

A

Annual return of a company

Pursuant to sections 363 and 364 of the Companies Act 1985

Note The appropriate fee should accompany this form

Please do not write in this margin

Please complete legibly, preferably in black type, or bold block lettering

* insert full name of company

† if the company has a share capital, this date must be the 14th day after the annual general meeting

To the Registrar of Companies
(Address overleaf - Note 13)

For official use

Company number

[] [] [] []

251293

Annual return of (note 1)

* OFFICE CLEANING SERVICES LIMITED

The information in this return is as at

18th December 19 89 †.(The date of this return note 1)

Address of registered office of the company

79 Limpsfield Road Sanderstead Surrey
Postcode CR2 9LB

Total amount of indebtedness of the company in respect of mortgages and charges (note 2).

£ Nil

If different from the registered office, state address where the register of members or any register of debenture holders or any duplicate or part of any register of debentures is kept or may be inspected.

Register of members

As above

Register of debenture holders

As above

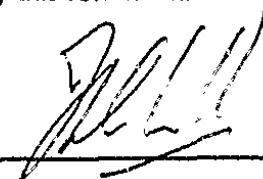
Particulars of the secretary

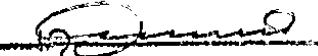
Name (notes 3 and 4) John Frederick Oliver
Previous name(s)(note 3) None
Address (notes 4 and 5) 15 Cobhams Barden Road Speldhurst Tunbridge Wells Kent Postcode TN3 0QA

‡ only pages 1 and 2 need be completed in the case of a company without share capital

We certify this return which comprises pages 1, 2, [3, 4, 5 and 6]‡ [plus 14 continuation sheets]

§ enter number of continuation sheets attached

Signed 

Director, and  Secretary

Presenter's name address and reference (if any):

Group Secretariat
79 Limpsfield Road
Sanderstead
Surrey CR2 9LB
SEC/DEPT.

For official Use
General Section

COMPANIES HOUSE
RECEIVED
Post room
LONDON CARDIFF
25 JAN 1990 26 JAN 1990
M 92-7142 1
(X3)

Particulars of the director(s) of the company (continued)

Please do not write in this margin

Name (note 3) <i>See attached 110*</i>		Business Occupation
Previous name(s) (note 3)		Nationality
Address (note 5)		Date of birth (note 8)
Postcode		
Other relevant past or present directorships* (note 8)		

Please complete legibly, preferably in black type, or bold blocklettering

* delete if inappropriate. Enter particulars of other directorships held or previously held. If this space is insufficient use a continuation sheet

Name (note 3)		Business Occupation
Previous name(s) (note 3)		Nationality
Address (note 5)		Date of birth (note 8)
Postcode		
Other relevant past or present directorships* (note 8)		

Name (note 3)		Business Occupation
Previous name(s) (note 3)		Nationality
Address (note 5)		Date of birth (note 8)
Postcode		
Other relevant past or present directorships* (note 8)		

Name (note 3)		Business Occupation
Previous name(s) (note 3)		Nationality
Address (note 5)		Date of birth (note 8)
Postcode		
Other relevant past or present directorships* (note 8)		

Summary of share capital and debentures

Please do not write in this margin

Nominal share capital

£ 360,000

divided into:-

	Number of shares	Class	Nominal value of each share
1	360,000	Ordinary	£ 1
2			£
3			£

Please complete legibly, preferably in black type, or bold block lettering

Issued share capital and debentures

1 Number of shares of each class taken up to the date of this return.

	Number	Class
1	360,000	Ordinary
2		
3		
1	1,000	Ordinary
2		
3		
1	359,000	Ordinary
2		
3		

2. Number of shares of each class issued subject to payment wholly in cash

3. Number of shares of each class issued as fully paid up for consideration other than cash

4. Number of shares of each class issued as partly paid up for a consideration other than cash and extent to which each such share is so paid up

Amount per share

	Amount per share	
1	£ Nil	None
2	£	
3	£	

5. Number of shares (if any) of each class issued at a discount

1	None
2	
3	

Continued on page 4

LIST OF PAST

Folio in register ledger containing particulars	Names and Addresses	
	O.C.S. Group Limited	1
	79 Limpsfield Road Sanderstead Surrey CR2 9LB	2
		3
	O.C.S. Group Limited & D.H.G. Goodliffe	4
	79 Limpsfield Road Sanderstead Surrey CR2 9LB	5
		6
		7
		8
		9
		10
		11
		12
		13
		14
		15

Particulars of the directors of the Company at the date of the return.
Please see attached sheets for details of other directorships.

DIRECTORS

<i>Stephen Geoffrey Bonner</i>		<i>29 Bolderwood Way West Wickham Kent BR4 9PH</i>
<i>British</i>	<i>Company Director</i>	
<i>Gerald Harry Bowthorpe</i>		<i>41 Croham Manor Road South Croydon Surrey</i>
<i>British</i>	<i>Company Director</i>	
<i>Christopher David Cracknell</i>		<i>2 Goat Cottages Goat Cross Forest Row East Sussex RH18 5JQ</i>
<i>British</i>	<i>Company Director</i>	
<i>Frederick David Cracknell</i>		<i>Sunting's Ghyll Colemans Hatch Hartfield East Sussex TN7 4EL</i>
<i>British</i>	<i>Company Director</i>	
<i>John Noel Patrick Ford</i>		<i>South Lodge Ballindalloch By Balfron G63 ORQ</i>
<i>British</i>	<i>Company Director</i>	
<i>Terence Fox</i>		<i>Redroofs 77 Hainault Road Chigwell Essex IG1 5DL</i>
<i>British</i>	<i>Company Director</i>	
<i>Derek Henry George Goodliffe</i>		<i>"Cherry Trees" Castle Hill Bletchingley Redhill Surrey RH1 4LB</i>
<i>British</i>	<i>Company Director</i>	
<i>Peter George Goodliffe</i>		<i>The Hayloft Millers Lane Outwood Surrey RH1 5PU</i>
<i>British</i>	<i>Company Director</i>	
<i>John Henry Hammond</i>		<i>19 Bourne Avenue Southgate London N14</i>
<i>British</i>	<i>Company Director</i>	
<i>Peter David Jury</i>		<i>11 Becketts Park Drive Leeds LS6 3PD</i>
<i>British</i>	<i>Company Director</i>	
<i>John Lane</i>		<i>Sheldon Lodge Sambrook Shropshire TF10 8AP</i>
<i>British</i>	<i>Company Director</i>	

OFFICE CLEANING SERVICES LIMITED
COMPANY NUMBER 251293

... CONTINUED

Douglas Hilary Symmons

British

Company Director

Foxley House

Pen-y-Waun

Pentyrch

Nr. Cardiff CF4 8SJ

*OFFICE CLEANING SERVICES LIMITED
COMPANY NUMBER 251293*

Stephen Geoffrey Bonner

*29 Bolderwood Way
West Wickham
Kent
BR4 9PH*

*Particulars of other directorships required to be filed pursuant to Section 289
of the Companies Act 1985 as amended:*

*COMPANY
N/A*

DATE APPOINTED

*Past directorships other than relevant companies as defined in Section 289 of
the Companies Act 1985:*

*COMPANY
N/A*

DATE RESIGNED

OFFICE CLEANING SERVICES LIMITED
COMPANY NUMBER 251293

Gerald Harry Bowthorpe

41 Croham Manor Road
South Croydon
Surrey

Particulars of other directorships required to be filed pursuant to Section 289 of the Companies Act 1985 as amended:

COMPANY	DATE APPOINTED
Birchgrange Limited	06/05/1983
Goodliffe Estates Limited	02/04/1979
Brown & Wallis Limited	09/03/1987
O.C.S. (Ireland) Limited	(Per Rep. Ireland)
Office Cleaning Services (Scotland) Limited	(Per Scotland)

Past directorships other than relevant companies as defined in Section 289 of the Companies Act 1985:

COMPANY	DATE RESIGNED
Contract Cleaning & Maintenance Association	04/05/1988

OFFICE CLEANING SERVICES LIMITED
COMPANY NUMBER 251293

Christopher David Cracknell

2 Goat Cottages
Goat Cross
Forest Row
East Sussex RH18 5JQ

Particulars of other directorships required to be filed pursuant to Section 289
of the Companies Act 1985 as amended:

COMPANY	DATE APPOINTED
Birchgrange Limited	03/04/1985
Goodliffe Estates Limited	03/04/1985
Brown & Wallis Limited	09/03/1987

Past directorships other than relevant companies as defined in Section 289 of
the Companies Act 1985:

COMPANY	DATE RESIGNED
Stout House Management Limited	May 1987

OFFICE CLEANING SERVICES LIMITED
COMPANY NUMBER 261,93

Frederick David Cracknell

Sunning's Ghyll
Colemans Hatch
Hartfield
East Sussex TN7 4EL

Particulars of other directorships required to be filed pursuant to Section 289 of the Companies Act 1985 as amended:

COMPANY	DATE APPOINTED
Cannon Hygienic Products (Ireland) Limited (Per Rep. Ireland)	
Ernest Notcutt (Insurance Services) Limited	23/06/1988
O.C.S. (Ireland) Limited (Per Rep. Ireland)	23/04/1985

Past directorships other than relevant companies as defined in Section 289 of the Companies Act 1985:

COMPANY	DATE RESIGNED
Gold Oak Finance Limited	12/06/1986

*OFFICE CLEANING SERVICES LIMITED
COMPANY NUMBER 251293*

John Noel Patrick Ford

*South Lodge
Ballindalloch
By Balfroun
G63 0RQ*

*Particulars of other directorships required to be filed pursuant to Section 289
of the Companies Act 1985 as amended:*

<i>COMPANY</i>	<i>DATE APPOINTED</i>
<i>Grange Cleaning Services Limited (Per N. Ireland)</i>	
<i>Office Cleaning Services (Scotland) Limited (Per Scotland)</i>	

*Past directorships other than relevant companies as defined in Section 289 of
the Companies Act 1985:*

<i>COMPANY</i>	<i>DATE RESIGNED</i>
<i>N/A</i>	

OFFICE CLEANING SERVICES LIMITED
COMPANY NUMBER 261293

Terence Fox

Redroofs
77 Hainault Road
Chigwell
Essex IG1 5DL

Particulars of other directorships required to be filed pursuant to Section 289
of the Companies Act 1985 as amended:

COMPANY
N/A

DATE APPOINTED

Past directorships other than relevant companies as defined in Section 289 of
the Companies Act 1985:

COMPANY
N/A

DATE RESIGNED

OFFICE CLEANING SERVICES LIMITED
COMPANY NUMBER 251293

Derek Henry George Goodliffe

"Cherry Trees"
Castle Hill
Bletchingley
Redhill Surrey RH1 4LB

Particulars of other directorships required to be filed pursuant to Section 289 of the Companies Act 1985 as amended:

COMPANY		DATE APPOINTED
Cleaning Services Limited	(Per Rep. Ireland)	
Ernest Notcutt (Insurance Services) Limited		
Maidstone Limited	(Per Rep. Ireland)	05/09/1985
O.C.S. (Ireland) Limited	(Per Rep. Ireland)	
Target Cleaning Limited	(Per Rep. Ireland)	05/09/1985
Office Cleaning Services (Scotland) Limited	(Per Scotland)	

Past directorships other than relevant companies as defined in Section 289 of the Companies Act 1985:

COMPANY	DATE RESIGNED
R.M. Moody Limited	31/10/1988

OFFICE CLEANING SERVICES LIMITED
COMPANY NUMBER 251293

Peter George Goodliffe

The Hayloft
Millers Lane
Outwood
Surrey RH1 5PU

Particulars of other directorships required to be filed pursuant to Section 289 of the Companies Act 1985 as amended:

COMPANY		DATE APPOINTED
Cleaning Services Limited	(Per Rep. Ireland)	01/04/1985
Maidstone Limited	(Per Rep. Ireland)	
O.C.S. (Ireland) Limited	(Per Rep. Ireland)	23/04/1985
Target Security Limited	(Per Rep. Ireland)	
Contract Cleaning Maintenance Association		

Past directorships other than relevant companies as defined in Section 289 of the Companies Act 1985:

COMPANY	DATE RESIGNED
N/A	

OFFICE CLEANING SERVICES LIMITED
COMPANY NUMBER 261293

John Henry Hammond

19 Bourne Avenue
Southgate
London
N14

Particulars of other directorships required to be filed pursuant to Section 289 of the Companies Act 1985 as amended:

COMPANY
N/A

DATE APPOINTED

Past directorships other than relevant companies as defined in Section 289 of the Companies Act 1985:

COMPANY
N/A

DATE RESIGNED

OFFICE CLEANING SERVICES LIMITED
COMPANY NUMBER 251293

Peter David Jury

11 Becketts Park Drive
Leeds
LS6 3PD

Particulars of other directorships required to be filed pursuant to Section 289 of the Companies Act 1985 as amended:

COMPANY
N/A

DATE APPOINTED

Past directorships other than relevant companies as defined in Section 289 of the Companies Act 1985:

COMPANY
N/A

DATE RESIGNED

OFFICE CLEANING SERVICES LIMITED
(COMPANY NUMBER 251291)

John Lane

Sheldon Lodge
Sambrook
Shropshire
TF10 8AP

Particulars of other directorships required to be filed pursuant to Section 289 of the Companies Act 1985 as amended:

COMPANY
N/A

DATE APPOINTED

Past directorships other than relevant companies as defined in Section 289 of the Companies Act 1985:

COMPANY
N/A

DATE RESIGNED

*OFFICE CLEANING SERVICES LIMITED
COMPANY NUMBER 251293*

Douglas Hilary Symmons

*Foxley House
Pen-y-Waun
Pentyrch
Nr. Cardiff CF4 2SJ*

*Particulars of other directorships required to be filed pursuant to Section 289
of the Companies Act 1985 as amended:*

*COMPANY
N/A*

DATE APPOINTED

*Past directorships other than relevant companies as defined in Section 289 of
the Companies Act 1985:*

*COMPANY
N/A*

DATE RESIGNED