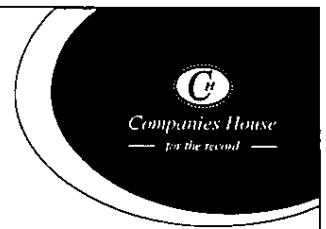


# AP04

## Appointment of corporate secretary

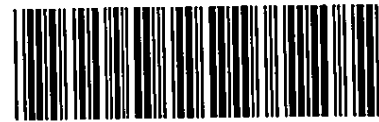


You can use the WebFiling service to file this form online  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

**What this form is for**  
You may use this form to appoint a corporate body or firm as secretary

**What this form is for**  
You cannot use this form to appoint an individual as secretary. To do this, use AP03 'Appointment of individual as secretary'.

WEDNESDAY



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COMPANIES HOUSE

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### 1 Company details

Company number	04201271
Company name in full	240/244 OLD BROMPTON ROAD MANAGEMENT LIMITED

→ **Filing in this form**  
Please complete in typescript or in bold black capitals  
All fields are mandatory unless specified or indicated by \*

### 2 Date of corporate secretary's appointment

Date of appointment	01 01 2013
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### 3 Corporate secretary's details <sup>1</sup>

Corporate body/firm name	ATLANTIS SECRETARIES LIMITED
Building name/number	23/24
Street	MARKET PLACE
Post town	READING
County/Region	BERKSHIRE
Postcode	RG1 2DE
Country	ENGLAND

**1 Registered or principal address**  
This address will appear on the public record. This address must be a physical location for the delivery of documents. It cannot be a PO box number (unless contained within a full address), a DX number or LP (Legal post in Scotland) number.

Is the corporate secretary registered within the European Economic Area (EEA)?  
→ Yes Complete **Section 4**  
→ No Complete **Section 5**

### 4 EEA companies <sup>2</sup>

Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	
Where the company/firm is registered <sup>3</sup>	ENGLAND AND WALES
Registration number	06410737

**2 EEA**  
A full list of countries of the EEA can be found in our guidance [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

**3** This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)

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Appointment of corporate secretary

**5 Non-EEA companies**

Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.


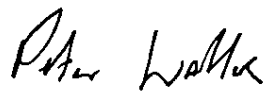
**1 Non - EEA**  
Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register.

Legal form of the corporate body or firm	
Governing law	
If applicable, where the company/firm is registered <b>1</b>	
Registration number	

**6 Signature**

I consent to act as secretary of the above named company

**2 Societas Europaea**  
If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership

New secretary's signature	Signature X  X
Authorising signature	Signature X  X

**3 Person authorised**  
Under either section 270 or 274 of the Companies Act 2006

This form may be signed and authorised by Director **2**, Secretary, Person authorised **3**, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor

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Appointment of corporate secretary



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

Country/Region

Postcode

Country

DX

Telephone



### Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- The company name and number match the information held on the public Register
- You have completed the date of appointment
- You have entered the new corporate secretary's address
- The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- You have completed either section 4 or section 5
- An officer of the new corporate secretary has signed the form
- You have provided an authorising signature



### Important information

Please note that all information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

#### For companies registered in England and Wales

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

#### For companies registered in Scotland

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

#### For companies registered in Northern Ireland

The Registrar of Companies, Companies House,  
First Floor, Waterfront Plaza, 8 Laganbank Road,  
Belfast, Northern Ireland, BT1 3BS  
DX 481 N R Belfast 1



### Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)