

# 288a

Please complete in typescript,  
or in bold black capitals.  
CHFP001

## APPOINTMENT of director or secretary (NOT for resignation (use Form 288b) or change of particulars (use Form 288c))

Company Number

Company Name in full

Date of appointment Day Month Year  † Date of Birth Day Month Year

**Appointment form**

Appointment as director  as secretary  Please mark the appropriate box. If appointment is as a director and secretary mark both boxes.

Notes on completion appear on reverse.

NAME \*Style / Title  \*Honours etc

Forename(s)

Surname

Previous Forename(s)  Previous Surname(s)

Usual residential address

Post town  Postcode

County / Region  Country

†Nationality  †Business occupation

†Other directorships (additional space overleaf)

I consent to act as ~~director~~ secretary of the above named company

Consent signature  Date

\* Voluntary details.  
† Directors only.  
\*\* Delete as appropriate

**A director, secretary etc must sign the form below.**

Signed  Date

(\*\*a director / ~~secretary~~ / ~~administrator~~ / ~~administrative~~ / ~~receiver~~ / ~~receiver manager~~ / ~~receiver~~)

Please give the name, address, telephone number and, if available, a DX number and Exchange of the person Companies House should

When you have completed and signed the form please send it to the Registrar of Companies at:  
**Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff**  
for companies registered in England and Wales or  
**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**  
for companies registered in Scotland **DX 235 Edinburgh**

THURSDAY  
  
\*ANV20028\*  
A15 22/03/2007 274  
COMPANIES HOUSE

Form revised July 1998