



A photograph of three young people in Army Cadet uniforms. A woman on the left wears a dark beret and a camouflage jacket. Two men on the right wear camouflage uniforms and berets with a red and white insignia. They are all smiling and pointing their fingers downwards towards the text on the left.

GETTING THERE AS A VOLUNTEER INSTRUCTOR.



**ARMY
CADETS** >>
GOING FURTHER

YOUR JOURNEY TO BECOMING A VOLUNTEER INSTRUCTOR

Thanks for showing an interest in becoming a volunteer instructor in the ACF - one of the largest and most established youth organisations in the UK. This leaflet is all about the steps you will need to take to help young people to experience the kinds of challenges and adventures that can transform their lives.

Every step has been carefully worked out to ensure that we attract the right kind of people to undertake this very responsible role. So, whatever your background - military or civilian - we're sure you'll appreciate the need for new learning to complement the skills you already have.

The most important thing we look for in an adult volunteer is an interest in working with young people and helping them towards responsible adulthood.

You will need energy, enthusiasm and a sense of humour. Being mature, responsible and patient is also important, as is the ability to work in a team.

So take the first step to becoming an adult volunteer today and we'll get you working with our cadets as soon as we possibly can.



GETTING THERE, STEP BY STEP

Step 1: First of all you will need to complete and return the application form in this pack. If you have any queries about this just get in touch.

Step 2: If your application is successful you will be invited to a group presentation where you will be able to meet ACF staff and volunteers and ask questions.

After the presentation, if you decide you would like to proceed with your application you will be given advice on the paperwork you need to send to us. This will include applying for a DBS (Disclosure and Barring Service), Access NI (Northern Ireland) or PVG (Protecting Vulnerable Groups Scotland) check to be made. These are searches through criminal records and other sources, including the Police National Computer.

Step 3: Once clearance is obtained from the DBS/Access NI/PVG check you will be invited for an interview. You will also be asked to undergo a medical check at this point. We will explain more about this when we invite you to interview.

Step 4: Following a successful interview and medical assessment you will have reached an important milestone in the process and you will be appointed as a Civilian Assistant to attend and perform a role at a detachment.

Step 5: At this stage you will be invited to attend a Familiarisation and Assessment (F&A) weekend with other new volunteers.

Step 6: If you pass your F&A you will be appointed as a Probationary Instructor and given your uniform and the ACF Charter and terms of service. Then it's down to the training and some great times ahead.

"If someone wants a challenge I would say come and volunteer because it is one big challenge - every day. When you overcome that challenge it's a great sense of achievement for yourself, seeing that child or even another adult volunteer that you've helped: it's great."

ACF volunteer instructor

