

AP04

Appointment of corporate secretary



Companies House



Go online to file this information
www.gov.uk/companieshouse

What this form is for
You may use this form to appoint a corporate body or firm as secretary

What this form is NOT
You cannot use this form to appoint an individual as secretary. To do this, please use form AP03 'Appointment of individual as secretary'.

THURSDAY



A13 *A5FJXJR6* 15/09/2016 #417
COMPANIES HOUSE

1 Company details

Company number	0	0	1	6	6	3	9	6
Company name in full	LSC COMMUNICATIONS UK LIMITED							

➔ **Filling in this form**
Please complete in typescript or in bold black capitals
All fields are mandatory unless specified or indicated by *

2 Date of corporate secretary's appointment

Date of appointment	^d 1	^d 2	^m 0	^m 9	^y 2	^y 0	^y 1	^y 6
---------------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------	----------------

3 Corporate secretary's details

Corporate body/firm name	FIRST NAMES (UK) LIMITED							
Building name/number	4th Floor, 45							
Street	MONMOUTH STREET							
Post town	LONDON							
County/Region								
Postcode	W	C	2	H		9	D	G
Country								
Is the corporate secretary registered within the European Economic Area (EEA)? → Yes Complete Section 4 → No Complete Section 5								

➊ **Registered or principal address**
This address will appear on the public record. This address must be a physical location for the delivery of documents. It cannot be a PO box number (unless contained within a full address), a DX number or LP (Legal post in Scotland) number

4 EEA companies

Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	
Where the company/firm is registered	England & Wales
Registration number	08333464

➋ **EEA**
A full list of countries of the EEA can be found in our guidance www.gov.uk/companieshouse
➌ This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)

AP04
Appointment of corporate secretary

5 Non-EEA companies

Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.

1 Non - EEA
Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register.

Legal form of the corporate body or firm

Governing law

If applicable, where the company/firm is registered **1**

Registration number

6 Consent to act as corporate secretary

Please tick the box to confirm consent.

- The company confirms that the corporate body named in section 3 has consented to act as a corporate secretary of the company named in section 1

7 Signature

I am signing this form on behalf of the company

Signature

Signature

X



X

This form may be signed and authorised by
Director **1**, Secretary, Person authorised **1**, Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor

1 Societas Europaea
If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership

1 Person authorised
Under either section 270 or 274 of the Companies Act 2006

AP04

Appointment of corporate secretary

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Walter Brown**

Company name **LSC Communications UK Ltd**

Address **85 Gracechurch St**

Post town **London**

County/Region

Postcode **E C 3 V 0 A A**

Country

DX

Telephone **0203 047 4594**

Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- The company name and number match the information held on the public Register
- You have completed the date of appointment
- You have entered the new corporate secretary's address
- The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- You have completed either section 4 or section 5
- You have ticked the consent to act statement in section 6
- You have signed the form

Important information

Please note that all information on this form will appear on the public record

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

Further information

For further information, please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse