

# AP02

## Appointment of corporate director

You can use the WebFiling service to file this form online.  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

**What this form is for**  
You may use this form to appoint a  
corporate body or firm as director.

**What this form is NOT for**  
You cannot use this form if you  
are appointing an individual  
director. To do this, please use  
AP01 'Appointment of director'

MONDAY



\*SSY10VQ4\*  
SCT 11/07/2011 421  
COMPANIES HOUSE

### 1 Company details

Company number	S	C	2	0	6	9	3	0
Company name in full	The Edinburgh Schools Partnership Limited							

→ Filing in this form  
Please complete in typescript or in  
bold black capitals.  
All fields are mandatory unless  
specified or indicated by \*

### 2 Date of corporate director's appointment

Date of appointment	d	0	d	6	m	0	m	7	y	2	y	0	y	1	y	1
---------------------	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

### 3 New corporate director's details<sup>1</sup>

Corporate body/firm name	BIIF Corporate Services Limited														
Building name/number	C/O Law Debenture Corporate Services Limited														
Street	Fifth Floor 100 Wood Street														
Post town	London														
County/Region															
Postcode	E	C	2	V			7	E	X						
Country	United Kingdom														
	Is the corporate director registered within the European Economic Area (EEA)? → Yes Complete Section 4 → No Complete Section 5														

<sup>1</sup> Registered or principal address  
This is the address that will appear  
on the public record. This address  
must be a physical location for the  
delivery of documents. It cannot be  
a PO box number (unless contained  
within a full address), a DX number  
or LP (Legal Post in Scotland)  
number.

### 4 EEA companies<sup>2</sup>



	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register.														
Where the company/firm is registered <sup>3</sup>	United Kingdom														
Registration number	06793845														

<sup>2</sup> EEA  
A full list of countries of the EEA can  
be found in our guidance:  
[www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)  
<sup>3</sup> This is the register mentioned in  
Article 3 of the First Company Law  
Directive (68/151/EEC).

# AP02

## Appointment of corporate director

<b>5</b>	<b>Non-EEA companies</b>	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	
Legal form of the corporate body or firm		
Governing law		
If applicable, where the company/firm is registered <sup>①</sup>		
Registration number		
	<p><b>① Non - EEA</b> Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register.</p>	

<b>6</b>	<b>Signatures</b>	
	I consent to act as director of the above named company.	
New director's signature	Signature <input checked="" type="checkbox"/>  <input checked="" type="checkbox"/> For BIFF Corporate Services limited	
Authorising signature	Signature <input checked="" type="checkbox"/>  <input checked="" type="checkbox"/>	
	This form may be signed and authorised by: Director <sup>②</sup> , Secretary, Person Authorised <sup>③</sup> , Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.	
	<p><b>② Societas Europaea</b> If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.</p> <p><b>③ Person authorised</b> Under either section 270 or 274 of the Companies Act 2006.</p>	

# AP02

## Appointment of corporate director

### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name Corporate Secretariat c/o

John Laing plc

Address

Allington House

150 Victoria Street

Post town

London

Country/Region

Postcode

S W 1 E S L B

Country

United Kingdom

DX

Telephone

### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- You have completed the date of appointment.
- You have entered the new corporate director's address.
- The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number.
- You have completed either Section 4 or Section 5.
- An officer of the new corporate director has signed the form.
- You have provided an authorising signature.

### Important information

Please note that all information on this form will appear on the public record.

### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

For companies registered in Scotland:  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:  
The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.

### Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)