



Companies House

for the record

Company Name

MECHANICAL & ELECTRICAL SERVICES (SPECIAL PROJECTS) LIMITED

# 363s Annual Return

Barlis  
100507

Company Type

Private Company Limited By Shares

Company Number

2511554

Information extracted from Companies House records on 23rd May 2001

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.



## Section 1: Company details

Ref: 2511554/03/10

	Current details	Amended details																						
> Registered Office Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Causeway House</b> <b>1 Dane Street</b> <b>Bishops Stortford</b> <b>Herts CM23 3BT</b>	Address _____ _____ _____ UK Postcode _____																						
> Register of Members <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Address where the Register is held</b>  <b>At Registered Office</b>	Address _____ _____ _____ UK Postcode _____																						
> Register of Debenture Holders <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Not Applicable</b>	Address _____ _____ _____ UK Postcode _____																						
> Principal Business Activities <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<table border="1"> <thead> <tr> <th>SIC Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>4531</td> <td>Installation electrical wiring etc</td> </tr> <tr> <td>4533</td> <td>Plumbing</td> </tr> </tbody> </table>	SIC Code	Description	4531	Installation electrical wiring etc	4533	Plumbing	<table border="1"> <thead> <tr> <th>SIC CODE</th> <th>Description</th> </tr> </thead> <tbody> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> </tbody> </table>	SIC CODE	Description	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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> <i>Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.</i>																								

	Current details	Amended details
<p><b>&gt; Company Secretary</b>                      If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Company Secretary must be notified on form 288.</i></p>	<p><b>Name</b>                      Mary Ann WHITE</p> <p><b>Address</b>                      41 Beacontree Avenue                      London                      E17 4BU</p>	<p><b>Name</b>                      _____</p> <p><b>Address</b>                      _____                      _____                      _____</p> <p>UK Postcode    _____</p> <p>Date of change    __ / __ / _____</p> <p>Date Mary Ann WHITE                      ceased to be secretary (if applicable)                      __ / __ / _____</p>
<p><b>&gt; Director</b>                      If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288.</i></p>	<p><b>Name</b>                      Christopher John BAKER</p> <p><b>Address</b>                      65 Parkland Avenue                      Upminster                      Essex                      RM14 2EU</p> <p><b>Date of birth</b>   24/05/1958</p> <p><b>Nationality</b>    British</p> <p><b>Occupation</b>    Heating &amp; Electrical                      Engineer</p>	<p><b>Name</b>                      _____</p> <p><b>Address</b>                      _____                      _____                      _____</p> <p>UK Postcode    _____</p> <p>Date of birth     __ / __ / _____</p> <p>Nationality     _____</p> <p>Occupation     _____</p> <p>Date of change    __ / __ / _____</p> <p>Date Christopher John BAKER                      ceased to be director (if applicable)                      __ / __ / _____</p>
<p><b>&gt; Director</b>                      If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288.</i></p>	<p><b>Name</b>                      John Colin MORRISON</p> <p><b>Address</b>                      2 Greenleafe Drive                      Barkingside                      Ilford                      Essex                      IG6 1LL</p> <p><b>Date of birth</b>   18/11/1945</p> <p><b>Nationality</b>    British</p> <p><b>Occupation</b>    Heating &amp; Electrical                      Engineer</p>	<p><b>Name</b>                      _____</p> <p><b>Address</b>                      _____                      _____                      _____</p> <p>UK Postcode    _____</p> <p>Date of birth     __ / __ / _____</p> <p>Nationality     _____</p> <p>Occupation     _____</p> <p>Date of change    __ / __ / _____</p> <p>Date John Colin MORRISON                      ceased to be director (if applicable)                      __ / __ / _____</p>

	Current details	Amended details
<p>&gt; <b>Director</b>                      If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288.</i></p>	<p><b>Name</b>                      Julian John READING</p> <p><b>Address</b>                      Meadowbrook The Downs                      Manuden                      Bishops Stortford                      Hertfordshire                      CM23 1EA</p> <p><b>Date of birth</b> 07/07/1946</p> <p><b>Nationality</b> British</p> <p><b>Occupation</b> Director</p>	<p><b>Name</b></p> <hr/> <p><b>Address</b></p> <hr/> <hr/> <p><b>UK Postcode</b> _ _ _ _ _</p> <p><b>Date of birth</b> _ _ / _ _ / _ _ _ _</p> <p><b>Nationality</b> _____</p> <p><b>Occupation</b> _____</p> <p><b>Date of change</b> _ _ / _ _ / _ _ _ _</p> <p><b>Date</b> Julian John READING ceased to be director (if applicable)</p> <hr/>

<p>&gt; <b>Director</b>                      If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</p> <p><i>Particulars of a new Director must be notified on form 288.</i></p>	<p><b>Name</b>                      Mary Ann WHITE</p> <p><b>Address</b>                      41 Beacontree Avenue                      London                      E17 4BU</p> <p><b>Date of birth</b> 19/10/1942</p> <p><b>Nationality</b> British</p> <p><b>Occupation</b> Financial Controller</p>	<p><b>Name</b></p> <hr/> <p><b>Address</b></p> <hr/> <hr/> <p><b>UK Postcode</b> _ _ _ _ _</p> <p><b>Date of birth</b> _ _ / _ _ / _ _ _ _</p> <p><b>Nationality</b> _____</p> <p><b>Occupation</b> _____</p> <p><b>Date of change</b> _ _ / _ _ / _ _ _ _</p> <p><b>Date</b> Mary Ann WHITE ceased to be director (if applicable)</p> <hr/>

## Section 3: Share Capital

	Current details	Amended details	
<b>&gt; Issued Share Capital</b> <i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i>	<b>Class of share</b>	Class of share	
	Ordinary	_____	
	<b>Nominal value of each share</b> £1.00	Nominal value of each share	
	_____	_____	
	<b>Number of shares issued</b> 20	Number of shares issued	
_____	_____		
<b>Aggregate Nominal Value of issued shares</b> £20.00	Aggregate Nominal Value of issued shares	_____	
<hr/>			
	<b>Class of share</b>	Class of share	
	Ordinary A	_____	
	<b>Nominal value of each share</b> £1.00	Nominal value of each share	
	_____	_____	
	<b>Number of shares issued</b> 6	Number of shares issued	
	_____	_____	
	<b>Aggregate Nominal Value of issued shares</b> £6.00	Aggregate Nominal Value of issued shares	_____
<hr/>			
<b>&gt; Total shares issued and value</b> <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Total number of shares issued</b> 26	Total number of shares issued	
	_____	_____	
	<b>Total Nominal value of shares issued</b> £26.00	Total Nominal value of shares issued	
	_____	_____	

- > At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or by ringing 0870 333636.**

**Section 4: Details of Shareholders**

- > The details we hold on your company's shareholders and their shareholdings are printed below. These are based on your last Annual Return.
- > If any details have changed, or if any shares have been transferred, please fill in the details in the "Amended details" or "Shares transferred" column.
- > Please give details of any other shareholders in Section 5.

Current details		Amended details		Shares transferred		
<b>&gt; Shareholder Name</b> C.J. BAKER		Name _____		<b>Shares transferred by</b> C.J. BAKER		
Address 65 Parkland Avenue Upminster Essex RM14 2EU		Address _____ _____ _____				
		UK Postcode _____				
<b>Shares held</b> Class Ordinary A Ordinary		<b>Shares held</b> Class _____ _____				
	Number					
	1					
	4					
<b>&gt; Shareholder Name</b> D.W.J. MANN		Name _____		<b>Shares transferred by</b> D.W.J. MANN		
Address 41 Beacontree Avenue London E17 4BU		Address _____ _____ _____				
		UK Postcode _____				
<b>Shares held</b> Class Ordinary A		<b>Shares held</b> Class _____				
	Number					
	1					
<b>&gt; Shareholder Name</b> Mr J.C. MORRISON		Name _____		<b>Shares transferred by</b> Mr J.C. MORRISON		
Address 2 Greenleafe Drive Ilford Essex IG6 1LL		Address _____ _____ _____				
		UK Postcode _____				
<b>Shares held</b> Class Ordinary A Ordinary		<b>Shares held</b> Class _____ _____				
	Number					
	1					
	3					

Current details	Amended details	Shares transferred
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<p>&gt; Shareholder Name J.J. READING</p> <p>Address Meadowbrooke The Downs Manuden Bishop's Stortford Hertfordshire CM23 1EA</p> <p>Shares held Class                      Number Ordinary A                      1 Ordinary                      11</p>	<p>Name _____</p> <p>Address _____ _____ _____</p> <p>UK Postcode    _____</p> <p>Shares held Class                      Number _____ _____</p>	<p>Shares transferred by J.J. READING</p> <p>Class    Number    Date of transfer _____ _____</p>
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<p>&gt; Shareholder Name J.J. READING</p> <p>Address Meadowbrooke The Downs Manuden Bishop's Stortford Hertfordshire CM23 1EA</p> <p>Shares held Class                      Number Ordinary                      1</p>	<p>Name _____</p> <p>Address _____ _____ _____</p> <p>UK Postcode    _____</p> <p>Shares held Class                      Number _____ _____</p>	<p>This shareholder jointly owns this shareholding with the following 1 shareholders</p> <p>Shares transferred by J.J. READING</p> <p>Class    Number    Date of transfer _____ _____</p>
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<p>&gt; Shareholder Name M.A. WHITE</p> <p>Address 2 Rectory Road London E17 3BQ</p> <p>Shares held Class                      Number Ordinary                      1</p>	<p>Name _____</p> <p>Address _____ _____ _____</p> <p>UK Postcode    _____</p> <p>Shares held Class                      Number _____ _____</p>	<p>This shareholder jointly owns this shareholding with the previous 1 shareholders</p> <p>Shares transferred by M.A. WHITE</p> <p>Class    Number    Date of transfer _____ _____</p>
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Current details		Amended details		Shares transferred		
<p>&gt; <b>Shareholder Name</b> J.J. READING</p>		<p>Name _____</p>		<p>This shareholder jointly owns this shareholding with the following 1 shareholders</p>		
<p><b>Address</b> Meadowbrooke The Downs Manuden Bishop's Stortford Hertfordshire CM23 1EA</p>		<p>Address _____ _____</p>				
<p><b>Shares held</b> Class Ordinary A</p>		<p>UK Postcode _____ <b>Shares held</b> Class Number 1</p>				
		<p>Class Number</p>		<p>Class Number Date of transfer</p>		
		<p>_____</p>		<p>_____/_____/_____</p>		
		<p>_____</p>		<p>_____/_____/_____</p>		
<p>&gt; <b>Shareholder Name</b> M.A. WHITE</p>		<p>Name _____</p>		<p>This shareholder jointly owns this shareholding with the previous 1 shareholders</p>		
<p><b>Address</b> 2 Rectory Road London E17 3BQ</p>		<p>Address _____ _____</p>				
<p><b>Shares held</b> Class Ordinary A</p>		<p>UK Postcode _____ <b>Shares held</b> Class Number 1</p>				
		<p>Class Number</p>		<p>Class Number Date of transfer</p>		
		<p>_____</p>		<p>_____/_____/_____</p>		
		<p>_____</p>		<p>_____/_____/_____</p>		
<p>&gt; <b>Shareholder Name</b> M.A. WHITE</p>		<p>Name _____</p>		<p>Shares transferred by M.A. WHITE</p>		
<p><b>Address</b> 2 Rectory Road London E17 3BQ</p>		<p>Address _____ _____</p>				
<p><b>Shares held</b> Class Ordinary A</p>		<p>UK Postcode _____ <b>Shares held</b> Class Number 1</p>				
		<p>Class Number</p>		<p>Class Number Date of transfer</p>		
		<p>_____</p>		<p>_____/_____/_____</p>		
		<p>_____</p>		<p>_____/_____/_____</p>		

**Section 5: Details of Other Shareholders**

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			





Companies House  
for the record

# 363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

## 1. Declaration

I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

[Handwritten Signature]  
(Director / Secretary)

Date

12 / 06 / 2001

*This date must not be earlier than the return date at 2 below*

### What to do now

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

## 2. Date of this return

This AR is made up to 7/6/2001

If you are making this return up to an earlier date, please give the date here

\_\_\_ / \_\_\_ / \_\_\_

*Note: The form must be delivered to CH within 28 days of this date*

## 3. Date of next return

If you wish to change your next return to a date earlier than **7th June 2002** please give the new date here:

\_\_\_ / \_\_\_ / \_\_\_

## 4. Where to send this form

Please return this form to:  
Registrar of Companies  
Companies House  
Crown Way  
Cardiff CF14 3UZ

OR

For members of the Hays Document  
Exchange service  
DX 33050 Cardiff

**Have you enclosed the filing fee with the company number written on the reverse of the cheque?**

Cheque  Postal Order  Cheque / Postal Order  
Number \_\_\_\_\_

*(Please complete as appropriate)*

## Contact Address

Please give the name and address of the person who should be contacted if there are any queries about this form.

Contact Name

DAVID STANLEY

Telephone number *inc code*

0208 2818001

Address

SEAVILLE HOUSE  
145 GOSPOLE ROAD  
LONDON

DX number *if applicable*

DX exchange

Postcode

E17 7LX