

# AD01

## Change of registered office address



Companies House

You can use the WebFiling service to file this form online.  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

**What this form is for**  
You may use this form to change a company's registered office address.

**What this form is NOT for**  
You cannot use this form to change the registered office address of a Limited Liability Partnership (LLP). To do this, please use form AD01. Change of registered office address of a limited liability partnership (LLP).



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17/12/2016  
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COMPANIES HOUSE

<b>1 Company details</b>		<p>→ <b>Filling in this form</b> Please complete in typescript or in bold black capitals.</p> <p>All fields are mandatory unless specified or indicated by *</p>
Company number	0 3 1 4 3 6 5 0	
Company name in full	Sesame Desktop Services Limited	

<b>2 New registered office address ①</b>		<p>① <b>Change of registered office</b> For England and Wales companies, the address provided can either be in England or Wales.</p> <p>For Welsh companies, the address provided must be in Wales.</p> <p>For companies registered in Scotland or Northern Ireland, the address provided must be in Scotland or Northern Ireland respectively.</p>
<p>The change in registered office address does not take effect until the Registrar has registered this notice.</p> <p>A person may validly serve any document on the company at its previous registered office for 14 days from the date that a change of registered office is registered.</p>		
Building name/number	No.1	
Street	Dorset Street	
Post town	Southampton	
County/Region	Hampshire	
Postcode	S O 1 5 2 D P	

<b>3 Signature</b>		<p>② <b>Societas Europaea</b> If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership.</p> <p>③ <b>Person authorised</b> Under either section 270 or 274 of the Companies Act 2006.</p>
I am signing this form on behalf of the company.		
Signature	<p>Signature</p> <p>X <i>SA</i> X</p>	
<p>This form may be signed by: Director ②, Secretary, Person Authorised ③, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.</p>		

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 **Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **CSG Team**

Company name **Grant Thornton UK LLP**

Address **No.1 Dorset Street**

Post town **Southampton**

County/Region **Hampshire**

Postcode 

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Country **UK**

DX

Telephone **02380 381100**

 **Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- The company name and number match the information held on the public Register.
- You have provided the new registered office address in section 2.
- The registered office is in the location where the company was registered e.g. England and Wales, Wales, Scotland, Northern Ireland.
- You have signed the form.

 **Important information**

**Please note that all information on this form will appear on the public record.**

 **Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

**For companies registered in England and Wales:**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

**For companies registered in Northern Ireland:**  
The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.

 **Further information**

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**