

5 RICHMOND ROAD RESIDENTS COMPANY LTD

21 Wilbury Gardens
Hove
East Sussex
BN3 6HQ

Company Registration No 2601737

COMPANY YEAR END ACCOUNTS FOR PERIOD 1st May 2007 to 30th April 2009

Opening Bal **64.83**

Income

| | |
|----------------------|--------|
| Interest | 2.01 |
| Receivables | 500.00 |
| Maintenance Payments | 150.00 |

Total Income 652.01

Balance **716.84**

Outgoing

| | |
|------------------------|--------|
| Insurance | |
| Cleaning & Maintenance | 150.00 |
| Bank Charges | 22.71 |
| Companies House | 500.00 |

Total Outgoing 672.71

Closing Balance at 30th April 2009 **44.13**

FOR THE YEAR ENDED 30th APRIL 2009

THE COMPANY WAS ENTITLED TO EXEMPTION UNDER SECTION 249A(1) OF THE COMPANIES ACT 1985. NO MEMBERS HAVE REQUIRED THE COMPANY TO OBTAIN AN AUDIT OF ITS ACCOUNTS FOR THE YEAR IN QUESTION, IN ACCORDANCE WITH SECTION 249B(2) OF THE COMPANIES ACT 1985.

THE DIRECTORS ACKNOWLEDGE THEIR RESPONSIBILITY FOR:

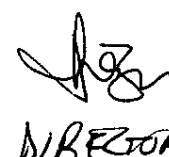
- 1) ENSURING THE COMPANY KEEPS ACCOUNTING RECORDS WHICH COMPLY WITH SECTION 221 AND
- 2) PREPARING ACCOUNTS WHICH GIVE A FAIR AND TRUE VIEW OF THE STATE OF AFFAIRS OF THE COMPANY AT THE END OF ITS FINANCIAL YEAR AND OF ITS PROFITS AND LOSS FOR THE FINANCIAL YEAR IN ACCORDANCE WITH SECTION 226 AND WHICH OTHERWISE COMPLY WITH THE REQUIREMENTS OF THE COMPANIES ACT RELATING TO ACCOUNTS, SO FAR AS APPLICABLE TO THE COMPANY.

THE ACCOUNTS ARE PREPARED IN ACCORDANCE WITH THE SPECIAL PROVISIONS OF PART V11 OF THE COMPANIES ACT 1985 RELATING TO SMALL COMPANIES

Signed:
Title:
Date:


DIRECTOR
6/11/10

Signed:
Title:
Date:


DIRECTOR
6/11/10

THURSDAY



A16 *AL5WZGNY* 379
14/01/2010
COMPANIES HOUSE

10/11/11

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that this is crucial for ensuring the integrity of the financial statements and for providing a clear audit trail. The text notes that any discrepancies or errors in the records can lead to significant complications during an audit and may result in the disallowance of certain expenses.

2. The second part of the document outlines the specific requirements for documenting travel expenses. It states that all travel-related costs, including airfare, hotel accommodations, and ground transportation, must be supported by appropriate receipts and invoices. The document also mentions that the purpose of the travel must be clearly documented, and that only reasonable and necessary expenses are eligible for reimbursement.

3. The third part of the document addresses the issue of entertainment and business meals. It specifies that such expenses must be directly related to the conduct of the company's business and must be documented with receipts. The document also notes that there are certain limitations on the amount of entertainment and business meal expenses that can be deducted for tax purposes.

4. The final part of the document provides a summary of the key points and reiterates the importance of strict adherence to these guidelines. It encourages employees to consult with the finance department if they have any questions or need assistance in documenting their expenses. The document concludes by stating that these policies are subject to change and that employees should stay informed of any updates.

BUSINESS CASHFLOW

YEAR ENDING 2009

| | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | Total |
|------------|--------|-------|--------|--------|--------|--------|--------|--------|--------|--------|-------|-------|--------|
| Open Bal | 64.83 | 64.96 | 61.11 | 457.61 | 358.21 | 254.89 | 251.50 | 151.66 | 147.91 | 147.91 | 47.91 | 44.13 | |
| Income | 100.13 | 60.12 | 400.10 | 40.60 | 0.48 | 0.39 | 0.16 | 50.03 | | | | | 652.01 |
| Outgoing | 100.00 | 63.97 | 3.60 | 140.00 | 103.80 | 3.78 | 100.00 | 53.78 | | 100.00 | 3.78 | | 672.71 |
| Ending Bal | 64.96 | 61.11 | 457.61 | 358.21 | 254.89 | 251.50 | 151.66 | 147.91 | 147.91 | 47.91 | 44.13 | 44.13 | |

| Income | | | | | | | | | | | | | Total |
|----------|--------|-------|--------|-------|------|------|------|-------|------|------|------|------|--------|
| Maint | | | | | | | | | | | | | 0.00 |
| Interest | 0.13 | 0.12 | 0.10 | 0.60 | 0.48 | 0.39 | 0.16 | 0.03 | | | | | 2.01 |
| Cash | | 60.00 | | 40.00 | | | | 50.00 | | | | | 150.00 |
| Fine | 100.00 | | 400.00 | | | | | | | | | | 500.00 |
| Total | 100.13 | 60.12 | 400.10 | 40.60 | 0.48 | 0.39 | 0.16 | 50.03 | 0.00 | 0.00 | 0.00 | 0.00 | 652.01 |

| Outgoing | | | | | | | | | | | | | Total |
|------------|--------|-------|------|--------|--------|------|--------|-------|--------|------|------|------|--------|
| Seaboard | | | | | | | | | | | | | 0.00 |
| Comp Hse | 100.00 | | | 100.00 | 100.00 | | 100.00 | | | | | | 500.00 |
| Interphone | | | | | | | | | | | | | 0.00 |
| Insurance | | | | | | | | | | | | | 0.00 |
| Maint | | | | | | | | | | | | | 0.00 |
| Cleaning | | | | 40.00 | | | | 50.00 | | | | | 90.00 |
| Gardening | | 60.00 | | | | | | | | | | | 60.00 |
| Bank | | 3.97 | 3.60 | | 3.80 | 3.78 | | 3.78 | | | 3.78 | | 22.71 |
| Total | 100.00 | 63.97 | 3.60 | 140.00 | 103.80 | 3.78 | 100.00 | 53.78 | 100.00 | 0.00 | 3.78 | 0.00 | 672.71 |

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REGISTERED No 2601737

Approved
Date