

## Housing Finance Awards Terms and Conditions



### Entries

- The Awards are open to all housing associations in the UK. However, all submissions should relate to the relevant criteria.
- Any entries that have previously been shortlisted for a Housing Finance Awards will be accepted for the same award in the 2019 awards process as long as new evidence is used.
- Entries must be submitted no later than Monday 28 January 2019.
- No late entries will be accepted.
- Any conflicts of interest or ties will be dealt with by the head judge.
- By entering the Awards, entrants give permission for entry material to be used for publicity purposes.
- All entries will be judged on the information provided at the time of entry and no subsequent correspondence will be permitted.
- The judges' decision is final.

### Shortlisted

- Shortlisted organisations or individuals are required to purchase a minimum of one ticket to collect their potential award. Individual category promotions apply;
  - Finance Team of the Year – shortlisted teams are required to purchase one ticket to the conference and will then be entitled to invite four members of their team to the Housing Finance networking evening and awards ceremony free of charge.
  - Treasurer/Treasury Team of the Year – shortlisted individuals are required to purchase one ticket to the conference and are able to invite a plus one to the Housing Finance networking evening and awards ceremony. Shortlisted teams are required to purchase one ticket to the conference and will then be entitled to invite four members of their team to the Housing Finance networking evening and awards ceremony free of charge.
  - Finance Director of the Year – shortlisted individuals are required to purchase one ticket to the conference and will then be entitled to invite a plus one to the Housing Finance networking evening and awards ceremony free of charge.
  - Best Newcomer – shortlisted individuals are required to purchase one ticket to the conference and then will be entitled to invite a plus one to the Housing Finance networking evening and awards ceremony free of charge.
  - Best Risk Management – shortlisted organisations are required to purchase one ticket to the conference and will then be entitled to invite two members of their organisation to the Housing Finance networking evening and awards ceremony free of charge.
  - Best Professional Services Firm – shortlisted organisations are required to purchase one ticket to the conference. In the event the organisation is an exhibitor or sponsor, a ticket purchase is not required as a ticket is already included in your exhibitor or sponsor package.
- If shortlisted, you will be required to send across the name of the person who would collect the award and the accompanying names of those you are bringing with you (if applicable to the category). Names can be changed prior to the event if required.

### Ceremony

Please note there is no formal dress code or sit down dinner.

- Networking evening begins at 17:00. The awards ceremony will start at 18:00 and finish at 19:30. Food and drink will be served throughout the evening. The networking evening will continue to a bar on the Albert Docks until late. All Housing Finance Awards winners, shortlisted and guests will be able to attend all networking events during this evening.