

**FILE COPY**



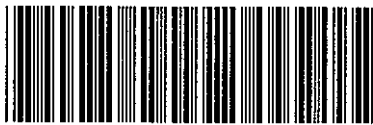
**CERTIFICATE OF INCORPORATION  
OF A PRIVATE LIMITED COMPANY**

Company No. 3047327

The Registrar of Companies for England and Wales hereby certifies that  
"SPECTRUM TRAINING"

is this day incorporated under the Companies Act 1985 as a private  
company and that the company is limited.

Given at Companies House, Cardiff, the 19th April 1995



\*N03047327D\*

*M. Lewis*  
**M.LEWIS**

For the Registrar of Companies



**C O M P A N I E S H O U S E**

HC007B

## Statutory Declaration of compliance with requirements on application for registration of a company

Please do not write in this margin

Pursuant to section 12(3) of the Companies Act 1985

Please complete legibly, preferably in black type, or bold block lettering

\* insert full name of Company

† delete as appropriate

To the Registrar of Companies  
(Address overleaf)

For official use

For official use

[ ] [ ] [ ] [ ]

[ ]

Name of company

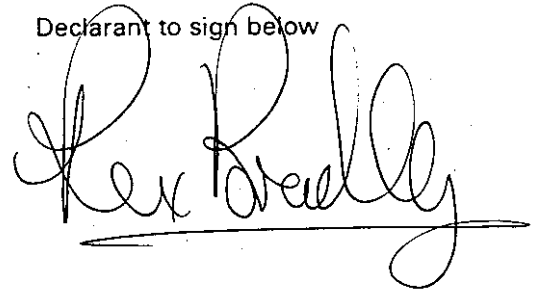
\* "SPECTRUM TRAINING"

I, REX WILLIAM BRADLEY  
of "WALDEN" 28 DOWNEND ROAD, DRAYTON  
PORTSMOUTH HANTS PO6 1HU

do solemnly and sincerely declare that I am a [~~Solicitor engaged in the formation of the company~~]†  
[person named as director or secretary of the company in the statement delivered to the registrar  
under section 10(2)]† and that all the requirements of the above Act in respect of the registration of the  
above company and of matters precedent and incidental to it have been complied with,  
And I make this solemn declaration conscientiously believing the same to be true and by virtue of the  
provisions of the Statutory Declarations Act 1835

Declared at PORTSMOUTH  
108 Victoria Road North  
Portsmouth

Declarant to sign below



the 23rd day of February  
One thousand nine hundred and ninety five  
before me M. T. Williams

A Commissioner for Oaths or Notary Public or Justice of the Peace or Solicitor having the powers conferred on a Commissioner for Oaths.

Presenter's name address and reference (if any):

Rex William Bradley  
Walden  
28 Down End Rd  
Drayton  
Portsmouth PO6 1HU

For official Use

New Companies Section

Post room

[ ]

## Notes

The address for companies registered in England and Wales or Wales is:-

The Registrar of Companies  
Companies House  
Crown Way  
Cardiff  
CF4 3UZ

or, for companies registered in Scotland:-

The Registrar of Companies  
Companies House  
100-102 George Street  
Edinburgh  
EH2 3DJ

# G

COMPANIES FORM No. 30(5)(a)

# 30(5)(a)

## Declaration on application for the registration of a company exempt from the requirement to use the word "limited" or its Welsh equivalent

Please do not write in this margin

Pursuant to section 30(5)(a) of the Companies Act 1985

Please complete legibly, preferably in black type, or bold block lettering

For official use

Company number

[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

[ ]

Name of company

\* " SPECTRUM TRAINING "

**Note**  
This declaration should accompany the application for the registration of the company

\* insert full name of company

REX WILLIAM BRADLEY

I, "WALDEN" 28 DOWN END ROAD DRAYTON PORTSMOUTH  
of HAMPSHIRE

*Rex*

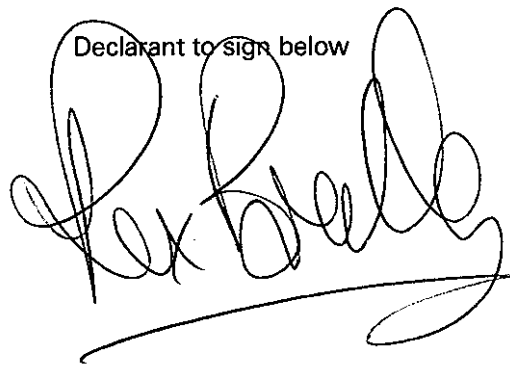
a [~~Solicitor engaged in the formation of the above named company~~] [person named as director or secretary of the above company in the statement delivered under section 10 of the above Act]† do solemnly and sincerely declare that the company complies with the requirements of section 30(3) of the above Act.

† delete as appropriate

And I make this solemn Declaration conscientiously believing the same to be true and by virtue of the Statutory Declarations Act 1835.

Declared at PORTSMOUTH  
IN THE COUNTY OF HAMPSHIRE

Declarant to sign below



the 5th day of April  
One thousand nine hundred and NINETY FIVE  
before me *Mr. J. Mills*

A Commissioner for Oaths or Notary Public or Justice of the Peace or Solicitor having the powers conferred on a Commissioner for Oaths

Presenter's name address and reference (if any):

REX BRADLEY  
7 ENDYMION ROAD  
LONDON  
N4 1EE

For official Use

New Companies Section

Post room



COMPANIES HOUSE

10

Statement of first directors and secretary and intended situation of registered office

This form should be completed in black.

Company name (in full)

<b>CN</b>	_____	For official use <input type="checkbox"/>
"SPECTRUM TRAINING"		

Registered office of the company on incorporation.

<b>RO</b>	7, ENDYMION ROAD
	FINSBURY PARK,
Post town	LONDON
County/Region	_____
Postcode	N4 1EE

If the memorandum is delivered by an agent for the subscribers of the memorandum mark 'X' in the box opposite and give the agent's name and address.

Name	_____
<b>RA</b>	_____
Post town	_____
County/Region	_____
Postcode	_____

Number of continuation sheets attached

To whom should Companies House direct any enquiries about the information shown in this form?

REX BRADLEY,	
7, ENDYMION ROAD, FINSBURY PARK,	
LONDON	Postcode N4 1EE
Telephone 0181 341 2277	Extension _____

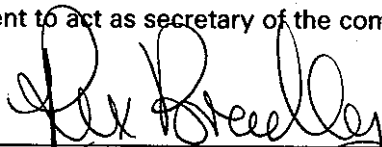
**Company Secretary** (See notes 1 - 5)

**Name** \*Style/Title  
 Forenames  
 Surname  
 \*Honours etc  
 Previous forenames  
 Previous surname

**Address**

Usual residential address must be given. In the case of a corporation, give the registered or principal office address.

**Consent signature**

<b>CS</b>	REX WILLIAM BRADLEY
<b>AD</b>	"WALDEN" 28 DOWNEND ROAD, DRAYTON, PORTSMOUTH HANTS P06 1HU UK
I consent to act as secretary of the company named on page 1	
Signed	 Date 20/2/95

**Directors** (See notes 1 - 5)

Please list directors in alphabetical order.

**Name** \*Style/Title  
 Forenames  
 Surname  
 \*Honours etc  
 Previous forenames  
 Previous surname

**Address**

Usual residential address must be given. In the case of a corporation, give the registered or principal office address.

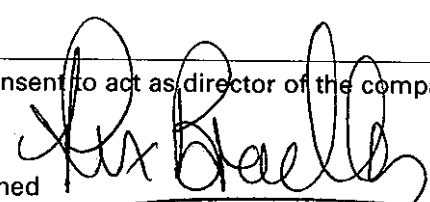
Date of birth

Business occupation

Other directorships

\* Voluntary details

**Consent signature**

<b>CD</b>	REX WILLIAM BRADLEY
<b>AD</b>	"WALDEN" 28 DOWNEND ROAD DRAYTON, PORTSMOUTH HANTS P06 1HU U.K.
<b>DO</b>	09 11 1946
Nationality	<b>NA</b> BRITISH
<b>OC</b>	PSYCHOTHERAPIST
<b>OD</b>	NONE
I consent to act as director of the company named on page 1	
Signed	 Date 20/2/95

**Company Secretary** (See notes 1 - 5)

**Name** \*Style/Title  
Forenames  
Surname  
\*Honours etc  
Previous forenames  
Previous surname

**Address**

Usual residential address must be given.  
In the case of a corporation, give the  
registered or principal office address.

**Consent signature**

<b>CS</b>	
<b>AD</b>	
Post town	
County/Region	
Postcode	
Country	
I consent to act as secretary of the company named on page 1	
Signed	
Date	

**Directors** (See notes 1 - 5)  
Please list directors in alphabetical order.

**Name** \*Style/Title  
Forenames  
Surname  
\*Honours etc  
Previous forenames  
Previous surname

**Address**

Usual residential address must be given.  
In the case of a corporation, give the  
registered or principal office address.

\* Voluntary details

**Consent signature**

<b>CD</b>	MS.
	MARGARET ALISON
	McKENZIE.
<b>AD</b>	FLAT I 56 CRAYFORD RD.
Post town	LONDON
County/Region	
Postcode	W7 0ND
Country	
<b>DO</b>	22.6.49
Nationality	NA AUSTRALIAN.
<b>CC</b>	PSYCHOTHERAPIST.
<b>OD</b>	
I consent to act as director of the company named on page 1	
Signed	Margaret A. McKenzie
Date	20/2/95

**Company Secretary** (See notes 1 - 5)

**Name** \*Style/Title  
Forenames  
Surname  
\*Honours etc  
Previous forenames  
Previous surname

**Address**

Usual residential address must be given.  
In the case of a corporation, give the registered or principal office address.

**Consent signature**

<b>CS</b>	
<b>AD</b>	
Post town	
County/Region	
Postcode	
Country	
I consent to act as secretary of the company named on page 1	
Signed	
Date	

**Directors** (See notes 1 - 5)

Please list directors in alphabetical order.

**Name** \*Style/Title  
Forenames  
Surname  
\*Honours etc  
Previous forenames  
Previous surname

**Address**

Usual residential address must be given.  
In the case of a corporation, give the registered or principal office address.

Date of birth  
Business occupation  
Other directorships

\* Voluntary details

**Consent signature**

<b>CD</b> Ms	
JENNER	
ROTH	
<b>AD</b> 1 BRAMSHILL MANSIONS	
DARTMOUTH PARK HILL	
Post town LONDON	
County/Region	
Postcode NWS 1JG	
Country ENGLAND	
<b>DO</b> 29/7/40	
Nationality NA AMERICAN	
<b>CC</b> PSYCHOTHERAPIST	
<b>OD</b> NONE	
I consent to act as director of the company named on page 1	
Signed Jenner Roth	
Date 20/2/95	



**Directors** (continued)

(See notes 1 - 5)

**Name** \*Style/Title  
Forenames  
Surname  
\*Honours etc  
Previous forenames  
Previous surname


**Address**

Usual residential address must be given.  
In the case of a corporation, give the  
registered or principal office address.

Date of birth  
Business occupation  
Other directorships

\* Voluntary details

**Consent signature**

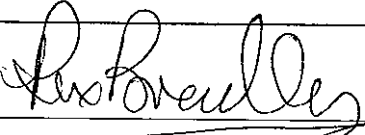
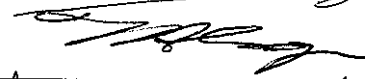
<input type="checkbox"/> CD	
	TERRY ANTHONY
	COOPER
<input type="checkbox"/> AD	1 BRAMS HILL MANSIONS
	DARTMOUTH PARK HILL
	Post town LONDON
	County/Region
	Postcode NWS 1JG
	Country UK
<input type="checkbox"/> DO	2   0   0   5   5   0
	Nationality <input type="checkbox"/> NA BRITISH
<input type="checkbox"/> OC	PSYCHOTHERAPIST
<input type="checkbox"/> OD	NONE
I consent to act as director of the company named on page 1	
Signed 	Date 20/2/95

Delete if the form  
is signed by the  
subscribers.

Signature of agent on behalf of all subscribers	Date
---	------

Delete if the form  
is signed by an  
agent on behalf of  
all the subscribers.

All the subscribers  
must sign either  
personally or by a  
person or persons  
authorised to sign  
for them.

Signed 	Date 20-2-95
Signed 	Date 20-2-95
Signed Margaret A. McKeen	Date 20-2-95
Signed Jennor Roth	Date 20-2-95
Signed	Date
Signed	Date

## Notes

- 1 Show for an individual the full forenames NOT INITIALS and surname together with any previous forenames or surname(s).

If the director or secretary is a corporation or Scottish firm - show the corporate or firm name on the surname line.

Give previous forenames or surname except that:

- for a married woman, the name by which she was known before marriage need not be given,
- names not used since the age of 18 or for at least 20 years need not be given.

In the case of a peer, or an individual usually known by a British title, you may state the title instead of or in addition to the forenames and surname and you need not give the name by which that person was known before he or she adopted the title or succeeded to it.

Address:

Give the usual residential address.

In the case of a corporation or Scottish firm give the registered or principal office.

- 2 Directors known by another description:

A director includes any person who occupies that position even if called by a different name, for example, governor, member of council. It also includes a shadow director.

- 3 Directors details:

Show for each individual director their date of birth, business occupation and nationality.

**The date of birth must be given for every individual director.**

- 4 Other directorships:

Give the name of every company of which the individual concerned is a director or has been a director at any time in the past 5 years. You may exclude a company which either is or at **all times during the past 5 years** when the person was a director **was**:

- dormant,
- a parent company which wholly owned the company making the return,
- a wholly owned subsidiary of the company making the return,
- another wholly owned subsidiary of the same parent company.

If there is insufficient space on the form for other directorships you may use a separate sheet of paper.

- 5 Use photocopies of page 2 to provide details of joint secretaries or additional directors and include the company's name.

- 6 The address for companies registered in England and Wales is:-

The Registrar of Companies  
Companies House  
Crown Way  
Cardiff  
CF4 3UZ

or, for companies registered in Scotland:-

The Registrar of Companies  
Companies House  
100-102 George Street  
Edinburgh  
EH2 3DJ

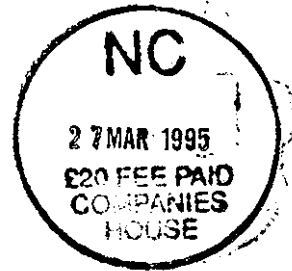
*The Companies Acts 1985 and 1989*

COMPANY LIMITED BY GUARANTEE AND NOT  
HAVING A SHARE CAPITAL

**Memorandum of Association**

OF

"Spectrum Training"



1. The name of the Company (hereinafter called "the Association") is "Spectrum Training."

2. The registered office of the Association is to be situated in England and Wales.

3. The objects for which the Association is established are

(a) To train and educate people in the teaching and practice of psychotherapy and personal relationship skills.

(b) To promote for both the public and the profession of psychotherapy research, surveys, investigations and education in psychotherapy and disseminate the useful results of any such research or investigations.

(c) To promote the continuing development of psychotherapy by providing and encouraging the use of supervision and on-going training to maintain professional standards and ethical practice and expertise.

(d) Cause to be written and printed or otherwise reproduced and circulated, gratuitously or otherwise, such papers, books, periodicals, pamphlets or other documents; or films or recorded tapes (whether audio or visual or both) as shall further the said objects.

(e) To promote anti-discriminatory practices.

And the Association shall have the following powers exercisable in furtherance of its said objects but not otherwise, namely:—

- (A) To purchase, take on lease or in exchange, hire or otherwise acquire real or personal property and rights or privileges, and to construct, maintain and alter buildings or erections.
- (B) To sell, let, mortgage, dispose of or turn to account all or any of the property or assets of the Association.
- (C) To undertake and execute any charitable trusts which may lawfully be undertaken by the Association.
- (D) To borrow or raise money on such terms and on such security as may be thought fit.
- (E) To invest the moneys of the Association not immediately required for its purposes in or upon such investments, securities or property as may be thought fit, subject nevertheless to such conditions (if any) and such consents (if any) as may for the time being be imposed or required by law and subject also as hereinafter provided.
- (F) To establish and support or aid in the establishment and support of any charitable associations or institutions and to subscribe or guarantee money for charitable purposes.
- (G) To do all such other things as are incidental to the attainment of furtherance of the said objects or any of them.

Provided that:—

- (i) In case the Association shall take or hold any property which may be subject to any trusts, the Association shall only deal with or invest the same in such manner as allowed by law, having regard to such trusts.
- (ii) The Association's objects shall not extend to the regulation of relations between workers and employers or organisations of workers and organisations of employers.

- (iii) In case the Association shall take or hold any property subject to the jurisdiction of the Charity Commissioners for England and Wales, the Association shall not sell, mortgage, charge or lease the same without such authority, approval or consent as may be required by law, and as regards any such property the Council of Management or Governing Body of the Association shall be chargeable for any such property that may come into their hands and shall be answerable and accountable for their own acts, receipts, neglects and defaults, and for the due administration of such property in the same manner and to the same extent as they would as such Council of Management or Governing Body have been if no incorporation had been effected, and the incorporation of the Association shall not diminish or impair any control or authority exercisable by the Chancery Division or the Charity Commissioners over such Council of Management or Governing Body, but they shall as regards any such property be subject jointly and separately to such control or authority as if the Association were not incorporated.

4. The income and property of the Association shall be applied solely towards the promotion of its objects as set forth in this Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profit, to members of the Association and no member of its Council of Management or Governing Body shall be appointed to any office of the Association paid by salary or fees, or receive any remuneration or other benefit in money or money's worth from the Association.

Provided that nothing herein shall prevent any payment in good faith by the Association —

- (A) of reasonable and proper remuneration to any member, officer or servant of the Association (not being a member of its Council of Management or Governing Body) for any services rendered to the Association;

- (B) of interest at a rate not exceeding [6] per cent. per annum on money lent or reasonable and proper rent for premises demised or let by any member of the Association or of its Council of Management or Governing Body;
- (C) to any member of its Council of Management or Governing Body of out-of-pocket expenses;
- (D) to a company of which a member of the Association or of its Council of Management or Governing Body may be a member holding not more than one hundredth part of the capital of such company.

5. No addition, alteration, or amendment shall be made to or in the provisions of the Memorandum or Articles of Association for the time being in force, which would have the effect that the Association shall cease to be a company to which section 30 of the Companies Act 1985 applies.\*

6. The liability of the members is limited.

7. Every member of the Association undertakes to contribute such amount as may be required (not exceeding £ 1.00 †) to the assets of the Association if it should be wound up while he is a member or within one year after he ceases to be a member, for payment of the Association's debts and liabilities contracted before he ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributories among themselves.

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\*See sections 30 and 31 of the Companies Act 1985.

†Insert desired figure.

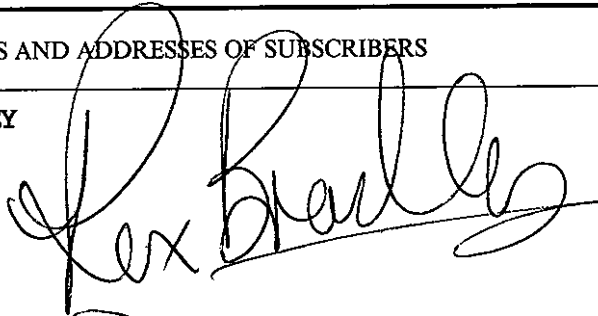
We, the subscribers to this Memorandum of Association, wish to be formed into a Company pursuant to this Memorandum.

---

NAMES AND ADDRESSES OF SUBSCRIBERS

---

REX WILLIAM BRADLEY  
"Walden"  
28 Down End Road  
Drayton  
PORTSMOUTH  
PO6 1HU

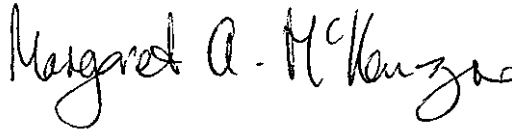


TERRY ANTHONY COOPER  
1 Bramshill Mansions  
Dartmouth Park Hill  
LONDON  
NW5



MARGARET ALISON MACKENZIE  
Flat 1  
56 Crayford Road  
LONDON  
N7

M.A.M.K.



JENNER ROTH  
1 Bramshill Mansions  
Dartmouth Park Hill  
LONDON  
NW5




---

Dated 20th FEBRUARY

19 95.

Witness to the above Signatures —



K. REFAHI

24 BERKSHIRE QDWS  
N13 6AB.

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NOTE.—The names should be in full, and the addresses should be definite, the name of the street and number of the house being given where practicable. At least two persons must subscribe the Memorandum and Articles.

COMPANY LIMITED BY GUARANTEE AND NOT  
HAVING A SHARE CAPITAL

**Articles of Association**

OF

" SPECTRUM TRAINING "

GENERAL.

1. In these presents the words standing in the first column of the Table next hereinafter contained shall bear the meaning set opposite to them respectively in the second column thereof, if not inconsistent with the subject or context —

WORDS	MEANINGS
The Act .. ..	The Companies Act 1985 and every statutory modification and re-enactment thereof for the time being in force.
These Articles	These Articles of Association, and the regulations of the Association from time to time in force.
The Association	The above-named Company.
The Council	The Board of Directors for the time being of the Association.
The Office .. ..	The registered office of the Association.
The United Kingdom	Great Britain and Northern Ireland.
Month .. ..	Calendar month.
In writing .. ..	Written, printed or lithographed, or partly one and partly another, and other modes of representing or producing words in a visible form.



Clear days . . . In relation to a period of notice means that period excluding the day when the notice is given or deemed to be given and the day for which it is given or on which it is to take effect.

And words importing the singular number only shall include the plural number, and vice versa.

Words importing the masculine gender only shall include the feminine gender; and

Words importing persons shall include corporations.

Subject as aforesaid, any words or expressions defined in the Act shall, if not inconsistent with the subject or context, bear the same meanings in the Articles.

2. The Association is established for the purposes expressed in the Memorandum of Association.

3. The subscribers to the Memorandum of Association and such other persons as the Council shall admit to membership in accordance with the Articles shall be members of the Association. No person shall be admitted as a member of the Association unless he is approved by the Council. Every person who wishes to become a member shall deliver to the Association an application for membership in such form as the Council require executed by him.

4. A member may at any time withdraw from the Association by giving at least seven clear days' notice to the Association. Membership shall not be transferable and shall cease on death.

5. to 8.\*

\*NOTE.—Insert here any special provisions as to subscriptions, rights of members, conditions of admission to and retirement from membership, etc., applicable to the particular case.

## 5. MEMBERSHIP

Full membership of the Company shall be open to :

- (a) Those who have completed a recognised course of training and who are actively engaged in on - going post - graduate training and development and/or those who have been in continuous and recognised practise for a minimum period of [five years]. They must also be in supervision with a supervisor recognised and accepted by the Company.
- (b) Associate Membership is also open to particular individuals and organisations who have a personal and professional relationship with the Company and who support the Companies Aims and Objectives.
- (c) Trainee members, who shall currently be in training with the Company.

## 6. MEMBERSHIP COMMITTEE

- (1) To approve or reject applications for membership, and
  - (2) For good and sufficient reason to terminate the membership of any individual or organisation **PROVIDED THAT** the individual member concerned or the individual representing such organisation (as the case may be) shall have the right to be heard by the Council of Management before a final decision is made.
7. All members have voting rights and membership will be reviewed annually.
8. Any membership subscriptions will be determined by the Council of Management annually.

## GENERAL MEETINGS.

9. Unless the Association has elected by Elective Resolution to dispense with the holding of Annual General Meetings the Association shall hold a General Meeting in every calendar year as its Annual General Meeting at such time and place as may be determined by the Council, and shall specify the meeting as such in the notices calling it, provided that every Annual General Meeting except the first shall be held not more than fifteen months after the holding of the last preceding Annual General Meeting, and that so long as the Association holds its first Annual General Meeting within eighteen months after its incorporation it need not hold it in the year of its incorporation or in the following year.

10. All General Meetings, other than Annual General Meetings, shall be called Extraordinary General Meetings.

11. The Council may whenever they think fit convene an Extraordinary General Meeting, and Extraordinary General Meetings shall also be convened on such requisition, or in default may be convened by such requisitionists, as provided by section 368 of the Act.

12. Twenty-one clear days' notice in writing at the least of every Annual General Meeting and of every meeting convened to pass a Special Resolution or an Elective Resolution, and fourteen clear days' notice in writing at the least of every other General Meeting, specifying the place, the day and the hour of meeting, and in the case of special business the general nature of that business, shall be given in manner hereinafter mentioned to such persons (including the Auditors) as are under these Articles or under the Act entitled to receive such notices from the Association; but with the consent of all the members having the right to attend and vote thereat, or of such proportion of them as is prescribed by the Act in the case of meetings other than Annual General Meetings, a meeting may be convened by such notice as those members may think fit.

13. The accidental omission to give notice of a meeting to, or the non-receipt of such notice by, any person entitled to receive notice thereof shall not invalidate any resolution passed, or proceeding had, at any meeting.

## PROCEEDINGS AT GENERAL MEETINGS.

14. All business shall be deemed special that is transacted at an Extraordinary General Meeting, and all that is transacted at an Annual General Meeting shall also be deemed special, with the exception of the consideration of the income and expenditure account and balance sheet, and the reports of the Council and of the Auditors, the election of members of the Council in the place of those retiring, and the appointment of, and the fixing of the remuneration of, the Auditors.

15. No business shall be transacted at any General Meeting unless a quorum is present when the meeting proceeds to business. Save as herein otherwise provided [two] members personally present shall be a quorum.\*

16. If within half an hour from the time appointed for the holding of a General Meeting a quorum is not present, the meeting, if convened on the requisition of members, shall be dissolved. In any other case it shall stand adjourned to the same day in the next week, at the same time and place, or at such other place as the Council may determine.

17. The Chairman (if any) of the Council shall preside as Chairman at every General Meeting, but if there be no such Chairman, or if at any meeting he shall not be present within fifteen minutes after the time appointed for holding the same, or shall be unwilling to preside, the members present shall choose some member of the Council, or if no such member be present, or if all the members of the Council present decline to take the chair, they shall choose some member of the Association who shall be present to preside.

18. The Chairman may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting from time to time, and from place to place, but no business shall be transacted at any adjourned meeting other than business which might have been transacted at the meeting from which the adjournment took place. Whenever a meeting is adjourned for thirty days or more, notice of the adjourned meeting shall be given in the same manner as of an original meeting. Save

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\*Amend as appropriate. Two is the minimum number of members who may comprise a quorum.

as aforesaid, the members shall not be entitled to any notice of an adjournment, or of the business to be transacted at an adjourned meeting.

19. At any General Meeting a resolution put to the vote of the meeting shall be decided on a show of hands, unless a poll is, before or upon the declaration of the result of the show of hands, demanded by the Chairman or by at least [two] members present in person or by proxy,† or by a member or members present in person or by proxy and representing one-tenth of the total voting rights of all the members having the right to vote at the meeting, and unless a poll be so demanded a declaration by the Chairman of the meeting that a resolution has been carried, or carried unanimously or by a particular majority, or lost, or not carried by a particular majority, and an entry to that effect in the minute book of the Association shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution. The demand for a poll may be withdrawn.

20. Subject to the provisions of Article 21, if a poll be demanded in manner aforesaid, it shall be taken at such time and place, and in such manner, as the Chairman of the meeting shall direct, and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.

21. No poll shall be demanded on the election of a Chairman of a meeting, or on any question of adjournment.

22. In the case of an equality of votes, whether on a show of hands or on a poll, the Chairman of the Meeting shall be entitled to a second casting vote.

23. The demand of a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which a poll has been demanded.

24. Subject to the provisions of the Act a resolution in writing signed by all the members for the time being entitled to receive notice of and to attend and vote at General Meetings (or being

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†Amend as appropriate. See section 373 of the Companies Act 1985.

corporations by their duly authorised representatives) shall be as valid and effective as if the same had been passed at a General Meeting of the Association duly convened and held.

#### VOTES OF MEMBERS.

25. Subject as hereinafter provided, every member shall have one vote.

26. Save as herein expressly provided, no member other than a member duly registered, who shall have paid every subscription and other sum (if any) which shall be due and payable to the Association in respect of his membership, shall be entitled to vote on any question either personally or by proxy, or as a proxy for another member, at any General Meeting.

27. No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting shall be valid. Any objection made in due time shall be referred to the Chairman whose decision shall be final and conclusive.

28. Votes may be given on a poll either personally or by proxy. On a show of hands a member present only by proxy shall have no vote, but a proxy for a corporation may vote on a show of hands. A corporation may vote by its duly authorised representative appointed as provided by section 375 of the Act. A proxy need not be a member.\*

29. The instrument appointing a proxy shall be in writing under the hand of the appointor or his attorney duly authorised in writing, or if such appointor is a corporation under its common seal, if any, and, if none, then under the hand of some officer duly authorised in that behalf.

30. The instrument appointing a proxy and the power of attorney or other authority (if any) under which it is signed or a notarially certified or office copy thereof shall be deposited at the Office not less than forty-eight hours before the time appointed for

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\*NOTE. — Very commonly no provision is made for proxies, and accordingly this group of Articles is modified. Section 372(1) of the Companies Act 1985 does not apply to companies of this kind, unless the Articles otherwise provide. It is therefore permissible to provide that a proxy must be a member.

holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote, or in the case of a poll not less than twenty-four hours before the time appointed for the taking of the poll, and in default the instrument of proxy shall not be treated as valid. No instrument appointing a proxy shall be valid after the expiration of twelve months from the date of its execution.

31. A vote given in accordance with the terms of an instrument of proxy shall be valid notwithstanding the previous death or insanity of the principal or revocation of the proxy or of the authority under which the proxy was executed, provided that no intimation in writing of the death, insanity or revocation as aforesaid shall have been received at the Office before the commencement of the meeting or adjourned meeting at which the proxy is used.

32. Any instrument appointing a proxy shall be in the following form or as near thereto as circumstances will admit —

“  
 “I,  
 “of  
 “a member of  
 “hereby appoint  
 “of  
 “and failing him,  
 “of  
 “as my proxy to vote for me on my behalf at the  
 “[Annual Extraordinary,] General Meeting of the  
 “Association to be held on  
 “19 , and at any adjournment thereof.  
 “Signed on 19 .”\*

The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll.

COUNCIL OF MANAGEMENT.†

33. Until otherwise determined by a General Meeting, the number of the members of the Council shall not be less than **three** nor more than **eight**.

\*Table C adopts an alternative form of proxy contained in Regulation 61 of Table A, which in terms provides for a vote in favour of or against the resolution to be proposed. This can be added here if desired.

†Very commonly special arrangements are made as to the constitution and appointment of the Council, in which case Articles 33 to 35 and the Articles as to rotation will be superseded. They are inserted here only tentatively.

34. The first members of the Council shall be as named in the Statement delivered to the Registrar of Companies pursuant to section 10 of the Act.

35. The Council may from time to time and at any time appoint any member of the Association as a member of the Council, either to fill a casual vacancy or by way of addition to the Council, provided that the prescribed maximum be not thereby exceeded. Any member so appointed shall retain his office only until the next Annual General Meeting, but he shall then be eligible for re-election.

36. No person who is not a member of the Association shall in any circumstances be eligible to hold office as a member of the Council.

#### POWERS OF THE COUNCIL.

37. The business of the Association shall be managed by the Council who may pay all such expenses of, and preliminary and incidental to, the promotion, formation, establishment and registration of the Association as they think fit, and may exercise all such powers of the Association, and do on behalf of the Association all such acts as may be exercised and done by the Association, and as are not by the Act or by the Articles required to be exercised or done by the Association in General Meeting, subject nevertheless to any regulations of the Articles, to the provisions of the Act and to such regulations, being not inconsistent with the aforesaid regulations or provisions, as may be prescribed by the Association in General Meeting; but no regulation made by the Association in General Meeting shall invalidate any prior act of the Council which would have been valid if such regulation had not been made.

38. The members for the time being of the Council may act notwithstanding any vacancy in their body; provided always that in case the members of the Council shall at any time be or be reduced in number to less than the minimum number prescribed by or in accordance with the Articles, it shall be lawful for them to act as the Council for the purpose of admitting persons to membership of the Association, filling up vacancies in their body, or of summoning a General Meeting, but not for any other purpose.



## SECRETARY.

39. Subject to the provisions of the Act the Secretary shall be appointed by the Council for such time at such remuneration and upon such conditions as they may think fit, and any Secretary so appointed may be removed by them. The provisions of sections 283 and 284 of the Act shall apply and be observed. The Council may from time to time by resolution appoint an assistant or deputy Secretary, and any person so appointed may act in place of the Secretary if there be no Secretary or no Secretary capable of acting.

## THE COMMON SEAL.†

40. The Association's common seal shall not be affixed to any instrument except by the authority of a resolution of the Council, and in the presence of at least two\* members of the Council and of the Secretary, and the said members and Secretary shall sign every instrument to which the common seal shall be so affixed in their presence, and in favour of any purchaser or person bona fide dealing with the Association such signatures shall be conclusive evidence of the fact that the common seal has been properly affixed.

## DISQUALIFICATION OF MEMBERS OF THE COUNCIL.

41. The office of a member of the Council shall be vacated—
- (A) If he becomes bankrupt or makes any arrangement or composition with his creditors generally.
  - (B) If he becomes of unsound mind.
  - (C) If he ceases to be a member of the Association.
  - (D) If by notice in writing to the Association he resigns his office.
  - (E) If he ceases to hold office by virtue of any provision of the Act or he becomes prohibited by law from being a Director of a Company.

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\*See, however, section 74 of the Law of Property Act 1925.

†A company is not obliged to have a common seal and this provision may be omitted if desired.

## ROTATION OF MEMBERS OF THE COUNCIL.

42. At the first Annual General Meeting and at any Annual General Meeting to be held in any subsequent year, one-third of the members of the Council for the time being, or if their number is not a multiple of three then the number nearest to one-third, shall retire from office.

43. The members of the Council to retire shall be those who have been longest in office since their last election or appointment. As between members of equal seniority, the members to retire shall in the absence of agreement be selected from among them by lot. The length of time a member has been in office shall be computed from his last election or appointment. A retiring member of the Council shall be eligible for re-election.

44. The Association may, at the meeting at which a member of the Council retires in manner aforesaid, fill up the vacated office by electing a person thereto, and in default the retiring member shall, if offering himself for re-election, be deemed to have been re-elected, unless at such meeting it is expressly resolved not to fill such vacated office, or unless a resolution for the re-election of such member shall have been put to the meeting and lost.

45. No person not being a member of the Council retiring at the meeting shall, unless recommended by the Council for election, be eligible for election to membership of the Council at any General Meeting, unless within the prescribed time before the day appointed for the meeting there shall have been given to the Secretary notice in writing, by some member duly qualified to be present and vote at the meeting for which such notice is given, of his intention to propose such person for election, and also notice in writing, signed by the person to be proposed, of his willingness to be elected. The prescribed time above mentioned shall be such that, between the date when the notice is served, or deemed to be served, and the day appointed for the meeting there shall be not less than four nor more than twenty-eight intervening days.

46. The Association may from time to time in General Meeting increase or reduce the number of members of the Council, and determine in what rotation such increased or reduced number shall go out of office, and may make the appointments necessary for effecting any such increase.

47. In addition and without prejudice to the provisions of section 303 of the Act, the Association may by Extraordinary Resolution remove any member of the Council before the expiration of his period of office, and may by an Ordinary Resolution appoint another qualified member in his stead; but any person so appointed shall retain his office so long only as the member in whose place he is appointed would have held the same if he had not been removed.

#### PROCEEDINGS OF THE COUNCIL.

48. The Council may meet together for the dispatch of business, adjourn and otherwise regulate their meetings as they think fit, and determine the quorum necessary for the transaction of business. Unless otherwise determined, [three]\* shall be a quorum. Questions arising at any meeting shall be decided by a majority of votes. In case of an equality of votes the Chairman shall have a second or casting vote.

49. A member of the Council may, and on the request of a member of the Council the Secretary shall, at any time, summon a meeting of the Council by notice served upon the several members of the Council. A member of the Council who is absent from the United Kingdom shall not be entitled to notice of a meeting.

50. The Council shall from time to time elect a Chairman who shall be entitled to preside at all meetings of the Council at which he shall be present, and may determine for what period he is to hold office, but if no such Chairman be elected, or if at any meeting the Chairman be not present within five minutes after the time appointed for holding the meeting and willing to preside, the members of the Council present shall choose one of their number to be Chairman of the meeting.

51. A meeting of the Council at which a quorum is present shall be competent to exercise all the authorities, powers and discretions by or under the regulations of the Association for the time being vested in the Council generally.

52. The Council may delegate any of their powers to committees consisting of such member or members of the Council as they think fit, and any committee so formed shall, in the exercise

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\*Amend as appropriate.

of the powers so delegated, conform to any regulations imposed on it by the Council. The meetings and proceedings of any such committee shall be governed by the provisions of the Articles for regulating the meetings and proceedings of the Council so far as applicable and so far as the same shall not be superseded by any regulations made by the Council.

53. All acts bona fide done by any meeting of the Council or of any committee of the Council, or by any person acting as a member of the Council, shall, notwithstanding it be afterwards discovered that there was some defect in the appointment or continuance in office of any such member or person acting as aforesaid, or that they or any of them were disqualified, be as valid as if every such person had been duly appointed or had duly continued in office and was qualified to be a member of the Council.

54. The Council shall cause proper records to be kept of all Written Resolutions (and of the signatures). The Council shall cause proper minutes to be made of all appointments of officers made by the Council and of the proceedings of all meetings of the Association and of the Council and of committees of the Council, and all business transacted at such meetings. All such records (and signatures) and minutes shall be entered in books provided for the purpose. Any such record purporting to be signed by a Director or by the Secretary shall be evidence of the proceedings in agreeing to the Written Resolution and until the contrary is proved the requirements of the Act with respect to those proceedings shall be deemed to be complied with. Any such minutes of any meeting, if purporting to be signed by the Chairman of such meeting, or by the Chairman of the next succeeding meeting, shall be sufficient evidence without any further proof of the facts therein stated.

55. A resolution in writing signed by all the members for the time being of the Council or of any committee of the Council who are entitled to receive notice of a meeting of the Council or of such committee shall be as valid and effectual as if it had been passed at a meeting of the Council or of such committee duly convened and constituted.

#### ACCOUNTS.

56. The Council shall cause accounting records to be kept in accordance with the requirements of the Act.

57. The accounting records shall be kept at the Office, or, subject to the provisions of the Act, at such other place or places as the Council shall think fit, and shall always be open to the inspection of the officers of the Association.

58. The Council shall from time to time determine whether and to what extent and at what times and places and under what conditions or regulations the accounting records of the Association or any of them shall be open to the inspection of members not being officers of the Association, and no member (not being an officer) shall have any right of inspecting any accounting records or other book or document of the Association except as conferred by statute or authorised by the Council or by the Association in General Meeting.

59. The Council shall from time to time in accordance with the provisions of the Act cause to be prepared such income and expenditure accounts, balance sheets and reports as are required by the Act. The Council shall send a copy of the annual accounts together with a copy of the Council's report for that financial year and a copy of the Auditors' report on those accounts to the Auditors and to every person entitled to receive the same in accordance with section 238 of the Act not less than 21 days before the date of the meeting at which those documents are to be laid in accordance with section 241 of the Act, or, where there is in force an election by Elective Resolution to dispense with the laying of accounts and report, not less than 28 days before the end of the period allowed for laying and delivering the same.

#### AUDIT.

60. In accordance with the provisions of the Act once at least in every year the accounts of the Association shall be examined and the correctness of the income and expenditure account and balance sheet ascertained by one or more properly qualified Auditor or Auditors.

61. Auditors shall be appointed and their duties regulated in accordance with the provisions of the Act, the members of the Council being treated for all purposes as the Directors mentioned in those provisions.

## NOTICES.

62. A notice may be served by the Association upon any member, either personally or by sending it through the post in a prepaid letter, addressed to such member at his registered address as appearing in the register of members.

63. Any member described in the register of members by an address not within the United Kingdom, who shall from time to time give the Association an address within the United Kingdom at which notices may be served upon him, shall be entitled to have notices served upon him at such address, but, save as aforesaid and as provided by the Act, only those members who are described in the register of members by an address within the United Kingdom shall be entitled to receive notices from the Association.

64. Any notice, if served by post, shall be deemed to have been served on the day following that on which the letter containing the same is put into the post, and in proving such service it shall be sufficient to prove that the letter containing the notice was properly addressed and put into the post office as a prepaid first class letter.

## DISSOLUTION.

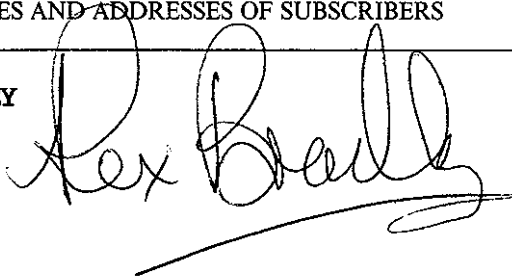
65. If upon the winding up or dissolution of the Association there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Association, but shall be transferred either to some other institution (whether or not a member of the Association) having objects similar to the objects of the Association, or to some institution (whether or not a member of the Association) the objects of which are the promotion of charity and anything incidental or conducive thereto, such institution or institutions to be determined by the members of the Association at or before the time of dissolution.

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 NAMES AND ADDRESSES OF SUBSCRIBERS
 

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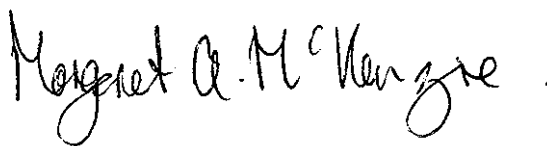
REX WILLIAM BRADLEY  
 "Walden"  
 28 Down End Road  
 Drayton  
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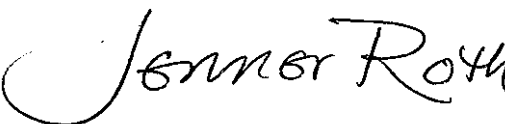
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 Flat 1  
 56 Crayford Road  
 LONDON  
 N7



JENNER ROTH  
 1 Bramshill Mansions  
 Dartmouth Park Hill  
 LONDON  
 NW5




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Dated 20th FEBRUARY

1995.

Witness to the above Signatures—

*K. Refahi*

K. REFAHI

24 BERKSHIRE Gdns

N13 6AB.