

REGISTERED NUMBER: 2737677 (England and Wales)

REGISTRARS COPY

Abbreviated Accounts
for the year ended 31 October 2003
for
Prime Clean Limited



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Prime Clean Limited

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for the year ended 31 October 2003**

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Prime Clean Limited

**Company Information
for the year ended 31 October 2003**

DIRECTORS:

A W E Ellison
S B R Prier

SECRETARY:

A W E Ellison

REGISTERED OFFICE:

Hamlet House
366 - 368 London Road
Westcliff on Sea
ESSEX SS0 7HZ

REGISTERED NUMBER:

2737677 (England and Wales)

AUDITORS:

Hedges Chandler
Chartered Accountants
Registered Auditors
Hamlet House
366-368 London Road
Westcliff-on-Sea
Essex SSO 7HZ

Prime Clean Limited

**Report of the Directors
for the year ended 31 October 2003**

The directors present their report with the financial statements of the company for the year ended 31 October 2003.

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of office and general cleaning contractors.

REVIEW OF BUSINESS

The results for the year and financial position of the company are as shown in the annexed financial statements.

DIVIDENDS

No dividends will be distributed for the year ended 31 October 2003.

DIRECTORS

The directors during the year under review were:

A W E Ellison
S B R Prier

The beneficial interests of the directors holding office on 31 October 2003 in the issued share capital of the company were as follows:

	31.10.03	1.11.02
Ordinary £1 shares		
A W E Ellison	2,100	2,100
S B R Prier	-	-

STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

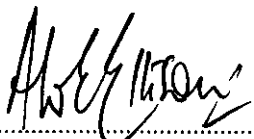
Prime Clean Limited

**Report of the Directors
for the year ended 31 October 2003**

AUDITORS

The auditors, Hedges Chandler, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

ON BEHALF OF THE BOARD:



.....
A W E Ellison - Secretary

19. 1. 04
Date:

**Report of the Independent Auditors to
Prime Clean Limited
Under Section 247B of the Companies Act 1985**

We have examined the abbreviated accounts on pages five to seventeen, together with the full financial statements of the company for the year ended 31 October 2003 prepared under Section 226 of the Companies Act 1985.

This report is made solely to the company, in accordance with Section 247B of the Companies Act 1985. Our work has been undertaken so that we might state to the company those matters we are required to state to it in a special auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company, for our work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

The directors are responsible for preparing the abbreviated accounts in accordance with Section 246A of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with Section 246A(3) of the Act to the Registrar of Companies and whether the accounts to be delivered are properly prepared in accordance with that provision and to report our opinion to you.

Basis of opinion

We have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the full financial statements.

Opinion

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with Section 246A(3) of the Companies Act 1985, and the abbreviated accounts on pages five to seventeen are properly prepared in accordance with that provision.



Hedges Chandler
Chartered Accountants
Registered Auditors
Hamlet House
366-368 London Road
Westcliff-on-Sea
Essex SSO 7HZ

Date:20/1/04.....

Prime Clean Limited

**Abbreviated Profit and Loss Account
for the year ended 31 October 2003**

		2003	2002
	Notes	£	£
GROSS PROFIT		925,521	837,005
Administrative expenses		805,359	723,469
OPERATING PROFIT	3	120,162	113,536
Interest receivable and similar income		580	1,678
		120,742	115,214
Interest payable and similar charges	4	3,540	7,482
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		117,202	107,732
Tax on profit on ordinary activities	5	16,962	27,801
PROFIT FOR THE FINANCIAL YEAR AFTER TAXATION		100,240	79,931
Retained profit brought forward		358,015	278,084
RETAINED PROFIT CARRIED FORWARD		<u>£458,255</u>	<u>£358,015</u>

CONTINUING OPERATIONS

None of the company's activities were acquired or discontinued during the current and previous years.

TOTAL RECOGNISED GAINS AND LOSSES

The company has no recognised gains or losses other than the profits for the current and previous years.

The notes form part of these abbreviated accounts

Prime Clean Limited

**Abbreviated Balance Sheet
31 October 2003**

	Notes	2003		2002	
		£	£	£	£
FIXED ASSETS:					
Tangible assets	6		146,675		189,394
CURRENT ASSETS:					
Stocks	7	12,833		12,991	
Debtors	8	514,116		537,255	
Cash at bank and in hand		145,060		82,071	
		672,009		632,317	
CREDITORS: Amounts falling due within one year	9	350,207		444,320	
NET CURRENT ASSETS:			321,802		187,997
TOTAL ASSETS LESS CURRENT LIABILITIES:			468,477		377,391
CREDITORS: Amounts falling due after more than one year	10		(5,222)		(10,172)
PROVISIONS FOR LIABILITIES AND CHARGES:	14		-		(4,204)
			<u>£463,255</u>		<u>£363,015</u>
CAPITAL AND RESERVES:					
Called up share capital	15		5,000		5,000
Profit and loss account			458,255		358,015
SHAREHOLDERS' FUNDS:	18		<u>£463,255</u>		<u>£363,015</u>

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to medium-sized companies.

ON BEHALF OF THE BOARD:



.....
A W E Ellison - Director

Approved by the Board on 19/11/04.....

The notes form part of these abbreviated accounts

Prime Clean Limited

**Cash Flow Statement
for the year ended 31 October 2003**

	Notes	2003		2002	
		£	£	£	£
Net cash inflow from operating activities	1		238,465		24,390
Returns on investments and servicing of finance	2		(2,960)		(5,804)
Taxation			(25,185)		(31,317)
Capital expenditure	2		(31,355)		(75,540)
			178,965		(88,271)
Financing	2		(10,860)		(41,436)
Increase/(Decrease) in cash in the period			£168,105		£(129,707)
<hr/>					
Reconciliation of net cash flow to movement in net debt	3				
Increase/(Decrease) in cash in the period		168,105		(129,707)	
Cash outflow from decrease in debt and lease financing		<u>10,858</u>		<u>18,244</u>	
Change in net debt resulting from cash flows			<u>178,963</u>		<u>(111,463)</u>
Movement in net debt in the period			178,963		(111,463)
Net (debt)/funds at 1 November			(56,309)		55,154
Net funds/(debt) at 31 October			£122,654		£(56,309)

The notes form part of these abbreviated accounts

Prime Clean Limited

**Notes to the Cash Flow Statement
for the year ended 31 October 2003**

1. RECONCILIATION OF OPERATING PROFIT TO NET CASH INFLOW FROM OPERATING ACTIVITIES

	2003 £	2002 £
Operating profit	120,162	113,536
Depreciation charges	76,762	76,868
Profit on sale of fixed assets	(2,686)	(1,077)
Decrease in stocks	158	6,341
Decrease/(Increase) in debtors	28,825	(46,794)
Increase/(Decrease) in creditors	15,244	(124,484)
Net cash inflow from operating activities	<u>238,465</u>	<u>24,390</u>

2. ANALYSIS OF CASH FLOWS FOR HEADINGS NETTED IN THE CASH FLOW STATEMENT

	2003 £	2002 £
Returns on investments and servicing of finance		
Interest received	580	1,678
Interest element of hire purchase payments	(3,540)	(7,482)
Net cash outflow for returns on investments and servicing of finance	<u>(2,960)</u>	<u>(5,804)</u>
Capital expenditure		
Purchase of tangible fixed assets	(38,105)	(98,040)
Sale of tangible fixed assets	6,750	22,500
Net cash outflow for capital expenditure	<u>(31,355)</u>	<u>(75,540)</u>
Financing		
New hire purchase funds	14,438	21,482
Capital element of hire purchase repayments	(25,298)	(39,725)
Amount withdrawn by directors	-	(23,193)
Net cash outflow from financing	<u>(10,860)</u>	<u>(41,436)</u>

The notes form part of these abbreviated accounts

Prime Clean Limited

**Notes to the Cash Flow Statement
for the year ended 31 October 2003**

3. ANALYSIS OF CHANGES IN NET DEBT

	At 1.11.02 £	Cash flow £	At 31.10.03 £
Net cash:			
Cash at bank and in hand	82,071	62,989	145,060
Bank overdraft	(105,116)	105,116	-
	<u>(23,045)</u>	<u>168,105</u>	<u>145,060</u>
Debt:			
Hire purchase	(33,264)	10,858	(22,406)
	<u>(33,264)</u>	<u>10,858</u>	<u>(22,406)</u>
Total	<u>(56,309)</u>	<u>178,963</u>	<u>122,654</u>
Analysed in Balance Sheet			
Cash at bank and in hand	82,071		145,060
Bank overdraft	(105,116)		-
Hire purchase			
within one year	(23,092)		(17,184)
after one year	(10,172)		(5,222)
	<u>(56,309)</u>		<u>122,654</u>

The notes form part of these abbreviated accounts

Prime Clean Limited

Notes to the Abbreviated Accounts for the year ended 31 October 2003

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention.

Turnover

Turnover represents the invoiced value of goods and services supplied by the company, net of value added tax and trade discounts, all of which relate to the company's principal activities carried out wholly in the U.K.

Tangible fixed assets

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives. Any impairment in value is charged to the profit and loss account.

Leasehold improvements	-	10% on cost
Plant and machinery	-	20% on cost
Fixtures and fittings	-	20% on cost
Office equipment	-	20% on cost
Motor vehicles	-	25% on cost

Stocks

Stock is valued at the lower of cost and net realisable value.

Deferred tax

Provision is made for deferred taxation using the liability method to take account of timing differences between the incidence of income and expenditure for taxation and accounting purposes, except to the extent that a liability to taxation is unlikely to crystallise.

Hire purchase and leasing commitments

Assets held under finance leases and hire purchase contracts, which are those where substantially all the risks and rewards of ownership of the asset have passed to the company, are capitalised in the balance sheet and depreciated over their useful lives.

The interest element of the rental obligations is charged to the profit and loss account over the period of the lease and represents a constant proportion of the balance of capital repayments outstanding and is charged to the profit and loss account over the period of the lease.

Rentals paid under operating leases are charged to income on a straight line basis over the lease term.

Pensions

The company operates a defined contribution pension scheme, the assets of which held separately from those of the company.

The pension costs charged against profits represent the amount of the contributions payable to the personal pension schemes of certain employees, in respect of the accounting period.

Prime Clean Limited

**Notes to the Abbreviated Accounts
for the year ended 31 October 2003**

2. STAFF COSTS

	2003 £	2002 £
Wages and salaries	2,766,721	2,600,885
Other pension costs	11,395	32,787
	<u>2,778,116</u>	<u>2,633,672</u>

The average monthly number of employees during the year was as follows:

	2003	2002
Directors	2	2
Administrative staff and managers	13	13
Cleaning staff	510	495
	<u>525</u>	<u>510</u>

3. OPERATING PROFIT

The operating profit is stated after charging/(crediting):

	2003 £	2002 £
Depreciation - owned assets	54,447	52,633
Depreciation - assets on hire purchase contracts	22,315	24,235
Profit on disposal of fixed assets	(2,686)	(1,077)
Auditors' remuneration	6,000	5,750
	<u>139,365</u>	<u>99,464</u>

4. INTEREST PAYABLE AND SIMILAR CHARGES

	2003 £	2002 £
Hire purchase	<u>3,540</u>	<u>7,482</u>

5. TAXATION

Analysis of the tax charge

The tax charge on the profit on ordinary activities for the year was as follows:

	2003 £	2002 £
Current tax:		
UK corporation tax	26,852	23,597
Deferred taxation	(9,890)	4,204
Tax on profit on ordinary activities	<u>16,962</u>	<u>27,801</u>

Prime Clean Limited

Notes to the Abbreviated Accounts
for the year ended 31 October 2003

6. TANGIBLE FIXED ASSETS

	Leasehold property	Plant and machinery	Fixtures and fittings
	£	£	£
COST:			
At 1 November 2002	17,354	140,475	17,661
Additions	-	9,875	-
At 31 October 2003	<u>17,354</u>	<u>150,350</u>	<u>17,661</u>
DEPRECIATION:			
At 1 November 2002	3,470	89,553	8,985
Charge for year	1,735	17,562	3,535
At 31 October 2003	<u>5,205</u>	<u>107,115</u>	<u>12,520</u>
NET BOOK VALUE:			
At 31 October 2003	<u>12,149</u>	<u>43,235</u>	<u>5,141</u>
At 31 October 2002	<u>13,884</u>	<u>50,922</u>	<u>8,676</u>
	Motor vehicles	Office equipment	Totals
	£	£	£
COST:			
At 1 November 2002	240,865	24,255	440,610
Additions	27,238	992	38,105
Disposals	(39,065)	-	(39,065)
At 31 October 2003	<u>229,038</u>	<u>25,247</u>	<u>439,650</u>
DEPRECIATION:			
At 1 November 2002	133,076	16,130	251,214
Charge for year	51,229	2,701	76,762
Eliminated on disposals	(35,001)	-	(35,001)
At 31 October 2003	<u>149,304</u>	<u>18,831</u>	<u>292,975</u>
NET BOOK VALUE:			
At 31 October 2003	<u>79,734</u>	<u>6,416</u>	<u>146,675</u>
At 31 October 2002	<u>107,788</u>	<u>8,124</u>	<u>189,394</u>

Prime Clean Limited

**Notes to the Abbreviated Accounts
for the year ended 31 October 2003**

6. TANGIBLE FIXED ASSETS - continued

Fixed assets, included in the above, which are held under hire purchase contracts are as follows:

	Motor vehicles
	£
COST:	
At 1 November 2002	103,185
Additions	17,238
Disposals	(12,553)
Transferred to ownership	(54,882)
	<hr/>
At 31 October 2003	52,988
	<hr/>
DEPRECIATION:	
At 1 November 2002	63,755
Charge for year	22,315
Eliminated on disposals	(10,983)
Transferred to ownership	(52,005)
	<hr/>
At 31 October 2003	23,082
	<hr/>
NET BOOK VALUE:	
At 31 October 2003	29,906
	<hr/> <hr/>
At 31 October 2002	39,430
	<hr/> <hr/>

7. STOCKS

	2003	2002
	£	£
Stock	12,833	12,991
	<hr/> <hr/>	<hr/> <hr/>

**8. DEBTORS: AMOUNTS FALLING
DUE WITHIN ONE YEAR**

	2003	2002
	£	£
Trade debtors	421,845	440,829
Other debtors	1,588	8,031
Accrued income	67,796	57,483
Prepayments	17,201	30,912
Deferred taxation	5,686	-
	<hr/>	<hr/>
	514,116	537,255
	<hr/> <hr/>	<hr/> <hr/>

The deferred taxation asset relates to deferred capital allowances that are expected to be relieved in full upon the ultimate sale of the fixed assets over which they relate.

Prime Clean Limited

**Notes to the Abbreviated Accounts
for the year ended 31 October 2003**

**9. CREDITORS: AMOUNTS FALLING
DUE WITHIN ONE YEAR**

	2003 £	2002 £
Bank loans and overdrafts (see note 11)	-	105,116
Hire purchase contracts (see note 12)	17,184	23,092
Trade creditors	25,654	37,318
Other creditors	-	22,382
Social security & other taxes	253,869	196,186
Taxation	26,852	25,185
Accrued expenses	26,648	35,041
	<u>350,207</u>	<u>444,320</u>

**10. CREDITORS: AMOUNTS FALLING
DUE AFTER MORE THAN ONE YEAR**

	2003 £	2002 £
Hire purchase contracts (see note 12)	<u>5,222</u>	<u>10,172</u>

11. LOANS AND OVERDRAFTS

An analysis of the maturity of loans and overdrafts is given below:

	2003 £	2002 £
Amounts falling due within one year or on demand:		
Bank overdrafts	<u>-</u>	<u>105,116</u>

Prime Clean Limited

Notes to the Abbreviated Accounts
for the year ended 31 October 2003

12. OBLIGATIONS UNDER HIRE PURCHASE CONTRACTS AND LEASES

	Hire purchase contracts	
	2003	2002
	£	£
Gross obligations repayable:		
Within one year	18,621	24,828
Between one and five years	5,839	10,812
	<u>24,460</u>	<u>35,640</u>
Finance charges repayable:		
Within one year	1,437	1,736
Between one and five years	617	640
	<u>2,054</u>	<u>2,376</u>
Net obligations repayable:		
Within one year	17,184	23,092
Between one and five years	5,222	10,172
	<u>22,406</u>	<u>33,264</u>

The following payments are committed to be paid within one year:

	Operating leases			
	Land and buildings		Other	
	2003	2002	2003	2002
	£	£	£	£
Expiring:				
Between one and five years	-	-	27,190	25,102
In more than five years	13,050	13,050	-	-
	<u>13,050</u>	<u>13,050</u>	<u>27,190</u>	<u>25,102</u>

Prime Clean Limited

**Notes to the Abbreviated Accounts
for the year ended 31 October 2003**

13. SECURED DEBTS

The following secured debts are included within creditors:

	2003	2002
	£	£
Bank overdrafts	-	105,116
Hire purchase contracts	22,406	33,264
	<u>22,406</u>	<u>138,380</u>

The bank overdraft and facilities are secured by a debenture dated 23 April 1998 and a fixed charge over cash dated 8 May 2000.

Hire purchase liabilities are secured against the tangible fixed assets to which they relate.

14. PROVISIONS FOR LIABILITIES AND CHARGES

	2003	2002
	£	£
Deferred taxation	-	4,204
	<u>-</u>	<u>4,204</u>

	Deferred tax £
Balance at 1 November 2002	4,204
Accelerated capital allowances	(4,204)
	<u>-</u>
Balance at 31 October 2003	<u>-</u>

15. CALLED UP SHARE CAPITAL

Authorised, allotted, issued and fully paid:

Number:	Class:	Nominal value:	2003	2002
			£	£
5,000	Ordinary	£1	5,000	5,000
			<u>5,000</u>	<u>5,000</u>

16. CONTINGENT LIABILITIES

A Performance Bond in respect of customer contracts was held at the year end totalling £30,000. This liability would crystallise should the company fail to meet various contractual obligations during the course of the contract's term.

Prime Clean Limited

**Notes to the Abbreviated Accounts
for the year ended 31 October 2003**

17. TRANSACTIONS WITH DIRECTORS

The following loan to a director subsisted during the year ended 31 October 2003:

	£
A W E Ellison	
Balance outstanding at start of year	6,350
Balance outstanding at end of year	-
Maximum balance outstanding during year	<u>6,350</u>

18. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	2003	2002
	£	£
Profit for the financial year	100,240	<u>79,931</u>
Net addition to shareholders' funds	100,240	79,931
Opening shareholders' funds	363,015	<u>283,084</u>
Closing shareholders' funds	<u>463,255</u>	<u>363,015</u>
Equity interests	<u>463,255</u>	<u>363,015</u>

19. ULTIMATE CONTROLLING PARTY

The company is controlled by T.S. Louis who owns 58% of the company's issued share capital in both the current and preceding financial year ends.