

THE MANOR HOUSE (NORTHWOOD) MANAGEMENT COMPANY LIMITED
DIRECTORS' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2013

Company Registration No 03785721 (England and Wales)

Alan Cooper Saunders Angel

Chartered Accountants
Kenton House
666 Kenton Road
Harrow, Middlesex
HA3 9QN

FRIDAY



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COMPANIES HOUSE

THE MANOR HOUSE (NORTHWOOD) MANAGEMENT COMPANY LIMITED

COMPANY INFORMATION

Directors

Mrs K Marshall
Ms E Benveniste

Company number

03785721

Registered office

2 The Manor House
23A Eastbury Avenue
Northwood
Middlesex
HA6 3LT

Accountants

Alan Cooper Saunders Angel
Chartered Accountants
Kenton House
666 Kenton Road
Harrow, Middlesex
HA3 9QN

THE MANOR HOUSE (NORTHWOOD) MANAGEMENT COMPANY LIMITED

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THE MANOR HOUSE (NORTHWOOD) MANAGEMENT COMPANY LIMITED

DIRECTORS' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2013

The directors present their report and financial statements for the year ended 31 December 2013

Principal activities

The principal activity of the company in the year under review was that of the management and administration, on a non profit making basis, of the communal areas relating to the development on behalf of the property owners, lessees or tenants

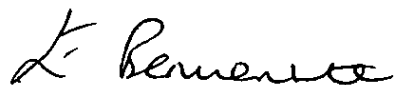
Directors

The following directors have held office since 1 January 2013

Mrs K Marshall
Ms E Benveniste

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006

On behalf of the board



Ms E Benveniste
Director

18/04/14

K. Marshall
MRS. K. MARSHALL
6/5/14 Director

THE MANOR HOUSE (NORTHWOOD) MANAGEMENT COMPANY LIMITED

CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF THE MANOR HOUSE (NORTHWOOD) MANAGEMENT COMPANY LIMITED FOR THE YEAR ENDED 31 DECEMBER 2013

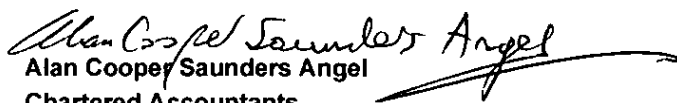
In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of The Manor House (Northwood) Management Company Limited for the year ended 31 December 2013 set out on pages 3 to 5 from the company's accounting records and from information and explanations you have given us

As a practising member firm of the Institute of Chartered Accountants in England and Wales, we are subject to its ethical and other professional requirements which are detailed at icaew.com/membershandbook

This report is made solely to the Board of Directors of The Manor House (Northwood) Management Company Limited, as a body, in accordance with the terms of our engagement letter dated 2 April 2013. Our work has been undertaken solely to prepare for your approval the financial statements of The Manor House (Northwood) Management Company Limited and state those matters that we have agreed to state to the Board of Directors of The Manor House (Northwood) Management Company Limited, as a body, in this report in accordance with AAF 2/10 as detailed at icaew.com/compilation. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Manor House (Northwood) Management Company Limited and its Board of Directors as a body, for our work or for this report.

It is your duty to ensure that The Manor House (Northwood) Management Company Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of The Manor House (Northwood) Management Company Limited. You consider that The Manor House (Northwood) Management Company Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of The Manor House (Northwood) Management Company Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.


Alan Cooper Saunders Angel
Chartered Accountants
Kenton House
666 Kenton Road
Harrow, Middlesex
HA3 9QN

15.05.14

**THE MANOR HOUSE (NORTHWOOD) MANAGEMENT COMPANY
LIMITED**

**PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2013**

	Notes	2013 £	2012 £
Turnover		18,000	14,850
Administrative expenses		(17,584)	(28,364)
Other operating income		-	1,401
Operating profit/(loss)		<u>416</u>	<u>(12,113)</u>
Other interest receivable and similar income	2	3	6
Profit/(loss) on ordinary activities before taxation		<u>419</u>	<u>(12,107)</u>
Tax on profit/(loss) on ordinary activities		-	-
Profit/(loss) on ordinary activities after taxation	5	<u><u>419</u></u>	<u><u>(12,107)</u></u>

**THE MANOR HOUSE (NORTHWOOD) MANAGEMENT COMPANY
LIMITED**

BALANCE SHEET

AS AT 31 DECEMBER 2013

	Notes	2013 £	£	2012 £	£
Current assets					
Debtors	3	943		905	
Cash at bank and in hand		4,842		2,042	
		<u>5,785</u>		<u>2,947</u>	
Creditors' amounts falling due within one year	4	<u>(6,340)</u>		<u>(3,921)</u>	
Total assets less current liabilities			<u>(555)</u>		<u>(974)</u>
Capital and reserves					
Profit and loss account	5		<u>(555)</u>		<u>(974)</u>
Shareholders' funds			<u>(555)</u>		<u>(974)</u>

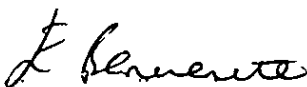
For the financial year ended 31 December 2013 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

Directors' responsibilities

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

Approved by the Board for issue on 18/04/14



Ms E Benveniste
Director



Mrs K Marshall
Director

Company Registration No 03785721

THE MANOR HOUSE (NORTHWOOD) MANAGEMENT COMPANY LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2013

1 Accounting policies

1.1 Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

1.2 Turnover

Turnover represents net invoiced sales of services and contribution towards administrative costs

2 Investment income	2013 £	2012 £
Bank interest	3	6
	<u>3</u>	<u>6</u>

3 Debtors	2013 £	2012 £
Other debtors	943	905
	<u>943</u>	<u>905</u>

4 Creditors amounts falling due within one year	2013 £	2012 £
Trade creditors	470	1,021
Other creditors	5,870	2,900
	<u>6,340</u>	<u>3,921</u>

5 Statement of movements on profit and loss account

	Profit and loss account £
Balance at 1 January 2013	(974)
Profit for the year	419
	<u>(555)</u>
Balance at 31 December 2013	<u>(555)</u>

**THE MANOR HOUSE (NORTHWOOD) MANAGEMENT COMPANY
LIMITED**

MANAGEMENT INFORMATION

FOR THE YEAR ENDED 31 DECEMBER 2013

**THE MANOR HOUSE (NORTHWOOD) MANAGEMENT COMPANY
LIMITED**

**DETAILED TRADING AND PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2013**

	2013	2012
	£	£
Turnover		
Service charge receivable	18,000	14,850
Administrative expenses	<u>(17,584)</u>	<u>(28,364)</u>
	416	(13,514)
Other operating income		
Sundry income	<u>-</u>	<u>1,401</u>
Operating profit/(loss)	416	(12,113)
Other interest receivable and similar income		
Bank interest - received	<u>3</u>	<u>6</u>
Profit/(loss) before taxation	<u><u>419</u></u>	<u><u>(12,107)</u></u>

**THE MANOR HOUSE (NORTHWOOD) MANAGEMENT COMPANY
LIMITED**

**SCHEDULE OF ADMINISTRATIVE EXPENSES
FOR THE YEAR ENDED 31 DECEMBER 2013**

	2013	2012
	£	£
Administrative expenses		
Electricity	939	898
Maintenance	8,275	17,168
Building insurance	2,994	3,137
Entry phone maintenance	209	210
Annual return fee	26	41
Pump station maintenance	745	717
Gate maintenance	612	2,034
Lift maintenance	779	683
Telephone	302	288
Legal and professional fees	144	204
Management charges	1,610	1,950
Accountancy fee	907	900
Sundry expenses	42	134
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	17,584	28,364
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