

Financial Statements

St Luke's Healthcare for the Clergy

31 MARCH 2018



St Luke's Healthcare for the Clergy

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

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St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2018

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2018.

REFERENCE AND ADMINISTRATIVE DETAILS

REGISTERED CHARITY NAME St Luke's Healthcare for the Clergy

CHARITY REGISTRATION NUMBER 1123195

COMPANY REGISTRATION NUMBER 06511046

Principal office Room 201
Church House
27 Great Smith Street
London
SW1P 3AZ

Registered Office Room 201
Church House
27 Great Smith Street
London
SW1P 3AZ

TRUSTEES

The Trustees who served the charity during the period were as follows:

P M Arundel (appointed June 2017)
G T Bell FRCPsych
C Davey FRCS FRCOphth
S L Fielding
J Korris
E C A Martineau
S O'Brien PhD
A N Simkin
The Rt Revd M C R Sowerby
D M Tapley
The Ven P S Taylor
W I Weir FRCS
The Rt Revd P W Wheatley

P M Arundel was appointed as a Trustee on 17th June 2017

SECRETARY

M C Walker PhD

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2018

ROYAL PATRON	His Royal Highness The Prince Philip, Duke of Edinburgh KG KT
PRESIDENT	The Archbishop of Canterbury
HONORARY VICE PRESIDENT	The Rt Revd Lord Hope of Thornes KCVO
VICE PRESIDENTS	The Archbishop of York The Archbishop of Wales The Archbishop of Cape Town The Archbishop of Hong Kong The Bishop of Gibraltar in Europe The Rt Revd M Marshall The Rt Revd Lord Habgood The Rt Revd Lord Carey of Clifton The Revd Canon P Nicholson OBE The Revd Canon P Thomas OBE J M Graham FRCS P Mitford-Slade OBE J Thomson FRCS
INDEPENDENT EXAMINERS	Malcolm Lucas FCA Menzies LLP Chartered Accountants Lynton House 7-12 Tavistock Square London WC1H 9LT
BANKERS	Yorkshire Bank 154-158 Kensington High Street London W8 7RL
SOLICITORS	Hunters 9 New Square Lincoln's Inn London WC2A 3QN

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2018

STRUCTURE, GOVERNANCE AND MANAGEMENT

History and Structure

St Luke's Healthcare for the Clergy has a long history of supporting the health and wellbeing of the Anglican clergy. It was established in 1892 as St Luke's Hostel, later becoming St Luke's Hospital in Fitzroy Square, which had a very high reputation for the quality and the compassionate nature of its care. The Consultants gave their time free of charge, and running costs were covered by donations. In 2009, due to spiralling costs, the Hospital building in Fitzroy Square had to close, and the name was changed.

St. Luke's Healthcare for the Clergy is a company limited by guarantee, as defined by the Companies Act 2006, with exclusively charitable objects, and is governed by its Memorandum & Articles of Association adopted on 21 February 2008 and amended on 18 June 2008 and on 30 October 2009.

Governance and Management

The Directors (who are the Trustees of the charity) are responsible for the overall governance of the charity. They aim to maintain a balance on the Board between clerical members, clinical members and others with specific skills. The Board meets four times a year to review income and expenditure, strategy and performance and to agree plans and budgets. The Board delegates day-to-day management to the Chief Executive. St Luke's also has an Advisory Committee that meets twice a year. All Trustees are members of the Advisory Committee; other members are chosen for the specific contribution that they are perceived to be able to make to the development of the charity.

St Luke's is based in a rented office in Church House, Westminster. It employs three staff: Chief Executive Claire Walker, Medical and Finance Administrator Becky Millington and Fundraising Manager Sarah Boud. Processes are in place to ensure that expenditure, performance and progress are monitored and that appropriate management information is prepared and reviewed quarterly by the Board. The systems of internal control are designed to provide reasonable assurance against material misstatement or loss. They include:

- an annual budget approved by the Board;
- regular consideration by the Directors of financial results, variance from budget and non-financial performance;
- identification and management of risks.

This year the Trustees established a Strategic Review Group which has met four times since August 2017. It is composed of three Trustees plus the Chief Executive and is leading the strategic review, with the approval of the full Trustee body. The Trustees also established a Financial Review Group which is composed of three Trustees and the Chief Executive. It met once during the year, in September 2017.

Trustee recruitment and induction

During the year one new Trustee was appointed. There was a clear need for a Trustee with experience of organisational strategic development and knowledge of the Church of England. The Trustees approached Philip Arundel, former diocesan secretary and grants manager at Allchurches Trust, who fitted the role description perfectly and were delighted when he agreed to join St Luke's. Upon appointment, new Trustees are given an induction by the Chairman and the Chief Executive as well as background information on the charity, including the Memorandum & Articles of Association, recent Reports and Accounts and Minutes of recent Board meetings.

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2018

OBJECTIVES AND ACTIVITIES

St Luke's supports the physical and mental health and wellbeing of the Anglican clergy and their families. When they are ill, St Luke's helps the clergy get back to an active role in their communities as quickly as possible. Advice, diagnosis and care is delivered compassionately and confidentially.

The charity also supports clergy whose churches are in communion with the Anglican Church, as well as other groups, including missionaries, nuns and monks. Full information on eligibility is available on the charity's website (www.stlukeshealthcare.org.uk).

The principal activity is to respond to requests from Anglican clergy, their spouses and families, for advice and help with their healthcare needs. St Luke's refers them to one of the honorary consultants, who provide their time free of charge to the charity.

The types of support, advice and care available through St Luke's for individual clergy and their families during this financial year were:

- A confidential, one-to-one consultation or 'second opinion' from a senior, respected member of the health care community – a St Luke's honorary consultant
- Certain tests and investigations as recommended during the consultation with the honorary consultant, to aid diagnosis
- Cataract surgery
- Post-operative care for people who live alone or have no-one to look after them on discharge from hospital (offered at Burrswood in Kent)
- Physiotherapy after an injury or operation, where long NHS waiting lists prevent immediate treatment (up to six sessions)
- Psychiatric assessment followed by up to 12 sessions of counselling or CBT as recommended by the St Luke's honorary consultant.

St Luke's has also developed services for clergy that take a preventative approach to mental health and wellbeing. These resources are available to clergy via their dioceses (see below for more information). St Luke's promotes these services amongst the dioceses and via its networks in order that good practice in clergy wellbeing is shared and adopted by dioceses across the Church of England and the Church in Wales.

Clergy and their families who have used our services tell us what a difference St Luke's has made to their lives and ministries. Our vision is clear - for Anglican clergy to be healthy in mind and body, able to serve their parish and community to their full potential.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit, and consider that in carrying out these activities and fulfilling these objectives, St Luke's is working for the public benefit.

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2018

ACHIEVEMENTS AND PERFORMANCE

During the year ended 31 March 2018, 398 members of the clergy, or their immediate families, had consultations with St Luke's honorary consultants and received diagnoses, advice, second opinions and/or treatment. A further 19 received post-operative care or telephone counselling in collaboration with Burrswood Health and Wellbeing, making a total of 417 patients assisted.

The specialisms accessed by clergy patients are shown in the table below. The specialisms for which clergy were most often referred were orthopaedics, psychiatry and ophthalmology. The number of clergy being referred for orthopaedics fell by 40% compared with the previous year, whereas the number being referred for psychiatric assessment grew by 27% and for ENT by 67%.

St Luke's Healthcare for the Clergy Referrals April 2017 - March 2018			
Specialism	Number of referrals	Specialism	Number of referrals
Cardiology	25	Physician	5
Dermatology	7	Plastic surgery	12
Endocrinology	5	Podiatry	4
ENT	30	Post-op 'step-down' care	10
Gastroenterology	10	Psychiatry/psychotherapy	75
General surgery	22	Respiratory medicine	6
Gynaecology	16	Rheumatology	5
Neurology	28	Telephone counselling	9
Ophthalmology	37	Urology	13
Orthopaedics	79	Vascular surgery	9
		Other	10
Total number of referrals 417			

Besides helping individual members of the clergy, St Luke's also works alongside dioceses to promote clergy wellbeing. St Luke's is working with over half the dioceses of the Church of England, and all the dioceses of the Church in Wales, to help develop the wellbeing of clergy so that they can flourish in their ministry.

Physical health

St Luke's provides healthcare for individual clergy or their families through its honorary consultants. They give their time, free of charge, to provide second opinions and advice. In some cases they offer further investigations, procedures or treatment. The majority of the honorary consultants are based in London because they were involved during the time of St Luke's Hospital - and continued working with the charity after the Hospital closed. St Luke's has tried to increase the number of honorary consultants both within and outside London, but this has proven to be a difficult task.

Psychological health

St Luke's provides psychological healthcare through its honorary consultants. They provide their time free of charge to give expert assessment, second opinions and advice. In some cases they refer the member of the clergy for further treatment such as psychotherapy or counselling. This year saw unprecedented demand from clergy for this service.

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2018

Strategic Review

In the light of increasing difficulties posed by recruitment of new honorary consultants, changes within the NHS and the prohibitive costs of providing treatment outside the NHS, the Trustees are undertaking a Strategic Review. In order to try to meet the demand for its services, St Luke's has been overspending the money it raises for the last few years, dipping into its reserves: this is not sustainable. A concerted effort to build income has begun with the appointment of a part-time Fundraising Manager.

The Strategic Review began with an Awayday for the Trustees in July 2017, at which the Strategic Review Group was established and its remit agreed. The Group is considering the way forward for provision of physical and psychological health services for clergy and their families. The Group has obtained the views of senior professionals in health service policy, planning and management, which are contributing to the development of the new strategy. It is anticipated that the Review will conclude in late 2018 and the implementation plan will take effect in early 2019.

The Review Group is actively communicating with others in the field of clergy health and wellbeing, with a Symposium in May 2018 (see below) being a way of seeking the views of a wide range of people and organisations. St Luke's was invited to provide a representative on the General Synod Clergy Wellbeing Working Group, led by Canon Simon Butler, which is working towards a benchmark or covenant for clergy wellbeing. St Luke's is keen to bring together organisations and charities involved in the field of clergy wellbeing to reduce the risk of duplication of effort, and to share best practice.

Fundraising

In October 2017 the charity appointed a part-time fundraiser, Sarah Boud, to build the charity's income streams. The charity has been reliant on legacies for much of its income in the past; this is now an increasingly unreliable source of funds. Sarah is focussing on developing income, with particular emphasis on trusts and parishes.

In 2017, Thank Your Vicar Week was promoted in 20 dioceses. It invites parishes and Church of England primary schools to celebrate the work their vicar does for the community all year round, by holding a special event or school worship. The Week is centred around St Luke's Day on 18th October. Donations to St Luke's are requested as part of the celebrations. Free resources can be downloaded from our website in early September each year - see www.stlukeshhealthcare.org.uk/events.

Acknowledgement - honorary consultants

The Trustees are very grateful to all the St Luke's honorary consultants. Thanks to them, the charity is able to help clergy to access second opinions, advice and occasionally investigations or treatment. We are very grateful to the honorary consultants for offering the clergy their time and expertise.

Acknowledgement – funders

The Trustees are very grateful to all those who have funded the charity's work this year. Donations from individuals, parishes, schools, trusts, livery companies and through gifts left in wills have enabled St Luke's to offer the Anglican clergy opportunities for enhanced health and wellbeing.

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2018

Developing clergy wellbeing

During the year ended 31 March 2018, clergy in 23 dioceses in the Church of England (and six in the Church in Wales) participated in wellbeing activities developed and funded wholly or in part by St Luke's. St Luke's acts as a catalyst by offering expertise and initial funding to dioceses to enable them to hold resilience training workshops and establish reflective practice groups for clergy. St Luke's is keen to work with dioceses and their clergy to develop and implement wellbeing strategies, to the benefit of their ministry

Reflective practice groups

These are regular, confidential sessions where clergy can share aspects of their life and ministry, develop insight, reduce feelings of isolation and build and maintain their resilience. Professional facilitation and group confidentiality are important factors in these groups' success. RPGs run for two years with a small, committed group of clergy. St Luke's offers support in setting up this reflective practice group model to all dioceses in the Church of England and the Church in Wales.

In the year 2017-2018, the St Luke's Reflective Practice Adviser, Jan Korris, worked with 12 dioceses and two theological colleges of the Church of England (and five dioceses in the Church in Wales).

Resilience training workshops

Our resilience workshops help clergy with practical ways of building resilience and foster their ability to cope under pressure. This includes emotional awareness, coping skills and relationship-building. Participants leave with an individual action plan to embed learning. These workshops are offered by Cognacity for groups of 20 clergy and are led by experienced psychologists.

Resilience training workshops were held in 12 dioceses and two theological colleges of the Church of England during the year 2017-2018, plus all the dioceses of the Church in Wales. Feedback from clergy attending the workshops continues to be highly positive. St Luke's covers the costs of the first workshop per diocese; if the diocese chooses to have further workshops this is done largely at their own cost with help from St Luke's.

To date over 1,000 clergy have attended resilience training workshops promoted by St Luke's.

Other highlights and achievements

This year the number of dioceses in the Church of England that have engaged with St Luke's for preventative wellbeing initiatives increased to 32. When individual health and wellbeing care for clergy and their family members is included, our work spanned 41 of the dioceses of the Church of England in 2017-18.

In October we celebrated St Luke's 125th anniversary with Evensong at Westminster Abbey followed by a reception at Church House. The event was well attended by almost 100 guests. They ranged from honorary consultants and former staff of the Hospital to members of the clergy and long-standing supporters. We were very pleased to welcome Dr Bill Frankland, one of our former honorary consultants, who was still fit and well at the age of 105. We are very grateful to guest The Rt Revd George Cassidy who subsequently helped St Luke's to obtain the largest trust donation received in the year.

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2018

FINANCIAL REVIEW

Voluntary income this year amounted to a total of £145,417 made up of donations £57,442, legacies £7,603 and grants £80,372. Other income (charitable and investment) amounted to £57,998, making total income of £203,415. Income from trusts was £80,372 through the welcome support of many trust donors.

Charitable expenditure, including all the direct charitable activities plus the salary of the Medical Administrator, a share of the Chief Executive's salary and of office costs, amounted to £464,371. Other expenses, including the balance of salaries and administrative expenses, amounted to £36,120. This resulted in a net income deficit for the year of £297,076, resulting in an overall net deficit, after taking into account the unrealised gains in value of the investment portfolio, of £292,359.

The Trustees drew on funds of £200,000 from the charity's investment portfolio in order to maintain expenditure on health and wellbeing support and care for the clergy. As the net gains for the year on the charity's two investment portfolios were relatively small, the Balance Sheet at 31 March 2018 therefore shows a reduced investment portfolio valuation at £1,446,656, and total net assets less current liabilities of £1,615,281.

Reserves policy

The Trustees' policy is to maintain reserves to cover annual expenditure on charitable activities and the costs of operating the charity in the event of declining fundraising income. Voluntary income in some years falls well short of the amount needed to meet the charitable activities and the annual running costs. The Trustees are working towards a situation where they will be able to meet annual charitable expenditure and operational costs of the charity from voluntary income, and only draw down the reserves in exceptional circumstances. The Reserves Policy sets out the Trustees' plans to use reserves to fund charitable expenditure when there is an income shortfall.

This year the Trustees are drawing on reserves, in keeping with their policy. It is anticipated that there may need to be further draw-down on reserves in future years to meet the requests from the clergy for health and wellbeing support. The value of the charity's total funds at 31 March 2018 was £1,615,281, of which £866,672 was Permanent Endowment and therefore not freely available for current expenditure.

Legacy income represents a significant proportion of the charity's income and varies widely from year to year. The Trustees do not consider it possible or prudent to plan annual charitable expenditure on the basis of anticipated legacy income, which is so volatile. Legacy income was low in 2017-2018, at £7,603. While efforts are underway to grow the non-legacy fundraising income (see above), it will take time. The charity received legacy income of £69,208 against legacies receivable brought forward from the preceding financial year.

The charity has a Permanent Endowment Fund, which is held for long-term investment in order to provide income to support the charity. It was established through transfer of capital funds from St Luke's Hospital for the Clergy to St Luke's Healthcare for the Clergy. This recognised that the Hospital building was a long-term capital asset of the charity and it continues to provide income towards the ongoing costs of providing health and wellbeing support for the clergy. During the year, the charity transferred £31,535 (2017: £Nil) from its endowment to unrestricted fund, to maintain expenditure on charitable activities. The value of the Permanent Endowment Fund at 31 March 2018 was £866,672.

Investment policy

The charity's investment objective is to maximise the total return of the portfolio over the longer term using a balance of capital growth and income with a prudent level of risk. The investment portfolio does not include any investments in companies associated with tobacco products or the arms trade. The full Investment Policy can be viewed on the website - <http://stlukeshealthcare.org.uk/about/policies/>.

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2018

The Trustees receive biannual investment reports from the investment managers, Brewin Dolphin, which are discussed at Trustees' meetings. The value of the funds at the end of the financial year was £1,446,656. This includes the permanent endowment and the majority of the charity's unrestricted financial resources.

Trustee indemnity insurance

The charity has taken out a Charity and Community Insurance Policy with Ecclesiastical, which includes cover for Trustees' liability.

PLANS FOR FUTURE PERIODS

The Trustees' vision is for St Luke's to be a leading organisation for clergy health and wellbeing. The Trustees believe that by supporting the health of Anglican clergy and promoting and building clergy wellbeing, they are carrying out the aims of the charity.

Working with clergy, dioceses and parishes, St Luke's takes a whole-person approach to 'caring for the carers'. Recognising their enormous value to their communities, we want the clergy to be able to carry out their ministry healthy in mind and body. As well as continuing to address individual clergy health care needs, St Luke's will work with dioceses to help them to adopt and implement clergy wellbeing strategies.

St Luke's is organising a Symposium entitled 'Transforming Clergy Wellbeing Together' in May 2018. Invited participants will review wellbeing initiatives, including those developed by other denominations, and identify examples of good practice and areas for future development. The discussion will help to inform the charity's Strategic Review, as well as opening up dialogues about potential collaborative working.

Our Strategic Review will be completed during the year and its implementation will be underway by the beginning of 2019. We plan to continue to build our fundraising to address the problem of declining income. We will continue to promote Thank Your Vicar Week as a means to celebrate all that the clergy do for their communities and to raise funds for St Luke's from parishes and Church of England primary schools. The website will be updated later in the year once the future strategic direction is clear.

PUBLIC BENEFIT

The Trustees confirm that they have complied with their duty under section 17 of the Charities Act 2011. They have considered the public benefit guidance published by the Charity Commission and have followed it. In supporting the healthcare needs of the clergy, active and retired, and their immediate dependents, St Luke's enables them to serve their parishes and churches more effectively. As well as supporting individual clergy who have specific health needs, St Luke's takes a preventative approach, encouraging clergy and dioceses to address wellbeing through appropriate strategies and support.

Parishes and churches are a focus for the local community and they provide activities that support community development and social cohesion as well as spiritual growth for parishioners and children at Church of England schools.

Acknowledgement

The Trustees are grateful to everyone who has supported the charity this year, whether as donors, honorary consultants, Advisory Committee members, collaborators or future legators. The support and input of many people generously giving their time, expertise and financial support has enabled St Luke's to develop its activities to enhance the health and wellbeing of the clergy.

St Luke's Healthcare for the Clergy

TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2018

GOING CONCERN

The Trustees have a reasonable expectation that the charity has adequate resources to continue operational existence for the foreseeable future. For this reason the Trustees continue to adopt the going concern basis of accounting in preparing the annual financial statements.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The Directors (who are also Trustees of St Luke's Healthcare for the Clergy for the purposes of charity law) are responsible for preparing the Annual Report of the Company and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charitable Company and of the incoming resources and application of resources, including the income and expenditure, of the Charitable Company for that period. In preparing those financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charitable Company will continue in business.

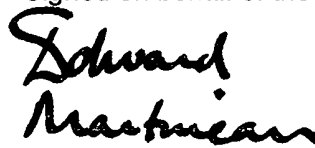
The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charitable Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINER

Menzies LLP has been re-appointed as independent examiner for the ensuing year.

Registered office:
Room 201
Church House
27 Great Smith Street
London
SW1P 3AZ

Signed on behalf of the Trustees



E.C.A. Martineau
Chairman
15th June 2018

St Luke's Healthcare for the Clergy

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF ST. LUKE'S HEALTHCARE FOR THE CLERGY

YEAR ENDED 31 MARCH 2018

I report on the charity trustees on my examination of the accounts of St. Luke's Healthcare for the Clergy "the Company" for the year ended 31 March 2018.

This report is made solely to the charity's trustees, as a body, in accordance with the section 145 Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

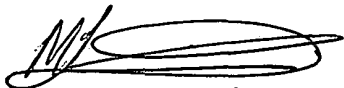
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Malcolm Lucas FCA
Menzies LLP
Independent examiner

Lynton House
7 - 12 Tavistock Square
London
WC1H 9LT

Date: 27 June, 2018.

St Luke's Healthcare for the Clergy

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 MARCH 2018

Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2018 £	Total Funds 2017 £
INCOME AND ENDOWMENTS					
Donations and legacies	3	145,417	-	145,417	256,536
Income from charitable activities	4	5,150	-	5,150	3,816
Investment income	5	21,313	-	52,848	45,963
Other income	6	-	-	-	102,693
Transfer of income	5	31,535	-	(31,535)	-
TOTAL INCOME		<u>203,415</u>	<u>-</u>	<u>203,415</u>	<u>409,008</u>
EXPENDITURE					
Expenditure on raising funds:					
Costs of raising donations and legacies	7	(26,213)	-	(26,213)	(36,204)
Investment management costs	8	(4,621)	-	(5,286)	(12,079)
Expenditure on charitable activities	9/10	(453,857)	(10,514)	-	(544,596)
TOTAL EXPENDITURE		<u>(484,691)</u>	<u>(10,514)</u>	<u>(5,286)</u>	<u>(592,879)</u>
NET EXPENDITURE BEFORE OTHER RECOGNISED GAINS AND LOSSES		(281,276)	(10,514)	(5,286)	(183,871)
OTHER RECOGNISED GAINS AND LOSSES					
Gains/(losses) on investment assets		4,717	-	4,717	221,178
NET MOVEMENT IN FUNDS		(276,559)	(10,514)	(5,286)	37,307
RECONCILIATION OF FUNDS					
Total funds brought forward		991,682	44,000	1,907,640	1,870,333
TOTAL FUNDS CARRIED FORWARD		<u>715,123</u>	<u>33,486</u>	<u>1,615,281</u>	<u>1,907,640</u>

The Statement of financial activities includes all gains and losses in the year.

All of the above amounts relate to continuing activities.

The notes on pages 14 to 20 form part of these financial statements.

St Luke's Healthcare for the Clergy

BALANCE SHEET

31 MARCH 2018

	Note	2018		2017	
		£	£	£	£
FIXED ASSETS					
Tangible assets	14		2		152
Investments	15		1,446,656		1,635,540
			<u>1,446,658</u>		<u>1,635,692</u>
CURRENT ASSETS					
Debtors	16	10,768		125,540	
Cash in hand		<u>122,362</u>		<u>158,007</u>	
		133,130		283,547	
CREDITORS: Amounts falling due within one year	17	<u>(17,815)</u>		<u>(11,599)</u>	
NET CURRENT ASSETS			115,315		271,948
DEBTORS: Amounts falling due after one year	16		53,308		-
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>1,615,281</u>		<u>1,907,640</u>
NET ASSETS			<u>1,615,281</u>		<u>1,907,640</u>
FUNDS OF THE CHARITY					
Endowment funds	18		866,672		871,958
Restricted funds	19		33,486		44,000
Unrestricted income funds	20		715,123		991,682
TOTAL CHARITY FUNDS			<u>1,615,281</u>		<u>1,907,640</u>

For the year ended 31 March 2018 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

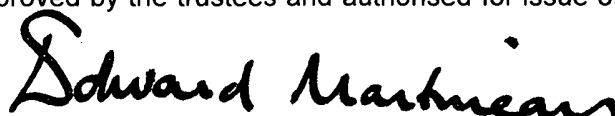
The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company at the end of each financial year and its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements were approved by the trustees and authorised for issue on the 15th June 2018 and are signed on their behalf by:

E.C.A. Martineau
Chairman



Company Registration Number: 06511046

The notes on pages 14 to 20 form part of these financial statements.

St Luke's Healthcare for the Clergy

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

1. STATEMENT OF COMPLIANCE

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

St Luke's Healthcare for the Clergy is a private company limited by guarantee incorporated in England and Wales. The address of the registered office is disclosed in the Trustees' Annual Report.

2. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

St. Luke's Healthcare for the Clergy meets the definition of a public benefit entity under FRS 102. Assets and liabilities are recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Fund accounting

Unrestricted funds can be used in accordance with charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Financial Instruments

The charity only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the charity and their measurement basis are as follows:

Financial assets – trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 16. Prepayments are not financial instruments.

Cash at bank – is classified as a basic financial instrument and is measured at face value.

Financial liabilities – trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in notes 17. Taxation and social security are not included in the financial instruments disclosure definition.

Resources expended

Liabilities are recognised as resources expended where there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and includes value added tax, which is irrecoverable.

Costs are allocated according to the nature of the expenditure and by the proportion of staff time spent on each activity.

Fixed assets

Tangible fixed assets are capitalised and included at cost, including any incidental expenses of acquisition and irrecoverable VAT. Depreciation is provided so as to write off the cost of tangible fixed assets over their estimated useful life by equal annual instalments at the following rates:

Freehold properties	Nil
Equipment	33% Straight Line

St Luke's Healthcare for the Clergy
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2018

Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

Taxation

The charity is exempt from corporation tax on its chargeable activities.

3. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
Donations	57,442	-	57,442
Legacies	7,603	-	7,603
Grants receivable	80,372	-	80,372
	<u>145,417</u>	<u>-</u>	<u>145,417</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £
Donations	52,015	-	52,015
Legacies	97,843	-	97,843
Grants receivable	62,678	44,000	106,678
	<u>212,536</u>	<u>44,000</u>	<u>256,536</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Total Funds 2018 £	Unrestricted Funds £	Total Funds 2017 £
Commissions - Physical health services	<u>5,150</u>	<u>5,150</u>	<u>3,816</u>	<u>3,816</u>

5. INVESTMENT INCOME

	Unrestricted Funds £	Endowment Funds £	Total Funds 2018 £
Income from listed investments	21,311	31,535	52,846
Bank interest receivable	2	-	2
Other interest receivable	-	-	-
Rents received	-	-	-
Transfer of Income	31,535	(31,535)	-
	<u>52,848</u>	<u>-</u>	<u>52,848</u>

St Luke's Healthcare for the Clergy
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2018

INVESTMENT INCOME (continued)	Unrestricted Funds	Endowment Funds	Total Funds
	£	£	2017
	£	£	£
Income from listed investments	13,117	31,882	44,999
Bank interest receivable	864	-	864
Other interest receivable	-	-	-
Rents received	100	-	100
	<u>14,081</u>	<u>31,882</u>	<u>45,963</u>

6. OTHER INCOME	Unrestricted Funds	Total Funds	Unrestricted Funds	Total Funds
	£	2018	£	2017
	£	£	£	£
Gains on disposal of tangible fixed assets for charity's own use	-	-	102,693	102,693
	<u>-</u>	<u>-</u>	<u>102,693</u>	<u>102,693</u>

7. COSTS OF RAISING DONATIONS AND LEGACIES	Unrestricted Funds	Total Funds	Unrestricted Funds	Total Funds
	£	2018	£	2017
	£	£	£	£
Costs of generating income	26,213	26,213	36,204	36,204
	<u>26,213</u>	<u>26,213</u>	<u>36,204</u>	<u>36,204</u>

8. INVESTMENT MANAGEMENT COSTS	Unrestricted Funds	Endowment Funds	Total Funds
	£	£	2018
	£	£	£
Investment management fees	4,621	5,286	9,907
	<u>4,621</u>	<u>5,286</u>	<u>9,907</u>
	Unrestricted Funds	Endowment Funds	Total Funds
	£	£	2017
	£	£	£
Investment management fees	1,943	10,136	12,079
	<u>1,943</u>	<u>10,136</u>	<u>12,079</u>

9. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2018	2018	2018	2017
	£	£	£	£
Physical Health Services	283,731	-	283,731	382,602
Psychological Health Services	113,862	10,514	124,376	111,116
Support costs	56,264	-	56,264	50,878
	<u>453,857</u>	<u>10,514</u>	<u>464,371</u>	<u>544,596</u>

St Luke's Healthcare for the Clergy
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2018

10. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Direct Costs	Support costs	Total Funds 2018	Total Funds 2017
	£	£	£	£
Physical Health Services	283,731	34,411	318,142	409,106
Psychological Health Services	124,376	8,603	132,979	118,888
Governance costs	-	13,250	13,250	16,602
	<u>408,107</u>	<u>56,264</u>	<u>464,371</u>	<u>544,596</u>

Included within governance costs is £5,640 relating to the fees for the independent examination.

11. FUND TRANSFERS

During the year, the charity transferred £31,535 (2017: £Nil) from its endowment to unrestricted fund, to maintain expenditure on charitable activities.

12. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2018	2017
	£	£
Wages and salaries	82,214	93,342
Social security costs	4,928	5,915
Pension costs	365	204
	<u>87,507</u>	<u>99,461</u>

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2018	2017
	No.	No.
Number of charitable activities staff	2	2
Number of administrative staff	1	1
	<u>3</u>	<u>3</u>

No employee received remuneration of more than £60,000 during the year (2017 - £60,000).

13. TRUSTEES' REMUNERATION AND EXPENSES

There was no remuneration paid, nor other benefits provided, to Trustees for either the year ended 31 March 2018, nor for the year ended 31 March 2017. During the year two trustees received reimbursement of expenses for travel and subsistence amounting to £1,690 (2017: £1,079).

St Luke's Healthcare for the Clergy
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2018

14. TANGIBLE FIXED ASSETS

	Land and buildings £	Other plant & machinery etc. £	Total £
COST			
At 1 April 2017	2	8,454	8,456
Disposals	-	-	-
At 31 March 2018	<u>2</u>	<u>8,454</u>	<u>8,456</u>
DEPRECIATION			
At 1 April 2017	-	8,304	8,304
Charge for the year	-	150	150
At 31 March 2018	<u>-</u>	<u>8,454</u>	<u>8,454</u>
NET BOOK VALUE			
At 31 March 2018	<u>2</u>	<u>-</u>	<u>2</u>
At 31 March 2017	<u>2</u>	<u>150</u>	<u>152</u>

15. INVESTMENTS

Movement in market value

	2018 £	2017 £
Market value at 1 April 2017	1,635,540	1,230,819
Acquisitions at cost	183,484	200,000
Disposals at opening book value	(377,085)	(61,457)
Net gains on revaluations in the year ended 31 March 2018	4,717	266,178
Market value at 31 March 2018	<u>1,446,656</u>	<u>1,635,540</u>

Analysis of investments at 31 March 2018 between funds

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2018 £	Total Funds 2017 £
Listed investments					
UK Quoted Shares	<u>421,176</u>	<u>-</u>	<u>1,025,480</u>	<u>1,446,656</u>	<u>1,635,540</u>

16. DEBTORS

	2018 £	2017 £
Trade debtors	-	124,042
Other debtors	10,768	1,498
	<u>10,768</u>	<u>125,540</u>
Debtors greater than one year	<u>53,308</u>	<u>-</u>

St Luke's Healthcare for the Clergy
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2018

17. CREDITORS: Amounts falling due within one year

	2018 £	2017 £
Trade creditors	(887)	414
PAYE and social security	2,423	2,365
Other creditors	16,279	8,820
	<u>17,815</u>	<u>11,599</u>

18. ENDOWMENT FUNDS

	Balance at 1 April 2017 £	Net income/ expenditure £	Balance at 31 March 2018 £
Permanent Endowment Fund – hospital proceeds	<u>871,958</u>	<u>(5,286)</u>	<u>866,672</u>

19. RESTRICTED INCOME FUNDS

	Balance at 1 April 2017 £	Net income/ expenditure £	Balance at 31 March 2018 £
Grant Income	<u>44,000</u>	<u>(10,514)</u>	<u>33,486</u>

During the year a grant of £Nil was received. In 2017 a grant of £24,000 from Henry Smith Charity for use in relation to a programme to enhance clergy wellbeing in the Diocese of Durham; and another grant of £20,000 was received from The Mercer's Company in relation to a programme to enhance the wellbeing of the Anglican clergy.

20. UNRESTRICTED INCOME FUNDS

	Balance at 1 April 2017 £	Net income/ expenditure £	Balance at 31 March 2018 £
General Funds	<u>991,682</u>	<u>(276,559)</u>	<u>715,123</u>

21. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Investments £	Other net assets £	Total £
Endowment Funds:				
Permanent Endowment Fund	-	1,025,480		1,025,480
Restricted Funds	-	-		-
Unrestricted Income Funds	<u>2</u>	<u>421,176</u>	<u>168,623</u>	<u>589,801</u>
Total Funds	<u>2</u>	<u>1,446,656</u>	<u>168,623</u>	<u>1,615,281</u>

St Luke's Healthcare for the Clergy
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2018

22. CONTINGENT ASSETS

In the late 1990s the trustees of St Luke's Hospital for the Clergy were left a legacy comprising a percentage share in a parcel of agricultural land in South Wales on some of which land there remains a prospect of planning consent for residential development being obtained. Until such time as planning consent may be granted, this asset is being shown in the balance sheet at a nominal value of £1.

23. RELATED PARTY TRANSACTIONS

There were no transactions with related parties for either the year ended 31 March 2018, nor for the year ended 31 March 2017.

24. COMPANY LIMITED BY GUARANTEE

The company is a registered charity and is limited by guarantee. Each member's liability is limited by individual guarantees in accordance with the Memorandum and Articles of Association.