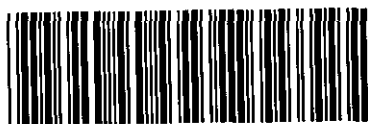


Southville Community Development Association Accounts

for the year ending 31st
March 2006

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COMPANIES HOUSE

2006 marks our 15th birthday and, I think, the 13 year since I became involved with Southville CDA. Looking back, there have been some difficult times, but mainly a steady increase in the range and scope of our activity. The emphasis in the early days was very much upon promotion of the Southville Centre as a building. How could we fill it with activities that would both serve the interests and tickle the fancy of local people and earn enough money to pay wages, electricity and our many other bills?

Well, nothing's changed there! Except, I hope, we are now much clearer about the need to consider both community service and income generation, not as alternatives, but as twin goals to be achieved simultaneously.

In more recent years we've also been much more active in community activity outside the building. Our current flagship project has been the Lottery funded 'Bedminster Green Renaissance Project', part of the Sustainable Southville Scheme. This has built on work begun four or five years ago and operates on the same discipline as the building: the need to serve the interests of the community, whilst being properly resourced either with volunteer time or grant funding, usually both. It was especially pleasing this year when this project was recognized by the SW lottery board as their best wildlife project in the SW region. Devon, eat your heart out!!

Looking back to my last years' comments I seemed a little fraught. We'd gone through a year full of positive achievements, but also with considerable difficulties. Anne Malindine had just arrived in post and I record that we had set her several objectives for the following twelve months. That's in addition to the daily round of keeping the whole show on the road.

Anne's tasks included things like ensuring that the recovery of the First Steps Nursery (started by Gill Loats, Katie Neads and her team) continued with a firm organizational and financial base and to apply the same process to other teams. We also wanted Anne to increase other income streams, such as room bookings and to strengthen and restructure our core services of finance, reception, caretaking and cleaning. We wanted to increase room bookings, not just because we need the money (which of course we do) but because an empty room serves no purpose for the community or anyone else.

I'm happy to say that the First Steps Nursery is now firmly in the black, has been well-managed by Katie Neads throughout the year and, I am confident, will continue to prosper under its new manager, Hannah Mee. Well done too for their brilliant Ofsted report following a visit in September.

The other tasks are well in hand. A major element in the restructuring of core services has been the arrival in July of Charlotte Summerford in the new post of 'Front of House Manager'. Charlotte is looking hard at some of our practices and making useful suggestions to increase our capacity to earn money and thus continue in existence.

Don't relax Anne, we've got some more tasks for 2007!

Of course, other sections of the organization have been active too. The Oasis Café remains at the heart of the organization as a meeting place for local people, caterer to all our users and, often, my office. We had a nasty scare with the After School Club, but we are hopeful that that is now sorted and behind us. Hilary's Monday Group of older people has presented us with no significant worries throughout the year. I hope we can say the same for every team in 2007!

A strong theme of both Anne's and the Management Committee's policy during the last twelve months has been to empower our team leaders and through them the whole organization. The management group is now working well together, supporting each other, solving problems as they arise and making decisions based upon more reliable information. Given that people are our main resource, this has strengthened the organization very greatly. During 2007 I would hope to see project work more closely integrated into this management structure.

Lastly, it's been a good year for community projects: arts activities, park improvements, river walks, information days, publishing books (well, book), and others too numerous to mention. Well done Katie White who led much of this and thanks to all the volunteers who made it happen; Heritage Heroes all.

Reserves Policy and Risk Management

The Trustees are maintaining a level of Designated Funds necessary to meet the requirements of any staff redundancy costs, particularly as SCDA has a number of full-time staff in post with 10 years' or more service. The level of unrestricted general reserves in 2005/06 is £18,549. This is still a low level of reserves compared to the monthly wage bill of £23,000. The Trustees aim to achieve an unrestricted reserve equivalent to 3 months' salary costs.

The greatest risk to the Association is its reliance on key volunteers and key staff. This is understood by Trustees and is being taken into account in changes to staffing and recruiting structures and training budgets, as the funds become available to put them in place.

The Trustees are satisfied that all operational systems are in place to ensure sound governance of the Association and this has been upheld in the monitoring undertaken by our funding bodies.

Conclusion

In preparing the attached accounts, the Trustees consider that the charity has:

- Used suitable accounting policies and applied them consistently.
- Made judgments and estimates that are reasonable and prudent.

- Stated whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
- Has prepared the accounts under the historical cost convention, in accordance with applicable accounting standards, following the recommendations Statement of recommended Practice:Accounting by Charities.

The Trustees have responsibility for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable it to ensure that the financial statements comply with the Companies Act 1985. They also have responsibility for safeguarding the assets of the charity and for taking reasonable steps to prevent and detect fraud and other irregularities.

The Trustees

The Trustees constitute directors of SCDA for the purposes of the Companies Act 1985 and the trustees of the charity for the purposes of the Charities Act 1993. There are up to 12 Trustees elected by the SCDA membership at the Annual General Meeting. One third of the serving Trustees come up for election each year. The following members were in office at 31st March 2006 and served throughout the year:

Ben Barker, Eric Booth, Roger Cleeves, Pamela Connor, Annie Cooper, Martin Cummins, Doreen Kerr, Sophia Richards, Kathy Russell, Linda Salter, Matthew Symonds, Lee Talbot.

No Trustees received any remuneration for services as members of SCDA management Committee, or for expenses.

No Trustees had any beneficial interest in any contract with SCDA.

Senior Executive

Company Secretary and Centre Manager – Gill Loats from February 2005 until September 2005 and then Anne Malindine from October 2005.

Café Manager – Pat Biggs.

Nursery Manager – Paula Thompson until September 2005 and then Katie Needs.

Employees

SCDA has 33 full and part-time staff at 31st March 2006. Recruitment of staff follows our Equal Opportunities Policy and all staff have job descriptions and contracts of employment.

Legal Status

SCDA is a registered charity no. 1000544. It is also a Company Limited by Guarantee no. 2542176.

Bankers

Lloyds TSB, Bedminster Branch, East Street, Bedminster, Bristol BS3

Solicitors

Osborne Clarke, 50 Queen Charlotte Street, Bristol BS1 4HE

Auditors

Dick Maule, Bristol Community Accountants, 12 Picton Street, Bristol BS6 5QA.

The Auditor, Dick Maule, has indicated his willingness to accept re-appointment under S385(2) of the Companies Act 1985.

Signed Ben Barker (Chair)

Dick Maule (Trustee)

Date 17-10-06

Independent Auditor's Report to the members of Southville Community Development Association

I have audited the financial statements of Southville Community Development Association for the year ended 31st March 2006 which comprise of the Statement of Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein (and the requirements of the Financial Reporting Standard for Smaller Entities2).

This report is made solely to the charity's members, as a body, in accordance with Section 235 of the Companies Act 1985. My audit work has been undertaken so that I might state to the charity's members those matters I am required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for my audit work, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and auditors

As described in the Statement of Trustees' Responsibilities the trustees (who are also the directors of Southville Community Development Association for the purposes of company law) are responsible for the preparation of the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

My responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

I report to you my opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. I report to you whether in my opinion the information given in the Trustees' Annual Report is consistent with the financial statements. I also report to you if, in my opinion, the charity has not kept proper accounting records, if I have not received all the information and explanations I require for my audit, or if information specified by law regarding trustees' remuneration and transactions is not disclosed.

I read the Trustees' Annual Report and consider the implications for my report if I become aware of any apparent misstatements within it.

Basis of audit opinion

I conducted my audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

I planned and performed my audit so as to obtain all information and explanations which I considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial statements.

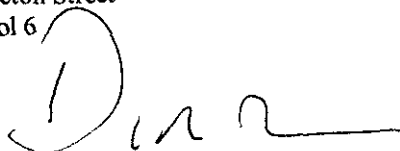
Opinion

In my opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice [for Smaller Entities] of the state of the charity's affairs as at 31st March 2006, and of its incoming resources and application of resources, including its income and expenditure, in the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Trustees' Annual Report is consistent with the financial statements.

Dick Maule
Chartered Accountant and Registered Auditor
10 Picton Street
Bristol 6

dated: 19.10.06



Southville Community Development Association

Statement of Financial Activities [including Income and Expenditure Account]
for the year ended 31st. March 2006

	Notes	Unrestricted Funds 2006 £	Restricted Funds 2006 £	Total Funds 2006 £	2005 £
Incoming resources					
Incoming resources from generated funds					
<i>Voluntary income</i>					
Donations and fund-raising		119	-	119	5,672
Investment income and interest		1,863	-	1,863	1,570
<i>Incoming resources from charitable activities:</i>					
Grants and contracts		14,000	86,878	100,878	94,548
Income from cafe		75,401	-	75,401	94,284
Income from nursery		144,165	-	144,165	136,192
Room hire		65,803	-	65,803	66,240
Daycare and Playscheme		-	5,621	5,621	929
After School Club		37,351	-	37,351	39,561
<i>Activities for generating funds</i>					
Rent		9,518	-	9,518	6,542
Sales and sundry earned income		6,843	-	6,843	11,858
Total Incoming Resources		<u>355,064</u>	<u>92,499</u>	<u>447,563</u>	<u>457,395</u>
Resources expended					
Charitable activities	[11]	357,185	62,747	419,932	471,524
Governance costs	[11]	5,700	-	5,700	5,450
Total Resources Expended		<u>362,885</u>	<u>62,747</u>	<u>425,632</u>	<u>476,974</u>
Net incoming/ (outgoing) resources		(7,821)	29,752	21,931	(19,579)
Reconciliation of funds					
Total funds brought forward		71,016	21,979	92,995	112,574
Total funds carried forward		<u>63,195</u>	<u>51,731</u>	<u>114,926</u>	<u>92,995</u>

Southville Community Development Association

Balance sheet as at 31st. March 2006

	Notes	2006 £	2005 £
Tangible assets	(2)	1,756	<u>2,345</u>
Current assets			
Cafe stock		3,492	3,206
Debtors and prepayments	(3)	44,375	36,745
Joint bank account with Bristol City Council		49	49
Cash at bank and on hand		<u>92,734</u>	<u>67,115</u>
		140,649	107,116
Current liabilities			
Creditors: amounts falling due within 12 months	(4)	<u>(27,479)</u>	<u>(16,466)</u>
Net Current assets		<u>113,170</u>	<u>90,650</u>
Net assets		<u>114,926</u>	<u>92,995</u>
Unrestricted Funds	(5)		
General Funds		13,195	21,016
Designated Funds		50,000	50,000
Restricted Funds		51,731	21,979
Total funds		<u>114,926</u>	<u>92,995</u>

These financial statements were approved by the Council of Management on.....

5 October 2006

On behalf of the Council of Management

B. W. Barker

[Signature]

5.10.06 dated:-

Southville Community Development Association

Notes to the accounts for the year ended 31st. March 2006

(1) Principal Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Companies Act 1985 and the Statement of Recommended Practice: *Accounting and Reporting by Charities* issued in March 2005

(b) Fund accounting

[i] Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

[ii] Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

[iii] Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

[i] Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

[ii] Donated services and facilities are included at the value to the charity where this can be quantified.

[iii] The value of services provided by volunteers has not been included in these accounts.

[iv] Investment income is included when receivable.

[v] Incoming resources from charitable trading activity are accounted for when earned.

[vi] Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

(d) Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered

[i] Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

[ii] Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them

[iii] Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

[iv] All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

(e) Fixed assets

Equipment and furniture are written off over the expected useful life of the asset, at 25% on the straight line basis. Items under £250 are not capitalised.

The building is on a 999 year lease from Bristol City Council and would revert to Bristol City Council if the Association ceased operations. Expenditure on the project is therefore not capitalised.

Southville Community Development Association

Notes to the accounts for the year ended 31st. March 2006

(1) Principal Accounting Policies [continued]

[f]Stock

Stock is stated at the lower of cost and net realisable value.

(2) Tangible assets

	Furniture & equipment	
	£	
Cost		
balance brought forward	51,426	
additions in the year	<u> -</u>	
	<u>51,426</u>	
Depreciation		
balance brought forward	49,080	
charge for the year	<u> 590</u>	
	<u>49,670</u>	
Net book value at 31st. March 2006	<u> 1,756</u>	
Net book value at 31st. March 2005	<u> 2,345</u>	

	2006	2005
	£	£
(3) Debtors and prepayments		
Sundry debtors	<u>44,375</u>	<u>36,745</u>
(4) Creditors and accruals		
Amounts falling due within 12 months		
Sundry creditors	<u>27,479</u>	<u>16,466</u>

Southville Community Development Association

Notes to the accounts for the year ended 31st. March 2006

(5) Movements in funds

	Balance 1st. April 2005	Incoming Resources	Outgoing Resources	Balance Transfers	Balance 31st. March 2006
	£	£	£	£	£
Unrestricted funds					
<i>Designated Funds</i>					
Staff Contingency Reserve	30,000	-	-	-	30,000
Building Development Fund	<u>20,000</u>	-	-	-	<u>20,000</u>
	50,000	-	-	-	50,000
General Fund	<u>21,016</u>	<u>355,064</u>	<u>(362,885)</u>	-	<u>13,195</u>
	<u>71,016</u>	<u>355,064</u>	<u>(362,885)</u>	-	<u>63,195</u>
Restricted funds					
Day Care	1,106	20,419	(19,548)	-	1,977
Heritage Lottery Fund.	9,827	1,845	(7,877)	-	3,795
Sustainable Southville	912	10,682	(6,004)	-	5,590
Walking to Health	-	10,750	(926)	-	9,825
Art & Business	507	-	(507)	-	-
NTI Community Bus Study	3,000	-	(3,000)	-	-
Youth Partnership	-	1,885	(1,885)	-	-
FROGS	4,738	39,634	(14,454)	-	29,918
South Bank Show	1,889	-	(1,889)	-	-
Home Front Recall	<u>-</u>	<u>7,284</u>	<u>(6,658)</u>	-	<u>627</u>
	<u>21,979</u>	<u>92,499</u>	<u>(62,747)</u>	-	<u>51,731</u>

(6) Capital commitments and contingent liabilities

There were none at 31st. March 2006

(7) Joint accounts with Bristol City Council

Representatives of Bristol City Council are joint signatories to these accounts, with the money being strictly spent on the new building project.

(8) Status

Southville Community Development Association is a charity, and a company limited by guarantee. No corporation tax is due.

(9) Employee information

	2006	2005
Number of employees	33	33
No employee received emoluments of more than £50,000.		
	£	£
Salaries and wages	255,618	287,826
Social security costs	<u>16,370</u>	<u>18,055</u>
	<u>271,988</u>	<u>305,881</u>

Southville Community Development Association

Notes to the accounts for the year ended 31st. March 2006

(10) Trustees information

	£	£
Trustees remuneration and expenses	-	-
	====	====

(11) Resources expended

	Charitable Activities £	Governance Costs £	Total 2006 £	Total 2005 £
Wages	267,488	4,500	271,988	305,881
Nursery	4,273	-	4,273	21,613
After school club	3,566	-	3,566	7,229
Print, post and stationery	2,745	-	2,745	3,057
Rates	3,227	-	3,227	4,160
Heat and light	6,985	-	6,985	7,382
Telephone	4,292	-	4,292	3,639
Cafe	31,763	-	31,763	36,868
Advertising and promotion	30	-	30	2,184
Training and recruitment	467	-	467	1,385
Sundry expenses	490	-	490	85
Project	55,300	-	55,300	37,086
Repairs and renewals	19,781	-	19,781	23,014
Equipment hire	1,261	-	1,261	1,128
Insurance	10,425	-	10,425	10,268
Cleaning	1,972	-	1,972	1,467
Auditors fees re audit	-	650	650	405
Auditors fees for accountancy and advice	-	550	550	545
Depreciation	590	-	590	2,008
Refreshments and volunteer expenses	19	-	19	3,735
Licenses and subscriptions	2,958	-	2,958	1,836
Legal and professional	2,291	-	2,291	2,000
Bank charges	8	-	8	-
	<u>419,932</u>	<u>5,700</u>	<u>425,632</u>	<u>476,974</u>

(12) Analysis of net assets between funds

	General Funds £	Designated Funds £	Restricted Funds £	Total £
Tangible fixed assets	1,756	-	-	1,756
Current assets	38,918	50,000	51,731	140,649
Current liabilities	<u>(27,479)</u>	<u>-</u>	<u>-</u>	<u>(27,479)</u>
Net assets at 31st March 2006	<u>13,195</u>	<u>50,000</u>	<u>51,731</u>	<u>114,926</u>