AR01
Annual Return
(For returns made up to a date on or after 1 October 2011)

A fee is payable with this form
Please see 'How to pay' on the last page

✓ What this form is for
You may use this form to confirm that the company information is correct as at the date of this return
You must file an Annual Return at least once every year

✗ What this form is NOT
You cannot use this form notice of changes to the officers, registered office company type or inform relating to the company

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Part 1
Company details
The section must be completed by all companies

Filling in this form
Please complete in typewritten or in block capitals
All fields are mandatory unless specified or indicated by "

Company details

A1
Company number 0 4 5 9 3 1 7 9
Company name in full
ITP EDUCATION RESOURCING LIMITED

✓ Company name change
If your company has recently changed its name, please provide the company name as at the date of this return

A2
Return date
Please give the annual return made up date. The return date must not be a future date. The annual return must be delivered within 28 days of the date given below.

If you would like the company's made up date to be earlier than 1 October 2011, please complete the AR01 appropriate for earlier made up dates

Date of this return
1 8 1 2 0 1 1

✓ Date of this return
Your company's return date is usually the anniversary of incorporation or the anniversary of the last annual return filed at Companies House. You may choose an earlier return date but it must not be a later date

A3
Principal business activity
Please show the trade classification code number(s) for the principal activity or activities

✓ Classification code 1
7 8 2 0 0

✓ Classification code 2

Classification code 3

Classification code 4

If you cannot determine a code, please give a brief description of your business activity below

Principal activity description

✓ Principal business activity
You must provide a trade classification code (SIC code 2007) or a description of your company's main business in this section.

A full list of the trade classification codes are available on our website www.companieshouse.gov.uk
**AR01**  
Annual Return  
(for returns made up to a date on or after 1 October 2011)

### A4  
**Company type**
- [ ] Public limited company  
- [ ] Private company limited by shares  
- [ ] Private company limited by guarantee  
- [ ] Private company limited by shares exempt under section 60  
- [ ] Private company limited by guarantee exempt under section 60  
- [ ] Private unlimited company with share capital  
- [ ] Private unlimited company without share capital

- **Company type**  
  If you are unsure of your company type, please check your latest certificate of incorporation or our website  
  www.companieshouse.gov.uk

### A5  
**Registered office address**
- **Building name/number**: 2ND FLOOR NORMAN HOUSE  
- **Street**: 110-114 NORMAN ROAD  
- **Post town**: GREENWICH  
- **County/Region**: LONDON  
- **Postcode**: SE1 0JQ

- **Change of registered office**  
  This must agree with the address that is held on the Companies House record at the date of this return  
  If the registered office address has changed, you should complete form AD01 and submit it together with this annual return

### A6  
**Single alternative inspection location (SAII) of the company records** (if applicable)
- **Building name/number**  
- **Street**  
- **Post town**  
- **County/Region**  
- **Postcode**

- **SAII address**  
  This must agree with the address that is held on the Companies House record at the date of this return  
  If the address has changed, you should complete form AD02 and submit it together with this annual return

### A7  
**Location of company records**
- [ ] Register of members  
- [ ] Register of directors  
- [ ] Directors' service contracts  
- [ ] Directors' indemnities  
- [ ] Register of secretaries  
- [ ] Records of resolutions etc  
- [ ] Contracts relating to purchase of own shares  
- [ ] Documents relating to redemption or purchase of own share out of capital by private company  
- [ ] Register of debenture holders  
- [ ] Report to members of outcome of investigation by public company into interests in its shares  
- [ ] Register of interests in shares disclosed to public company  
- [ ] Instruments creating charges and register of charges England and Wales or Northern Ireland  
- [ ] Instruments creating charges and register of charges Scotland

- **Location of company records**  
  If the company records are held at the registered office address, do not tick any of the boxes in this section  
  Certain records must be kept by every company while other records are only kept by certain company types where appropriate  
  If the records are not kept at the SAII address, they must be available at the registered office  
  If any of the company records have moved from the registered office to the address in Section A6 since the last annual return, you must complete form AD03 and submit it together with this annual return

CHFP000  
10/11 Version 5.0
### Part 2 Officers of the company

This section should include details of the company at the date to which this annual return is made up:
- For a secretary who is an individual, go to Section B1
- For a corporate secretary, go to Section C1
- For a director who is an individual, go to Section D1
- For a corporate director, go to Section E1

#### Secretary

**B1 Secretary’s details**

<table>
<thead>
<tr>
<th>Title*</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Full forename(s)</td>
<td>REZA</td>
</tr>
<tr>
<td>Surname</td>
<td>MIRSADEGH</td>
</tr>
</tbody>
</table>

Please use this section to list all the secretaries of the company. For a corporate secretary, complete Section C1-C4.

**Secretary appointments**

You may not use this form to appoint a secretary. To do this, please complete form AP03 and submit it together with this annual return.

**Corporate details**

Please use Section C1-C4 to enter corporate secretary details.

**Secretary details**

All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH03.

**Former name(s)**

Please provide any previous names which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.

#### B2 Secretary’s service address

<table>
<thead>
<tr>
<th>Building name/number</th>
<th>10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street</td>
<td>POND ROAD</td>
</tr>
<tr>
<td>Post town</td>
<td>BLACKHEATH</td>
</tr>
<tr>
<td>County/Region</td>
<td>LONDON</td>
</tr>
<tr>
<td>Postcode</td>
<td>SE3 9JL</td>
</tr>
<tr>
<td>Country</td>
<td>UK</td>
</tr>
</tbody>
</table>

**Service address**

If you have previously notified Companies House that the service address is at "The Company’s Registered Office", please state "The Company’s Registered Office" in the address. This information will appear on the public record.
# Director

## D1 Director's details

<table>
<thead>
<tr>
<th>Title*</th>
<th>MR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full forename(s)</td>
<td>TIMOTHY</td>
</tr>
<tr>
<td>Surname</td>
<td>MIRSADEGHI</td>
</tr>
<tr>
<td>Former name(s)*</td>
<td></td>
</tr>
</tbody>
</table>

| Country/State of residence | UK |
| Nationality | BRITISH |
| Date of birth | 10/3/70 1/9/68 7 |
| Business occupation (if any) | NONE |

**Director appointments**

You cannot use this form to appoint a director. To do this, please complete form AP01 and submit it together with this annual return.

**Corporate details**

Please use Section E1-E4 to enter corporate director details.

**Director details**

All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH01.

**Former name(s)**

Please provide any previous names which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.

## D2 Director's service address

| Building name/number | 242B |
| Street | TONBRIDGE ROAD |
| | WATERINGBURY |
| Post town | MAIDSTONE |
| County/Region | KENT |
| Postcode | ME185NY |
| Country | UK |

**Service address**

If you have previously notified Companies House that the service address is at ‘The Company’s Registered Office’, please state ‘The Company’s Registered Office’ in the address.

This information will appear on the public record.
**Annual Return**
(For returns made up to a date on or after 1 October 2011)

### Director's details

<table>
<thead>
<tr>
<th>Title*</th>
<th>MR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full forename(s)</td>
<td>IAN RICHARD</td>
</tr>
<tr>
<td>Surname</td>
<td>SHORTLAND</td>
</tr>
<tr>
<td>Former name(s)</td>
<td></td>
</tr>
</tbody>
</table>

| Country/State of residence | UK |
| Nationality | BRITISH |
| Date of birth | 1964-01-31 |
| Business occupation (if any) | NONE |

### Director's service address

<table>
<thead>
<tr>
<th>Building name/number</th>
<th>ITP EDUCATION RESOURCING LIMITED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street</td>
<td>2ND FLOOR NORMAN HOUSE</td>
</tr>
<tr>
<td>Post town</td>
<td>GREENWICH</td>
</tr>
<tr>
<td>County/Region</td>
<td>LONDON</td>
</tr>
<tr>
<td>Postcode</td>
<td>SE10 9QJ</td>
</tr>
<tr>
<td>Country</td>
<td>UK</td>
</tr>
</tbody>
</table>

---

**Director appointments**

You cannot use this form to appoint a director. To do this, please complete form AP01 and submit it together with this annual return.

**Corporate details**

Please use sections E1-4 to enter corporate director details.

**Director details**

All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH01.

**Former name(s)**

Please provide any previous names which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.
Part 3  Statement of capital

Does your company have share capital?
+ Yes Complete the sections below and the following Part 4
+ No Go to Part 5 (Signature)

F1  Share capital in pound sterling (£)

Please complete the table below to show each class of shares held in pound sterling
If all your issued capital is in sterling, only complete Section F1 and then go to Section F4

<table>
<thead>
<tr>
<th>Class of shares (e.g. Ordinary/Preference etc.)</th>
<th>Amount paid up on each share</th>
<th>Amount (if any) unpaid on each share</th>
<th>Number of shares</th>
<th>Aggregate nominal value</th>
</tr>
</thead>
<tbody>
<tr>
<td>ORDINARY</td>
<td>0 001</td>
<td></td>
<td>100000</td>
<td>£ 100</td>
</tr>
<tr>
<td>ORDINARY</td>
<td>0 001</td>
<td></td>
<td>5264</td>
<td>£ 528</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td></td>
<td></td>
<td><strong>105264</strong></td>
<td><strong>£ 105 26</strong></td>
</tr>
</tbody>
</table>

F2  Share capital in other currencies

Please complete the table below to show any class of shares held in other currencies
Please complete a separate table for each currency

<table>
<thead>
<tr>
<th>Currency</th>
<th>Amount paid up on each share</th>
<th>Amount (if any) unpaid on each share</th>
<th>Number of shares</th>
<th>Aggregate nominal value</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

F3  Totals

Please give the total number of shares and total aggregate nominal value of issued share capital

<table>
<thead>
<tr>
<th>Total number of shares</th>
<th>Total aggregate nominal value</th>
</tr>
</thead>
<tbody>
<tr>
<td>105264</td>
<td>105 26</td>
</tr>
</tbody>
</table>

Total aggregate nominal value
Please list total aggregate values in different currencies separately. For example £100 + €100 + $10 etc

Including both the nominal value and any share premium
Number of shares issued multiplied by nominal value of each share
Continuation Pages
Please use a Statement of Capital continuation page if necessary
<table>
<thead>
<tr>
<th>Class of share</th>
<th>Ordinary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Voting rights</td>
<td>THE SHARES HAVE ATTACHED TO THEM FULL VOTING, DIVIDEND AND CAPITAL DISTRIBUTION (INCLUDING ON A WINDING UP) RIGHTS THEY DO NOT CONFER ANY RIGHTS OF REDEMPTION</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Class of share</th>
<th>Ordinary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Voting rights</td>
<td>THE SHARES HAVE ATTACHED TO THEM FULL VOTING, DIVIDEND AND CAPITAL DISTRIBUTION (INCLUDING ON A WINDING UP) RIGHTS THEY DO NOT CONFER ANY RIGHTS OF REDEMPTION</td>
</tr>
</tbody>
</table>

| Class of share | | |
|---------------| | |
| Voting rights | | |

| Class of share | | |
|---------------| | |
| Voting rights | | |
**Part 4 Shareholders**

**Does your company have share capital?**
- Yes go to Section G1 'Companies with share capital'
- No Go to Part 5 (Signature)

**G1 Companies with share capital**

**Question 1**
Were any of the company’s shares admitted to trading on a market at any time during this return period? Please tick the appropriate box below
- No go to Section G2 'Past and present shareholders'
- Yes go to Question 2

**Question 2**
Please only refer to Question 2 below if you have answered 'Yes' to Question 1. If you answered 'No', please go to Section G2 'Past and present shareholders'.

Did the company, throughout the return period, have any shares admitted to trading on a relevant market and was it, throughout the return period, an issuer to which DTR5 applies? Please tick the appropriate box below
- No go to Section G4 'Shareholders who hold at least 5% of any class of shares of the company as at the made up date of the return'
- Yes go to Part 5 'Signature'

**G2 List of past and present shareholders**

The company is required to provide a full list of past and present shareholders if one was not included with either of the last two returns. Please tick the appropriate box below
- There were no shareholder changes in this period Go to Part 5 (Signature)
- A full list of shareholders is enclosed
- A list of shareholder changes is enclosed

How is the list of shareholders enclosed? Please tick the appropriate box below
- The list of shareholders is enclosed on paper Go to Section G3 'List of past and present shareholders'
- The list of shareholders is enclosed in another format Go to Part 5 (Signature)
List of past and present shareholders

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year.

- You must provide a 'full list' of all company shareholders on:
  - The company's first annual return following incorporation,
  - Every third annual return after a full list has been provided.

Please list the company shareholders in alphabetical order.
Joint shareholders should be listed consecutively.

Further shareholders, please use a list of past and present shareholders' continuation page if necessary.

This section only applies to companies answering No to Question 1 in Section G1.

<table>
<thead>
<tr>
<th>Shareholder's Name</th>
<th>Class of Share</th>
<th>Shares or stock currently held</th>
<th>Shares or stock transferred (if appropriate)</th>
</tr>
</thead>
<tbody>
<tr>
<td>TRACEY MIRSADEGHİ AND</td>
<td>ORDINARY</td>
<td>50000</td>
<td>21 \ 05 \ 2010</td>
</tr>
<tr>
<td>TIMOTHY MIRSADEGHİ</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>REZA MIRSADEGHİ</td>
<td>ORDINARY</td>
<td>50000</td>
<td>28 \ 03 \ 2011</td>
</tr>
<tr>
<td>IAN SHORTLAND</td>
<td>ORDINARY</td>
<td>5264</td>
<td>04 \ 01 \ 2011</td>
</tr>
<tr>
<td></td>
<td></td>
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</tbody>
</table>
AR01
Annual Return
(For returns made up to a date on or after 1 October 2011)

Part 5
Signature

This must be completed by all companies
I am signing this form on behalf of the company

Signature

X /signature

This form may be signed by
Director, Secretary, Person authorised, Charity commission receiver and manager, CIC manager, Judicial factor

Societas Europaea
If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership

Person authorised
Under either section 270 or 274 of the Companies Act 2006
AR01
Annual Return
(for returns made up to a date on or after 1 October 2011)

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Company name: SHEA & CO
Address: 108 STANSTEAD ROAD
Post in a: FOREST HILL
County/Region: LONDON
Postcode: SE231HH
Country: UK
Number: 020 8699 3243

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:
- If the made up date of the return is any earlier than 1 October 2011, you must complete the appropriate form AR01
- The company name and number match the information held on the public Register.
- You have not used this form to complete the Statement of capital (applicable)
- You have signed the form
- You have enclosed the correct fee

**Important information**

Please note that all information on this form will appear on the public record.

**How to pay**

A fee of £40 is payable to Companies House in respect of an Annual Return.

Make cheques or postal orders payable to "Companies House."

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

For companies registered in England and Wales:
The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland:
The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED23S Edinburgh 1 or LP 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland:
The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG
DX 4B1 N R Belfast 1

**Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk

This form has been provided free of charge by Companies House

CHFP000
10/11 Version 5.0
**RP01**

Replacement of document not meeting requirements for proper delivery

- **What this form is for**: You can only use this form to file a replacement of a document that was previously delivered to the Registrar of Companies under the Companies Act 2006 on or after 1 October 2009 and was either not properly delivered or contained unnecessary material.

- **What this form is NOT for**: You cannot use this form to change information in a previously filed document, or to replace a document delivered under Section 25 of the Companies Act 2006 - Company Charges.

### 1. Company Details

<table>
<thead>
<tr>
<th>Company number</th>
<th>0 4 5 9 3 1 7 9</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company name in full</td>
<td>ITP EDUCATION RESOURCING LIMITED</td>
</tr>
</tbody>
</table>

- **Filling in this form**: Please complete in typescript or in bold black capitals.

### 2. Description of the Original Document

- **Document type**: ANNUAL RETURN - AR01
- **Date of registration of the original document**: 09/01/2012

### 3. Signature

- **A replacement document must only be filed where (i) a document has previously been delivered and either (ii) that document was not properly delivered or (iii) that document contained unnecessary material.**

- **Please sign either Section 3a or Section 3b**

### 3a. The Company to Which the Original Document Relates

- **Please complete this section if you are signing on behalf of the company to which the original document relates**

- **I am signing this form on behalf of the company**

- **Signature**

- **Signature**

- **This form may be signed by**: Director, Secretary, Person authorised, Permanent representative on behalf of an overseas company, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.

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**Societas Europaea**

If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership.

**Person authorised**

Under either section 270 or 274 of the Companies Act 2006.
**RP01**  
Replacement of document not meeting requirements for proper delivery

<table>
<thead>
<tr>
<th>3b</th>
<th><strong>The person who delivered the original document</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Please complete this section if you are the person who delivered the original document</td>
</tr>
<tr>
<td>Signature</td>
<td>Signature</td>
</tr>
</tbody>
</table>
|    | X  
|    | [Signature] (SHEA+CO) |
|    | X |

<table>
<thead>
<tr>
<th>4</th>
<th><strong>Notes</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Please note</strong></td>
</tr>
<tr>
<td></td>
<td>If you are applying for, or have been granted, exemption under Section 243 of the Companies Act 2006 and the document(s) you are replacing contain(s) your usual residential address, please post this form along with the replacement document to the address below</td>
</tr>
<tr>
<td></td>
<td>The Registrar of Companies, PO BOX 4082, Cardiff, CF14 3WE</td>
</tr>
</tbody>
</table>
Replacement of document not meeting requirements for proper delivery

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

- **Contact name:**
- **Company name:** SHEA & CO
- **Address:** 105 STANSTEAD ROAD
- **Post town:** FOREST HILL
- **County/Region:** LONDON
- **Postcode:** SE23 1HH
- **Country:** UK
- **DX:**
- **Telephone:** 020 8699 3243

**Checklist**

Please make sure you have remembered the following:

- You have fully completed Section 2 'Description of the original document'.
- The correct person has signed the form in either Section 3a or Section 3b.
- If you are replacing a document where you have previously paid a fee, do not send a fee along with this form.
- You have enclosed the replacement document.
- If the company to which this document relates has signed up to the PROOF (PROTected Online Filing) scheme, you must also deliver with this form and the replacement document a PRO03 form 'Consent for paper filing'.

**Important information**

Please note that all information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

- **For companies registered in England and Wales:**
  - The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ
  - DX 33050 Cardiff

- **For companies registered in Scotland:**
  - The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
  - DX ED235 Edinburgh 1
  - or LP - 4 Edinburgh 2 (Legal Post)

- **For companies registered in Northern Ireland:**
  - The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG
  - DX 481 N R Belfast 1

**Section 243 exemption**

If you are applying for, or have been granted, a section 243 exemption, please post this form along with the replacement document to the different postal address below.

- The Registrar of Companies, PO Box 4082, Cardiff, CF14 3WE

**Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk