



Companies House

— for the record —

Company Name

BUSINESS IN FOCUS LIMITED

363s Annual Return

013433/45

Company Type

Private Company Limited By

Guarantee Without Share Capital

Company Number

2553654

Information extracted from

Companies House records on

19th September 2003

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.



Section 1: Company details

Ref: 2553654/15/42

	Current details	Amended details																																										
> Registered Office Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	Enterprise Centre Tondu Bridgend Mid Glam CF32 9BS	Address _____ _____ _____ UK Postcode - - - - -																																										
> Register of Members <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	Address where the Register is held At Registered Office	Address _____ _____ _____ UK Postcode - - - - -																																										
> Register of Debenture Holders <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	Not Applicable	Address _____ _____ _____ UK Postcode - - - - -																																										
> Principal Business Activities <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<table border="1"> <thead> <tr> <th>SIC Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>7487</td> <td>Other business activities</td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC Code	Description	7487	Other business activities																	<table border="1"> <thead> <tr> <th>SIC CODE</th> <th>Description</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC CODE	Description																				
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> <i>Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.</i>																																												

Section 2: Details of Officers of the Company

	Current details	Amended details
<p>> Company Secretary If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Company Secretary must be notified on form 288.</i></p>	<p>Name EVERSECRETARY LIMITED</p> <p>Address Sun Alliance House 35 Mosley Street Newcastle Upon Tyne NE1 1XX</p>	<p>Name _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address _____ _____</p> <p>UK Postcode _ _ _ _ _ Date of change _ _ / _ _ / _ _ _ _ Date EVERSECRETARY LIMITED ceased to be secretary (if applicable) _ _ / _ _ / _ _ _ _</p>

<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288.</i></p>	<p>Name John Peter BEVAN OBE</p> <p>Address 79 Hookland Road Porthcawl Mid Glamorgan CF36 5SG</p> <p>Date of birth 06/07/1943</p> <p>Nationality British</p> <p>Occupation Corporate Communication Execut</p>	<p>Name _____</p> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address _____ _____</p> <p>UK Postcode _ _ _ _ _ Date of birth _ _ / _ _ / _ _ _ _ Nationality _____ Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _ Date John Peter BEVAN OBE ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>
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Current details	Amended details
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> Director
 If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 288.

Name
 Gareth BRAY BSC ECON MSC
 MIED MIBC

Address
 104 Bishopswood
 Brackla
 Bridgend
 Mid Glamorgan
 CF31 2LZ

Date of birth 06/09/1949

Nationality British

Occupation Executive Director

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date Gareth BRAY BSC ECON MSC MIED MIBC ceased to be director (if applicable) _ _ / _ _ / _ _ _ _

> Director
 If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 288.

Name
 Geraint Deiniol EVANS

Address
 8 The White House
 Cold Knap Way
 Barry
 Vale Of Glamorgan
 CF62 6FB

Date of birth 19/03/1954

Nationality Welsh

Occupation Solicitor

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date Geraint Deiniol EVANS ceased to be director (if applicable) _ _ / _ _ / _ _ _ _

	Current details	Amended details
<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p>Particulars of a new Director must be notified on form 288.</p>	<p>Name Councillor Michael Raymond HARVEY</p> <p>Address 87 Walston Road Wenvoe Cardiff CF5 6AW</p> <p>Date of birth 27/05/1940</p> <p>Nationality British</p> <p>Occupation Councillor</p>	<p>Name</p> <hr/> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <hr/> <hr/> <hr/> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Councillor Michael Raymond HARVEY ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>
	<p>Name Stephen Dennis HUDD</p> <p>Address 7 Magnolia Close Cyncoed Cardiff South Glamorgan CF2 7HQ</p> <p>Date of birth 09/01/1950</p> <p>Nationality British</p> <p>Occupation Company Director</p>	<p>Name</p> <hr/> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <hr/> <hr/> <hr/> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Stephen Dennis HUDD ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>

Current details**Amended details****> Director**

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Name
Jonathan Vaughan HUIISH MSC
ECON BSC HONS

Address
Frondeg
Heol Miskin
Pontyclun
Mid Glamorgan
CF72 9AJ

Date of birth 02/04/1970

Nationality British

Occupation County Borough
Council

Particulars of a new Director must be notified on form 288.

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date Jonathan Vaughan HUIISH MSC
ECON BSC HONS ceased to be director
(if applicable) _ _ / _ _ / _ _ _ _

> Director

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Name
David Rhys Hughes JAMES

Address
5 Windsor Road
Radyr
Cardiff
South Glamorgan
CF4 8BQ

Date of birth 07/10/1956

Nationality British

Occupation Chartered Surveyor

Particulars of a new Director must be notified on form 288.

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date David Rhys Hughes JAMES
ceased to be director (if applicable)
_ _ / _ _ / _ _ _ _

	Current details	Amended details
<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288.</i></p>	<p>Name Antony Ronald MANSELL</p> <p>Address 50 Lakeside Drive Cardiff CF23 6DG</p> <p>Date of birth 03/11/1949</p> <p>Nationality British</p> <p>Occupation Bank Official</p>	<p>Name</p> <hr/> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <hr/> <hr/> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Antony Ronald MANSELL ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>

<p>> Director If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288.</i></p>	<p>Name Derek William Charles MORGAN</p> <p>Address Erw Graig Merthyrmaur Bridgend Mid Glamorgan CF32 0NU</p> <p>Date of birth 28/11/1934</p> <p>Nationality British</p> <p>Occupation Management Consultant</p>	<p>Name</p> <hr/> <p><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</p> <p>Address</p> <hr/> <hr/> <p>UK Postcode _ _ _ _ _</p> <p>Date of birth _ _ / _ _ / _ _ _ _</p> <p>Nationality _____</p> <p>Occupation _____</p> <p>Date of change _ _ / _ _ / _ _ _ _</p> <p>Date Derek William Charles MORGAN ceased to be director (if applicable) _ _ / _ _ / _ _ _ _</p>

Current details	Amended details
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> Director
If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Name
Robert Huw MORGAN

Address
7 Pencisely Rise
Llandaff
Cardiff
CF5 1DX

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

Date of birth 09/11/1960

Nationality British

Occupation Banker

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date Robert Huw MORGAN ceased to be director (if applicable)

_ _ / _ _ / _ _ _ _

Particulars of a new Director must be notified on form 288.

> Director
If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Name
Cllr Melvyn Ernest John NOTT JP

Address
Ashgrove 49 Woodland Way
Sarn
Bridgend
Mid Glamorgan
CF32 9QA

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

Date of birth 28/12/1942

Nationality British

Occupation Retired

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date Cllr Melvyn Ernest John NOTT JP ceased to be director (if applicable)

_ _ / _ _ / _ _ _ _

Particulars of a new Director must be notified on form 288.

Current details

Amended details

> **Director**

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Name
Allan Jeffrey Keith PEARSON

Address
Elscott House
Llysworney
Cowbridge
South Glamorgan
CF7 7NQ

Date of birth 03/12/1961

Nationality British

Occupation Solicitor

Particulars of a new Director must be notified on form 288.

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date Allan Jeffrey Keith PEARSON ceased to be director (if applicable)

_ _ / _ _ / _ _ _ _

> **Director**

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Name
Graham Vivian REES

Address
Sidney House Farm
Llysworney
Cowbridge
South Glamorgan
CF71 7NQ

Date of birth 30/12/1945

Nationality British

Occupation Certified Accountant

Particulars of a new Director must be notified on form 288.

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date Graham Vivian REES ceased to be director (if applicable)

_ _ / _ _ / _ _ _ _

Current details	Amended details
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> Director
 If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Name
 John Price SHEPPARD

Address
 11 Hardwicke Court
 Llandaff
 Cardiff
 South Glamorgan
 CF5 2LB

Date of birth 16/08/1944

Nationality British

Occupation Director

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date John Price SHEPPARD ceased to be director (if applicable)
 _ _ / _ _ / _ _ _ _

Particulars of a new Director must be notified on form 288.

> Director
 If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Name
 William Derek SNOWDON

Address
 Llwyn Y Brain Mawr Farm
 Creigiau
 Cardiff
 CF15 9SG

Date of birth 12/09/1954

Nationality British

Occupation Solicitor

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date William Derek SNOWDON ceased to be director (if applicable)
 _ _ / _ _ / _ _ _ _

Particulars of a new Director must be notified on form 288.

Current details

Amended details

> **Director**

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Name
Keith THOMAS

Address
101 Cyncoed Road
Cyncoed
Cardiff
CF2 6AE

Date of birth 14/08/1958

Nationality British

Occupation Chartered Accountant

Particulars of a new Director must be notified on form 288.

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date Keith THOMAS ceased to be director (if applicable)

_ _ / _ _ / _ _ _ _

> **Director**

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Name
Roger Geraint THOMAS

Address
Cliff Lea
Cliff Parade
Penarth
S Glam
CF64 5BP

Date of birth 22/07/1945

Nationality British

Occupation Solicitor

Particulars of a new Director must be notified on form 288.

Name

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode _ _ _ _ _

Date of birth _ _ / _ _ / _ _ _ _

Nationality _____

Occupation _____

Date of change _ _ / _ _ / _ _ _ _

Date Roger Geraint THOMAS ceased to be director (if applicable)

_ _ / _ _ / _ _ _ _



Companies House
— for the record —

363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

1. Declaration

- I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

X Signature Gareth Bray
(Director / Secretary)

Date 30/09/2003

This date must not be earlier than the return date at 2 below

What to do now

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

2. Date of this return

- This AR is made up to 13/10/2003 If you are making this return up to an earlier date, please give the date here

30/09/2003

Note: The form must be delivered to CH within 28 days of this date

3. Date of next return

- If you wish to change your next return to a date earlier than **13th October 2004** please give the new date here:

— / — / — — —

4. Where to send this form

- Please return this form to:

Registrar of Companies
Companies House
Crown Way
Cardiff CF14 3UZ

OR

For members of the Hays Document
Exchange service
DX 33050 Cardiff

Have you enclosed the filing fee with the company number written on the reverse of the cheque?

Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name
GARETH BRAY

Telephone number *inc code*
01656 724414

Address
ENTERPRISE CENTRE
BRYN ROAD
TOWNU BRIDGEND

DX number *if applicable*

DX exchange

Postcode CF32 9BS