



# 288b

Please complete in typescript, or in bold black capitals.

## Terminating appointment as director or secretary (NOT for appointment (use Form 288a) or change of particulars (use Form 288c))

CHFP025

Company Number

Company Name in full

Date of termination of appointment  
Day Month Year

as director  as secretary  Please mark the appropriate box. If terminating appointment as a director and secretary mark both boxes.

Please insert details as previously notified to Companies House.  
NAME \*Style / Title  \*Honours etc   
Forename(s)   
Surname

† Date of Birth  
Day Month Year

A serving director, secretary etc must sign the form below.

Signed  Date

~~(\*\* serving director, secretary, administrator, administrative receiver, receiver, manager, liquidator)~~

\* Voluntary details.  
† Directors only.  
\*\* Please delete as appropriate

Please give the name, address, telephone number and, if available, a DX number and Exchange of the person Companies House should contact if there is any query.

Tel   
DX number  DX exchange

When you have completed and signed the form please send it to the Registrar of Companies at:  
**Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff**  
for companies registered in England and Wales  
or  
**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**  
for companies registered in Scotland **DX 235 Edinburgh**

