

ADEC

ARTS DEVELOPMENT IN EAST CAMBRIDGESHIRE

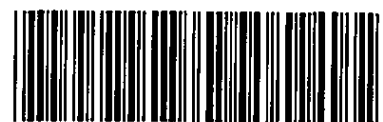
(A Company Limited by Guarantee)

Financial Statements

For the year ended 31 March 2007

Company registration 2999055
Registered Charity number 1043197

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Registered Office **The Babylon Gallery**
Babylon Bridge
Waterside
Ely
Cambs CB7 4AU

Registered Charity Number **1043197**

Company Number **2999055**

Chairman **Daniel Schumann**

Company Secretary **Jane Wilson**

Auditors **Price Bailey LLP**
Richmond House
Broad Street
Ely
Cambridgeshire
CB7 4AH



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Legal and Administrative Information

Charity Name *Arts Development in East Cambridgeshire (ADeC)*
Charity registration number 1043197
Company registration number 2999055
Registered Office and Operational address **Babylon Gallery
Waterside
Ely
Cambridgeshire
CB7 4AU**

Members of the Board of Trustees

Mr S Adamson resigned September 2006
Mrs B Bendon
Mrs V Churchman elected September 2006
Ms M Gillies
Mr M Green Treasurer
Mr S Green elected September 2006
Mr S Hawes elected September 2006
Mr R Haysom
Cllr R Hobbs resigned May 2006
Mr A O Hanlon elected September 2006
Gillian Leeper co-opted July 2006
Ms A Blair Underwood elected September 2006 (resigned October 2006)
Ms T McGinn elected September 2006
Cllr Philpott co-opted July 2006
Mr R Moore elected September 2006
Mr D Schumann Chair
Mrs J Weaver elected September 2006

Secretary

Ms J Wilson

Chief Executive

Ms J Wilson

Auditors

Price Bailey LLP
Richmond House, Broad Street, Ely, Cambridgeshire, CB7 4AH

Bankers

HSBC
5 Buttermarket, Ely, Cambridgeshire, CB7 4PA



Report of the board of trustees for the year ended 31 March 2007

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 7 December 1994 and registered as a charity on 10 January 1995

The company was established under a memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1

Recruitment and Appointment of the Board of Trustees

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association members of the board of trustees are elected to serve for a period of three years after which they can offer themselves for re-election at the next Annual General Meeting. East Cambridgeshire District Council is entitled to appoint one trustee to the board of trustees.

The board of trustees aims to maintain a broad mix of business, artistic and community based skills, and to this end, an audit of trustee skills is carried out on a regular basis. When particular skills are lost, individuals with the relevant skills are approached to offer themselves for election to the board of trustees.

Trustee Induction and Training

Potential trustees are provided with an information pack, including information about the structure and activities of the charity, and the role of the trustee in the operation of the charity, and are invited to visit ADeC and meet the staff team. All trustees are regularly invited to attend events and activities run by the charity.

Risk Management

The Board of directors has conducted a review of the major risks to which the charity is exposed. A risk register has been established which is reviewed annually. Where appropriate, systems have been established to mitigate the risks faced by the charity. External risks to funding have led to the development of a strategic plan, which allows for the diversification of funding and activities. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Organisational Structure

ADeC has a board of trustees of up to 15 members who meet six times a year and are responsible for the strategic direction and policy of the charity. At present the committee has fourteen members from a variety of backgrounds relevant to the work of the charity. The secretary also sits on the board but has no voting rights.

The board is accountable for the general management of ADeC, and responsible for the direction of its affairs, it determines all policy matters including ADeC's strategy, Business Plan and Budget, and the Board determines the delegated powers to its chair and sub-committees. Sub-committees report to the board, and a sub-committee may authorise its chair to take appropriate executive action.

There are three active sub-committees: the Management and Grants sub-committee, the Finance sub-committee and the Projects sub-committee. The Management and Grants Committee meets monthly and has two roles: it monitors the operation of the charity and reports to the board of trustees, and it assesses applications for grants and guarantees against loss received by the charity. The chair, vice-chair and



treasurer plus at least two other trustees make up the Management and Grants sub-committee, which has a quorum of three. The Finance sub-committee meets monthly to monitor the finances of the charity, reporting back to the Management and Grants sub-committee and to the main board. The projects sub-committee meets quarterly to oversee the delivery of the current projects and to monitor the development of future projects, reporting back to the main board. In addition there is currently one working group, the premises group, which is investigating options for future premises for ADeC. This group meets as necessary and reports back to the main board.

Day to day responsibility for the provision of services is delegated to the Chief Executive, who is responsible for ensuring that the charity delivers the services specified in the annual delivery plan and that key performance indicators are met.

Related Parties

In so far as it is complementary to the charity's objects, the charity is guided by both local and national policy. These fall into two main categories: arts and cultural policy, and broader non-arts policies, where the arts are able to play a positive role in meeting policy needs. The chief executive of the charity sits on the Cambridgeshire and Peterborough Arts Development Officers Group (CAPADOG), which facilitates partnership working across Cambridgeshire and Peterborough.

Objects and Activities

Objects

The company's objects are to

To promote, maintain and encourage the arts, including without limitation, the arts of drama, dance, visual art, literature and film, for the advancement of education and to encourage public understanding of the arts, in the Eastern region of England.

These objects were updated at the Annual General Meeting 2006 from the previous objects 'to promote, maintain and encourage public understanding of the arts in East Cambridgeshire'.

In order to meet the objects the board of trustees have developed strategies to deliver a flexible and responsive programme of arts events, projects and support activities. The artistic programme includes the direct provision of events and projects across a wide range of art forms, and development support for other organisations and individuals providing arts activities. The different elements of the programme are detailed below:

Live performance – Music, Drama and Dance

ADeC programmes and promotes live arts events in a range of venues, with the emphasis on under-represented locations, art forms and audiences. During 2006-7 this included a large scale outdoor event with children's theatre, youth bands and opera, youth music gigs in Stetchworth, Little Downham, and Ely, World Music events in Ely Cathedral and professional touring children's theatre at the Maltings, Ely. A total of twenty six performance events and seven associated workshops were promoted during the year.

[act] rural touring service

ADeC took on the management of the [act] rural touring service from September 2006. This service was previously run by the charity [act] and negotiations for the transfer of the service from [act] to ADeC were successfully concluded during the year. [act] supports local voluntary promoters to provide professional touring theatre and music in village halls across Cambridgeshire.

Film (including Ely Cinema)

ADeC operates Ely Cinema in the Maltings, Ely. This facility meets the local need for cinema, particularly for people who would find the journey to full-time cinemas in Cambridge or elsewhere difficult, with over 12500



attendances at the cinema during the year Ely Cinema is supported by volunteers, who provide in region of 100 hours a month to help promote and steward the cinema programme ADeC also runs SeeCinema, an initiative to develop local voluntary promoters showing film in their local communities

Visual arts (including Babylon Gallery)

The Babylon gallery is the primary mechanism for visual arts development in East Cambridgeshire Eight exhibitions were shown in the Gallery during 2006-7, reaching an audience of just over 24,000

As well as the main Gallery programme, there is an ongoing programme of outreach activity linked to the exhibitions In 2006-7 this included a very successful outreach project with the 2006 bursary artist, David Baxter He worked with children from Little Thetford, The Harbour, Mepal and Witcham, and Robert Arkenstall schools who created one hundred foam board and acrylic paint pieces which were exhibited outdoors in Witchford He also worked with GCSE students from Witchford Village College, leading to a separate exhibition of their work in Witchford

A new group, Babylon 15-20, was established during the year This is an informal group of young people, aged between 15 and 20, who meet to look at the programme and plan and deliver activities and outreach in relation to it, supported by the Gallery Co-ordinator

Projects

ADeC project activity focuses on specific areas of work, where there is identified need Project work often links with appropriate non-arts needs where arts based activities tackle issues such as rural isolation, providing support for vulnerable young people, developing communities Projects are usually developed in partnership with other organisations, both arts and non-arts, professional and voluntary, with complementary skills and experience, to ensure that we are able to deliver activity in the most appropriate and effective way The two priority project areas continued to be young people and rural communities

An application to the Big Lottery Fund for work with young people in Ely, Littleport and with Young Travellers was successful, and has enabled the development of a three year programme of arts workshops and events for young people The young travellers element of this project builds on the successful conclusion of the Traveller Dance Project, which came to an end this year A successful partnership has also developed with the voluntary arts group, Fen Jam, leading to a Local Network Fund supported project for young people wanting to develop skills in rock and pop music Work with the Barns Youth Forum continued As planned, Ely Samba was supported to become an autonomous organisation, and is now running independently of ADeC

During the year, ADeC became a licensed centre for Arts Award, the new accreditation for young people in the arts, with four members of staff trained as Arts Award Advisers, to support young people taking the award, and one member of staff trained to train Arts Award Advisers The opportunity to take Arts Award is now being built into project activity with young people

Our involvement with the Ely Lighting project continued, with participatory activities taking place at the Lantern School and Highfields School, family activities at the Babylon Gallery and Ely Museum, an intensive project with art and photography students from City of Ely College, leading to an event at the Babylon Gallery, and further drop in family activities both at the Gallery and as part of Ely's Big Weekend

Rural arts projects included a young bands project and an intergenerational film project in Little Downham The success of the film project led to a similar project in Mepal and Witcham, and plans for an ongoing series of film projects in village communities across Cambridgeshire, working in conjunction with the County Community Archive Group Work started on the development of activity in and around Stetchworth, with an introductory young bands night as part of the Beer and Music Festival, and the establishment of the Ellesmere Arts Group in Spring 2007

Support for the county wide Vital Communities project continued, with high quality participatory arts activities taking place in High Barns and Sutton



Development Support

ADeC provides a range of services for groups and individuals promoting arts activities. These include publication of the Guide (a what's on Guide printed ten times a year and distributed across the district), with free listings for arts and leisure activities in East Cambridgeshire, free advice and support in activity planning, fund-raising and marketing, and a small grants and guarantees scheme offering financial support. Over 140 hours of advice and guidance were given to local voluntary groups, including marketing, fund-raising and event planning support. In addition twelve voluntary groups received intensive support as part of the programme of projects described above.

Grants and Guarantees

Eighteen small grants and nine guarantees were awarded during the year, together with a grant to [act] for the rural touring service.

Financial Review

A long term approach to planning, combined with prudent financial management, has enabled ADeC to continue to develop its activities against a national backdrop of uncertainty for organisations contracted to provide non-statutory services for local authorities. The process of diversification of activities to reduce the reliance on individual funding bodies will continue.

Principal Funding Sources

The single largest funder is East Cambridgeshire District Council, with core revenue funding at 46% of total income.

Earned income from event promotion, Ely Cinema, Babylon Gallery, the Equipment Bank, box office services and membership fees amounted to 21% of income received in 2006-7. This figure fluctuates from year to year, depending in particular on the scale of live events, and is significantly lower than in 2005-6, when there was a visit of the Royal Shakespeare Company.

Income from other grants and contracts represented 33% of the total income for the year, up from 2005-6, reflecting the additional income from the [act] contracts.

Investment Policy

The charity does not hold any funds for long term investment. Funds are received and spent in the short term, aside from a prudent amount in reserves. Restricted funds received in advance are held in a high interest bank account and funds to be paid out in grants or guarantees are held in a separate building society account.

Reserves Policy

The main financial aim of the organisation is to ensure that all income received is managed as efficiently as possible in delivering the current programme of high quality, cost effective events and services. However, in order to ensure the continuing viability of the organisation, the charity also needs to hold a level of reserves. With this in mind the Board have established a prudent target figure for unrestricted reserves of £95,500 based on a review of the main risks faced by the charity and taking into account the extent to which existing activities and expenditure could be curtailed, should such circumstances arise. The current level of unrestricted reserves, excluding amounts invested in tangible fixed assets, is £47,879. The Board aims to achieve the target level of reserves over 8 years by increasing general reserves at the rate of £7,000 per annum through operating surpluses or as circumstances allow.

Following a strategic review of the organisation, the Board has designated funds of £13,000 to a Development and Sustainability Fund. This will aim to cover costs that will be incurred when the licence to occupy our current premises ends in February 2010 and we have to find new premises that will meet the current and future needs of the organisation. It also aims to cover the costs of a major upgrade to the organisation's website which will take place within the next twelve months.



Plans for Future Periods

The charity plans to continue activities outlined above in the forthcoming years, subject to satisfactory funding arrangements

Responsibilities of the Board of Trustees

Company law requires the management committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the board of directors should follow best practice and

- ✦ select suitable accounting policies and apply them consistently
- ✦ make judgements and estimates that are reasonable and prudent, and
- ✦ prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis

The board of trustees is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 1985. The Board is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

Members of the Board of Trustees

Members of the board, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 3

In accordance with company law, as the company's directors, we certify that

- in so far as we are aware, there is no relevant audit information of which the company's auditors are unaware, and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors were aware of that information

Auditors

Price Bailey LLP were appointed auditors at the Annual General Meeting on 27 September 2006 and have expressed their willingness to continue

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of the Part VII of the Companies Act 1985 relating to small entities

Approved by the Board of Directors on 25 July 2007 and signed on its behalf by

Mr D. Schumann (chair of trustees)



Auditor's report to the members on the accounts of Arts Development in East Cambridgeshire

We have audited the financial statements of ADeC (Arts Development in East Cambridgeshire) on pages 11 to 20 for the year ended 31 March 2007. These financial statements have been prepared under the historical cost convention and the accounting policies set out on pages 13 and 14.

This report is made solely to the Charitable members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the Charitable members those matters we are required to state to them in the auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charitable members and the Charitable members as a body, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As described on page 8 the trustees, who are also the directors of ADeC for the purposes of company law, are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the trustees' report is not consistent with the financial statements, if the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the charitable company is not disclosed.

We are not required to consider whether the statement by the trustees in the trustees' report concerning the major risks to which the charitable company is exposed covers all existing risks and controls, or to form an opinion on the effectiveness of the charitable company's risk management and control procedures.

We read the trustees' report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material mis-statement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.



Auditor's report to the members on the accounts of Arts Development in East Cambridgeshire (continued)

Opinion

In our opinion the financial statements give a true and fair view in accordance with United Kingdom Generally Accepted Accounting Practice of the charitable company's affairs as at 31 March 2007 and of its incoming resources and application of resources, including its income and expenditure, in the year then ended, and have been properly prepared in accordance with the Companies Act 1985

The information given in the Trustees Annual Report is consistent with the financial statements

Price Bailey LLP.

Price Bailey LLP

10 August 2007

Chartered Accountants

Registered Auditor

Richmond House

Broad Street

Ely

Cambs

CB7 4AH

Statement of Financial Activities

Year ended 31 March 2007

Incoming resources from generated funds

	notes	Unrestricted	Designated	Restricted	Total 2006-7	Total 2005-6
		£	£	£	£	£
<i>Voluntary Income</i>						
Donations		634	-	-	634	603
<i>Activities for Generating Funds</i>						
Investment income and interest		1,508	-	-	1,508	1,464
Incoming resources from charitable Activities		-	-	-	-	-
Grants and contracts for arts development	4	213,798	-	80,550	294,348	260,072
Earned income	5	73,516	-	1,712	75,228	111,220
Total incoming resources		289,456		82,262	371,718	373,359

Resources Expended

Charitable activities

Grants payable in furtherance of the charity's objects		13,313	-	-	13,313	19,407
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Costs of activities in furtherance of the charity's objects

[act]		28,341	-	4,937	33,278	
Babylon Gallery		43,489	-	-	43,489	36,435
Box office		1,930	-	-	1,930	4,874
Development support		49,921	-	-	49,921	42,948
Ely Cinema		57,256	-	-	57,256	54,377
Equipment bank		3,798	-	-	3,798	8,683
Events		46,973	-	-	46,973	83,427
Projects		24,592	-	50,307	74,898	89,650
Governance Costs		11,283	-	-	11,283	5,693
		267,583	-	55,244	322,827	326,087

Transfer costs for [act]		3,981	-	-	3,981	-
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Depreciation		3,797	-	-	3,797	4,200
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Total resources expended	6	288,674	-	55,244	343,919	330,287
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Net Incoming Resources	2	782		27,018	27,800	23,665
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Fund balances

Brought forward at 1 April 2006		55,375	6,000	44,097	105,472	81,807
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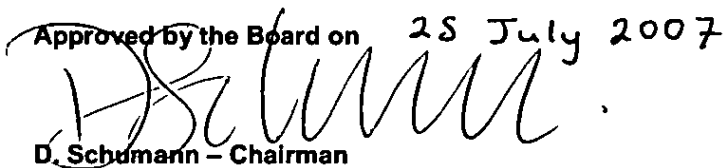
Transfers between funds	-	7,040	7,000	40	-	-
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Carried forward at 31 March 2007		49,117	13,000	71,155	133,272	105,472
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Balance sheet as at 31 March 2007

	notes	2007 £	2006 £
Fixed Assets			
Tangible assets	9	1,238	4,056
Current Assets			
Debtors	10	23,199	23,082
Cash at bank and in hand		<u>159,358</u>	<u>123,742</u>
		182,557	146,824
Creditors amounts falling due within one year	11	50,523	45,408
Net current assets		<u>132,034</u>	<u>101,416</u>
Total assets less current liabilities		133,272	105,472
Provision for liabilities and charges		<u>-</u>	<u>-</u>
		<u>133,272</u>	<u>105,472</u>
The Funds of the Charity			
Unrestricted Funds - General		49,117	55,375
Unrestricted Funds - Designated	7	13,000	6,000
Restricted Funds	8	71,155	44,097
		<u>133,272</u>	<u>105,472</u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2005)

Approved by the Board on 28 July 2007

 D. Schumann - Chairman

The notes on pages 13 to 20 form part of these financial statements



Notes to the Financial Statements

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention in accordance with applicable accounting standards, financial reporting standards and the Statement of Recommended Practice (SORP) *Accounting and Reporting by Charities* (March 2005) and the Companies Act 1985

Incoming Resources

All Incoming resources are recognized in the Statement of Financial Activities (SOFA) on an accruals basis.

Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value, of each asset over its estimated useful life as follows

Fixtures and Fittings	additions pre 01/04/03	15% per annum on the reducing balance
	additions post 01/04/03	Straight line over 3 years
Equipment for hire		15% per annum on the reducing balance

Taxation

The Company, as a charity, is not liable for assessment to tax on its results

Leasing

Rentals paid under operating lease agreements are charged to income as incurred

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Chantable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity
- All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. staff time or usage as set out in note 7

Notes to the Financial Statements (continued)

Grants receivable

Government grants and subsidies of a revenue nature are credited to income when received.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. Contributions payable are charged to the SOFA in the year they are payable.

Fund accounting

Funds held by the charity are either:

- Unrestricted general funds – these are funds that can be used in accordance with the charitable objects at the discretion of the council of management
- Designated funds – these are funds set aside by the council of management out of the unrestricted general funds for specific future purposes or projects
- Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes

Incoming Resources

Incoming Resources represents income derived by direct grants and contracts, box office, subscriptions, and miscellaneous sales and is stated net of value added tax

2. Net incoming resources

This is stated after charging	£	£
Auditors remuneration	2,350	3,086
Expenses paid to trustees	30	38
Depreciation - per note 9	3,797	4,299
Operating lease payments	1,425	1,425

3. Staff costs

Wages and salaries	124,867	116,771
Social security costs	9,032	7,807
Pension costs	8,568	2,897
	<u>142,468</u>	<u>127,475</u>

No employee received emoluments of more than £60,000

The average weekly number of employees during the year was 4 full time (2006, 4) and 10 part time (2006, 9)

Notes to the Financial Statements (continued)

4. Grants and Contracts

	2006-7		
	Unrestricted	Restricted	total
	£	£	£
East Cambridgeshire District Council	185,303	-	185,303
[act]	19,781	-	19,781
Cambridgeshire County Council for [act]	1,340	-	1,340
South Cambridgeshire District Council for [act]	875	-	875
Leader + for [act]	-	4,937	4,937
Leader+ for film project Little Downham	-	2,334	2,334
Arts Council England, East	-	61,065	61,065
Big Lottery Fund	-	1,298	1,298
Leader + for film project Mepal and Witcham	-	1,670	1,670
Norwich Arts Centre	6,500	1,500	8,000
Arts Award Access Grant	-	272	272
Healthy Living East Cambridgeshire	-	4,474	4,474
Enquire	-	3,000	3,000
Total	213,798	80,550	294,348

5. Earned Income

	2006-7			2005-6
	Unrestricted	Restricted	total	total
	£	£	£	£
[act]	6,665	-	6,665	-
Babylon Gallery	1,649	-	1,649	844
Box Office	149	-	149	653
Development Support	1,862	-	1,862	1,341
Ely Cinema	49,775	-	49,775	47,978
Equipment Bank	3,852	-	3,852	6,581
Events	8,510	-	8,510	53,260
Members	1,054	-	1,054	287
Projects	-	1,712	1,712	277
Total	73,516	1,712	75,228	111,220

Notes to the Financial Statements (continued)

6. Total Resources Expended

	basis	grants	[act]	transfer cost for [act]	Babylon Gallery	Box Office	Development	Ely Cinema	E Barn	Events	Projects	Governance	Total
Costs directly allocated to activities													
Artistic costs	direct	13,313	16,884	9,183	-	7,869	40,868	2,936	15,915	17,495	-	-	124,463
Staff costs	staff time	-	10,786	235	19,774	1,611	23,508	10,542	741	19,701	46,487	9,337	142,704
Training and development	direct	-	118	96	-	-	848	191	-	487	2,010	141	3,889
Travel	direct	-	260	126	-	-	1,125	46	-	425	1,354	251	3,587
Marketing	direct	-	3,195	4,949	67	13,905	4,112	-	7,814	1,607	85	-	35,734
Support Costs allocated to activities													
Recruitment	Direct	-	-	1,008	-	-	-	-	-	-	503	219	1,731
Communications	Staff time	-	1,157	-	1,021	143	1,514	850	69	1,495	3,103	710	10,063
Premises	Usage	-	428	188	7,942	53	561	315	28	553	1,149	263	11,477
Legal and Professional	Staff time	-	476	2,550	420	59	623	350	28	615	1,277	292	6,690
Bank charges	Staff time	-	25	-	22	3	32	18	1	32	67	15	216
Sub total		13,313	33,278	3,981	43,489	1,930	49,921	57,256	3,798	46,973	74,698	11,283	340,122
Depreciation (office equipment)	Staff time	-	£ 428	-	£ 377	£ 53	£ 560	£ 314	£ 26	£ 553	£ 1,147	£ 263	£ 3,720
Depreciation (equipment bank)	Direct	-	-	-	-	-	-	-	£ 77	-	-	-	£ 77
Sub total													3,797
Total Resources expended													343,919

7. Designated funds

	At 1/4/2006	Income	Expenditure	Transfers	Closing Balance
	£	£	£	£	£
Development Fund	-	-	-	13,000	13,000
Replacement of Equipment bank	6,000	-	-	6,000	-
	<u>6,000</u>	<u>-</u>	<u>-</u>	<u>7,000</u>	<u>13,000</u>

8. Restricted funds

	At 1/4/2006	Income	Expenditure	Transfers	Closing balance
	£	£	£	£	£
Babylon Development	-	44,700	3,822	-	40,878
Babylon Digital	654	-	747	-	1,401
Babylon Gallery Outreach	11,947	9,150	17,106	-	3,991
Diversity Project	3,788	-	-	-	3,788
Ely Partnership	1,326	-	-	-	1,326
Ely Samba	600	173	813	40	-
[act] rural touring	-	4,937	4,937	-	-
Rural Arts	25,927	14,779	19,673	954	20,079
Writing on the Waterways	1,163	-	-	-	1,163
Youth Arts	-	8,523	8,146	954	1,331
	<u>44,097</u>	<u>82,262</u>	<u>55,244</u>	<u>40</u>	<u>71,155</u>



Notes to the Financial Statements (continued)

Purposes of restricted funds

Babylon Development Fund

This is a new fund in 2006-7, for a project starting January 2007 supported by the Arts Council to develop the Babylon Gallery

Babylon Digital

This fund supports a project to develop digital work at the Babylon Gallery

Babylon Gallery Outreach

This project supports outreach activity from the Babylon Gallery, including work with schools and young people. It is funded by the Arts Council, and additional funds of £3,000 were received in the year from the Sainsbury Centre for Visual Arts for work with Babylon Fifteen Twenty

Diversity Project

This is a fund to support local voluntary promoters to promote south asian music in East Cambridgeshire

Ely Partnership

This fund supports partnership work between ADEc, Ely Cathedral and Batten Sinfonia. There was no activity connected to the fund in 2006-7

Writing on the Waterways

This fund supported a writing project in Littleport

Ely Samba

This project was supported by an Awards for All grant received in 2004-5, with the majority of activity taking place in 2005-6. In 2006-7, the samba group was supported to become an independent group, which now looks after its own funds, and therefore this fund was closed at the end of the year

[act] rural touring

This fund supports the Fens Alive project, and income was received from leader+ during the year

Rural Arts Project

This project is funded by the Arts Council for arts development in rural communities, with additional funds received in the year from Leap Leader. £2,333.68 was received from Leader for the Little Downham film project, and there is an accrual of £1,670 due from Leap Leader for the Mepal and Witcham film project. A balance of £954.22 left over from the traveller dance project was transferred from this fund to the youth arts fund, to support the new youth arts project with young travellers

Youth Arts Fund

This supports work with young people in East Cambridgeshire. Funding from Healthy Living East Cambridgeshire came to an end at the end of this year. Further funding is now in place through the Big Lottery Fund for work in Ely, Littleport and with Young Travellers

Notes to the Financial Statements (continued)

9. Tangible Fixed Assets

	Equipment and Furniture £	Equipment for Hire £	Total £
Cost			
At 1 April 2006	30,884	1,080	31,964
Expenditure	979		979
At 31 March 2007	31,863	1,080	32,943
Depreciation			
At 1 April 2006	27,394	514	27,908
Charge for the year	3,720	77	3,797
At 31 March 2007		591	31,705
Net book values			
At 31 March 2006	<u>3,490</u>	<u>566</u>	<u>4,056</u>
At 31 March 2007	<u>749</u>	<u>489</u>	<u>1,238</u>

The equipment and furniture are used for the management and administration of the company

10. Debtors

	2,007	2,006
	£	£
Trade debtors	7,012	8,391
Grants receivable	9,425	7,493
Prepayments	6,762	7,198
	<u>23,199</u>	<u>23,082</u>

11. Creditors: amounts falling due in one year

	2007 £	2006 £
Value Added Tax	9,126	9,149
Other Creditors	31,806	15,469
Taxes and Social Security	3,344	2,465
Accruals	3,125	5,520
Balance of grants at 31 March not taken up	3,121	12,805
	<u>50,523</u>	<u>45,408</u>

Notes to the Financial Statements (continued)

12. Provision for liabilities and charges

There are no liabilities and charges for which provision needs to be made

13. Restricted, Designated and Endowment Funds

There are no Endowment funds Information regarding Designated Funds is in note 7 and Restricted Funds is in note 8

14. Constitution

The Company is limited by guarantee and does not have any share capital At 31 March 2007 there were 69 (2006 77) individual members and 16 (2006 25) group members Members' liability is limited at £1 each, in the event of the Company being wound up while they are members, or within one year after they cease to be a member, for payment of debts and liabilities contracted before they ceased to be a member

15. Pension Costs

The charity operates a defined contribution pension scheme The assets of the scheme are held separately from those of the charity in an independently administered fund The pension cost charge represents contributions payable by the charity to the fund and amounted to £8,568 (2006 £2,897) There were no contributions payable to the fund at the year end (2006 £nil)

16. Financial Commitments

At 31 March 2007 the charity was committed to making the following payments under non-cancellable operating leases in the year to 31 March 2008

	Land and Buildings	
	2007	2006
	£	£
Operating leases which expire		
Between two and five years	<u>4,092</u>	<u>4,092</u>

17. Trustee remuneration and related party transactions

No members of the management committee received any remuneration during the year During the year expenses amounting to £30 (2006 - £38) were reimbursed to members of the management committee

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2006 - Nil)



Notes to the Financial Statements (continued)

18. Analysis of net assets between funds

	General Fund	Designated Funds	Restricted Funds	Total
Tangible fixed assets	1,238	-	-	1,238
Cash at bank and in hand	75,203	13,000	71,155	159,358
Other net current assets	(27,324)	-	-	(27,324)
	<u>49,117</u>	<u>13,000</u>	<u>71,155</u>	<u>133,272</u>