

**ACTION PROPERTY MANAGEMENT LIMITED**  
**ABBREVIATED UNAUDITED ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2016**

**CONTENTS OF THE ABBREVIATED ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2016**

	<b>Page</b>
<b>Company Information</b>	1
<b>Abbreviated Balance Sheet</b>	2
<b>Notes to the Abbreviated Accounts</b>	3

**ACTION PROPERTY MANAGEMENT LIMITED**

**COMPANY INFORMATION  
FOR THE YEAR ENDED 31 AUGUST 2016**

**DIRECTORS:** Mr M D Ward  
Mrs K J M Ward

**SECRETARY:** Mrs K J M Ward

**REGISTERED OFFICE:** No 1 Dock Street  
Leeds  
West Yorkshire  
LS10 1NA

**REGISTERED NUMBER:** 06340305 (England and Wales)

**ACCOUNTANTS:** Winn & Co  
Chartered Accountants  
62/63 Westborough  
Scarborough  
North Yorkshire  
YO11 1TS

**ACTION PROPERTY MANAGEMENT LIMITED (REGISTERED NUMBER: 06340305)**

**ABBREVIATED BALANCE SHEET  
31 AUGUST 2016**

	Notes	2016 £	£	2015 £	£
<b>FIXED ASSETS</b>					
Tangible assets	2		2,017		1,135
<b>CURRENT ASSETS</b>					
Debtors		7,773		891	
Cash at bank		<u>16,919</u>		<u>25,279</u>	
		24,692		26,170	
<b>CREDITORS</b>					
Amounts falling due within one year		<u>18,860</u>		<u>17,836</u>	
<b>NET CURRENT ASSETS</b>			<u>5,832</u>		<u>8,334</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>7,849</u>		<u>9,469</u>
<b>CAPITAL AND RESERVES</b>					
Called up share capital	3		4		4
Profit and loss account			<u>7,845</u>		<u>9,465</u>
<b>SHAREHOLDERS' FUNDS</b>			<u>7,849</u>		<u>9,469</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2016.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2016 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.
- (b)

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 17 October 2016 and were signed on its behalf by:

Mr M D Ward - Director

The notes form part of these abbreviated accounts

**NOTES TO THE ABBREVIATED ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2016**

**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The effects of events relating to the period ended 31 August 2016 which occurred before the date of approval of the financial statements by the Board of Directors have been included in the statements to the extent required to show a true and fair view of the state of affairs at 31 August 2016 and of the results of the period ended on that date.

**Turnover**

Turnover represents net invoiced sales of services, excluding value added tax.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Furniture and equipment                    - 20% on cost  
Computer equipment                         - 33% on cost

**Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

**2. TANGIBLE FIXED ASSETS**

	Total £
<b>COST</b>	
At 1 September 2015	10,750
Additions	<u>1,756</u>
At 31 August 2016	<u>12,506</u>
<b>DEPRECIATION</b>	
At 1 September 2015	9,615
Charge for year	<u>874</u>
At 31 August 2016	<u>10,489</u>
<b>NET BOOK VALUE</b>	
At 31 August 2016	<u>2,017</u>
At 31 August 2015	<u>1,135</u>

**3. CALLED UP SHARE CAPITAL**

Allotted, issued and fully paid:		Nominal value:	2016	2015
Number:	Class:	£1	£	£
4	Ordinary	£1	<u>4</u>	<u>4</u>

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.