

Registration number: 06636109

**CLEAR BOOKS LIMITED**  
**FILLETED ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2020**



## CLEAR BOOKS LIMITED

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**CLEAR BOOKS LIMITED**

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**COMPANY INFORMATION**

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**Directors**

D B Carr  
J R Fouracre  
J McLoughlin

**Company  
secretary**

J R Fouracre

**Registered office**

184 Shepherds Bush Road  
London  
W6 7NL

**Independent  
Auditor**

Harmer Slater Limited  
Statutory Auditor  
Salatin House  
19 Cedar Road  
Sutton  
Surrey  
SM2 5DA

CLEAR BOOKS LIMITED

(REGISTRATION NUMBER: 06636109)  
STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2020

	Note	2020 £	2019 £
<b>Non-current assets</b>			
Property, plant & equipment	3	2,825	1,300
Investments	4	<u>1</u>	<u>1</u>
		<u>2,826</u>	<u>1,301</u>
<b>Current assets</b>			
Receivables	5	266,884	234,532
Cash at bank and in hand	6	<u>760,775</u>	<u>781,048</u>
		1,027,659	1,015,580
<b>Payables: Amounts falling due within one year</b>	7	<u>(335,060)</u>	<u>(310,354)</u>
<b>Net current assets</b>		<u>692,599</u>	<u>705,226</u>
<b>Net assets</b>		<u>695,425</u>	<u>706,527</u>
<b>Equity</b>			
Called up share capital	8	219	219
Share premium reserve		598,508	1,848,916
Retained earnings	8	<u>96,698</u>	<u>(1,142,608)</u>
<b>Total equity</b>		<u>695,425</u>	<u>706,527</u>

The directors of the company have elected not to include a copy of the income statement within the financial statements.

These financial statements were approved and authorised for issue by the Board on 2 November 2020 and signed on its behalf by:



.....  
D B Carr  
Director

**CLEAR BOOKS LIMITED**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 MARCH 2020**

	Share capital £	Share premium £	Retained earnings £	Total £
At 1 April 2019	219	1,848,916	(1,142,608)	706,527
Profit for the year	-	-	236,070	236,070
Total comprehensive income	-	-	236,070	236,070
Dividends	-	-	(196,764)	(196,764)
Share capital reduction	-	(1,200,000)	1,200,000	-
Purchase of own share capital	-	(50,408)	-	(50,408)
<b>At 31 March 2020</b>	<b>219</b>	<b>598,508</b>	<b>96,698</b>	<b>695,425</b>
	Share capital £	Share premium £	Retained earnings £	Total £
At 1 April 2018	219	1,848,916	(1,192,397)	656,738
Profit for the year	-	-	49,789	49,789
Total comprehensive income	-	-	49,789	49,789
<b>At 31 March 2019</b>	<b>219</b>	<b>1,848,916</b>	<b>(1,142,608)</b>	<b>706,527</b>

The notes on pages 5 to 14 form an integral part of these financial statements.  
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**CLEAR BOOKS LIMITED**

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 MARCH 2020**

	Note	2020 £	2019 £
<b>Cash flows from operating activities</b>			
Profit for the year		236,070	49,789
Adjustments to cash flows from non-cash items			
Depreciation and amortisation		1,865	3,355
Profit on disposal of property, plant & equipment		-	(2,289)
Finance income		(1,639)	(1,387)
Share based payment transactions		-	3,772
Income tax expense		(74,134)	(61,156)
		<b>162,162</b>	<b>(7,916)</b>
Working capital adjustments			
(Increase)/decrease in receivables	5	(69,782)	66,703
Increase/(decrease) in payables	7	24,706	(37,015)
		<b>117,086</b>	<b>21,772</b>
<b>Cash generated from operations</b>		<b>117,086</b>	<b>21,772</b>
Income taxes received		61,156	166,208
		<b>178,242</b>	<b>187,980</b>
<b>Cash flows from investing activities</b>			
Interest received		1,639	1,387
Acquisitions of property, plant & equipment		(3,390)	-
Proceeds from sale of property, plant & equipment		-	2,289
Net cash flows from investing activities		(1,751)	3,676
<b>Cash flows from financing activities</b>			
Dividends paid	11	(196,764)	-
<b>Net (decrease)/increase in cash and cash equivalents</b>		<b>(20,273)</b>	<b>191,656</b>
Cash and cash equivalents at 1 April		781,048	589,392
<b>Cash and cash equivalents at 31 March</b>		<b>760,775</b>	<b>781,048</b>

The notes on pages 5 to 14 form an integral part of these financial statements.

## CLEAR BOOKS LIMITED

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

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#### **1 General information**

Clear Books Limited (the 'company') is a private company limited by share capital incorporated in United Kingdom under the Companies Act. The address of the registered office is given on page 1.

#### **2 Accounting policies**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented.

##### **Going concern**

The directors have considered financial projections for the company over the foreseeable future. After making enquiries, the directors are satisfied that the company has sufficient resources to continue in operation for the foreseeable future being at least 12 months from signing the financial statements. Accordingly, they continue to adopt the going concern basis in preparing the financial statements.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" issued by the Financial Reporting Council and in accordance with the Companies Act 2006.

##### **Basis of preparation**

These financial statements have been prepared using the historical cost convention except that as disclosed in the accounting policies certain items are shown at fair value.

The functional currency of the company is considered to be pound sterling (£) because that is the currency of the primary economic environment in which the company operates. The financial statements are presented in pound sterling (£).

##### **Group accounts not prepared**

The company and its subsidiaries comprise a small group. The company has therefore taken advantage of the exemption provided by Section 399 of the Companies Act 2006 to not prepare group financial statements and accordingly these financial statements present information about the company as a single undertaking.

## CLEAR BOOKS LIMITED

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020 (CONTINUED)

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#### 2 Accounting policies (continued)

##### **Critical judgements and key sources of estimation uncertainty**

There were no key sources of estimation uncertainties or critical judgements made by the directors in the process of applying the company's accounting policies with significant effect on the amounts recognised in the financial statements.

##### **Revenue recognition**

Revenue receivable by the company in respect of the provision of software services to customers net of value added tax. Revenue is recognised when the service is provided to the customer. Deferred revenue represents the estimated unearned portion of fees received to the extent that they are considered recoverable.

##### **Foreign currency transactions and balances**

Transactions in foreign currencies are initially recorded at the functional currency rate prevailing at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are retranslated into the respective functional currency of the entity at the rates prevailing on the reporting period date. Non-monetary items carried at fair value that are denominated in foreign currencies are retranslated at the rates prevailing on the initial transaction dates.

Non-monetary items measured in terms of historical cost in a foreign currency are not retranslated.

##### **Taxation**

The tax expense for the period comprises current and deferred tax. Tax is recognised in profit or loss, except that a change attributable to an item of income or expense recognised as other comprehensive income is also recognised directly in other comprehensive income.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the reporting date in the countries where the company operates and generates taxable income.

Deferred income tax is recognised on temporary differences arising between the tax bases of assets and liabilities and their carrying amounts in the financial statements and on unused tax losses or tax credits in the Company. Deferred income tax is determined using tax rates and laws that have been enacted or substantively enacted by the reporting date.

The carrying amount of deferred tax assets are reviewed at each reporting date and a valuation allowance is set up against deferred tax assets so that the net carrying amount equals the highest amount that is more likely than not to be recovered based on current or future taxable profit.



## CLEAR BOOKS LIMITED

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020 (CONTINUED)

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#### 2 Accounting policies (continued)

##### Property, plant & equipment

Property, plant and equipment is stated in the statement of financial position at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of property, plant and equipment includes directly attributable incremental costs incurred in their acquisition and installation.

Depreciation is charged so as to write off the cost of assets over estimated useful lives, as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Plant and machinery	33% straight line
Furniture and fittings	33% straight line

##### Impairment of assets

At each reporting date fixed assets are reviewed to determine whether there is any indication that those assets have suffered an impairment loss. If there is an indication of possible impairment, the recoverable amount of any affected asset is estimated and compared with its carrying amount. If estimated recoverable amount is lower, the carrying amount is reduced to its estimated recoverable amount, and an impairment loss is recognised immediately in profit or loss.

If an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but not in excess of the amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised immediately in profit or loss.

##### Investments

Investment in subsidiaries are recorded at historical cost and an annual impairment review is carried out by the directors to ensure the carrying value is appropriate.

##### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and is subject to insignificant risk of change in value.

##### Receivables

Receivables are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of receivables is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

## CLEAR BOOKS LIMITED

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020 (CONTINUED)

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#### 2 Accounting policies (continued)

##### Payables

Payables are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the payable for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Payables are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

##### Leases

Rentals payable under operating leases are charged in the profit and loss account on a straight line basis over the lease term.

##### Share capital

Ordinary shares are classified as equity. Equity instruments are measured at the fair value of the cash or other resources received or receivable, net of the direct costs of issuing the equity instruments. If payment is deferred and the time value of money is material, the initial measurement is on a present value basis.

##### Dividends

Dividend distribution to the company's shareholders is recognised as a liability in the financial statements in the reporting period in which the dividends are declared.

##### Defined contribution pension obligation

The company operates a defined contribution pension scheme. The assets of the schemes are held separately from those of the company. Contributions are recognised in the income statement in the period in which they become payable.

##### Share based payments

The company operates a share incentive plan, in which they grant free shares to all qualifying employees following certain predetermined conditions being met. These shares are issued on the granted date to the Trustee who holds the shares on behalf of the participant during the vesting period.

The proceeds received net of any directly attributable transaction costs are credited to share capital (nominal value) and share premium when the free shares are granted, with the expense being realised in the Income Statement over the minimum vesting period of 3 years.

**CLEAR BOOKS LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2020 (CONTINUED)**

**2 Accounting policies (continued)**

**Financial instruments**

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**3 Property, plant & equipment**

	Fixtures & fittings £	Plant & machinery £	Total £
<b>Cost</b>			
At 1 April 2019	1,570	36,624	38,194
Additions	-	3,390	3,390
At 31 March 2020	1,570	40,014	41,584
<b>Depreciation</b>			
At 1 April 2019	1,570	35,324	36,894
Charge for the year	-	1,865	1,865
At 31 March 2020	1,570	37,189	38,759
<b>Carrying amount</b>			
At 31 March 2020	-	2,825	2,825
At 31 March 2019	-	1,300	1,300

**4 Investments in subsidiaries**

	2020 £	2019 £
Investments in subsidiaries	1	1
<b>Subsidiaries</b>		£
<b>Cost</b>		
At 1 April 2019 and at 31 March 2020		1
<b>Carrying amount</b>		
At 31 March 2020		1
At 31 March 2019		1

## CLEAR BOOKS LIMITED

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020 (CONTINUED)

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#### 4. Investments in subsidiaries (continued)

##### Details of undertakings

Details of the investments in which the company holds 20% or more of the nominal value of any class of share capital are as follows:

Undertaking	Country of incorporation	Holding	Proportion of voting rights and shares held	
			2020	2019
<b>Subsidiary undertakings</b>				
Clear Books Trustee Limited	England	Ordinary Shares	100%	100%

The principal activity of Clear Books Trustee Limited is a dormant company.

The profit for the financial period of Clear Books Trustee Limited was £- and the aggregate amount of capital and reserves at the end of the period was £1.

#### 5 Receivables

	2020 £	2019 £
Trade receivables	122,754	38,572
Amounts owed by group undertakings	-	50,408
Other receivables	27,431	31,734
Corporation tax receivable	74,134	61,156
Prepayments and accrued income	42,565	52,662
	<u>266,884</u>	<u>234,532</u>

**CLEAR BOOKS LIMITED**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2020 (CONTINUED)**

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**6 Cash and cash equivalents**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Cash on hand	16	1,856
Cash at bank	<u>760,759</u>	<u>779,192</u>
	<u>760,775</u>	<u>781,048</u>

**7 Payables**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
<b>Due within one year</b>		
Trade payables	11,366	28,364
Social security and other taxes	100,315	65,168
Other payables	19,188	105
Accruals and deferred income	<u>204,191</u>	<u>216,717</u>
	<u>335,060</u>	<u>310,354</u>

## CLEAR BOOKS LIMITED

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020 (CONTINUED)

#### 8 Share capital and reserves

##### Allotted, called up and fully paid shares

	No.	2020 £	No.	2019 £
Ordinary shares of £	<u>2,186,266</u>	<u>219</u>	<u>2,190,428</u>	<u>219</u>

The company has one class of share capital which carries no right to fixed income.

On 19 March 2020 4,162 Ordinary shares of £0.0001 each having an aggregate nominal value of £0.42 were purchased by the company for an aggregate consideration of £0.02. These shares were subsequently cancelled by the company on 19 March 2020.

##### Reserves

The retained earnings reserve represents cumulative profit or losses net of dividends paid and other adjustments.

The share premium reserve represents premium paid for new shares above their nominal value net of issue costs and bonus share issues. This reserve forms part of the company's non-distributable reserves.

On 14 February 2020 the company reduced its share premium reserve by £1,200,000 and treated it as a realised profit for the purposes of Part 23 of the Companies Act 2006.

#### 9 Obligations under leases

##### Operating leases

The total of future minimum lease payments is as follows:

	2020 £	2019 £
Not later than one year	118,440	80,704
Later than one year and not later than five years	<u>19,740</u>	<u>-</u>
	<u>138,180</u>	<u>80,704</u>

The amount of non-cancellable operating lease payments recognised as an expense during the year was £120,173 (2019 - £91,888).

## CLEAR BOOKS LIMITED

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020 (CONTINUED)

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#### 10 Share-based payments

##### The Clear Books Share Incentive Plan

##### Scheme details and movements

The scheme allows for shares to be awarded to participating eligible employees without payment. To be an eligible employee, the individual must have been employed for a period of 18 months and must enter into a participation agreement. Free shares will be issued based on both performance and non-performance, being linked to criteria such as meeting predetermined performance targets and length of service respectively. Free shares awarded in any given tax year are limited to a maximum of £3,600 per participant, based on the market value as at the award date. Free shares are subject to a holding period of a minimum of 3 years, to a maximum of 5 years.

#### 11 Dividends

	2020 £	2019 £
Interim dividend of £0.09 (2019 - £Nil) per ordinary share	<u>196,764</u>	<u>-</u>

#### 12 Related party transactions

The company is a parent company of wholly owned subsidiary and has therefore taken advantage of the provisions of Section 33. 1A of FRS 102 the "The Financial Reporting Standard applicable in the UK and Republic of Ireland" not to disclose transactions with entities that are wholly owned members of the group.

There were no other related party transactions to disclose.

#### 13 Events after the financial period

There have been no significant events between the year end and the date of approval of these financial statements would require a change to, or disclosure in, the financial statements.

**CLEAR BOOKS LIMITED**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2020 (CONTINUED)**

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**14 Audit information**

The Independent Auditor's Report was unqualified. The name of the Senior Statutory Auditor who signed the audit report on 2 November 2020 was Timothy Slater, who signed for and on behalf of Harmer Slater Limited, Statutory Auditor.