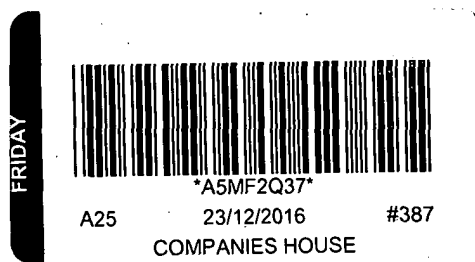


Registered number: 07577216
Charity number: 1143305

**STEP SHORT FOLKESTONE
LIMITED**
(A company limited by guarantee)
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2016



MAGEE GAMMON
Chartered Accountants
Henwood House
Henwood
Ashford
Kent
TN24 8DH

STEP SHORT FOLKESTONE LIMITED
(A company limited by guarantee)

CONTENTS

	Page
Reference and administrative details of the charity, its trustees and advisers	1
Trustees' report	2 - 5
Statement of financial activities	6
Balance sheet	7
Notes to the financial statements	8 - 17
Accountants' report	18

STEP SHORT FOLKESTONE LIMITED
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES
AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2016**

Trustees and Directors

Mrs A Berry
Mr P Emden
Mr M George
Mr G Jordan
Mr E Rooney
Mr G Tolson
Mr D Collins

Company registered number

07577216

Charity registered number

1143305

Registered office

Henwood House
Henwood
Ashford
Kent
TN24 8DH

Accountants

Magee Gammon
Chartered Accountants
Henwood House
Henwood
Ashford
Kent
TN24 8DH

STEP SHORT FOLKESTONE LIMITED
(A company limited by guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2016

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Step Short Folkestone Limited for the year to 31 March 2016.

Since the charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and Activities

a. Policies and objectives

The principal activity of the company in the year under review was that of assisting with the provision and maintenance of a memorial in Folkestone as well as educating the public of the role that Folkestone played during the First World War.

b. Activities for achieving objectives

The board of trustees reflects a broad skill mix to assist with the running of the charity. Aside from income received from memberships and events, the principal sources of funding are from grants and so the trustees are actively appealing for funds to achieve the objectives of the charity.

c. Volunteers

The charity is grateful for the unstinting efforts of its volunteers who are involved in service provision, charity shops and fundraising.

Achievements and performance

a. Review of activities

With the primary objective of completion of The Arch behind them the Trustees turned their attention to activities for the following year.

This was mainly aimed at the continuation of the company's educational role and ensuring a flow of fund donations to cover ongoing activities. In this connection we hosted groups from local schools at the charity's headquarters in Folkestone and a group of Canadian cadets at the Memorial Arch.

During the year Step Short exhibited at the War & Peace Show at the Folkestone racecourse and at Armed Forces Day at its new location at Radnor Park.

With two final successful tours of historic World War 1 Folkestone, the Charity's co-operation with SAGA Holidays came to an end as their program of World War 1 battlefield tours concluded.

In the summer, with the opening of the refurbished harbour arm, the Folkestone Harbour Company asked Step Short to recreate the Mole Cafe as it was when it served the troops passing through in the First War and this has proved of great interest to the thousands of visitors, and a source of significant revenue from their donations.

All these activities have only been possible because of the continued efforts of a small group of volunteers.

STEP SHORT FOLKESTONE LIMITED
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2016

Financial review

a. Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

b. Principal risks and uncertainties

The charity relies upon the voluntary work provided by the trustees and their abilities to raise funds and agree grants with donors. A principal risk facing the charity would be to lose the trustees and not be able to replace them with suitable people.

Funds were required for not only the building of the Arch but also the future maintenance. As the building of the Arch was completed on 4th August 2014, the charity's focus is now on the maintenance from herewith and so will need to be able to meet these costs.

c. Principal funding

During the year, the charity received donations from the public as well as a grant from the local authorities.

Structure, governance and management

a. Constitution

The charity is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 24 March 2011. The articles were adopted on 6 May 2011 and the articles were amended by special resolution on 8 August 2011.

The charity is constituted under a Memorandum of Association dated 24 March 2011 and is a registered charity number 1143305. The charity operates under the name Step Short.

The principal object of the charity in the year under review was that of assisting with the provision and maintenance of a memorial in Folkestone as well as educating the public of the role that Folkestone played during the First World War.

b. Method of appointment or election of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

At each Annual General Meeting, one third or the number nearest to one third of the directors should retire from office in rotation.

c. Policies adopted for the induction and training of Trustees

New Trustees appointed to the charity are trained by the existing Trustees. This includes not only outlining the objectives of the charity but also the culture of the charity and the means to achieve its objectives.

STEP SHORT FOLKESTONE LIMITED
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2016

d. Organisational structure and decision making

The decision making is made by the board of trustees with sub committees being formed where necessary.

e. Risk management

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

Future developments

Step Short remain financially sound with no outstanding debts and is planning several projects for completion by the 100th anniversary of the Armistice in November 2018.

A project consisting of a tapestry telling the story of Folkestone in World War 1 is currently under investigation and will have significant community involvement.

The placing of a statue of a soldier at the Arch in 2018 to mark the end of the War is under review regarding form and design.

Genealogy days, where members of the public can learn something of the history of their ancestors involved in the War, will continue on an occasional basis.

The charity will review the situation regarding its headquarters at the old information centre to reflect the changes in tourist footfall and to reduce overheads. This will involve a search for an alternative base.

It is planned to create a GeoCache based on the Historical Boards now placed about the town to provide an educational tool.

The recreation of the Mole Cafe at Folkestone Harbour will continue for the foreseeable future and is expected to remain a popular link to Folkestone in the First World War.

Trustees' responsibilities statement

The Trustees (who are also directors of Step Short Folkestone Limited for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.


The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain

STEP SHORT FOLKESTONE LIMITED
(A company limited by guarantee)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2016

the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 11 November 2016 and signed on their behalf by:



Mr G Tolson
Trustee

STEP SHORT FOLKESTONE LIMITED
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND
EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2016**

	Note	Unrestricted funds 2016	Restricted funds 2016	Total funds 2016	Total funds 2015
INCOME FROM:					
Donations and legacies	2	17,882	-	17,882	98,633
Charitable activities	3	1,077	900	1,977	249,389
Other trading activities	4	2,662	-	2,662	6,163
Other income		-	-	-	63
TOTAL INCOME		<u>21,621</u>	<u>900</u>	<u>22,521</u>	<u>354,248</u>
EXPENDITURE ON:					
Raising funds		642	-	642	2,442
Charitable activities	7,8	37,623	900	38,523	70,072
TOTAL EXPENDITURE	8	<u>38,265</u>	<u>900</u>	<u>39,165</u>	<u>72,514</u>
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS					
Transfers between Funds	15	(16,644) 9,234	- (9,234)	(16,644) -	281,734 -
NET INCOME / (EXPENDITURE)		<u>(7,410)</u>	<u>(9,234)</u>	<u>(16,644)</u>	<u>281,734</u>
RECONCILIATION OF FUNDS:					
Total funds brought forward		529,130	9,234	538,364	256,630
TOTAL FUNDS CARRIED FORWARD		<u><u>521,720</u></u>	<u><u>-</u></u>	<u><u>521,720</u></u>	<u><u>538,364</u></u>

All activities relate to continuing operations.

The notes on pages 8 to 17 form part of these financial statements.

STEP SHORT FOLKESTONE LIMITED
(A company limited by guarantee)
REGISTERED NUMBER: 07577216

BALANCE SHEET
AS AT 31 MARCH 2016

	Note	2016	2015
FIXED ASSETS			
Tangible assets	11	503,289	527,591
CURRENT ASSETS			
Stocks	12	1,356	750
Debtors	13	2,677	96,786
Cash at bank and in hand		16,598	2,936
		20,631	100,472
CREDITORS: amounts falling due within one year	14	(2,200)	(89,699)
NET CURRENT ASSETS		18,431	10,773
NET ASSETS		£ 521,720	£ 538,364
CHARITY FUNDS			
Restricted funds	15	-	9,234
Unrestricted funds	15	521,720	529,130
TOTAL FUNDS		£ 521,720	£ 538,364


The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved by the Trustees on 11 November 2016 and signed on their behalf, by:



Mr G Tolson



Mr P Emden

The notes on pages 8 to 17 form part of these financial statements.

STEP SHORT FOLKESTONE LIMITED
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

Step Short Folkestone Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Reconciliation with previous Generally Accepted Accounting Practice

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

1.3 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

1.4 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

STEP SHORT FOLKESTONE LIMITED
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

1. Accounting policies (continued)

1.5 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the company has been notified of the executor's intention to make a distribution. Where legacies have been notified to the company, or the company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the company which is the amount the company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

STEP SHORT FOLKESTONE LIMITED
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

1. Accounting policies (continued)

1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at headquarters. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the company's educational operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

1.7 Tangible fixed assets and depreciation

All assets costing more than £250 are capitalised.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Plant and machinery	-	20% straight line basis
Office equipment	-	20% reducing balance basis
Website	-	25% straight line basis
The Arch	-	4% straight line basis

1.8 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

1.9 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

STEP SHORT FOLKESTONE LIMITED
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

1. Accounting policies (continued)

1.10 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.11 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.12 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.13 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.14 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of Financial Activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of Financial Activities as the related expenditure is incurred.

2. Income from donations and legacies

	Unrestricted funds 2016	Restricted funds 2016	Total funds 2016	Total funds 2015
Donations	14,953	-	14,953	95,093
Memberships	2,929	-	2,929	3,540
	<hr/>	<hr/>	<hr/>	<hr/>
Total donations and legacies	£ 17,882	£ -	£ 17,882	£ 98,633
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

In 2015, of the total income from donations and legacies, £98,633 was to unrestricted funds and £ NIL was to restricted funds

STEP SHORT FOLKESTONE LIMITED
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

3. Income from charitable activities

	Unrestricted funds 2016	Restricted funds 2016	Total funds 2016	Total funds 2015
Grants and funding	£ 1,077	£ 900	£ 1,977	£ 249,389
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

In 2015, of the total income from charitable activities, £13,600 was to unrestricted funds and £235,789 was to restricted funds.

4. Income from trading activities

	Unrestricted funds 2016	Restricted funds 2016	Total funds 2016	Total funds 2015
Merchandise sales	121	-	121	1,951
Events	2,541	-	2,541	4,212
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	£ 2,662	£ -	£ 2,662	£ 6,163
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

In 2015, of the total income from other trading activities, £6,163 was to unrestricted funds and £ NIL was to restricted funds.

5. Direct costs

	Trading activities	Total 2016	Total 2015
Merchandise purchased	847	847	2,414
Mole cafe purchases	832	832	-
	<u> </u>	<u> </u>	<u> </u>
	£ 1,679	£ 1,679	£ 2,414
	<u> </u>	<u> </u>	<u> </u>

In 2015, the company incurred the following Direct costs:

£2,414 in respect of Trading activities

STEP SHORT FOLKESTONE LIMITED
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

6. Support costs

	Provision and maintenance of the Arch	Promotion of charity and educational activity	Total 2016	Total 2015
Advertising and promotion	-	2,231	2,231	29,640
Property costs	1,064	4,582	5,646	14,055
Administration costs	-	103	103	8,561
Professional fees	-	1,225	1,225	-
Travel costs	-	82	82	-
Bank charges	-	231	231	374
Depreciation of tangible fixed assets	20,256	4,046	24,302	12,172
	<u>£ 21,320</u>	<u>£ 12,500</u>	<u>£ 33,820</u>	<u>£ 64,802</u>

In 2015, the company incurred the following Support costs:

£4,265 in respect of Assistance with provision and maintenance of a memorial in Folkestone
£60,537 in respect of Promotion of charity and educational activities

7. Governance costs

	Unrestricted funds 2016	Restricted funds 2016	Total funds 2016	Total funds 2015
Independent examination and accountancy costs	£ 3,024	£ -	£ 3,024	£ 2,856
	<u>£ 3,024</u>	<u>£ -</u>	<u>£ 3,024</u>	<u>£ 2,856</u>

STEP SHORT FOLKESTONE LIMITED
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

8. Analysis of resources expended by expenditure type

	Depreciation 2016	Other costs 2016	Total 2016	Total 2015
Expenditure on raising voluntary income	-	642	642	2,442
Costs of generating funds	-	642	642	2,442
Assistance with provision and maintenance of a memorial in Folkestone	20,256	1,064	21,320	12,705
Promotion of charity and educational activities	4,046	8,454	12,500	52,097
Merchandise purchased	-	1,679	1,679	2,414
Charitable activities	24,302	11,197	35,499	67,216
Expenditure on governance	-	3,024	3,024	2,856
	£ 24,302	£ 14,863	£ 39,165	£ 72,514

9. Net incoming resources/(resources expended)

This is stated after charging:

	2016	2015
Depreciation of tangible fixed assets: - owned by the charity	24,302	12,172

During the year, one Trustee received remuneration of £120 (2015 - £NIL).
3 Trustees received reimbursement of expenses for travel costs amounting to £251 in the current year,
(2015 - 3 Trustees - £2,503).

10. Trustees' remuneration

	2016	2015
Remuneration	£ 120	£ -

STEP SHORT FOLKESTONE LIMITED
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

11. Tangible fixed assets

	Plant and machinery	Office equipment	Website Costs	The Arch	Total
Cost					
At 1 April 2015 and 31 March 2016	6,180	550	13,506	520,390	540,626
Depreciation					
At 1 April 2015	567	298	3,730	8,440	13,035
Charge for the year	618	50	3,378	20,256	24,302
At 31 March 2016	1,185	348	7,108	28,696	37,337
Net book value					
At 31 March 2016	£ 4,995	£ 202	£ 6,398	£ 491,694	£ 503,289
At 31 March 2015	£ 5,613	£ 252	£ 9,776	£ 511,950	£ 527,591

12. Stocks

	2016	2015
Raw materials	£ 1,356	£ 750

13. Debtors

	2016	2015
Other debtors	£ 2,677	£ 96,786

14. Creditors: Amounts falling due within one year

	2016	2015
Other loans	-	87,499
Accruals and deferred income	2,200	2,200
	£ 2,200	£ 89,699

STEP SHORT FOLKESTONE LIMITED
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

15. Statement of funds

	Brought Forward	Income	Expenditure	Transfers in/out	Carried Forward
Designated funds					
Statue fund	-	-	-	5,000	5,000
General funds					
General Funds	529,130	21,621	(38,265)	4,234	516,720
Total Unrestricted funds	529,130	21,621	(38,265)	9,234	521,720
Restricted funds					
Shop centre refurbishment	1,102	-	-	(1,102)	-
Candle parade	3,132	-	-	(3,132)	-
Statue fund	5,000	-	-	(5,000)	-
Bugler fund	-	900	(900)	-	-
	9,234	900	(900)	(9,234)	-
Total of funds	£ 538,364	£ 22,521	£ (39,165)	£ -	£ 521,720

Shop Centre Refurbishment

The Shop Centre Refurbishment fund represents grants received from Kent County Council and from Mrs A Berry for the refurbishment of the Step Short centre. These funds have been fully utilised.

Candle Parade

The Candle Parade fund represents a Community Covenant grant received from Shepway District Council for the funding the candle parade / procession. These funds were fully utilised.

Statue Fund

The Statue fund represents a donation received from Fircones Trust for the funding of a statue. The fund has no restrictions placed upon it and so has been transferred to general funds. The Trustees have designated the funds for a statue or a plaque and is therefore shown as such.

Bugler Fund

The Bugler fund represents a grant received from Folkestone Town Council for a bugler. The fund was fully utilised in the next year.

STEP SHORT FOLKESTONE LIMITED
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

Summary of funds

	Brought Forward	Income	Expenditure	Transfers in/out	Carried Forward
Designated funds	-	-	-	5,000	5,000
General funds	529,130	21,621	(38,265)	4,234	516,720
	<u>529,130</u>	<u>21,621</u>	<u>(38,265)</u>	<u>9,234</u>	<u>521,720</u>
Restricted funds	9,234	900	(900)	(9,234)	-
	<u>£ 538,364</u>	<u>£ 22,521</u>	<u>£ (39,165)</u>	<u>£ -</u>	<u>£ 521,720</u>

16. Analysis of net assets between funds

	Unrestricted funds 2016	Restricted funds 2016	Total funds 2016	Total funds 2015
Tangible fixed assets	503,289	-	503,289	527,591
Current assets	20,630	-	20,630	100,472
Creditors due within one year	(2,199)	-	(2,199)	(89,699)
	<u>£ 521,720</u>	<u>£ -</u>	<u>£ 521,720</u>	<u>£ 538,364</u>

17. First time adoption of FRS 102

It is the first year that the company has presented its financial statements under SORP 2015 and FRS 102. The following disclosures are required in the year of transition. The last financial statements prepared under previous UK GAAP were for the year ended 31 March 2015 and the date of transition to FRS 102 and SORP 2015 was therefore 1 April 2014. As a consequence of adopting FRS 102 and SORP 2015, a number of accounting policies have changed to comply with those standards.

The policies applied under the company's previous accounting framework are not materially different to FRS 102 and have not impacted on funds or net income/expenditure.

**ACCOUNTANT'S REPORT
TO THE BOARD OF DIRECTORS
ON THE UNAUDITED FINANCIAL STATEMENTS OF
STEP SHORT FOLKESTONE LIMITED**

In accordance with the terms of our engagement, and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company which comprise the Statement of financial activities incorporating income and expenditure account, the Balance sheet and the related notes from the accounting records and explanations you have given to us.

This report is made to the company's Trustees in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the company's Trustees that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and its Trustees for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance issued by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the Balance Sheet as at 31 March 2016 your duty to ensure that the company has kept adequate accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.



Magee Gammon

Chartered Accountants

Henwood House
Henwood
Ashford
Kent
TN24 8DH

11 November 2016