

**ACTIVE BOOKKEEPING AND PAYROLL SERVICES LIMITED**

**Company Registration Number:  
06315012 (England and Wales)**

**Abbreviated (Unaudited) Accounts**

**Period of accounts**

**Start date: 01st April 2012**

**End date: 31st March 2013**

SUBMITTED

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# ACTIVE BOOKKEEPING AND PAYROLL SERVICES LIMITED

## Company Information for the Period Ended 31st March 2013

<b>Director:</b>	DUNCAN NICHOLLS
<b>Company secretary:</b>	ANNA KRZYMOWSKA
<b>Registered office:</b>	30 Old River Denmead Waterlooville Hampshire PO7 6XS GB-ENG
<b>Company Registration Number:</b>	06315012 (England and Wales)

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# ACTIVE BOOKKEEPING AND PAYROLL SERVICES LIMITED

## Abbreviated Balance sheet As at 31st March 2013

	Notes	2013 £	2012 £
<b>Fixed assets</b>			
Tangible assets:	3	0	122
<b>Total fixed assets:</b>		<u>0</u>	<u>122</u>
<b>Current assets</b>			
Debtors:	4	270	228
Cash at bank and in hand:		1,513	2,309
<b>Total current assets:</b>		<u>1,783</u>	<u>2,537</u>
<b>Creditors</b>			
Creditors: amounts falling due within one year	5	1,076	2,087
<b>Net current assets (liabilities):</b>		<u>707</u>	<u>450</u>
<b>Total assets less current liabilities:</b>		707	572
Creditors: amounts falling due after more than one year:	6	1,000	1,000
<b>Total net assets (liabilities):</b>		<u>(293)</u>	<u>(428)</u>

The notes form part of these financial statements

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# ACTIVE BOOKKEEPING AND PAYROLL SERVICES LIMITED

## Abbreviated Balance sheet As at 31st March 2013 continued

	Notes	2013 £	2012 £
<b>Capital and reserves</b>			
Called up share capital:	7	100	100
Profit and Loss account:		(393)	(528)
<b>Total shareholders funds:</b>		<u>(293)</u>	<u>(428)</u>

For the year ending 31 March 2013 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective 2008).

The financial statements were approved by the Board of Directors on 01 July 2013

### SIGNED ON BEHALF OF THE BOARD BY:

Name: DUNCAN NICHOLLS

Status: Director

The notes form part of these financial statements

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# **ACTIVE BOOKKEEPING AND PAYROLL SERVICES LIMITED**

## **Notes to the Abbreviated Accounts for the Period Ended 31st March 2013**

### **1. Accounting policies**

#### **Basis of measurement and preparation of accounts**

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective 2008).

#### **Turnover policy**

The turnover shown in the profit and loss account represents revenue recognised by the company in respect of goods and services supplied during the period, exclusive of Value Added Tax and trade discounts.

#### **Tangible fixed assets depreciation policy**

Depreciation of Office Equipment is provided on a straight line basis assuming a useful life of 36 months.

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# ACTIVE BOOKKEEPING AND PAYROLL SERVICES LIMITED

## Notes to the Abbreviated Accounts for the Period Ended 31st March 2013

### 3. Tangible assets

	<b>Total</b>
<b>Cost</b>	<b>£</b>
At 01st April 2012:	881
At 31st March 2013:	881
<b>Depreciation</b>	
At 01st April 2012:	759
Charge for year:	122
At 31st March 2013:	881
<b>Net book value</b>	
At 31st March 2013:	0
At 31st March 2012:	122

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# ACTIVE BOOKKEEPING AND PAYROLL SERVICES LIMITED

## Notes to the Abbreviated Accounts for the Period Ended 31st March 2013

### 4. Debtors

	2013 £	2012 £
Trade debtors:	270	228
<b>Total:</b>	<u>270</u>	<u>228</u>

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# ACTIVE BOOKKEEPING AND PAYROLL SERVICES LIMITED

## Notes to the Abbreviated Accounts for the Period Ended 31st March 2013

### 5. Creditors: amounts falling due within one year

	2013 £	2012 £
Trade creditors:	1,044	2,046
Taxation and social security:	32	41
<b>Total:</b>	<b><u>1,076</u></b>	<b><u>2,087</u></b>

Trade creditors for both years were due to business related expenses claims owing to Directors.

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# ACTIVE BOOKKEEPING AND PAYROLL SERVICES LIMITED

## Notes to the Abbreviated Accounts for the Period Ended 31st March 2013

### 6. Creditors: amounts falling due after more than one year

	2013 £	2012 £
Other creditors:	1,000	1,000
<b>Total:</b>	<b><u>1,000</u></b>	<b><u>1,000</u></b>

Other Creditors in both years related to an interest free loan from the Directors.

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# ACTIVE BOOKKEEPING AND PAYROLL SERVICES LIMITED

## Notes to the Abbreviated Accounts for the Period Ended 31st March 2013

### 7. Called up share capital

Allotted, called up and paid

Previous period			2012
Class	Number of shares	Nominal value per share	Total
Ordinary shares:	100	1.00	100
Total share capital:			<u>100</u>
Current period			2013
Class	Number of shares	Nominal value per share	Total
Ordinary shares:	100	1.00	100
Total share capital:			<u>100</u>

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