WOUND CARE ALLIANCE UK
(A company limited by guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2018
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</tbody>
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WOUND CARE ALLIANCE UK
(A company limited by guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 OCTOBER 2018

Trustees
Janice Bianchi
Rosie Callaghan
Michelle Carolan (resigned 30 January 2019)
Jackie Griffin
Menna Lloyd Jones (resigned 10 October 2018)
Jola Merrick, Treasurer
Jeanette Milne, Treasurer (resigned 1 January 2019)
Jackie Stephen-Haynes, Chair
Louise Toner
Richard White
Monique Maries (appointed 10 October 2018)
Sue Johnson (appointed 10 October 2018)

Company registered number
06725483

Charity registered number
1130912

Registered office
148 Edmund Street
Birmingham
B3 2FD

Company secretary
Jola Merrick

Independent examiner
Helen Blundell LLB FCA FCIE DchA

Accountants
MHA MacIntyre Hudson
Chartered Accountants
Rutland House
148 Edmund Street
Birmingham
B3 2FD

Bankers
CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ
The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Wound Care Alliance UK (the charity) for the year ended 31 October 2018 which are also prepared to meet the requirements for a directors’ report and accounts for Companies Act purposes.

The Trustees confirm that the Annual report and financial statements of the charity comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102.

Since the charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director’s Report) Regulations 2013 is not required.

Objectives and Activities

Policies and objectives

The charity is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association. The company was incorporated on 16 October 2008 and registered as a charity on 3 August 2009.

The charity was created to form a vehicle for the merging of the Tissue Viability Nurses Association (TVNA) and Wound Care Society (WCS). The objectives of the Wound Care Alliance are as follows:

- A member network
- The provision of educational resources
- Production of evidence based guidelines
- A communication forum

By doing so Wound Care Alliance hopes to nurture healthcare professionals working at a fundamental level and encourage them to pursue their education within tissue viability, bringing forward the Tissue Viability Nurses, Podiatrists and therapists of the future and providing Tissue Viability professional support and development for both specialist and non-specialist practitioners.

Secondly; to provide a professional voice for significant national and international tissue viability issues for key stakeholders in the speciality of TV. For example; participating with EPUAP in the development of Pressure Ulcer Grading Scales; responding to Consultation documents released by the Department of Health and working with NHS Supply Chain with regard to tissue viability-related products.

Lastly; to provide user-friendly tissue viability information and resources for the public, acknowledging the challenges of problems such as obesity and its impact on patient’s psychological wellbeing and lifestyle with regard to skin problems, pressure damage, lymphoedema and equipment issues within primary and secondary care.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit. The reduced fees and increased accessibility of membership, being a significant voice and having a focus for patient/public education have all been aimed at facilitating the public benefit.
Achievements and performance

Review of activities

As has been the pattern in recent years, the Wound Care Alliance UK has had another successful year. We have 16 commercial sponsors which enables our continued free membership.

Our membership stands at over 4,000 at the end of 2018 and we are continuing to recruit national and international members.

The new agreement with Mark Allen Publishing has seen an increase in advertising space in the established Tissue Viability supplement of the British Journal of Nursing which is published quarterly. This supplement is now bound out, our members who, in addition to receiving a print copy, can access the journal online via Athens accounts. In addition to publishing we have access to free advertising space at the 200 plus Mark Allen events to enable recruitment of new members and publicise the work of the charity. We continue to review our relationship with Mark Allen Publishing to ensure we maximise opportunities for our members and meet formally or teleconference with them twice a year.

The 8th WCAUK Annual Conference was held at the Hallmark Hotel, Cambridge on 11 October 2018. The proceedings are now on a website enabling members who were unable to attend to view and learn from the presentations. In addition, a skills day was held on 18 April 2018 at Hampden Park, Glasgow which was attended by over 100 delegates. The evaluations of the events are available on the website. The commitment to two conferences a year continues and the venues will be spread across the UK.

Overall, another successful year that has seen the organisation moving from strength to strength to the benefit of our members and ultimately the patients they care for.

Financial Review


Reserves policy

The Trustees consider that a reserve of £40,000 is appropriate to support the charity if income streams are limited or to allow development of the organisation. The current general reserves held by the charity of £49,264 (2017: £70,011) has now been reduced as resources have been utilised in the production of filmed and edited educational resources.
WOUND CARE ALLIANCE UK  
(A company limited by guarantee)

TRUSTEES’ REPORT (continued)  
FOR THE YEAR ENDED 31 OCTOBER 2018

Structure, governance and management

Constitution

The charity is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association. The company was incorporated on 16 October 2008 and registered as a charity on 3 August 2009.

Method of appointment or election of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

Organisational structure and decision making

The charity has a Chair, Vice Chair, Treasurer and administrator. Additionally, two of the trustees sit on the editorial board of the British Journal of Nursing Tissue Viability Supplement.

The WCAUK has both individual and corporate members. The corporate members pay an annual members fee and the individual members have free membership until March 2019 as approved by the trustees.

The Charity is managed by a national committee which meets on a quarterly basis and all decisions on policy require unanimous agreement. However, individual trustees have specific roles within the charity and these roles have associated role descriptors.

Risk management

The Trustees have assessed the major risks to which the charity is exposed, those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

Future developments

The Trustees are happy to report that due to our continued success in securing sponsorship we can continue our free membership until 2019.

Our increased membership has supported continued commitment to offer two conferences per year, one of which will have a focus on clinical skills.

We have recently updated our website to improve member experience and enable easier access for members with mobile devices.

Furthermore, the Trustees are considering the possibility of making a small number of scholarships available to our members to enable them to further enhance their knowledge/skills set in wound care for the benefit of the patients.
WOUND CARE ALLIANCE UK
(A company limited by guarantee)

TRUSTEES’ REPORT (continued)
FOR THE YEAR ENDED 31 OCTOBER 2018

Trustees’ responsibilities statement

The Trustees (who are also directors of Wound Care Alliance UK for the purposes of company law) are responsible for preparing the Trustees’ report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company’s transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees, on 30th March and signed on their behalf by:

Jackie Stephen-Haynes, Chair
Trustee
WOUND CARE ALLIANCE UK
(A company limited by guarantee)

INDEPENDENT EXAMINER’S REPORT
FOR THE YEAR ENDED 31 OCTOBER 2018

Independent Examiner’s Report to the Trustees of Wound Care Alliance UK (the ‘charity’)

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 October 2018.

This report is made solely to the charity’s Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity’s Trustees those matters I am required to state to them in an Independent examiner’s report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity’s Trustees as a body, for my work or for this report.

Responsibilities and Basis of Report

As the Trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (‘the 2006 Act’).

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity’s accounts carried out under section 145 of the Charities Act 2011 (‘the 2011 Act’). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner’s Statement

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a ‘true and fair’ view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Helen Blundell Dated: 31 July 2019
Helen Blundell LLB FCA FCIE DChA

MHA MacIntyre Hudson
Chartered Accountants
Rutland House
148 Edmund Street
Birmingham
B3 2FD
WOUND CARE ALLIANCE UK  
(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 OCTOBER 2018

<table>
<thead>
<tr>
<th>Note</th>
<th>Unrestricted and total funds 2018</th>
<th>Unrestricted and total funds 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td>Income from:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Donations and legacies</td>
<td>2</td>
<td>29,519</td>
</tr>
<tr>
<td>Charitable activities</td>
<td></td>
<td>4,500</td>
</tr>
<tr>
<td>Total income</td>
<td></td>
<td>34,019</td>
</tr>
<tr>
<td>Expenditure on:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Charitable activities</td>
<td>3,4</td>
<td>54,766</td>
</tr>
<tr>
<td>Total expenditure</td>
<td></td>
<td>54,766</td>
</tr>
<tr>
<td>Net (expenditure) / income before other recognised gains and losses</td>
<td>(20,747)</td>
<td>2,451</td>
</tr>
<tr>
<td>Net movement in funds</td>
<td>(20,747)</td>
<td>2,451</td>
</tr>
<tr>
<td>Reconciliation of funds:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total funds brought forward</td>
<td></td>
<td>70,011</td>
</tr>
<tr>
<td>Total funds carried forward</td>
<td></td>
<td>49,264</td>
</tr>
</tbody>
</table>

The notes on pages 9 to 12 form part of these financial statements.
WOUND CARE ALLIANCE UK
(A company limited by guarantee)
REGISTERED NUMBER: 06725483

BALANCE SHEET
AS AT 31 OCTOBER 2018

<table>
<thead>
<tr>
<th>Note</th>
<th>2018</th>
<th>£</th>
<th>2017</th>
<th>£</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current assets</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debtors</td>
<td>6</td>
<td>3,664</td>
<td>2,980</td>
<td></td>
</tr>
<tr>
<td>Cash at bank and in hand</td>
<td></td>
<td>55,203</td>
<td>71,826</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>58,867</td>
<td>74,806</td>
<td></td>
</tr>
<tr>
<td>Creditors: amounts falling due within one year</td>
<td>7</td>
<td>(9,603)</td>
<td>(4,795)</td>
<td></td>
</tr>
<tr>
<td>Net current assets</td>
<td></td>
<td>49,264</td>
<td>70,011</td>
<td></td>
</tr>
<tr>
<td>Net assets</td>
<td></td>
<td>49,264</td>
<td>70,011</td>
<td></td>
</tr>
<tr>
<td>Charity Funds</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unrestricted and total funds</td>
<td></td>
<td>49,264</td>
<td>70,011</td>
<td></td>
</tr>
<tr>
<td>Total funds</td>
<td></td>
<td>49,264</td>
<td>70,011</td>
<td></td>
</tr>
</tbody>
</table>

The charity's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the charity to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on 30 July 2017 and signed on their behalf, by:

Jackie Stephen-Haynes, Chair

The notes on pages 9 to 12 form part of these financial statements.
WOUND CARE ALLIANCE UK  
(A company limited by guarantee)  

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2018  

1. Accounting Policies  
Wound Care Alliance UK is a charitable company limited by guarantee and registered in England and Wales. The registered office is shown on page 1. The nature of the charity's operations and the principal activities are the promotion and furthering of best practice in the management of wounds and advancement of education of nurses and other persons involved in the treatment of skin wounds and of the public.  

1.1 Basis of preparation of financial statements  
The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)) SORP Update Bulletin 1, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.  
Wound Care Alliance UK meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.  

1.2 Company status  
The charity is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.  

1.3 Fund accounting  
General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.  

1.4 Income  
All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.
1. Accounting Policies (continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity.

Support costs are those costs incurred directly in support of expenditure on the objects of the company.

Charitable activities and Governance costs are costs incurred on the charity's operations, including support costs and costs relating to the governance of the charity apportioned to charitable activities.

All expenditure is inclusive of irrecoverable VAT.

1.6 Debtors

Trade and other debtors are recognised at the settlement amount.

1.7 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.8 Liabilities and provisions

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation.

1.9 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2018

2. Income from donations and legacies

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted and total funds</th>
<th>Unrestricted and total funds</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2018</td>
<td>2017</td>
</tr>
<tr>
<td>Lahore</td>
<td>29,519</td>
<td>35,753</td>
</tr>
<tr>
<td>Total 2017</td>
<td>35,753</td>
<td></td>
</tr>
</tbody>
</table>

3. Direct costs

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted and total funds</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2018</td>
<td>2017</td>
</tr>
<tr>
<td>Lahore</td>
<td>32,040</td>
<td>20,292</td>
</tr>
<tr>
<td>Travel and subsistence</td>
<td>5,951</td>
<td>3,859</td>
</tr>
<tr>
<td>Digital marketing</td>
<td>1,000</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>38,991</td>
<td>24,151</td>
</tr>
<tr>
<td>Total 2017</td>
<td>24,151</td>
<td></td>
</tr>
</tbody>
</table>

4. Support costs

<table>
<thead>
<tr>
<th></th>
<th>Governance costs</th>
<th>Charitable activities</th>
<th>Unrestricted and total funds</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£</td>
<td>£</td>
<td>2018</td>
<td>2017</td>
</tr>
<tr>
<td>Lahore</td>
<td>-</td>
<td>6,367</td>
<td>6,367</td>
<td>7,843</td>
</tr>
<tr>
<td>Postage</td>
<td>-</td>
<td>880</td>
<td>880</td>
<td>378</td>
</tr>
<tr>
<td>Computer costs</td>
<td>-</td>
<td>3,879</td>
<td>3,879</td>
<td>4,631</td>
</tr>
<tr>
<td>Sundry</td>
<td>-</td>
<td>215</td>
<td>215</td>
<td>240</td>
</tr>
<tr>
<td>Independent examiner’s fees</td>
<td>3,893</td>
<td>-</td>
<td>3,893</td>
<td>1,854</td>
</tr>
<tr>
<td>Legal and professional fees</td>
<td>541</td>
<td>-</td>
<td>541</td>
<td>205</td>
</tr>
<tr>
<td></td>
<td>4,434</td>
<td>11,341</td>
<td>15,775</td>
<td>15,151</td>
</tr>
<tr>
<td>Total 2017</td>
<td>2,059</td>
<td>13,092</td>
<td>15,151</td>
<td></td>
</tr>
</tbody>
</table>
WOUND CARE ALLIANCE UK  
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 OCTOBER 2018

5. Independent examiners' remuneration
The Independent Examiner's remuneration amounts to an Independent Examination fee of £3,893 (2017: £1,854), and included in legal and professional fees are fees for other accountancy services of £541 (2017: £205).

6. Debtors

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other debtors</td>
<td>3,000</td>
<td>1,500</td>
</tr>
<tr>
<td>Prepayments and accrued income</td>
<td>664</td>
<td>1,480</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>3,664</strong></td>
<td><strong>2,980</strong></td>
</tr>
</tbody>
</table>

7. Creditors: Amounts falling due within one year

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other creditors</td>
<td>830</td>
<td>330</td>
</tr>
<tr>
<td>Accruals and deferred income</td>
<td>8,773</td>
<td>4,465</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>9,603</strong></td>
<td><strong>4,795</strong></td>
</tr>
</tbody>
</table>

8. Related party transactions
During the year, eleven (2017: nine) Trustees received reimbursements of expenses of £5,937 (2017: £3,678). Included in other creditors at the year end is £330 due to two Trustees (2017: £267 to one Trustee) for the reimbursement of expenses.

During the year, no Trustees received any remuneration (2017: £Nil).

There are no employees and therefore no emoluments more than £60,000.

In the year, Rosie Callaghan, a Trustee of the Charity, received £500 in speaking and conference attendance fees for Wound Care Alliance UK (2017: £700).

Jackie Griffin, a Trustee of the Charity, received £550 in speaking and conference attendance fees for Wound Care Alliance UK (2017: £550).

Janice Bianchi, a Trustee of the Charity, received £Nil in speaking fees for Wound Care Alliance UK (2017: £400).