

A large, stylized circular logo composed of concentric rings, with a darker outer ring and a lighter inner ring, centered on the page.

Full Membership Application

Full Membership Application Form

This application form should be completed in full and returned to us at membership@disputeresolutionombudsman.org

Please retain a copy of your subscription for VAT purposes.

Business details

Contact name

Company name

Trading name (if different)

Main address

Street

Town / City

County

Postcode

Telephone number(s)

Email address

Website address

Website Profile - Please give a brief profile of your company which we will publish on our website. (max. 75 words)

Business information

VAT Number

Company Registration Number

Complaints Procedure - Mandatory

.Please provide a copy of your current customer complaints procedure/process when returning this application form

Additional key contacts

Senior Contact

Telephone number

Email address

Marketing / PR

Telephone number

Email address

Accounts

Telephone number

Email address

Customer Services

Telephone number

Email address

Other key contacts

Telephone number

Email address

How did you find out about us?

- | | |
|--|--|
| ☐ Our website | ☐ Colleague |
| ☐ From another member | ☐ Word of mouth |
| ☐ Search engine | ☐ Trade press |

Other (Please specify)

Membership Subscription

1. Annual Membership Fee

£ 50.00

2. CMS Licence Fee

£ 0.00

3. Subtotal

£ 50.00

4. VAT

£ 10.00

5. Total

£ 60.00

Payment Options

- ☐ I would like to pay via Bank Transfer (BACS) Please use company name as reference when making payment.

Account Name: Dispute Resolution Ombudsman
Account Number: 63805212
Sort Code: 20-41-15

- ☐ I would like to pay on receipt of invoice
Invoice will be raised, membership will not be live until the payment has been received in full

- ☐ I would like to pay via Credit Card or Debit Card over the phone
Please call us on 0333 2413209

Rules of Full Membership

It is important that you read and understand your obligations when becoming a Full Member of Dispute Resolution Ombudsman. These are set out in the Rules of Full Membership, which also incorporates our Code of Practice and the Rules governing our Alternative Dispute Resolution Service (together Rules). To download a copy of the Rules please visit our website. Your agreement with Dispute Resolution Ombudsman is also governed by its Terms of Business and any agreed variations to those Rules and/or Terms of Business.

Member's Declaration

- ☐ I confirm that the business subject to this application has not been suspended or expelled from any other dispute resolution scheme.
- ☐ I agree to the [Rules of Full Membership](#) and any agreed variations to the Rules and [T&C's](#).
- ☐ I have read and understand [DRO's Privacy Notice](#).
- ☐ I agree to DRO's [Data sharing Agreement](#).

Signature:

Print Name:

Position:

Date:

Please return the form to: **Dispute Resolution Ombudsman**

**Premier House,
First Floor, 1-5 Argyle Way,
Stevenage,
Hertfordshire
SG1 2AD**

Or email to:

membership@disputeresolutionombudsman.org

Please note that calls to and from The Ombudsman may be recorded for training and quality purposes.

Dispute Resolution Ombudsman is registered under the Data Protection Act 2018 VAT registration number: GB 190 3481 11

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