### TM02
Termination of appointment of secretary

You can use the WebFiling service to file this form online
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

![Barcode]

**What this form is for**
You may use this form to terminate the appointment of a secretary (individual or corporate)

**What this form is NOT for**
You cannot use this form if you are terminating the appointment of a director. To do this, please use TM01 'Termination of appointment of director'.

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<thead>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Company details</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Company number</td>
<td>0</td>
<td>3</td>
<td>9</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Company name in full</td>
<td>Angelsun Limited</td>
<td></td>
<td></td>
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</tbody>
</table>

**2** Secretary's current details on the Register
Please give us the current appointment details of this secretary held on the public Register

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<thead>
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</thead>
<tbody>
<tr>
<td>Title*</td>
<td>Mrs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full forename(s)</td>
<td>Emma Louise</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Surname/Corporate name</td>
<td>Vickers</td>
<td></td>
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</tbody>
</table>

**3** Termination date

<p>| | | | | | |</p>
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<tbody>
<tr>
<td>Date of termination of appointment</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>9</td>
<td>2</td>
</tr>
</tbody>
</table>

**4** Signature
I am signing this form on behalf of the company

Signature [Signature]

This form may be signed by Director ♦️, Secretary, Person authorised ♦️, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity Commission receiver and manager, CIC manager, Judicial factor

[Signature]

[Signature]

**Notes**
- Only one secretary appointment can be terminated per form
- Societas Europaea
  - If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership
- Person authorised
  - Under either section 270 or 274 of the Companies Act 2006
TM02
Termination of appointment of secretary

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

**Contact name**

**Company name** John Williams and Co

**Address**

Chart House
2 Effingham Road

**Post town** Reigate
**Country** Surrey

**Postcode** RH2 7JN
**Country** United Kingdom

**Telephone** 01737 225509

**Important information**

Please note that all information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

For companies registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth Floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- You have correctly entered the name of the secretary being terminated.
- You have included the date of termination.
- You have signed the form.

**Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk

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