Articles of Association adopted on [] July 2017

INDEX

1 Name
2 Registered office
3 Interpretation
4 Objects
5 Powers
6 Application of income and property
7 Winding up
8 Guarantee
9 Financial Year
10 Directors’ powers and responsibilities
11 Company Members’ reserve power
12 Directors may delegate
13 Committees
14 Unanimous decisions
15 Calling a meeting of the directors
16 Participation in directors’ meetings
17 Quorum for directors’ meetings
18 Chairing of directors’ meetings
19 Casting vote
20 Directors’ conflicts of interest
21 Records of decisions to be kept
22 Company Secretary
23 Elected Directors
24 Appointed Directors
25 Maximum period of office
26 Termination of the appointment of a director
27 Chief Executive Officer
28 Board composition
29 Auditors
30 Application for Company Membership
31 Transfer of Company Membership
32 Termination of Company Membership
33 Honorary Appointments
34 Affiliation
35 County Associations
36 National Council
37 General Meetings
38 Quorum for general meetings
39 Chairing general meetings
40 Adjournment
41 Voting: general
42 Errors and disputes
43 Poll votes
44 Content of proxy notices
45 Delivery of proxy notices
46 Resolutions and Amendments
47 Company Members’ written resolutions
48 Means of communication to be used
49 Regulations
50 The Laws of Table Tennis
51 Right of appeal
52 Indemnity and insurance
53 Matters not covered by Articles
ENGLISH TABLE TENNIS ASSOCIATION Limited

ADMINISTRATION DEPARTMENT

RULES COMMITTEE

1 Name
1.1 The name of the Company is “English Table Tennis Association Limited” and the abbreviated title is ETTA.

2 Registered office
2.1 The registered office of the Company will be situated in England.

3 Interpretation
3.1 In these Articles, unless the context otherwise requires:
Act: means the Companies Act 2006;
Affiliated Member means an individual affiliated to the Company;
Affiliated Organisation means a County Association, a Local League, a club or other organisation that is affiliated to the Company;
Appointed Director means a director appointed in accordance with Article 24;
Articles means the Company’s Articles of association for the time being in force;
Bankruptcy includes individual insolvency proceedings in a jurisdiction other than England and Wales or Northern Ireland which have an effect similar to that of bankruptcy;
Board means the directors of the Company comprising the Elected Directors, the Appointed Directors and the Chief Executive Officer;
Business Day means any day (other than a Saturday, Sunday or public holiday in the United Kingdom) on which clearing banks in the City of London are generally open for business;
Chairman means the person appointed as Chairman for the time being of the Company;
Companies Acts means the Companies Acts (as defined in section 2 of the Companies Act 2006), in so far as they apply to the Company;
Company Member means an Individual Company Member, a County Representative Company Member or a League Representative Company Member;
Company means English Table Tennis Association Limited;
Conflicts means a situation in which a director has or can have, a direct or indirect interest that conflicts or possibly may conflict, with the interests of the Company;
Co-opted Director has the meaning in Article 24.5;
County Association means an organisation having jurisdiction over a County area;
director means a director of the Company, and includes any person occupying the position of director, by whatever name called;
document includes, unless otherwise specified, any document sent or supplied in electronic form;
Elected Deputy Chairman means the director or directors elected as Elected Directors for the time being of the Company;
Elected Director means a director elected in accordance with Article 23;
electronic form has the meaning given in section 1168 of the Companies Act 2006;
Eligible Director means a director who would be entitled to vote on the matter at a meeting of directors (but excluding in relation to the authorisation of a Conflict pursuant to Article 20, any director whose vote is not to be counted in respect of the particular matter);
Independent Director means a director of the Company appointed in accordance with Article 24, who is not the Chairman and is determined by the Board as being independent, including, but not limited to, their having no material or pecuniary connection with the Company and whom an objective outsider would view as independent;
Extraordinary General Meeting means a general meeting other than the Annual General Meeting;
Interested Director means a director of the company having a potentially conflicting interest which would, if not authorised, breach his duty to the company under section 175 of the Act;
Local League means an organisation conducting a competition between teams from clubs in a particular locality and generally promoting the sport in that locality;
National Councillor means the County Representative Company Member appointed by a County Association;
ordinary resolution has the meaning given in section 282 of the Companies Act 2006 and requires only a simple majority;
participate, in relation to a board meeting, has the meaning given in Article 16;
proxy notice has the meaning given in Article 44;
special resolution has the meaning given in section 283 of the Companies Act 2006 and requires a majority of not less than 75% of votes in favour as defined in the Act;
subsidiary has the meaning given in section 1159 of the Companies Act 2006;
and
writing means the representation or reproduction of words, symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise.

Unless the context otherwise requires, other words or expressions contained in these Articles bear the same meaning as in the Companies Act 2006 as in force on the date when these Articles become binding on the Company.

3.2 Headings in these Articles are used for convenience only and shall not affect the construction or interpretation of these Articles.

3.3 A reference in these Articles to an "Article" is a reference to the relevant Article of these Articles unless expressly provided otherwise.

3.4 Unless expressly provided otherwise, a reference to a statute, statutory provision or subordinate legislation is a reference to it as it is in force from time to time, taking account of:

3.4.1 any subordinate legislation from time to time made under it; and
3.4.2 any amendment or re-enactment and includes any statute, statutory provision or subordinate legislation which it amends or re-enacts.

3.5 Any phrase introduced by the terms "including", "include", "in particular" or any similar expression shall be construed as illustrative and shall not limit the sense of the words preceding those terms.

3.6 Where the context so requires, the masculine gender includes the feminine.

4 Objects
4.1 The Objects for which the Company is established are all or any of the following, it being intended that the Objects or all or any one or more of the Objects specified in Articles 4.2 to 4.7 of this Article shall unless the context shall otherwise require be in no way limited or restricted by any other Article or Articles or by the name of the Company and shall be capable of being pursued as an independent Object or as independent either alone or in conjunction with all or any one or more of the Objects specified in the same or in any other Article or Articles.

4.2 To act as the sole controlling and governing body of table tennis in England and to promote and encourage the playing, development and organisation of the sport.

4.3 To lay down and secure the adoption of uniform Laws of Table Tennis in England and to act as the legislative authority.

4.4 To make and publish Regulations and Standing Orders for the regulation of the Company's business, and to take all such steps as shall be deemed necessary or advisable for enforcing them.

4.5 To provide for the affiliation of table tennis organisations and individuals.

4.6 To affiliate to and to co-operate with the International Table Tennis Federation, the European Table Tennis Union, the British Table Tennis Federation and the Commonwealth Table Tennis Federation, or any successor bodies.

4.7 To do all such things as are incidental or conducive to the attainment of the above Objects.

5 Powers
In pursuance of the Objects set out in Article 4, the Company has the power to:

5.1 buy, lease or otherwise acquire and deal with any property real or personal and any rights or privileges of any kind over or in respect of any property real or personal and to improve, manage, develop, construct, repair, sell, lease, mortgage, charge, surrender or dispose of or otherwise deal with all or any part of such property and any and all rights of the Company;

5.2 borrow and raise money in such manner as the directors shall think fit and secure the repayment of any money borrowed, raised or owing by mortgage, charge, lien or other security on the Company's property and assets;
ENGLISH TABLE TENNIS ASSOCIATION Limited
ADMINISTRATION DEPARTMENT
RULES COMMITTEE

5.3 invest and deal with the funds of the Company not immediately required for its operations in or upon such investments, securities or property as may be thought fit;
5.4 subscribe for, take, buy or otherwise acquire, hold, sell, deal with and dispose of, place and underwrite shares, stocks, debentures, debenture stocks, bonds, obligations or securities issued or guaranteed by any government or authority in any part of the world;
5.5 lend and advance money or give credit on such terms as may seem expedient and with or without security to customers and others, to enter into guarantees, contracts of indemnity and suretyships of all kinds to receive money on deposit or loan upon such terms as the Company may approve and to secure or guarantee the payment of any sums of money or the performance of any obligation by any Company, firm or person including any holding Company or subsidiary;
5.6 lobby, advertise, publish, educate, examine, research and survey in respect of all matters of law, regulation, economics, accounting, governance, politics and/or other issues and to hold meetings, events and other procedures and co-operate with or assist any other body or organisation in each case in such way or by such means as may, in the opinion of the directors, affect or advance the principal Object in any way;
5.7 pay all or any expenses incurred in connection with the promotion of the Company and to contract with any person, firm or Company to pay the same;
5.8 enter into contracts to provide services to or on behalf of other bodies;
5.9 provide and assist in the provision of money, materials or other help;
5.10 open and operate bank accounts and other facilities for banking and draw, accept, endorse, issue or execute promissory notes, bills of exchange, cheques and other instruments;
5.11 incorporate subsidiary companies to carry on any trade; and
5.12 do all such other lawful things as are incidental or conducive to the pursuit or to the attainment of any of the Objects set out in Article 4 provided that:
5.12.1 in case the Company shall take or hold any property which may be subject to any trusts, the Company shall deal with or invest the same only in such manner as allowed by law, having regard to such trusts;
5.12.2 the Objects of the Company shall not extend to the regulation of relations between workers and employers or organisations of workers and organisations of employers;
5.12.3 in case the Company shall take or hold any property subject to the jurisdiction of the Charity Commissioners for England and Wales, the Company shall not sell, mortgage, charge or lease the same without such authority, approval or consent as may be required by law and as regards any such property the Board shall be chargeable for any such property that may come into their hands and shall be answerable and accountable for their own acts, receipts, neglect and defaults and for the due administration of such property.

6 Application of income and property
6.1 The income and property of the Company shall be applied solely in promoting the Objects of the Company as set out in Article 4.
6.2 No dividends or bonus may be paid or capital otherwise returned to the Company Members, provided that nothing in these Articles shall prevent any payment in good faith by the Company of:
6.2.1 reasonable and proper remuneration to any Company Member, officer or servant of the Company for any services rendered to the Company;
6.2.2 any interest on money lent by any Company Member or any director at a reasonable and proper rate;
6.2.3 reasonable and proper rent for premises demised or let by any Company Member or director; or
6.2.4 reasonable out-of-pocket expenses properly incurred by any director, National Councillor or committee member.

7 Winding up
7.1 The Company Members may at any time before, and in expectation of, its dissolution resolve that any net assets of the Company after all its debts and liabilities have been paid, or provision has been made for them, shall on or before the dissolution of the Company be applied or transferred in any of the following ways:
ENGLISH TABLE TENNIS ASSOCIATION Limited
ADMINISTRATION DEPARTMENT
RULES COMMITTEE

7.1.1 directly for the Objects or
7.1.2 by transfer to any Company for purposes similar to the Objects provided that Company prohibits the distribution of its income and property among its Company Members to an extent at least as great as is imposed on the Company under these Articles; or
7.1.3 by transfer to any Company or companies for use for particular purposes that fall within the Objects provided that Company prohibits the distribution of its income and property among its Company Members to an extent at least as great as is imposed on the Company under these Articles or
7.1.4 to transfer the money to any grant-making body.
7.2 Subject to any such resolution of the Company Members, the directors of the Company may at any time before and in expectation of its dissolution resolve that any net assets of the Company after all its debts and liabilities have been paid, or provision made for them, shall on or before dissolution of the Company be applied or transferred in any of the ways specified in 7.1.1, 7.1.2 or 7.1.3.
7.3 In no circumstances shall the net assets of the Company be paid to or distributed among the Company Members and if no resolution in accordance with Articles 7.1 or 7.2 is passed by the Company Members or the directors the net assets of the Company shall be applied to some other charitable object.

8 Guarantee
8.1 The liability of each Company Member is limited to £10, being the amount that each Company Member undertakes to contribute to the assets of the Company in the event of its being wound up while he is a Company Member or within one year after he ceases to be a Company Member.
8.1.1 for payment of the Company’s debts and liabilities contracted before he ceases to be a Company Member and
8.1.2 payment of the costs, charges and expenses of the winding up.

9 Financial Year
9.1 The financial year of the Company shall end on 31st March.

10 Directors’ powers and responsibilities
10.1 Subject to the Articles, the directors are responsible for the management of the Company’s business, for which they may exercise all the powers of the Company.

11 Company Members’ reserve power
11.1 The Company Members may, by special resolution, direct the Board to take, or refrain from taking, specified action.
11.2 No such special resolution invalidates anything which the Board has done before the passing of the resolution.

12 Directors may delegate
12.1 Subject to the Articles, the directors may delegate any of the powers which are conferred on them under the Articles:
12.1.1 to such person or committee;
12.1.2 by such means (including by power of attorney);
12.1.3 to such an extent;
12.1.4 in relation to such matters or territories; and
12.1.5 on such terms and conditions; as they think fit.
12.2 If the directors so specify, any such delegation may authorise further delegation of the directors’ powers by any person to whom they are delegated.
12.3 The directors may revoke any delegation in whole or part, or alter its terms and conditions.

13 Committees
13.1 Committees to which the directors delegate any of their powers must follow procedures which are based as far as they are applicable on those provisions of the Articles which govern the taking of decisions by the directors.

13.2 The directors may make rules of procedure for all or any committees, which prevail over rules derived from the Articles if they are not consistent with them.

14 **Unanimous decisions**

14.1 A decision of the directors is taken in accordance with this Article when all Eligible Directors indicate to each other by any means that they share a common view on a matter.

14.2 Such a decision may take the form of a resolution in writing, where each Eligible Director has signed one or more copies of it, or to which each Eligible Director has otherwise indicated agreement in writing.

14.3 A decision may not be taken in accordance with this Article if the Eligible Directors would not have formed a quorum at such a meeting.

15 **Calling a meeting of the directors**

15.1 Any director may call a meeting of the directors by giving notice of the meeting to the directors or by authorising the Company Secretary (if any) to give such notice.

15.2 Notice of any meeting of the directors must indicate:

15.2.1 its proposed date and time;

15.2.2 where it is to take place; and

15.2.3 if it is anticipated that the directors participating in the meeting will not be in the same place, how it is proposed that they should communicate with each other during the meeting.

15.3 Notice of a meeting of the directors must be given to directors, but need not be in writing.

16 **Participation in directors’ meetings**

16.1 Subject to the Articles, directors participate in a meeting of directors, or part of a directors’ meeting, when:

16.1.1 the meeting has been called and takes place in accordance with the Articles, and

16.1.2 they can each communicate to the others any information or opinions they have on any particular item of the business of the meeting.

16.2 In determining whether directors are participating in a meeting of directors, it is irrelevant where any director is or how they communicate with each other.

16.3 If all the directors participating in a meeting are not in the same place, they may decide that the meeting is to be treated as taking place wherever any of them is.

17 **Quorum for directors’ meetings**

17.1 The quorum for the transaction of business at a meeting of directors is any four Eligible Directors, including at least one Elected Director and at least one Appointed Director.

17.2 For the purposes of any meeting (or part of a meeting) held pursuant to Article 20 to authorise a Conflict, if there is only one Eligible Director in office other than the Interested Director(s) the quorum for such meeting (or part of a meeting) shall be one Eligible Director.

17.3 If the total number of directors in office for the time being is less than the quorum required, the directors must not take any decision other than a decision to appoint further directors.

18 **Chairing of directors’ meetings**

18.1 If the Chairman is not participating in a directors’ meeting within ten minutes of the time at which it was to start, the participating directors must appoint one of themselves to chair it.

19 **Casting vote**

19.1 If the numbers of votes for and against a proposal at a meeting of directors are equal, the Chairman or other director chairing the meeting shall have a second or casting vote.
20 Directors' conflicts of interest
20.1 A person other than the Chief Executive Officer holding a paid appointment with the Company or a person connected in any way with the manufacture, sale or endorsement of table tennis equipment or with consultation on such equipment may not be a director of the Company.
20.2 The directors may, in accordance with the requirements set out in this Article, authorise any Conflict proposed to them by any director which would, if not authorised, involve a director breaching his duty under section 175 of the Act to avoid conflicts of interest.
20.3 Any authorisation under this Article 20 shall be effective only if
20.3.1 to the extent permitted by the Act, the matter in question shall have been proposed by any director for consideration in the same way that any other matter may be proposed to the directors under the provisions of these Articles or in such other manner as the directors may determine;
20.3.2 any requirement as to the quorum for consideration of the relevant matter is met without counting the Interested Director; and
20.3.3 the matter was agreed to without the Interested Director voting or would have been agreed to if the Interested Director's vote had not been counted.
20.4 Any authorisation of a Conflict under this Article 20 may (whether at the time of giving the authorisation or subsequently)
20.4.1 extend to any actual or potential conflict of interest which may reasonably be expected to arise out of the matter or situation so authorised;
20.4.2 provide that the Interested Director be excluded from the receipt of documents and information and the participation in discussions (whether at meetings of the directors or otherwise) related to the Conflict;
20.4.3 provide that the Interested Director shall or shall not be an Eligible Director in respect of any future decision of the directors in relation to any resolution related to the Conflict;
20.4.4 impose upon the Interested Director such other terms for the purposes of dealing with the Conflict as the directors think fit;
20.4.5 provide that, where the Interested Director obtains, or has obtained (through his involvement in the Conflict and otherwise than through his position as a director of the Company) information that is confidential to a third party, he shall not be obliged to disclose that information to the Company, or to use it in relation to the Company's affairs where to do so would amount to a breach of that confidence; and
20.4.6 permit the Interested Director to absent himself from the discussion of matters relating to the Conflict at any meeting of the directors and be excused from reviewing papers prepared by, or for, the directors to the extent they relate to such matters.
20.5 Where the directors authorise a Conflict, the Interested Director shall be obliged to conduct himself in accordance with any terms and conditions imposed by the directors in relation to the Conflict.
20.6 The directors may revoke or vary such authorisation at any time, but this shall not affect anything done by the Interested Director prior to such revocation or variation in accordance with the terms of such authorisation.
20.7 A director is not required, by reason of being a director (or because of the fiduciary relationship established by reason of being a director), to account to the Company for any remuneration, profit or other benefit which he derives from or in connection with a relationship involving a Conflict which has been authorised by the directors in accordance with these Articles or by the Company in general meeting (subject in each case to any terms, limits or conditions attaching to that authorisation) and no contract shall be liable to be avoided on such grounds.
20.8 Subject to sections 177(5) and 177(6) of the Act, a director who is in any way, whether directly or indirectly, interested in a proposed transaction or arrangement with the Company shall declare the nature and extent of his interest to the other directors before the Company enters into the transaction or arrangement in accordance with the Act.
20.9 Subject to sections 182(5) and 182(6) of the Act, a director who is in any way, whether directly or indirectly, interested in a transaction or arrangement that has been entered into by the Company shall declare the nature and extent of his interest to the other directors as soon as is reasonably
practicable in accordance with the Act, unless the interest has already been declared under Article 20.8.

20.10 Subject, where applicable, to any terms and conditions imposed by the directors in accordance with Article 20.3, and provided he has declared the nature and extent of his interest in accordance with the requirements of the Act, a director who is in any way, whether directly or indirectly, interested in an existing or proposed transaction or arrangement with the Company:

20.10.1 may be a party to, or otherwise interested in, any transaction or arrangement with the Company or in which the Company is otherwise (directly or indirectly) interested;

20.10.2 shall be an Eligible Director for the purposes of any proposed decision of the directors (or committee of directors) in respect of such existing or proposed transaction or arrangement in which he is interested;

20.10.3 shall be entitled to vote at a meeting of directors (or of a committee of the directors) or participate in any unanimous decision, in respect of such existing or proposed transaction or arrangement in which he is interested;

20.10.4 may act by himself or his firm in a professional capacity for the Company (otherwise than as auditor) and he or his firm shall be entitled to remuneration for professional services as if he were not a director;

20.10.5 may be a director or other officer of, or employed by, or a party to a transaction or arrangement with, or otherwise interested in, any body corporate in which the Company is otherwise (directly or indirectly) interested; and

20.10.6 shall not, save as he may otherwise agree, be accountable to the Company for any benefit which he (or a person connected with him (as defined in section 252 of the Act)) derives from any such transaction or arrangement or from any such office or employment or from any interest in any such body corporate and no such transaction or arrangement shall be liable to be avoided on the grounds of any such interest or benefit nor shall the receipt of any such remuneration or other benefit constitute a breach of his duty under section 176 of the Act.

21 Records of decisions to be kept

21.1 Where decisions of the directors are taken by electronic means, such decisions shall be recorded by the directors in permanent form, so that they may be read with the naked eye.

22 Company Secretary

22.1 The directors may appoint any person who is willing to act as the Company Secretary for such term, at such remuneration and upon such conditions as they may think fit and from time to time remove such person and, if the directors so decide, appoint a replacement, in each case by a decision of the directors.

23 Elected Directors

23.1 Company Members shall elect three directors who shall be titled Elected Deputy Chairmen.

23.2 Each Company Member shall be entitled to nominate one person for each vacancy to be filled by election.

23.3 To be valid a nomination paper must be signed by the Company Member and be received by the person designated by the Board as the returning officer by a date decided by the Board, being not earlier than the fourteenth day after the issue of nomination papers.

23.4 To be effectively nominated a person must be named in at least two valid nomination papers, must have lodged with the Company not later than the closing date for nominations a signed consent to nomination for that office and must not have withdrawn from nomination by a date prescribed by the Board as the last day for withdrawal.

23.5 If the number of effective nominations exceeds the number of vacancies voting shall be by postal or on-line ballot of the Company Members conducted in such manner as the Board shall from time to time decide.

23.6 The vote of each Company Member shall count as the following number of vote units:
ENGLISH TABLE TENNIS ASSOCIATION Limited
ADMINISTRATION DEPARTMENT
RULES COMMITTEE

23.6.1 Individual Company Member: 1 unit
23.6.2 County Representative Company Member: 1 unit
23.6.3 League Representative Company Member appointed by a Local League with 30 or fewer teams in membership: 2 units
23.6.4 League Representative Company Member appointed by a Local League with 31-100 teams in membership: 4 units
23.6.5 League Representative Company Member appointed by a Local League with 101 or more teams in membership: 6 units
23.7 An Elected Director shall hold office for a term that begins on the day after the Annual General Meeting following his election and terminates not later than at the end of the fourth Annual General Meeting thereafter. A casual vacancy among Elected Directors shall be filled in accordance with the procedure set out in 23.2-23.6. The person thus elected shall take office immediately the result of the election is determined and shall serve for the remainder of the term of office of the person giving rise to the vacancy.

24 Appointed Directors
24.1 The Board shall appoint the Chairman, at least three Independent Directors, one of whom it shall designate as the Senior Independent Director, and a number of other Appointed Directors subject to the limit specified in Article 24.4.
24.2 Such directors shall be appointed by resolution of the Board following an open, formal, publicity advertised and transparent selection process by an appointments panel, taking account of the candidate’s ability, experience and expertise to fulfil the identified role on the Board.
24.3 Such directors shall be appointed for a term of up to four years.
24.4 The number of Appointed Directors shall be such that the total number of directors (including the three Elected Directors specified in Article 23 and the Chief Executive Officer) does not exceed twelve.
24.5 In exceptional circumstances the Board may co-opt a director if it is necessary to ensure that the Board has the skills and experience needed to fulfil its role provided that the total number of directors does not exceed twelve.

25 Maximum Period in Office
25.1 A director shall be eligible to be elected or appointed for a further term in office provided that he or she is not prohibited under any other provision of these Articles from being a director.
25.2 A person (other than the Chief Executive Officer) may not hold office as a director for more than eight years except as follows:
25.2.1 A director may hold office for a maximum period of twelve years if appointed as Chairman or if appointed to a senior position with an international federation.
25.2.2 In exceptional circumstances (for example to assist succession planning) the Chairman or other director may hold office for an additional year.
25.3 On completion of the maximum period of office a director may not become a director again until at least four years have elapsed.
25.4 For the purposes of this Article a year in office, or a year break in office, for an Elected Director shall be taken as the period between Annual General Meetings.

26 Termination of the appointment of a director
A person ceases to be a director:
26.1 if that person is requested in writing by a majority of his fellow directors to resign;
26.2 as soon as that person ceases to be a director by virtue of any provision of the Companies Act 2006 or is prohibited from being a director by law;
26.3 as soon as a bankruptcy order is made against that person;
26.4 as soon as a composition is made with that person’s creditors generally in satisfaction of that person’s debts;
26.5 as soon as a registered medical practitioner who is treating that person gives a written opinion to the Company stating that that person has become physically or mentally incapable of acting as a director and may remain so for more than three months;
ENGLISH TABLE TENNIS ASSOCIATION Limited
ADMINISTRATION DEPARTMENT
RULES COMMITTEE

26.6 as soon as notification is received by the Company from the director that the director is resigning from office, and such resignation has taken effect in accordance with its terms;

26.7 on completion of the maximum period in office permitted by Article 25.

27 Chief Executive Officer

27.1 The Board shall appoint a Chief Executive Officer of the Company on such terms and for such period as it may determine from time to time.

27.2 The Chief Executive Officer shall be a director of the Company.
Board composition
28.1 Subject to Article 24, the Company may from time to time in general meeting increase or reduce the number of Board members and determine in what relation such increased or reduced number shall go out of office and may make the appointments necessary for effecting such increase.
28.2 The Company may by ordinary resolution, of which special notice has been given in accordance with section 188 of the Companies Act 2006, remove any director before the expiration of his period of office notwithstanding anything in these Articles or in any agreement between the Company and such director.
28.3 The Chief Executive Officer may not also be the Chairman.

Auditors
29.1 Auditors shall be appointed by the AGM and shall take office from the day following that meeting. For any motion relating to the appointment or removal of an auditor other than the re-appointment of a retiring auditor special notice under the provisions of the Act must be given and the other requirements of the Act complied with. As provided by the Act the Auditors are entitled to receive all notices of, and other communication relating to, and to attend any General Meeting and be heard on any part of the business of the meeting which concerns them as auditors.

Application for Company Membership
30.1 The number of Company Members is unlimited.
30.2 No person shall be admitted a Company Member without the approval of the Board.
30.3 Every person who wishes to become a Company Member shall deliver to the Company an application for Company Membership in such form as the Board require, signed by him.
30.4 There shall be three classes of Company Members: Individual Company Members, County Representive Company Members and League Representative Company Members.
30.5 No-one shall be a Company Member in more than one class and no-one shall be a Representative Company Member for more than one County Association or Local League.
30.6 Subject to their satisfying the requirements of 30.2 and 30.3 above, 30.6.1 the Individual Company Members shall be the Chairman, the Elected Directors, the Appointed Directors, the Chief Executive Officer and the Co-opted Director (if any), who shall automatically be granted Company Membership on election or appointment;
30.6.2 the County Representative Company Members shall be the National Councillors appointed by affiliated County Associations;
30.6.3 the League Representative Company Members shall be the representatives appointed by affiliated Local Leagues.
30.7 An Individual Company Member ceasing to be a director shall thereupon cease to be a Company Member.
30.8 A County Representative Company Member ceasing to be a National Councillor shall thereupon cease to be a Company Member and a League Representative Company Member shall cease to be a Company Member if his nomination is terminated by written notice to the Company from the Local League which he represents.

Transfer of Company Membership
31.1 Company Membership is not transferable.

Termination of Company Membership
32.1 A Company Member may terminate his membership of the Company by notice in writing served on the Company and thereupon he shall be deemed to have resigned and his name shall be removed from the register of Company Members.
32.2 A person's Company Membership terminates when that person dies.
32.3 If any Company Member shall fail in the observance of these Articles or of any regulations of the Board made under any powers vested in them or for other sufficient reason, the Board may convene a general meeting of the Company for the purpose of considering an ordinary resolution for the expulsion of such Company Member and on such ordinary resolution being passed such
Company Member shall cease to be a Company Member and his name shall be removed from the register of Company Members.

33 Honorary Appointments
33.1 The following honorary appointments may be made by election at an Annual General Meeting on nomination by the Board and shall take effect from the following day: President, Vice-Presidents, Honorary Past Presidents and Honorary Life Members.
33.2 Only past Presidents of the Company shall be eligible for the distinction of Honorary Past President.
33.3 The distinction of Honorary Life Member may be conferred for special or long service in connection with the sport nationally.
33.4 The President and Vice-Presidents shall be elected for a term ending at the 3rd AGM after their election, but shall be eligible for re-election at the end of such term.
33.5 The appointment of Honorary Past Presidents and Honorary Life Members may be terminated only by Special Resolution at a General Meeting on a proposal of the Board.
33.6 The holders of honorary appointments shall have the right to attend general meetings.

34 Affiliation
34.1 There shall be affiliated to the Company: Organisations ("Affiliated Organisations") and Individuals ("Affiliated Members").
34.2 Affiliation shall not confer Membership of the Company.
34.3 Affiliation fees shall be set only at a General Meeting.

35 County Associations
35.1 The Board shall make regulations to prescribe a system of County administration under which England is divided into geographical areas to be known as 'Counties'.
35.2 For each County there shall normally be a County Association whose constitution shall be subject to approval by the Board.
35.3 A County Association shall have autonomy in organising and administering the sport in its County area but shall not have power to override a decision of the Board.
35.4 Unless exempted by the Board, every Affiliated Organisation shall affiliate to the most geographically appropriate County Association and be subject to its jurisdiction.

36 National Council
36.1 There shall be a National Council consisting of one National Councillor appointed by each County Association.
36.2 The duties of the National Council shall be:
36.2.1 to act as a channel of communication between the Board and Affiliated Organisations and Affiliated Members;
36.2.2 to consider matters referred to it by the Board, Affiliated Organisations and Affiliated Members;
36.2.3 to make recommendations to the Board.
36.3 The National Council shall prescribe and regulate its own procedures.

37 General Meetings
37.1 A general meeting of the Company shall be held between 24th June and 14th July in every calendar year as its Annual General Meeting at such time and place as the Board shall appoint.
37.2 At the Annual General Meeting in every year the Board shall lay before the Company an income and expenditure account for the period since the preceding account made up to date not more than six months before such meeting. A balance sheet, as at the date to which income and expenditure account is made up, shall be made out and laid before the Company at the Annual General Meeting. Every such balance sheet shall be accompanied by proper reports of the Board and the Auditors. A copy of every balance sheet together with a copy of the Auditor's report, shall, twenty-one clear days before such meeting, be sent to the Auditor and every Company Member entitled to receive notices of general meetings.
37.3 An Extraordinary General Meeting may be called at any time by the directors and one shall be called at the request of Company Members who represent at least 10% of the total voting rights of all the Company Members having a right to vote at general meetings or by Company Members representing one-third of the Local Leagues, whichever is lower.

37.4 All Company Members and Affiliated Members shall be entitled to attend general meetings. Company Members shall have the right to speak and vote and Affiliated Members may speak with the permission of the chairman of the meeting.

37.5 The chairman of the meeting may permit other persons who are not Company Members to attend and speak at a general meeting.

37.6 Any person present at a general meeting having a financial interest in a subject to be discussed must declare that interest and may be debarred from participation in the discussion of that subject if a simple majority of the Company Members present so resolve but he shall not be debarred from being present during the discussion nor, if he is a Company Member, from voting.

37.7 A person is able to exercise the right to speak at a general meeting when that person is in a position to communicate to all those attending the meeting, during the meeting, any information or opinions which that person has on the business of the meeting.

37.8 A person is able to exercise the right to vote at a general meeting when:
37.8.1 that person is able to vote, during the meeting, on resolutions put to the vote at the meeting, and
37.8.2 that person’s vote can be taken into account in determining whether or not such resolutions are passed at the same time as the votes of all the other persons attending the meeting.

37.9 The directors may make whatever arrangements they consider appropriate to enable those attending a general meeting to exercise their rights to speak or vote at it.

37.10 In determining attendance at a general meeting, it is immaterial whether any two or more Company Members attending it are in the same place as each other.

37.11 Two or more persons who are not in the same place as each other attend a general meeting if their circumstances are such that if they have (or were to have) rights to speak and vote at that meeting, they are (or would be) able to exercise them.

38 Quorum for general meetings
38.1 No business other than the appointment of the chairman of the meeting is to be transacted at a general meeting if the persons attending it do not constitute a quorum.

38.2 The quorum for a general meeting may be fixed from time to time by a decision of the Company, but it must never be less than ten and unless otherwise fixed it is ten.

39 Chairing general meetings
39.1 The Chairman shall chair general meetings if present and willing to do so.

39.2 If the Chairman is unwilling to chair the meeting or is not present within ten minutes of the time at which a meeting was due to start the directors present, or (if no directors are present), the meeting must appoint a director or Company Member to chair the meeting, and the appointment of the chairman of the meeting must be the first business of the meeting.

39.3 The person chairing a meeting in accordance with this Article is referred to as “the chairman of the meeting”.

40 Adjournment
40.1 If the persons attending a general meeting within half an hour of the time at which the meeting was due to start do not constitute a quorum, or if during a meeting a quorum ceases to be present, the chairman of the meeting must adjourn it.

40.2 The chairman of the meeting may adjourn a general meeting at which a quorum is present if:
40.2.1 the meeting consents to an adjournment, or
40.2.2 it appears to the chairman of the meeting that an adjournment is necessary to protect the safety of any person attending the meeting or ensure that the business of the meeting is conducted in an orderly manner.

40.3 The chairman of the meeting must adjourn a general meeting if directed to do so by the meeting.
40.4 When adjourning a general meeting, the chairman of the meeting must:
40.4.1 either specify the time and place to which it is adjourned or state that it is to continue at a time and
place to be fixed by the directors, and
40.4.2 have regard to any directions as to the time and place of any adjournment which have been given
by the meeting.
40.5 If the continuation of an adjourned meeting is to take place more than 14 days after it was
adjourned, the Company must give at least 7 clear days' notice of it (that is, excluding the day of
the adjourned meeting and the day on which the notice is given);
40.5.1 to the same persons to whom notice of the Company's general meetings is required to be given,
and
40.5.2 containing the same information which such notice is required to contain.
40.6 No business may be transacted at an adjourned general meeting which could not properly have
been transacted at the meeting if the adjournment had not taken place.

41 Voting: general
41.1 A resolution put to the vote of a general meeting must be decided on a show of hands unless a poll
is duly demanded in accordance with the Articles.
41.2 On a show of hands, every person present as a Company Member or a Proxy shall have 1 vote.
41.3 On a poll the vote of a Company Member shall count as the following number of vote units:
41.3.1 Individual Company Member: 1 vote unit.
41.3.2 League Representative Company Member: 1 vote unit for each player registered to take part in the
league competition of the Local League by which he is appointed.
41.3.3 County Representative Company Member: 1 vote unit for each vote unit held by the League
Representative Company Members appointed by Local Leagues affiliated to the County
Association by which he is appointed.
41.4 In the case of an equality of votes, whether on a show of hands or on a poll, the person who is
chairing the meeting shall have a second, or casting, vote on matters relating to finance but not on
any other matters; in any other case the resolution shall fail.

42 Errors and disputes
42.1 No objection may be raised to the qualification of any person voting at a general meeting except at
the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not
disallowed at the meeting is valid.
42.2 Any such objection must be referred to the chairman of the meeting whose decision is final.

43 Poll votes
43.1 A poll on a resolution may be demanded:
43.1.1 in advance of the general meeting where it is to be put to the vote, or
43.1.2 at a general meeting, either before a show of hands on that resolution or immediately after the
result of a show of hands on that resolution is declared.
43.2 A poll may be demanded by:
43.2.1 the chairman of the meeting;
43.2.2 the directors;
43.2.3 two or more persons having the right to vote on the resolution; or
43.2.4 a person or persons representing not less than one tenth of the total voting rights of all the
Company Members having the right to vote on the resolution.
43.3 A demand for a poll may be withdrawn if:
43.3.1 the poll has not yet been taken, and
43.3.2 the chairman of the meeting consents to the withdrawal.
43.4 A poll must be taken immediately and in such manner as the chairman of the meeting directs.

44 Content of proxy notices
44.1 A proxy may validly be appointed only by a notice in writing (a "proxy notice") which:
44.1.1 states the name and address of the Company Member appointing the proxy;
44.1.2 identifies the person appointed to be that Company Member’s proxy and the general meeting in relation to which that person is appointed;
44.1.3 is signed by or on behalf of the Company Member appointing the proxy, or is authenticated in such manner as the directors may determine; and
44.1.4 is delivered to the Company in accordance with the Articles and any instructions contained in the notice of the general meeting to which it relates.
44.2 The Company may require proxy notices to be delivered in a particular form, and may specify different forms for different purposes.
44.3 Except in the case of an organisation, no person shall act as a proxy who is not entitled to be present and vote in his own right.
44.4 Proxy notices may specify how the proxy appointed under them is to vote (or that the proxy is to abstain from voting) on one or more resolutions.
44.5 Unless a proxy notice indicates otherwise, it must be treated as:
44.5.1 allowing the person appointed under it as a proxy discretion as to how to vote on any ancillary or procedural resolutions put to the meeting, and
44.5.2 appointing that person as a proxy in relation to any adjournment of the general meeting to which it relates as well as the meeting itself.

45 Delivery of proxy notices
45.1 A person who is entitled to attend, speak or vote (either on a show of hands or on a poll) at a general meeting remains so entitled in respect of that meeting or any adjournment of it, even though a valid proxy notice has been delivered to the Company by or on behalf of that person.
45.2 An appointment under a proxy notice may be revoked by delivering to the Company a notice in writing given by or on behalf of the person by whom or on whose behalf the proxy notice was given.
45.3 A notice revoking a proxy appointment takes effect only if it is delivered before the start of the meeting or adjourned meeting to which it relates.
45.4 If a proxy notice is not executed by the person appointing the proxy, it must be accompanied by written evidence of the authority of the person who executed it to execute it on the appointer’s behalf.

46 Resolutions and Amendments
46.1 Resolutions to be considered by an Annual General Meeting, and amendments thereto, may be submitted by the Board or by any Company Member; the dates for the submission of resolutions and amendments shall be set by the Board.
46.2 In accordance with the Companies Act 2006, changes to the Articles may be made only by special resolution; unless specified otherwise, any other resolutions for a general meeting shall be ordinary resolutions.

46.3 A special resolution to be proposed at a general meeting may be amended at the meeting by ordinary resolution, if:
46.3.1 the chairman of the meeting proposes the amendment at the general meeting at which the resolution is to be proposed, and
46.3.2 the amendment does not go beyond what is necessary to correct a grammatical or other non-substantive error in the resolution.
46.4 An ordinary resolution to be proposed at a general meeting may be amended at the meeting by ordinary resolution if:
46.4.1 notice of the proposed amendment is given to the Company in writing by a person entitled to vote at the general meeting at which it is to be proposed not less than 48 hours before the meeting is to take place (or such later time as the chairman of the meeting may determine), and
46.4.2 the proposed amendment does not, in the reasonable opinion of the chairman of the meeting, materially alter the scope of the resolution.
46.5 If the chairman of the meeting, acting in good faith, wrongly decides that an amendment to a resolution is out of order, the chairman’s error does not invalidate the vote on that resolution.

47 Company Members’ written resolutions
47.1 Subject to Article 47.2, a written resolution of Company Members passed in accordance with Part 13 of the Companies Act 2006 is as valid and effectual as a resolution passed at a general meeting of the Company.
47.2 The following may not be passed as a written resolution and may be passed only at a general meeting:
47.2.1 a resolution under section 168 of the Companies Act 2006 for the removal of a director before the expiration of his period of office; and
47.2.2 a resolution under section 510 of the Companies Act 2006 for the removal of an auditor before the expiration of his period of office.
47.3 On a written resolution voting entitlement shall be as specified in 41.3.

48 Means of communication to be used
48.1 Any notice, document or other information shall be deemed served on or delivered to the intended recipient:
48.1.1 if properly addressed and sent by prepaid United Kingdom first class post to an address in the United Kingdom, 48 hours after it was posted (or five Business Days after posting either to an address outside the United Kingdom or from outside the United Kingdom to an address within the United Kingdom, if (in each case) sent by reputable international overnight courier addressed to the intended recipient, provided that delivery in at least five Business Days was guaranteed at the time of sending and the sending party receives a confirmation of delivery from the courier service provider);
48.1.2 if properly addressed and delivered by hand, when it was given or left at the appropriate address;
48.1.3 if properly addressed and sent or supplied by electronic means, one hour after the document or information was sent or supplied; and
48.1.4 if sent or supplied by means of a website, when the material is first made available on the website or (if later) when the recipient receives (or is deemed to have received) notice of the fact that the material is available on the website.
48.1.5 For the purposes of this Article, no account shall be taken of any part of a day that is not a Business Day.
48.2 In proving that any notice, document or other information was properly addressed, it shall suffice to show that the notice, document or other information was addressed to an address permitted for the purpose by the Act.

49 Regulations
49.1 The directors may establish regulations governing matters relating to Company administration that are required from time to time for the effective operation of the Company. If there is a conflict between the terms of these Articles and any regulations established under this Article, the terms of these Articles shall prevail.

50 The Laws of Table Tennis
50.1 The Laws of Table Tennis in England shall be those laid down by the International Table Tennis Federation, unless otherwise decided by special resolution at a general meeting.

51 Right of appeal
51.1 The directors shall make provision for a right of appeal, to the Board of Appeal or otherwise, for an Affiliated Member or Affiliated Organisation aggrieved by a decision or action taken by or on behalf of the Company or an Affiliated Organisation.
51.2 The directors shall appoint the members of a Board of Appeal, who shall not be directors of the Company, designating one of them as chairman of the Board of Appeal.
51.3 A member of the Board of Appeal shall be appointed to serve for a specified period not exceeding three years and shall be eligible for re-appointment.

51.4 The Board of Appeal shall prescribe and regulate its own procedures.

52 Indemnity and insurance

52.1 Subject to Article 51.2, but without prejudice to any indemnity to which a relevant officer is otherwise entitled:

52.1.1 each relevant officer shall be indemnified out of the Company's assets against all costs, charges, losses, expenses and liabilities incurred by him as a relevant officer in the actual or purported execution and/or discharge of his duties, or in relation to them, and in relation to the Company's (or any associated Company's) activities as trustee of an occupational pension scheme (as defined in section 235(6) of the Act), including (in each case) any liability incurred by him in defending any civil or criminal proceedings, in which judgment is given in his favour or in which he is acquitted or the proceedings are otherwise disposed of without any finding or admission of any material breach of duty on his part or in connection with any application in which the court grants him, in his capacity as a relevant officer, relief from liability for negligence, default, breach of duty or breach of trust in relation to the Company's (or any associated Company's) affairs; and

52.1.2 the Company may provide any relevant officer with funds to meet expenditure incurred or to be incurred by him in connection with any proceedings or application referred to in Article 28(1)(a) and otherwise may take any action to enable any such relevant officer to avoid incurring such expenditure.

52.2 This Article does not authorise any indemnity to the extent that such indemnity would be prohibited or rendered void by any provision of the Companies Acts or by any other provision of law and any such indemnity is limited accordingly.

52.3 The directors may decide to purchase and maintain insurance, at the expense of the Company, for the benefit of any relevant officer in respect of any relevant loss.

52.4 In this Article:

52.4.1 companies are associated if one is a subsidiary of the other or both are subsidiaries of the same body corporate; and

52.4.2 a "relevant loss" means any loss or liability which has been or may be incurred by a relevant officer in connection with that relevant officer's duties or powers in relation to the Company, any associated Company or any pension fund or employees' share scheme of the Company or associated Company; and

52.4.3 a "relevant officer" means any director or other officer or former director or other officer of the Company or an associated Company (including any Company which is a trustee of an occupational pension scheme (as defined by section 235(6) of the Act) but excluding in each case any person engaged by the Company (or associated Company) as auditor (whether or not he is also a director or other officer), to the extent he acts in his capacity as auditor.)

53 Matters not covered by Articles

53.1 The Board shall have power to deal with any matter or question not provided for in these Articles and its decision shall be final.
ENGLISH TABLE TENNIS ASSOCIATION Limited
ADMINISTRATION DEPARTMENT
RULES COMMITTEE

Articles of Association adopted on 1 July 2017

INDEX

1 Name  
2 Registered office  
3 Interpretation  
4 Objects  
5 Powers  
6 Application of income and property  
7 Winding up  
8 Guarantee  
9 Financial Year  
10 Directors' powers and responsibilities  
11 Company Members' reserved power  
12 Directors may delegate  
13 Committees  
14 Unanimous decisions  
15 Calling a meeting of the directors  
16 Participation in directors' meetings  
17 Quorum for directors' meetings  
18 Chaining of directors' meetings  
19 Casting vote  
20 Directors' conflicts of interest  
21 Records of decisions to be kept  
22 Company Secretary  
23 Elected Directors  
24 Appointed Directors  
25 Maximum period of office  
26 Termination of the appointment of a director  
27 Chief Executive Officer  
28 Board composition  
29 Auditors  
30 Application for Company Membership  
31 Transfer of Company Membership  
32 Termination of Company Membership  
33 Honorary Appointments  
34 Affiliation  
35 County Associations  
36 National Council  
37 General Meetings  
38 Quorum for general meetings  
39 Chaining general meetings  
40 Adjournment  
41 Voting: general  
42 Errors and disputes  
43 Poll votes  
44 Content of proxy notices  
45 Delivery of proxy notices  
46 Resolutions and Amendments  
47 Company Members' written resolutions  
48 Means of communication to be used  
49 Regulations  
50 The Laws of Table Tennis  
51 Right of appeal  
52 Indemnity and insurance  
53 Matters not covered by Articles
ENGLISH TABLE TENNIS ASSOCIATION Limited
ADMINISTRATION DEPARTMENT
RULES COMMITTEE

1 Name
1.1 The name of the Company is "English Table Tennis Association Limited" and the abbreviated title is ETFA.

2 Registered office
2.1 The registered office of the Company will be situated in England.

3 Interpretation
3.1 In these Articles, unless the context otherwise requires:
   Act: means the Companies Act 2006;
   Affiliated Member means an individual affiliated to the Company;
   Affiliated Organisation means a County Association, a Local League, a club or other organisation that is affiliated to the Company;
   Appointed Director means a director appointed in accordance with Article 24;
   Articles means the Company's Articles of association for the time being in force;
   Bankruptcy includes individual insolvency proceedings in a jurisdiction other than England and Wales or Northern Ireland which have an effect similar to that of bankruptcy;
   Board means the directors of the Company comprising the Elected Directors, the Appointed Directors and the Chief Executive Officer;
   Business Day means any day (other than a Saturday, Sunday or public holiday in the United Kingdom) on which clearing banks in the City of London are generally open for business;
   Chairman means the person appointed as Chairman for the time being of the Company;
   Companies Acts means the Companies Acts (as defined in section 2 of the Companies Act 2006), so far as they apply to the Company;
   Company Director means an individual Company Director, a County Representative Company Director or a League Representative Company Director;
   Company means English Table Tennis Association Limited;
   Conflict means a situation in which a director has or can have, a direct or indirect interest that conflicts or possibly may conflict, with the interests of the Company;
   Conflicted Director has the meaning in Article 24.5;
   County Association means an organisation having jurisdiction over a County area;
   director means a director of the Company, and includes any person occupying the position of director, by whatever name called;

   document includes, unless otherwise specified, any document sent or supplied in electronic form;
   Elected Deputy Chairman means the director or directors elected as Elected Directors for the time being of the Company;
   Elected Director means a director elected in accordance with Article 23;
   electronic form has the meaning given in section 1168 of the Companies Act 2006;
   Eligible Director means a director who would be entitled to vote on the matter at a meeting of directors (but excluding in relation to the authorisation of a Conflict pursuant to Article 23) any director whose vote is not to be counted in respect of the particular matter;
   Independent Director means a director of the Company appointed in accordance with Article 24 who is not the Chairman and is determined by the Board as being independent, including, but not limited to, their having no material or pecuniary connection with the Company and whom an objective outsider would view as independent;
   Extraordinary General Meeting means a general meeting other than the Annual General Meeting;
   Interested Director means a director of the company having a potentially conflicting interest which would, if not authorised, breach his duty to the company under section 175 of the Act;
   Local League means an organisation conducting a competition between teams from clubs in a particular locality and generally promoting the sport in that locality;
   National Councillor means the County Representative Company Member appointed by a County Association;
   ordinary resolution has the meaning given in section 282 of the Companies Act 2006 and requires only a simple majority;
   participate, in relation to a board meeting, has the meaning given in Article 16;
ENGLISH TABLE TENNIS ASSOCIATION Limited
ADMINISTRATION DEPARTMENT

proxy notice has the meaning given in Article 44;
special resolution has the meaning given in section 263 of the Companies Act 2006 and requires
a majority of not less than 75% of votes in favour as defined in the Act;
subsidiary has the meaning given in section 1169 of the Companies Act 2006;
and
writing means the representation or reproduction of words, symbols or other information in a
visible form by any method or combination of methods, whether sent or supplied in electronic form
or otherwise.

Unless the context otherwise requires, other words or expressions contained in these Articles bear
the same meaning as in the Companies Act 2006 as in force on the date when these Articles become
binding on the Company.

3.2 Headings in these Articles are used for convenience only and shall not affect the construction or
interpretation of these Articles.

3.3 A reference in these Articles to an "Article" is a reference to the relevant Article of these Articles
unless expressly provided otherwise.

3.4 Unless expressly provided otherwise, a reference to a statute, statutory provision or subordinate
legislation is a reference to it as it is in force from time to time, taking account of:
3.4.1 any subordinate legislation from time to time made under it; and
3.4.2 any amendment or re-enactment and includes any statutory, statutory provision or subordinate
legislation which amends or re-enacts.

3.5 Any phrase introduced by the terms "including", "include", "in particular" or any similar expression
shall be construed as illustrative and shall not limit the sense of the words preceding those terms.

3.6 Where the context so requires, the masculine gender includes the feminine.

4 Objects

4.1 The Objects for which the Company is established are all or any of the following, it being intended
that the Objects or all or any one or more of the Objects specified in Articles 4.2 to 4.7 of this Article
shall unless the context otherwise require be in no way limited or restricted by any other
Article or Articles or by the name of the Company and shall be capable of being pursued as an
independent Object or as independent either alone or in conjunction with all or any one or more of
the Objects specified in the same or in any other Article or Articles.

4.2 To act as the sole controlling and governing body of table tennis in England and to promote and
encourage the playing, development and organisation of the sport.

4.3 To lay down and secure the adoption of uniform Laws of Table Tennis in England and to act as the
legislative authority.

4.4 To make and publish Regulations and Standing Orders for the regulation of the Company’s
business, and to take all such steps as shall be deemed necessary or advisable for enforcing them.

4.5 To provide for the affiliation of table tennis organisations and individuals.

4.6 To affiliate to and to co-operate with the International Table Tennis Federation, the European Table
Tennis Union, the British Table Tennis Federation and the Commonwealth Table Tennis
Federation, or any successor bodies.

4.7 To do all such things as are incidental or conducive to the attainment of the above Objects.

5 Powers

5.1 In pursuance of the Objects set out in Article 4, the Company has the power to:

5.1.1 buy, lease or otherwise acquire and deal with any property real or personal and any rights or
privileges of any kind over or in respect of any property real or personal and to improve, manage,
develop, construct, repair, sell, lease, mortgage, charge, surrender or dispose of or otherwise deal
with all or any part of such property and any and all rights of the Company;

5.2 borrow and raise money in such manner as the directors shall think fit and secure the repayment of
any money borrowed, raised or owing by mortgage, charge, lien or other security on the
Company’s property and assets;
5.3 invest and deal with the funds of the Company not immediately required for its operations in or upon such investments, securities or property as may be thought fit;

5.4 subscribe for, take, buy or otherwise acquire, hold, sell, deal with and dispose of, place and underwrite shares, stocks, debentures, debenture stocks, bonds, obligations or securities issued or guaranteed by any government or authority in any part of the world;

5.5 lend and advance money or give credit on such terms as may seem expedient and with or without security to customers and others, to enter into guarantees, contracts of mortgage and suretyships of all kinds to receive money on deposit or loan upon such terms as the Company may approve and to secure or guarantee the payment of any sums of money or the performance of any obligation by any Company, firm or person including any holding Company or subsidiary;

5.6 lobby, advertise, publish, educate, examine, research and survey in respect of all matters of law, regulation, economics, accounting, governance, policy and/or other issues and to hold meetings, events and other procedures and co-operate with or assist any other body or organisation in each case in such way or by such means as may, in the opinion of the directors, affect or advance the principal Object in any way;

5.7 pay all or any expenses incurred in connection with the promotion of the Company and to contract with any person, firm or Company to pay the same;

5.8 enter into contracts to provide services to or on behalf of other bodies;

5.9 provide and assist in the provision of money, materials or otherwise;

5.10 open and operate bank accounts and other facilities for banking and draw, accept, endorse, issue or execute promissory notes, bills of exchange, cheques and other instruments;

5.11 incorporate subsidiary companies to carry on any trade; and

5.12 do all such other lawful things as are incidental or conducive to the pursuit or to the attainment of any of the Objects set out in Article 4 provided that:

5.12.1 in case the Company shall take or hold any property which may be subject to any trusts, the Company shall deal with or invest the same only in such manner as allowed by law, having regard to such trusts;

5.12.2 the Objects of the Company shall not extend to the regulation of relations between workers and employers or organisations of workers and organisations of employers;

5.12.3 in case the Company shall take or hold any property subject to the jurisdiction of the Charity Commissioners for England and Wales, the Company shall not sell, mortgage, charge or lease the same without such authority, approval or consent as may be required by law and as regards any such property the Board shall be chargeable for any such property that may come into their hands and shall be answerable and accountable for their own acts, receipts, neglect and defaults and for the due administration of such property.

6 Application of income and property

6.1 The income and property of the Company shall be applied solely in promoting the Objects of the Company as set out in Article 4.

6.2 No dividends or bonus may be paid or capital otherwise returned to the Company Members, provided that nothing in these Articles shall prevent any payment in good faith by the Company:

6.2.1 reasonable and proper remuneration to any Company Member, officer or servant of the Company for any services rendered to the Company;

6.2.2 any interest on money lent by any Company Member or any director at a reasonable and proper rate;

6.2.3 reasonable and proper rent for premises demised or let by any Company Member or director;

6.2.4 reasonable out-of-pocket expenses properly incurred by any director, National Councilor or committee member.

7 Winding up

7.1 The Company Members may at any time before, and in expectation of, its dissolution resolve that any net assets of the Company after all its debts and liabilities have been paid, or provision has been made for them, shall on or before the dissolution of the Company be applied or transferred in any of the following ways:
ENGLISH TABLE TENNIS ASSOCIATION Limited
ADMINISTRATION DEPARTMENT

RULES COMMITTEE

7.1.1 directly for the Objects or
7.1.2 by transfer to any Company for purposes similar to the Objects provided that Company prohibits the distribution of its income and property among its Company Members to an extent at least as great as is imposed on the Company under these Articles; or
7.1.3 by transfer to any Company or companies for use for particular purposes that fall within the Objects provided that Company prohibits the distribution of its income and property among its Company Members to an extent at least as great as is imposed on the Company under these Articles or
7.1.4 to transfer the money to any grant-making body.
7.2 Subject to any such resolution of the Company Members, the directors of the Company may at any time before and in expectation of its dissolution resolve that any net assets of the Company after all its debts and liabilities have been paid, or provision made for them, shall on or before dissolution of the Company be applied or transferred in any of the ways specified in 7.1.1, 7.1.2 or 7.1.3.
7.3 In no circumstances shall the net assets of the Company be paid to or distributed among the Company Members and if no resolution in accordance with Articles 7.1 or 7.2 is passed by the Company Members or the directors the net assets of the Company shall be applied to some other charitable object.

8 Guarantee
8.1 The liability of each Company Member is limited to £10, being the amount that each Company Member undertakes to contribute to the assets of the Company in the event of its being wound up while he is a Company Member or within one year after he ceases to be a Company Member.
8.1.1 for payment of the Company’s debts and liabilities contracted before he becomes a Company Member and
8.1.2 payment of the costs, charges and expenses of the winding up.

9 Financial Year
9.1 The financial year of the Company shall end on 31st March.

10 Directors’ powers and responsibilities
10.1 Subject to the Articles, the directors are responsible for the management of the Company’s business, for which purpose they may exercise all the powers of the Company.

11 Company Members’ reserve power
11.1 The Company Members may, by special resolution, direct the Board to take, or refrain from taking, specified action.
11.2 No such special resolution invalidates anything which the Board has done before the passing of the resolution.

12 Directors may delegate
12.1 Subject to the Articles, the directors may delegate any of the powers which are conferred on them under the Articles:
12.1.1 to such person or committee;
12.1.2 by such means (including by power of attorney); and
12.1.3 to such an extent;
12.1.4 in relation to such matters or territories; and
12.1.5 on such terms and conditions;
as they think fit.
12.2 If the directors so specify, any such delegation may authorise further delegation of the directors’ powers by any person to whom they are delegated.
12.3 The directors may revoke any delegation in whole or part, or alter its terms and conditions.

13 Committees
3.1 Committees to which the directors delegate any of their powers must follow procedures which are based as far as they are applicable on those provisions of the Articles which govern the taking of decisions by the directors.

14 

14.1 A decision of the directors is taken in accordance with this Article when all Eligible Directors indicate to each other by any means that they share a common view on a matter.

14.2 Such a decision may take the form of a resolution in writing, where each Eligible Director has signed one or more copies of it, or to which each Eligible Director has otherwise indicated agreement in writing.

14.3 A decision may not be taken in accordance with this Article if the Eligible Directors would not have formed a quorum at such a meeting.

15 

15.1 Calling a meeting of the directors

15.2 Notice of any meeting of the directors must indicate:

15.2.1 the proposed date and time;

15.2.2 where it is to take place; and

15.2.3 if it is anticipated that the directors participating in the meeting will not be in the same place, how it is proposed that they should communicate with each other during the meeting.

15.3 Notice of a meeting of the directors must be given to directors, but need not be in writing.

16 

16.1 Participation in directors' meetings

16.1.1 Subject to the Articles, directors participate in a meeting of directors, or part of a directors' meeting, when:

16.1.2 the meeting has been called and takes place in accordance with the Articles, and

16.2 In determining whether directors are participating in a meeting of directors, it is irrelevant where any director is or how they communicate with each other.

16.3 If all the directors participating in a meeting are not in the same place, they may decide that the meeting is to be treated as taking place wherever any of them is.

17 

17.1 Quorum for directors' meetings

17.1.1 The quorum for the transaction of business at a meeting of directors is any four Eligible Directors, including at least one Elected Director and at least one Appointed Director.

17.2 For the purposes of any meeting (or part of a meeting) held pursuant to Article 20 to authorise a Conflict, if there is only one Eligible Director in office other than the Interested Director(s) the quorum for such meeting (or part of a meeting) shall be one Eligible Director.

17.3 If the total number of directors in office for the time being is less than the quorum required, the directors must not take any decision other than a decision to appoint further directors.

18 

18.1 Chairing of directors' meetings

18.1.1 If the Chairman is not participating in a directors' meeting within ten minutes of the time at which it was to start, the participating directors must appoint one of themselves to chair it.

19 

19.1 Casting vote

19.1.1 If the numbers of votes for and against a proposal at a meeting of directors are equal, the Chairman or other director chairing the meeting shall have a second or casting vote.
Directors' conflicts of interest

20.1 A person other than the Chief Executive Officer holding a paid appointment with the Company or a person connected in any way with the manufacture, sale or endorsement of table tennis equipment or with consultation on such equipment may not be a director of the Company.

20.2 The directors may, in accordance with the requirements set out in this Article, authorise any Conflict proposed to them by any director which would, if not authorised, involve a director breaching his duty under section 175 of the Act to avoid conflicts of interest.

20.3 Any authorisation under this Article 20 shall be effective only if

20.3.1 to the extent permitted by the Act, the matter in question shall have been proposed by any director for consideration in the same way that any other matter may be proposed to the directors under the provisions of these Articles or in such other manner as the directors may determine;

20.3.2 any requirement as to the quorum for consideration of the relevant matter is met without counting the Interested Director; and

20.3.3 the matter was agreed to without the Interested Director voting or would have been agreed to if the Interested Director's vote had not been counted.

20.4 Any authorisation of a Conflict under this Article 20 may (whether at the time of giving the authorisation or subsequently)

20.4.1 extend to any actual or potential conflict of interest which may reasonably be expected to arise out of the matter or situation so authorised;

20.4.2 provide that the Interested Director be excluded from the receipt of documents and information and the participation in discussions (whether at meetings of the directors or otherwise) related to the Conflict;

20.4.3 provide that the Interested Director shall or shall not be an Eligible Director in respect of any future decision of the directors in relation to any resolution related to the Conflict;

20.4.4 impose upon the Interested Director such other terms for the purposes of dealing with the Conflict as the directors think fit;

20.4.5 provide that, where the Interested Director obtains, or has obtained (through his involvement in the Conflict or otherwise than through his position as a director of the Company) information that is confidential to a third party, he shall not be obliged to disclose that information to the Company, or to use it in relation to the Company's affairs where to do so would amount to a breach of that confidence; and

20.4.6 permit the Interested Director to absent himself from the discussion of matters relating to the Conflict at any meeting of the directors and be excused from reviewing papers prepared by, or for, the directors to the extent they relate to such matters.

20.5 Where the directors authorise a Conflict, the Interested Director shall be obliged to conduct himself in accordance with any terms and conditions imposed by the directors in relation to the Conflict.

20.6 The directors may revoke or vary such authorisation at any time, but this shall not affect anything done by the Interested Director prior to such revocation or variation in accordance with the terms of such authorisation.

20.7 A director is not required, by reason of being a director (or because of the fiduciary relationship established by reason of being a director), to account to the Company for any remuneration, profit or other benefit which he derives from or in connection with a relationship involving a Conflict which has been authorised by the directors in accordance with these Articles or by the Company in general meeting (subject in each case to any terms, limits or conditions attaching to that authorisation) and no contract shall be liable to be avoided on such grounds.

20.8 Subject to sections 177(5) and 177(6) of the Act, a director who is in any way, whether directly or indirectly, interested in a proposed transaction or arrangement with the Company shall declare the nature and extent of his interest to the other directors before the Company enters into the transaction or arrangement in accordance with the Act.

20.9 Subject to sections 182(5) and 182(6) of the Act, a director who is in any way, whether directly or indirectly, interested in a transaction or arrangement that has been entered into by the Company shall declare the nature and extent of his interest to the other directors as soon as is reasonably
ENGLISH TABLE TENNIS ASSOCIATION Limited
ADMINISTRATION DEPARTMENT

RULES COMMITTEE

practicable in accordance with the Act, unless the interest has already been declared under Article 20.8.

20.10 Subject, where applicable, to any terms and conditions imposed by the directors in accordance with Article 20.3, and provided he has declared the nature and extent of his interest in accordance with the requirements of the Act, a director who is in any way, whether directly or indirectly, interested in an existing or proposed transaction or arrangement with the Company:

20.10.1 may be a party to, or otherwise interested in, any transaction or arrangement with the Company or in which the Company is otherwise (directly or indirectly) interested;

20.10.2 shall be an Eligible Director for the purposes of any proposed decision of the directors (or committee of directors) in respect of such existing or proposed transaction or arrangement in which he is interested;

20.10.3 shall be entitled to vote at a meeting of directors (or a committee of the directors) or participate in any unanimous decision, in respect of such existing or proposed transaction or arrangement in which he is interested;

20.10.4 may act by himself or his firm in a professional capacity for the Company (otherwise than as auditor) and he or his firm shall be entitled to remuneration for professional services as if he were not a director:

20.10.5 may be a director or other officer of, or employed by, or a party to a transaction or arrangement with, or otherwise interested in, any body corporate in which the Company is otherwise (directly or indirectly) interested; and

20.10.6 shall not, save as he may otherwise agree, be accountable to the Company for any benefit which he (or a person connected with him (as defined in section 252 of the Act)) derives from any such transaction and arrangement or from any such office or employment or from any interest in any such body corporate and no such transaction or arrangement shall be liable to be avoided on the grounds of any such interest or benefit nor shall the receipt of any such remuneration or other benefit constitute a breach of his duty under section 176 of the Act.

21 Records of decisions to be kept
21.1 Where decisions of the directors are taken by electronic means, such decisions shall be recorded by the directors in permanent form, so that they may be read with the naked eye.

22 Company Secretary
22.1 The directors may appoint any person who is willing to act as the Company Secretary for such term, at such remuneration and upon such conditions as they may think fit and from time to time remove such person and, if the directors so decide, appoint a replacement, in each case by a decision of the directors.

23 Elected Directors
23.1 Company Members shall elect three directors who shall be named Deputy Chairmen.

23.2 Each Company Member shall be entitled to nominate one person for each vacancy to be filled by election.

23.3 To be valid a nomination paper must be signed by the Company Member and be received by the person designated by the Board as the returning officer by a date decided by the Board, being not earlier than the fourteenth day after the issue of nomination papers.

23.4 To be effectively nominated a person must be named in at least two valid nomination papers, must have lodged with the Company not later than the closing date for nominations a signed consent to nomination for that office and must not have withdrawn from nomination by a date prescribed by the Board as the last day for withdrawal.

23.5 If the number of effective nominations exceeds the number of vacancies voting shall be by postal or on-line ballot of the Company Members conducted in such manner as the Board shall from time to time decide.

23.6 The vote of each Company Member shall count as the following number of vote units:

Deleted: The nomination

Deleted: any person who remains nominated for more than one office after the last day for withdrawal shall be ineffective for all offices if there be more than one

Deleted: nomination for any

Deleted: these offices

Formatted: Not expanded by/Condensed by
ENGLISH TABLE TENNIS ASSOCIATION Limited
ADMINISTRATION DEPARTMENT

RULES COMMITTEE

23.6.1 Individual Company Member: 1 unit
23.6.2 County Representative Company Member: 1 unit
23.6.3 League Representative Company Member appointed by a Local League with 30 or fewer teams in membership: 2 units
23.6.4 League Representative Company Member appointed by a Local League with 31-100 teams in membership: 4 units
23.6.5 League Representative Company Member appointed by a Local League with 101 or more teams in membership: 6 units

23.7 An Elected Director shall hold office for a term that begins on the day after the Annual General Meeting following his election and terminates not later than at the end of the fourth Annual General Meeting thereafter. A casual vacancy among Elected Directors shall be filled in accordance with the procedure set out in 23.2-23.6. The person thus elected shall take office immediately the result of the election is determined and shall serve for the remainder of the term of office of the person giving rise to the vacancy.

24 Appointed Directors
24.1 The Board shall appoint the Chairman, at least three Independent Directors, one of whom it shall designate as the Senior Independent Director, and a number of other Appointed Directors subject to the limit specified in Article 24.3.
24.2 Such directors shall be appointed by resolution of the Board following an open, formal, publicly advertised and transparent selection process by an appointments panel, taking account of the candidate's ability, experience and expertise to fulfill the identified role on the Board.
24.3 Such directors shall be appointed for a term of up to four years.
24.4 The number of Appointed Directors shall be such that the total number of directors, including the three Elected Directors specified in Article 23 and the Chief Executive Officer, does not exceed twelve.
24.5 In exceptional circumstances, the Board may co-opt a director if it is necessary to ensure that the Board has the skills and experience needed to fulfill its role provided that the total number of directors does not exceed twelve.

25 Maximum Period in Office
25.1 A director shall be eligible to be elected or appointed for a further term in office provided that he or she is not prohibited under any other provision of these Articles from being a director.
25.2 A person (other than the Chief Executive Officer) may not hold office as a director for more than eight years except as follows:
25.2.1 A director may hold office for a maximum period of twelve years if appointed as Chairman or if appointed to a senior position with an international federation.
25.2.2 In exceptional circumstances (for example to assist succession planning) the Chairman or other director may hold office for an additional year.
25.3 On completion of the maximum period of office a director may not become a director again until at least four years have elapsed.
25.4 For the purposes of this Article a year in office, or a year break in office, for an Elected Director shall be taken as the period between Annual General Meetings.

26 Termination of the appointment of a director
A person ceases to be a director:
26.1 If that person is requested in writing by a majority of his fellow directors to resign;
26.2 As soon as that person ceases to be a director by virtue of any provision of the Companies Act 2006 or is prohibited from being a director by law;
26.3 As soon as a bankruptcy order is made against that person;
26.4 As soon as a composition is made with that person's creditors generally in satisfaction of that person's debts;
26.5 As soon as a registered medical practitioner who is treating that person gives a written opinion to the Company stating that that person has become physically or mentally incapable of acting as a director and may remain so for more than three months.
ENGLISH TABLE TENNIS ASSOCIATION Limited
ADMINISTRATION DEPARTMENT
RULES COMMITTEE

26.6 as soon as notification is received by the Company from the director that the director is resigning
from office, and such resignation has taken effect in accordance with its terms, on completion of the maximum period in office permitted by Article 25.

27 Chief Executive Officer
27.1 The Board shall appoint a Chief Executive Officer of the Company on such terms and for such period as it may determine from time to time.
27.2 The Chief Executive Officer shall be a director of the Company.
ENGLISH TABLE TENNIS ASSOCIATION Limited  
ADMINISTRATION DEPARTMENT  
RULES COMMITTEE

28  
28.1 Subject to Article 24, the Company may from time to time in general meeting increase or reduce the number of Board members and determine in what relation such increased or reduced number shall go out of office and may make the appointments necessary for effecting such increase.

28.2 The Company may by ordinary resolution, of which special notice has been given in accordance with section 168 of the Companies Act 2006, remove any director before the expiration of his period of office notwithstanding anything in these Articles or in any agreement between the Company and such director.

28.3 The Chief Executive Officer may not also be the Chairman.

29  
29.1 Auditors shall be appointed by the AGM and shall take office from the day following that meeting. For any motion relating to the appointment or removal of an auditor other than the re-appointment of a retiring auditor special notice under the provisions of the Act must be given and the other requirements of the Act complied with. As provided by the Act the Auditors are entitled to receive all notices of, and other communication relating to, and to attend any General Meeting and be heard on any part of the business of the meeting which concerns them as auditors.

30  
30.1 The number of Company Members is unlimited.

30.2 No person shall be admitted a Company Member without the approval of the Board.

30.3 Every person who wishes to become a Company Member shall deliver to the Company an application for Company Membership in such form as the Board requires, signed by him.

30.4 There shall be three classes of Company Members: Individual Company Members, County Representative Company Members and League Representative Company Members.

30.5 No-one shall be a Company Member in more than one class and no-one shall be a Representative Company Member for more than one County Association or Local League.

30.6 Subject to the specified above, 30.2 and 30.3 above, 30.6.1. 

30.6.1 The Individual Company Members shall be the Chairman, the Elected Directors, the Appointed Directors, the Chief Executive Officer and the Appointed Director (if any) who shall automatically be granted Company Membership on election or appointment; 30.6.2 the County Representative Company Members shall be the National Councillors appointed by affiliated County Associations; 30.6.3 the League Representative Company Members shall be the representatives appointed by affiliated Local Leagues.

30.7 An Individual Company Member ceasing to be a director shall thereupon cease to be a Company Member.

30.8 A County Representative Company Member ceasing to be a National Councillor shall thereupon cease to be a Company Member and a League Representative Company Member shall cease to be a Company Member if his nomination is terminated by written notice to the Company from the Local League which he represents.

31  
31.1 Company Membership is not transferable.

32  
32.1 A Company Member may terminate his membership of the Company by notice in writing served on the Company and thereupon he shall be deemed to have resigned and his name shall be removed from the register of Company Members.

32.2 A person's Company Membership terminates when that person dies.

32.3 If any Company Member shall fail in the observance of these Articles or of any regulations of the Board made under any powers vested in them or for other sufficient reason, the Board may convene a general meeting of the Company for the purpose of considering an ordinary resolution for the expulsion of such Company Member and on such ordinary resolution being passed such
ENGLISH TABLE TENNIS ASSOCIATION Limited
ADMINISTRATION DEPARTMENT
RULES COMMITTEE

Company Member shall cease to be a Company Member and his name shall be removed from the register of Company Members.

33 Honorary Appointments
33.1 The following honorary appointments may be made by election at an Annual General Meeting on nomination by the Board and shall take effect from the following day: President, Vice-President, Honorary Past Presidents and Honorary Life Members.
33.2 Only past Presidents of the Company shall be eligible for the distinction of Honorary Past President.
33.3 The distinction of Honorary Life Member may be conferred for special or long service in connection with the sport nationally.
33.4 The President and Vice-President shall be elected for a term ending at the 3rd AGM after their election, but shall be eligible for re-election at the end of such term.
33.5 The appointment of Honorary Past Presidents and Honorary Life Members may be terminated only by Special Resolution at a General Meeting on a proposal of the Board.
33.6 The holders of honorary appointments shall have the right to attend general meetings.

34 Affiliation
34.1 There shall be affiliated to the Company: Organisations ("Affiliated Organisations") and Individuals ("Affiliated Members").
34.2 Affiliation shall not confer Membership of the Company.
34.3 Affiliation fees shall be set only at a General Meeting.

35 County Associations
35.1 The Board shall make regulations to prescribe a system of County administration under which England is divided into geographical areas to be known as 'Counties'.
35.2 For each County there shall normally be a County Association whose constitution shall be subject to approval by the Board.
35.3 A County Association shall have autonomy in organising and administering the sport in its County area but shall not have power to override a decision of the Board.
35.4 Unless exempted by the Board, every Affiliated Organisation shall affiliate to the most geographically appropriate County Association and be subject to its jurisdiction.

36 National Council
36.1 There shall be a National Council consisting of one National Councillor appointed by each County Association.
36.2 The duties of the National Council shall be:
36.2.1 to act as a channel of communication between the Board and Affiliated Organisations and Affiliated Members;
36.2.2 to consider matters referred to it by the Board, Affiliated Organisations and Affiliated Members;
36.2.3 to make recommendations to the Board.
36.3 The National Council shall prescribe and regulate its own procedures.

37 General Meetings
37.1 A general meeting of the Company shall be held between 24th June and 14th July in every calendar year as its Annual General Meeting at such time and place as the Board shall appoint.
37.2 At the Annual General Meeting in every year the Board shall lay before the Company an income and expenditure account for the period since the preceding account made up to date not more than six months before such meeting. A balance sheet, as at the date to which income and expenditure account is made up, shall be made out and laid before the Company at the Annual General Meeting. Every such balance sheet shall be accompanied by proper reports of the Board and the Auditors. A copy of every balance sheet together with a copy of the Auditor's report, shall, twenty-one clear days before such meeting, be sent to the Auditor and every Company Member entitled to receive notices of general meetings.
37.3 An Extraordinary General Meeting may be called at any time by the directors and one shall be called at the request of Company Members who represent at least 10% of the total voting rights of all the Company Members having a right to vote at general meetings or by Company Members representing one-third of the Local Leagues, whichever is lower.

37.4 All Company Members and Affiliated Members shall be entitled to attend general meetings. Company Members shall have the right to speak and vote and Affiliated Members may speak with the permission of the chairman of the meeting.

37.5 The chairman of the meeting may permit other persons who are not Company Members to attend and speak at a general meeting.

37.6 Any person present at a general meeting having a financial interest in a subject to be discussed must declare that interest and may be debarred from participation in the discussion of that subject if a simple majority of the Company Members present so resolve but he shall not be debarred from being present during the discussion nor, if he is a Company Member, from voting.

37.7 A person is able to exercise the right to speak at a general meeting when that person is in a position to communicate to all those attending the meeting, during the meeting, any information or opinions which that person has on the business of the meeting.

37.8 A person is able to exercise the right to vote at a general meeting when:
  37.8.1 that person is able to vote, during the meeting, on resolutions put to the vote at the meeting, and
  37.8.2 that person's vote can be taken into account in determining whether or not such resolutions are passed at the same time as the votes of all the other persons attending the meeting.

37.9 The directors may make whatever arrangements they consider appropriate to enable those attending a general meeting to exercise their rights to speak or vote at all.

37.10 In determining attendance at a general meeting, it is immaterial whether any two or more Company Members attending it are in the same place as each other.

37.11 Two or more persons who are not in the same place as each other attend a general meeting if their circumstances are such that if they have (or were to have) rights to speak and vote at that meeting, they are (or would be) able to exercise them.

38 Quorum for general meetings
38.1 No business other than the appointment of the chairman of the meeting is to be transacted at a general meeting if the persons attending it do not constitute a quorum.

38.2 The quorum for a general meeting may be fixed from time to time by a decision of the Company, but it must never be less than ten and unless otherwise fixed it is ten.

39 Chairing general meetings
39.1 The Chairman shall chair general meetings if present and willing to do so.

39.2 If the Chairman is unwilling to chair the meeting or is not present within ten minutes of the time at which a meeting was due to start the directors present, or (if no directors are present), the meeting must appoint a director or Company Member to chair the meeting, and the appointment of the chairman of the meeting must be the first business of the meeting.

39.3 The person chairing a meeting in accordance with this Article is referred to as "the chairman of the meeting".

40 Adjournment
40.1 If the persons attending a general meeting within half an hour of the time at which the meeting was due to start do not constitute a quorum, or if during a meeting a quorum ceases to be present, the chairman of the meeting must adjourn it.

40.2 If the chairman of the meeting may adjourn a general meeting at which a quorum is present if:
  40.2.1 the meeting consents to an adjournment, or
  40.2.2 it appears to the chairman of the meeting that an adjournment is necessary to protect the safety of any person attending the meeting or ensure that the business of the meeting is conducted in an orderly manner.

40.3 The chairman of the meeting must adjourn a general meeting if directed to do so by the meeting.
ENGLISH TABLE TENNIS ASSOCIATION Limited
ADMINISTRATION DEPARTMENT
RULES COMMITTEE

40.4 When adjourning a general meeting, the chairman of the meeting must:
40.4.1 either specify the time and place to which it is adjourned or state that it is to continue at a time and place to be fixed by the directors, and
40.4.2 have regard to any directions as to the time and place of any adjournment which have been given by the meeting.
40.5 If the continuation of an adjourned meeting is to take place more than 14 days after it was adjourned, the Company must give at least 7 clear days' notice of it (that is, excluding the day of the adjourned meeting and the day on which the notice is given):
40.5.1 to the same persons to whom notice of the Company's general meetings is required to be given, and
40.5.2 containing the same information which such notice is required to contain.
40.6 No business may be transacted at an adjourned general meeting which could not properly have been transacted at the meeting if the adjournment had not taken place.

41 Voting: general
41.1 A resolution put to the vote of a general meeting must be decided on a show of hands unless a poll
41.2 On a show of hands, every person present as a Company Member or a Proxy shall have 1 vote.
41.3 On a poll the vote of a Company Member shall count as the following number of vote units:
41.3.1 Individual Company Member: 1 vote unit.
41.3.2 League Representative Company Member: 1 vote unit for each player registered to take part in the league competition of the Local League by which he is appointed.
41.3.3 County Representative Company Member: 1 vote unit for each vote unit held by the League Representative Company Members appointed by Local Leagues affiliated to the County Association by which he is appointed.
41.4 In the case of an equality of votes, whether on a show of hands or on a poll, the person who is chairing the meeting shall have a second, or casting, vote on matters relating to finance but not on any other matters, in any other case the resolution shall fail.

42 Errors and disputes
42.1 No objection may be raised to the qualification of any person voting at a general meeting except at
42.2 Any such objection must be referred to the chairman of the meeting whose decision is final.

43 Poll votes
43.1 A poll on a resolution may be demanded:
43.1.1 in advance of the general meeting where it is to be put to the vote, or
43.1.2 at a general meeting, either before a show of hands on that resolution or immediately after the result of a show of hands on that resolution is declared.
43.2 A poll may be demanded by:
43.2.1 the chairman of the meeting;
43.2.2 the directors;
43.2.3 two or more persons having the right to vote on the resolution;
43.2.4 a person or persons representing not less than one tenth of the total voting rights of all the Company Members having the right to vote on the resolution.
43.3 A demand for a poll may be withdrawn if:
43.3.1 the poll has not yet been taken, and
43.3.2 the chairman of the meeting consents to the withdrawal.
43.4 A poll must be taken immediately and in such manner as the chairman of the meeting directs.

44 Content of proxy notices
44.1 A proxy may validly be appointed only by a notice in writing (a "proxy notice") which:
ENGLISH TABLE TENNIS ASSOCIATION Limited
ADMINISTRATION DEPARTMENT
RULES COMMITTEE

44.1.1 states the name and address of the Company Member appointing the proxy;
44.1.2 identifies the person appointed to be that Company Member's proxy and the general meeting in relation to which that person is appointed;
44.1.3 is signed by or on behalf of the Company Member appointing the proxy, or is authenticated in such manner as the directors may determine; and
44.1.4 is delivered to the Company in accordance with the Articles and any instructions contained in the notice of the general meeting to which it relates.

44.2 The Company may require proxy notices to be delivered in a particular form, and may specify different forms for different purposes.

44.3 Except in the case of an organisation, no person shall act as a proxy who is not entitled to be present and vote in his own right.

44.4 Proxy notices may specify how the proxy appointed under them is to vote (or that the proxy is to abstain from voting) on one or more resolutions.

44.5 Unless a proxy notice indicates otherwise, it must be treated as:
44.5.1 allowing the person appointed under it as a proxy discretion as to how to vote on any ancillary or procedural resolutions put to the meeting, and
44.5.2 appointing that person as a proxy in relation to any adjournment of the general meeting to which it relates as well as the meeting itself.

45 Delivery of proxy notices
45.1 A person who is entitled to attend, speak or vote (either on a show of hands or on a poll) at a general meeting remains so entitled in respect of that meeting or any adjournment of it, even if a proxy notice has been delivered to the Company by or on behalf of that person.

45.2 An appointment under a proxy notice may be revoked by delivering to the Company a notice in writing given by or on behalf of the person by whom or on whose behalf the proxy notice was given.

45.3 A notice revoking a proxy appointment takes effect only if it is delivered before the start of the meeting or adjourned meeting to which it relates.

45.4 If a proxy notice is not executed by the person appointing the proxy, it must be accompanied by written evidence of the authority of the person who executed it to execute it on the appointer's behalf.

46 Resolutions and Amendments
46.1 Resolutions to be considered by an Annual General Meeting, and amendments thereto, may be submitted by the Board or by any Company Member: the dates for the submission of resolutions and amendments shall be set by the Board.

46.2 In accordance with the Companies Act 2006, changes to the Articles may be made only by special resolution; unless specified otherwise, any other resolutions for a general meeting shall be ordinary resolutions.

46.3 A special resolution to be proposed at a general meeting may be amended at the meeting by ordinary resolution if:
46.3.1 the chairman of the meeting proposes the amendment at the general meeting at which the resolution is to be proposed, and
46.3.2 the amendment does not go beyond what is necessary to correct a grammatical or other non-substantive error in the resolution.

46.4 An ordinary resolution to be proposed at a general meeting may be amended at the meeting by ordinary resolution if:
46.4.1 notice of the proposed amendment is given to the Company in writing by a person entitled to vote at the general meeting at which it is to be proposed not less than 48 hours before the meeting is to take place (or such later time as the chairman of the meeting may determine), and
46.4.2 the proposed amendment does not, in the reasonable opinion of the chairman of the meeting, materially alter the scope of the resolution.
46.5 If the chairman of the meeting, acting in good faith, wrongly decides that an amendment to a resolution is out of order, the chairman's error does not invalidate the vote on that resolution.

47 Company Members' written resolutions
47.1 Subject to Article 47.2, a written resolution of Company members passed in accordance with Part 13 of the Companies Act 2006 is as valid and effective as a resolution passed at a general meeting of the Company.
47.2 The following may not be passed as a written resolution and may be passed only at a general meeting:
47.2.1 a resolution under section 158 of the Companies Act 2006 for the removal of a director before the expiration of his period of office; and
47.2.2 a resolution under section 510 of the Companies Act 2006 for the removal of an auditor before the expiration of his period of office.
47.3 On a written resolution voting entitlement shall be as specified in 41.3.

48 Means of communication to be used
48.1 Any notice, document or other information shall be deemed served on or delivered to the intended recipient:
48.1.1 if properly addressed and sent by prepaid United Kingdom first class post to an address in the United Kingdom, 48 hours after it was posted (or five Business Days after posting either to an address outside the United Kingdom or from outside the United Kingdom to an address within the United Kingdom, if in each case sent by reputable international overnight courier addressed to the intended recipient, provided that delivery in at least five Business Days was guaranteed at the time of sending and the sending party receives a confirmation of delivery from the courier service provider);
48.1.2 if properly addressed and delivered by hand, when it was given or left at the appropriate address;
48.1.3 if properly addressed and sent or supplied by electronic means, one hour after the document or information was sent or supplied; and
48.1.4 if sent or supplied by means of a website, when the material is first made available on the website or (if later) when the recipient receives (or is deemed to have received) notice of the fact that the material is available on the website,
48.1.5 For the purposes of this Article, no account shall be taken of any part of a day that is not a Business Day.
48.2 In proving that any notice, document or other information was properly addressed, it shall suffice to show that the notice, document or other information was addressed to an address permitted for the purpose by the Act.

49 Regulations
49.1 The directors may establish regulations governing matters relating to Company administration that are required from time to time for the effective operation of the Company. If there is a conflict between the terms of these Articles and any regulations established under this Article, the terms of these Articles shall prevail.

50 The Laws of Table Tennis
50.1 The Laws of Table Tennis in England shall be those laid down by the International Table Tennis Federation, unless otherwise decided by special resolution at a general meeting.

51 Right of appeal
51.1 The directors shall make provision for a right of appeal, to the Board of Appeal or otherwise, for an Affiliated Member or Affiliated Organisation aggrieved by a decision or action taken by or on behalf of the Company or an Affiliated Organisation.
51.2 The directors shall appoint the members of a Board of Appeal, who shall not be directors of the Company, designating one of them as chairman of the Board of Appeal.
51.3 A member of the Board of Appeal shall be appointed to serve for a specified period not exceeding three years and shall be eligible for re-appointment.

51.4 The Board of Appeal shall prescribe and regulate its own procedures.

52 Indemnity and insurance

52.1 Subject to Article 51.2, but without prejudice to any indemnity to which a relevant officer is otherwise entitled,

52.1.1 each relevant officer shall be indemnified out of the Company’s assets against all costs, charges, losses, expenses and liabilities incurred by him as a relevant officer in the actual or purported execution and/or discharge of his duties, or in relation to them, and in relation to the Company’s (or any associated Company’s) activities as trustee of an occupational pension scheme (as defined in section 233(6) of the Act), including (in each case) any liability incurred by him in defending any civil or criminal proceedings, in which judgment is given in his favour or in which he is acquitted or the proceedings are otherwise disposed of without any finding or admission of any material breach of duty on his part or in connection with any application in which the court grants him, in his capacity as a relevant officer, relief from liability for negligence, default, breach of duty or breach of trust in relation to the Company’s (or any associated Company’s) affairs; and

52.1.2 the Company may provide any relevant officer with funds to meet expenditure incurred or to be incurred by him in connection with any proceedings or application referred to in Article 28(1)(a) and otherwise may take any action to enable any such relevant officer to avoid incurring such expenditure.

52.2 This Article does not authorise any indemnity to the extent that such indemnity would be prohibited or rendered void by any provision of the Companies Acts or by any other provision of law and any such indemnity is limited accordingly.

52.3 The directors may decide to purchase and maintain insurance, at the expense of the Company, for the benefit of any relevant officer in respect of any relevant loss.

52.4 In this Article:

52.4.1 companies are associated if one is a subsidiary of the other or both are subsidiaries of the same body corporate; and

52.4.2 a “relevant loss” means any loss or liability which has been or may be incurred by a relevant officer in connection with that relevant officer’s duties or powers in relation to the Company, any associated Company or any pension fund or employees’ share scheme of the Company or associated Company; and

52.4.3 a “relevant officer” means any director or other officer or former director or other officer of the Company or an associated Company (including any Company which is a trustee of an occupational pension scheme (as defined by section 233(6) of the Act) but excluding in each case any person engaged by the Company (or associated Company) as auditor (whether or not he is also a director or other officer), to the extent he acts in his capacity as auditor.

53 Matters not covered by Articles

53.1 The Board shall have power to deal with any matter or question not provided for in these Articles and its decision shall be final.