporting People	214	94,275	94,370	119
Outreach Supporting People	6,573	35,563	37,711	4,425
Miscellaneous Grant/Donations	8,800	27,513	10,241	26,072
Turner Grant		16,069	8,905	7,164
<b>Total Restricted Funds</b>	<b>122,382</b>	<b>1,111,375</b>	<b>1,064,897</b>	<b>168,860</b>
<b>DESIGNATED FUNDS</b>				
Redecoration and maintenance fund	2,000			2,000
Furniture and carpet replacement fund	10,965			10,965
<i>Brighton Refuge:</i>				
Redecoration and maintenance fund	24,600			24,600
Furniture, carpet and white goods replacement fund	19,247			19,247
<i>North Sussex Refuge:</i>				
Furniture, carpet and white goods replacement fund	7,925			7,925
Redecoration and maintenance fund	8,015			8,015
<b>Total Designated Funds</b>	<b>72,752</b>			<b>72,752</b>
<b>UNRESTRICTED FUNDS</b>				
General fund	161,021	322,714	311,282	172,453
Fixed assets	2,542		1,314	1,228
<b>Total Unrestricted Funds</b>	<b>163,563</b>	<b>322,714</b>	<b>312,596</b>	<b>173,681</b>
<b>TOTAL</b>	<b>358,697</b>	<b>1,434,089</b>	<b>1,377,493</b>	<b>415,293</b>

15 POST BALANCE SHEET EVENTS

On 2 June 2009 the charitable company entered into the lease for its new headquarters at a rental of £30,000 per annum. This is for five years and will therefore expire on 2 June 2014.