

BROOMIEKNOWE GOLF CLUB LIMITED

(By Guarantee)
Company Number 029688 (Scotland)

Registered Office:
36 Golf Course Road, Bonnyrigg, Midlothian

Annual Report and Accounts

FOR THE YEAR ENDED 31 DECEMBER 1995

Captain

T D Forrest

Vice Captain

I J Nimmo

Hon Secretary

J G White

Hon Treasurer

I D Armstrong

Greens Convenor

D L Turner

House Convenor

W T Renton

R H Beattie

B Laidlaw

Fixtures Convenor

A K Ritchie

J Hamilton

A McDermott

Junior Convenor

L D Wight

E J Smith

J O'Meara

THE FORTY FOURTH ANNUAL GENERAL MEETING of the club will be held in the Clubhouse on
Thursday, 18 April 1996 at 8.00pm

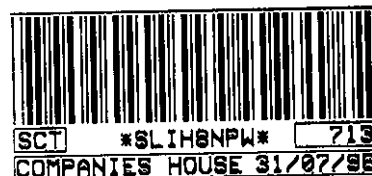
AGENDA

- 1 Notice of Meeting
- 2 Minute of the Forty-third Annual General Meeting held on 27 April 1995
- 3 Report of Council (appended)
- 4 Accounts for the year to 31 December 1995
- 5 Election of Captain and Officials
- 6 Election of Council
- 7 Appointment of Auditors
- 8 AOCB

J G White
Secretary

Bonnyrigg

27 March 1996



BROOMIEKNOWE GOLF CLUB LIMITED

REPORT BY THE DIRECTORS

The directors present their annual report and accounts for the year ended 31 December 1995.

Captain's Report

In May 1995 Broomieknowe hosted the Lothian's Championship Match-Play, for the first time in our history, which was played in some very cold weather. Our own Kevin Hastings reached the quarter final stage but a home winner was not to be. The final was a close contest between Stuart Smith (Duddingston) and Scott Walker (West Linton) which Smith managed to win over the last three holes.

Congratulations to Kevin Hastings on winning the Club Championship for the fourth year in succession: the longest winning run in modern times.

Broomieknowe's Four Man Team in the Lothian's Team Tournament at Musselburgh and Royal Musselburgh represented by Kevin Hastings, Bobby Johnstone, Ross McAlpine and Ian Watson brought success to the Club, winning the "Shield" which proudly sits in the lounge. Well done boys - we are looking for a repeat in 1996!

The course did suffer, like many, during the very hot summer last year. However, playing conditions were still of a high standard and my thanks go to Hamish Brough and the Green Staff for all their hard work throughout the year. Many thanks to Mr and Mrs John Cleary and the Clubhouse staff for their service to members and visitors during the year. My thanks to Mark Patchett our resident Professional and his assistant Keith Young for tending to the members' needs throughout the last year. Mr Joe Williams, our new Gardener/Handyman showed his many years' experience keeping the gardens around the Clubhouse blooming with some super floral displays. Many thanks to Joe. Mrs Sheila Dickie and Mrs Avril Mitchell have worked hard in the office. They have both been busy developing the Book-keeping/Accounts Package which will hopefully simplify things at the audit stage in the future.

As most of you have probably seen the plans for the Clubhouse, I must stress that these are only an indication of what could be done to improve the Clubhouse facilities and address a number of improvements to the accommodation. It is the intention that a Past Captains' Committee be set up to progress what is the best way forward. The plans were provided by Ian Abbot, Architect who gave an excellent presentation to the Council in January.

Special thanks to our Hon Secretary, John White and our retiring Fixtures Convenor Alistair Ritchie. Both have put in a power of work behind the scenes in the last year. Mr Alistair McDermott and Mr Jim O'Meara helped provide the entertainment which could have been better attended by the members. Mr Brian Laidlaw unfortunately had to move south for work in early summer. My thanks also to all the Council for their time and service to the Club during the year.

House Convenor's Report

The aims set out last year of upgrading the members' bar, re-covering the wall seats in the upper lounge, refurbishing the junior locker room and general redecoration as required have all but been achieved. Following the refund of VAT, Council agreed to add refurbishment of the Ladies locker room to the list and this with the one outstanding issue from above items, namely the junior locker room refurbishment, will be carried out in the coming year.

Several leaks were found in the roof after the first rain following the protracted warm and dry spell in the summer. The roof was comprehensively checked over and both flat roofs repaired and tiles replaced.

Letters spelling out the Club name have been ordered for the side of the Clubhouse and replacement "Entrance/Exit", "Overflow Car Park" and "Reserved" signs are in the process of being erected in the car park. The creation of a separate entrance and exit following the partial demolition of the wall has been well received.

Usage of the Clubhouse was varied with high turnover in the "medal" season but has, as usual, died off in the winter period. A very full and varied entertainment programme has had a mixed reception with some outstanding successes and some less well supported events.

Finally, it would be remiss of me not to record my thanks to John, Marianne, Vicki and the part-time staff for their hard work over the past year.

BROOMIEKNOWE GOLF CLUB LIMITED

REPORT BY THE DIRECTORS (Continued)

Fixtures Convenor's Report

Another year of competitions is over, all of which seemed to run smoothly with my thanks going to the team, particularly Jim Hamilton.

Congratulations to all competition winners especially the Club Champions - Kevin Hastings, for another fine performance to retain the honour of Club Champion for the sixth time, Paul Durrant the "B" Class, Peter Castle the "C" and "old" Joe McDermott, winner of the new Seniors Trophy.

Hosting the Lothian's Matchplay competition this year further enhanced the growing reputation of Broomieknowe.

The "ad hoc" Texas Scramble was well supported although whether this was due to the format used is unclear. Messrs Colvin (Captain) Hastings, Watson and Rae certainly showed everyone a clean pair of heels with their score and they assure me that they are only too willing to take on all would be challengers.

Now for the fixtures main moans:

- 1 Members continue to overlook the need for challenges to be put in the book particularly the summer foursomes entrants; and
- 2 Withdrawals from competitions (on average 30) just days before the event depriving others of playing.

Fixtures continue to seek improvements in streamlining policies and if anyone has any constructive ideas, please come forward.

My thanks for your support - enjoy your golf in 1996.

Greens Convenor's Report

Last year was difficult in terms of green keeping conditions in that extreme contrasts existed with the heaviest average rainfall recorded in recent times last winter, followed by the hottest and driest summer in living memory, and reverting again this winter to heavy rain and snowfalls. Two issues arise from this, namely, the need to improve drainage especially in the new and bottom courses to cope with excess surface water partly due to heavy rainfalls, and secondly, our dependence on public water supplies and possible embargoes or hose pipe bans during periods of hot weather. Rising water charges are an additional concern as witnessed during the summer months last year.

With regard to the first issue you will be pleased to know that the Scottish Office has finally agreed to pay the cost of some £16,000 for drainage improvement in the new field per specification listed on the notice boards. This has taken some twelve months of negotiation and countless letters. Additionally, we have invited Stephen McFarlane (now a Director of Hawtree's new holding golf architect's company) to draw up specifications to improve the drainage at the fourth and fourteenth holes, and at fifth, sixth, seventh and eighth holes leading down to Darling's yard. We are attempting to make some economies by tying in both projects to be undertaken, hopefully by the same contractor, at the same time next summer when the ground is hard enough to take substantial traffic. This work is primarily scheduled for the last week in August with a fall back date of the first week in September. Naturally, there will be some interruption to play in the bottom and new fields. However, this will be kept to a minimum.

On the second front, in view of rumoured water charge rises, we have requested a geological desk study from Hydracrat Water, a private groundwater development company about drilling a probe bore hole for irrigation purposes. It recommends that there is good potential for a ground water supply on the course especially on the higher western parts. If a test bore is drilled, then, subject to favourable analysis of the water for green keeping purposes, the water could be pumped from the source to the tank at the compound to save on future water charges and offer us an independent water supply. Any developments will be publicised on the notice board at regular intervals.

A course development programme has been drafted detailing proposed improvements to be carried out over the next five years. Whilst these proposals are not "cast in tablets of stone" it was felt that, nowadays, in line with most institutions and companies, the Club should develop some agreed strategic plan in the proposed organisation of its business. The greens development programme is part of that strategy. In line with that plan, we are returning to Dave Boocock from the Turf Institute at Bingley for the annual course analysis rather than Eddie Connaughton from Grass Technology International at Stirling.

BROOMIEKNOWE GOLF CLUB LIMITED

REPORT BY THE DIRECTORS (Continued)

Greens Convenor's Report (Continued)

Finally, I am sure that you will be pleased to learn that Hamish Brough has signed a new five year contract with the Club. This will provide a degree of continuity in terms of management of the greens staff and the course. In the past two months Hamish has had cataracts removed from both eyes and hopefully he will make a full recovery. The rumour is that pin placements will be even "better" next year! During the year David Morris moved to Turnhouse Golf Club because of travelling distance to work and he has been replaced by two sixteen year old apprentices, Paul Davidson and Stephen Henderson. Please make them feel welcome when you meet them on the course.

Junior Convenor's Report

With a lot of new faces in the Junior Summer League side, Broomieknowe was unfortunate not to qualify for the final stages in the League. I look forward, as Convenor, to the 1996 Summer League with a more experienced team and hopefully go on to qualify for the final stages.

Congratulations to all the trophy winners in the year and also thanks to all the Juniors who took part in Open Competitions representing Broomieknowe.

Congratulations also to Marc Klan who with his consistency won the Scratch and Handicap Order of Merit.

The Junior Club Championship was won by Steven Morgan in an exciting match beating Joe Avent by one hole in the final.

Match Secretary's Report

During the warm summer month of July, Broomieknowe Golf Club, represented by Kevin Hastings, Bobby Johnstone, Ross McAlpine and Ian Watson, won the prestigious Lothians Team Tournament for only the second time in the Club's history. The same players then went on to represent the "Lothians" in the Scottish Finals played over Cochrane Castle Golf Club in October, finishing sixth, six shots behind the winners Kelso, representing the "Borders".

This year's Summer League sees Broomieknowe drawn in the same section as Royal Burgess, Musselburgh, Baberton and Ratho Park Golf Clubs: a section which represents a good challenge of which I am certain the respective players will relish. Talking of respective players, special mention must be made of Ross Thomson who at the age of 15 has made an excellent contribution to the Club team which I am sure will give encouragement to all other Juniors.

Members of Council - Attendance

<i>Attendance</i>	<i>Possible</i>	<i>Actual</i>
T D Forrest	12	12
I J Nimmo	12	12
J G White	12	12
I Armstrong	12	11
D L Turner	12	12
A K Ritchie	12	12
J Hamilton	12	11
J O'Meara	12	9
A McDermott	12	7
W Renton	12	12
L Wight	12	12
R H Beattie	8	8
B Laidlaw	8	3
E J Smith	8	7
S Bruce	4	3
G Lothian	4	4
G Wilson	4	4

BROOMIEKNOWE GOLF CLUB LIMITED
REPORT BY THE DIRECTORS (Continued)

Accounts

Company law requires the Directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors

A resolution to re-appoint Geoghegan & Co, as auditors, will be put to the members at the Annual General Meeting.

Small Company Exemptions

The Directors have taken advantage of the exemptions conferred by Part II of Schedule 8 to the Companies Act 1985.

By order of the Directors

J. G. White

J G White
Honorary Secretary

15 March 1996

REPORT OF THE AUDITORS**TO THE MEMBERS OF BROOMIEKNOWE GOLF CLUB LIMITED**

We have audited the accounts on page 6 to 10 which have been prepared under the historical cost convention and on the basis of the accounting policies set out on page 8.

Respective Responsibilities of Directors and Auditors

As described on page 4 the company's Directors are responsible for the preparation of the accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

Basis of Opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts give a true and fair view of the state of the company's affairs as at 31 December 1995 and of its profit for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 applicable to small companies.

**GEOGHEGAN & CO****Chartered Accountants and
Registered Auditors**

15 March 1996

BROOMIEKNOWE GOLF CLUB LIMITED
INCOME AND EXPENDITURE ACCOUNT
for the year ended 31 December 1995

	Notes	1995 £	1994 £
Turnover - continuing operations	2	375,452	331,324
Operating expenditure		<u>(311,853)</u>	<u>(304,845)</u>
		63,599	26,479
Administration expenditure		<u>(63,624)</u>	<u>(42,588)</u>
Operating deficit	3	(25)	<u>(16,109)</u>
Other income		13,744	27,267
Gain/(loss) on disposal of fixed assets		<u>1,745</u>	<u>(10,925)</u>
		<u>15,489</u>	<u>16,342</u>
Surplus before taxation		15,464	233
Taxation		(2,359)	(2,767)
Extraordinary item		<u>-</u>	<u>(2,263)</u>
Surplus/(deficit) for year		£ <u>13,105</u>	£ <u>(4,797)</u>

There are no gains and losses not already dealt with in the income and expenditure account.

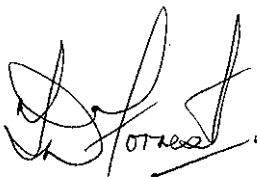
BROOMIEKNOWE GOLF CLUB LIMITED**BALANCE SHEET**

As at 31 December 1995

	Notes	£	1995 £	1994 £
Fixed Assets				
Tangible assets	4		426,433	<u>408,591</u>
Current Assets				
Stock	5	7,236		7,096
Debtors	6	7,427		115,215
Cash at bank and in hand		<u>130,211</u>		<u>34,866</u>
		144,874		157,197
Creditors: due within one year	7	<u>(84,868)</u>		<u>(62,720)</u>
			<u>60,006</u>	<u>94,477</u>
Total assets less current liabilities			486,439	503,068
Creditors: due after one year	8		<u>(29,039)</u>	<u>(58,773)</u>
			<u>£457,400</u>	<u>£444,295</u>
Reserves				
Special reserve	9		59,513	89,513
Revenue reserve	9		<u>397,887</u>	<u>354,782</u>
			<u>£457,400</u>	<u>£444,295</u>

The Directors have taken advantage of the exemptions conferred by Part I of Schedule 8 to the Companies Act 1985, on the grounds that the company is entitled to the benefit of those exemptions as a small company.

Approved by the Board on 15 March 1996.



T D Forrest
Captain

BROOMIEKNOWE GOLF CLUB LIMITED**NOTES TO THE ACCOUNTS**

Year ended 31 December 1995

1 Accounting Policies*Basis of Accounting*

The accounts have been prepared under the historical cost convention.

Depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset evenly over its expected useful life as follows:

Freehold buildings	2% straight line
Clubhouse furnishings	10 - 20% straight line
Course equipment	15% straight line
Irrigation system	6.67% straight line

Stock

Stock is stated at the lower of cost and net realisable value.

Pension Scheme

The Club operates a defined contribution pension scheme. Contributions are charged to the income and expenditure account as they become payable in accordance with the rules of the scheme.

2 Turnover

Turnover represents the gross income of the Club exclusive of value added tax.

3 Operating Surplus

This is stated after charging:	1995	1994
	£	£
Auditor's remuneration	1,500	1,500
Depreciation	<u>38,971</u>	<u>30,234</u>

4 Fixed Assets - Tangible

	Land & Buildings	Clubhouse Furnishings	Course Equipment	Total
<i>Cost</i>				
At 1 January 1995	310,711	108,692	174,901	594,304
Additions	25,812	6,370	41,644	73,826
Disposals	-	(4,209)	(22,427)	(26,636)
Transfers	<u>(2,805)</u>	<u>1,524</u>	<u>1,281</u>	-
At 31 December 1995	<u>333,718</u>	<u>112,377</u>	<u>195,399</u>	<u>641,494</u>
<i>Depreciation</i>				
At 1 January 1995	30,700	78,309	76,704	185,713
Charge for year	4,322	8,642	26,007	38,971
Disposals	-	(3,335)	(6,288)	(9,623)
Transfers	<u>(114)</u>	<u>88</u>	<u>26</u>	-
At 31 December 1995	<u>34,908</u>	<u>83,704</u>	<u>96,449</u>	<u>215,061</u>
<i>Net Book Value</i>				
At 31 December 1995	<u>£298,810</u>	<u>£ 28,673</u>	<u>£ 98,950</u>	<u>£426,433</u>
At 1 January 1995	<u>£280,011</u>	<u>£ 30,383</u>	<u>£ 98,197</u>	<u>£408,591</u>

BROOMIEKNOWE GOLF CLUB LIMITED**NOTES ON THE ACCOUNTS (Continued)**

Year ended 31 December 1995

5	Stock		1995	1994
			£	£
	Bar		6,079	5,893
	Badges and ties		<u>1,157</u>	<u>1,203</u>
			£ <u>7,236</u>	£ <u>7,096</u>
6	Debtors		1995	1994
			£	£
	Other debtors		-	104,384
	Prepayments and accrued income		<u>7,427</u>	<u>10,831</u>
			£ <u>7,427</u>	£ <u>115,215</u>
7	Creditors: due within one year		1995	1994
			£	£
	Trade creditors		6,535	9,283
	Corporation tax		2,359	2,767
	Other taxes and social security costs		8,508	8,616
	Bank loan - current instalments		3,746	12,434
	Subscriptions in advance		23,588	7,136
	Accruals		18,385	13,208
	Other creditors		<u>21,747</u>	<u>9,276</u>
			£ <u>84,868</u>	£ <u>62,720</u>
8	Creditors: due after one year		1995	1994
		£	£	£
	Debenture loans		10	<u>10</u>
	Bank loan - total due	32,775		71,197
	- current instalments	<u>(3,746)</u>		<u>(12,434)</u>
			<u>29,029</u>	<u>58,763</u>
			£ <u>29,039</u>	£ <u>58,773</u>
<p>The Bank term loan is repayable in equal monthly instalments ending in September 2004. Interest is charged at base rate plus 2%. The loan is secured by a fixed charge on the Club's land and buildings.</p>				
9	Movements on Reserves		Special Reserve	Revenue Reserve
			£	£
	At 1 January 1995		89,513	334,782
	Surplus for year		-	13,105
	Transfer to Revenue Reserve		<u>(30,000)</u>	<u>30,000</u>
			£ <u>59,513</u>	£ <u>397,887</u>

BROOMIEKNOWE GOLF CLUB LIMITED

NOTES ON THE ACCOUNTS (Continued)

Year ended 31 December 1995

10 Pension Commitments

The Club operates a defined contribution pension scheme. The assets of the scheme are held separately in an independently administered fund. Contributions by the Club were £4,364 (1994: £3,904).

11 Capital Commitments

Amounts authorised by the Directors but not contracted for amounted to £40,000 (1994: £17,298). There are no other capital commitments.

The following detailed income and expenditure account does not form part of the audited accounts.

BROOMIEKNOWE GOLF CLUB LIMITED
DETAILED INCOME AND EXPENDITURE ACCOUNT
Year ended 31 December 1995

	£	1995 £	1994 £
<i>Income</i>			
Subscriptions		186,332	156,519
Entry fees		13,158	8,974
Green fees		<u>38,295</u>	<u>32,850</u>
		237,785	<u>198,343</u>
<i>Course Expenditure</i>			
Rent, rates and feu duty	7,232		5,966
Staff costs	76,247		71,984
Greenkeeper's house expenses	3,593		3,215
Materials	25,042		27,158
Repairs	11,270		13,444
Hire of machinery	1,571		3,980
Depreciation - course equipment	26,007		15,488
- buildings	<u>334</u>		<u>250</u>
		(151,296)	<u>(141,485)</u>
<i>Clubhouse Expenditure</i>			
Staff costs	9,666		9,385
Heat and light	7,570		10,428
Cleaning and laundry	4,076		3,376
Repairs and replacements	5,512		7,547
Depreciation - furnishings	8,643		10,885
- buildings	3,988		3,611
Loan write off	-		1,873
Loss on social events	2,207		3,882
Sundries	<u>2,868</u>		<u>2,878</u>
		(44,530)	(53,865)
Professional's retainer		<u>(7,379)</u>	<u>(7,188)</u>
Surplus/(deficit) on golfing activities		34,580	<u>(4,195)</u>
Bar sales	112,325		109,245
Bar purchases - stock adjusted	(71,556)		(64,955)
Staff costs	<u>(32,527)</u>		<u>(33,917)</u>
Bar surplus		8,242	<u>10,373</u>
Gaming machine income	25,342		23,736
Gaming machine hire	<u>(2,955)</u>		<u>(3,152)</u>
Gaming machine surplus		<u>22,387</u>	<u>20,584</u>
Carry forward		65,209	26,762

BROOMIEKNOWE GOLF CLUB LIMITED
DETAILED INCOME AND EXPENDITURE ACCOUNT
Year ended 31 December 1995

	£	1995 £	1994 £
Brought forward		65,209	26,762
<i>Other Income</i>			
Rents	2,500		2,500
Compensation claim	-		6,099
Gain/(loss) on disposal of fixed assets	1,745		(10,925)
Course sponsorship	1,000		5,333
Interest income	<u>10,244</u>		<u>13,335</u>
		15,489	<u>16,342</u>
<i>Administrative Expenses</i>			
Staff costs	15,428		12,232
Administration and professional fees	2,838		3,386
Audit and accounting fees	6,380		2,489
Captain's fund	2,154		1,882
Printing and stationery	5,476		4,083
Telephone and postage	2,307		2,195
Insurances	5,484		5,973
Bank charges	2,454		1,806
Sundries	602		1,866
Bank interest	859		158
Loan interest	4,422		1,386
Grant to Ladies Section	1,250		1,250
Match expenses	4,180		2,662
Competitions	<u>(363)</u>		<u>1,503</u>
		(53,471)	<u>(42,871)</u>
Irrecoverable VAT		<u>(11,763)</u>	-
Taxation		15,464	233
Extraordinary item		<u>(2,359)</u>	<u>(2,767)</u>
		-	<u>(2,263)</u>
Surplus/(deficit) for year		£ <u>13,105</u>	£ <u>(4,797)</u>